

## **HAMBURG BOARD OF HEALTH RE-ORGANIZATION MEETING MINUTES**

**MEETING DATE** January 12, 2016

**CALL TO ORDER** In accordance with the Open Public Meetings Act, with regard to notices, the regularly scheduled meeting of the Hamburg Borough Board of Health was called to order at 6:30 P.M.

- Oaths of office are given to Linda Adams.

**ROLL CALL** Present- Adams, Marino, Sena,  
Absent: Alakpa, Evans-Sweeney

Also Present- Council Liaison Mark Sena and Sussex County Health Inspector Adams Boltz

### **REORGANIZATION**

#### **Chairman**

Motion by Marino, second by Sena to nominate Linda Adams as Board Chairman.  
Roll call shows all members present in favor.

#### **Vice Chairman**

Motion by Adams, second by Sena to nominate Marino as Board Vice Chairman.  
Roll call shows all members present in favor.

#### **Attorney**

Motion by Adams, second by Sena to continue with the services of Richard Clemack for Board Attorney.  
Roll call shows all members present in favor.

#### **Secretary**

Motion by Adams, second by Marino to nominate Sena as Board Secretary.  
Roll call shows all members present in favor.

#### **Treasurer**

Motion by Adams, second by Sena to nominate Alakpa as Board Treasurer.  
Roll call shows all members present in favor.

#### **Advertising**

Motion by Adams, second by Marino to continue with the New Jersey Herald as the official Board Newspaper.  
Roll call shows all members present in favor.

**Meeting Date/ Time**

Motion by Adams, second by Sena to have the Board of Health meet on a quarterly basis, on the second Tuesday of the month. Meeting place and time will be 6:30 P.M. at the Hamburg Municipal Building. The following are the meeting dates for 2016

April 12<sup>th</sup>, 2016

July 12, 2016

October 11<sup>th</sup>, 2016

January 10<sup>th</sup>, 2016 (Re-Organization Meeting)

Roll call shows all members present in favor.

**Approval of Minutes**

Carried for next meeting.

**Bills/Vouchers**

None

**Correspondence**

1. Grey Elephant LLC, Site Remediation
2. Hopatcong Resolution opposing a proposed change to the Sussex County Administrative Code.
3. Administrative Code-Freeholder Director
4. By-Law Comments
5. Activity Log for September, October 2015
6. Pet Shop Application

**Old Business/New Business**

None.

**Sanitation Reports**

1. Granny's- Facilities inspected, need to put in hand washing sink. Dishwasher was purchased but has to be installed.

**Chairman's Agenda**

Winding Brook- Residence with untidy appearance but in no violation just a lot of clutter.

Orange tags were left. No rodents were seen.

King Cole Road-Garbage found, spoke with owner, will remove.

Pet Shop- Talk with Zoning Officer Jeffrey Stable about a zoning permit.

Gencarelli's- A shed was found to be on the property, any zoning permit?

Rt. 94 Strip Mall-Dumpster, were there any complaints. Sussex County Health Inspector will look into it.

**Adjourn**

Motion by Adams, second by Marino to adjourn the meeting. Meeting adjourned at 6:55 P.M.

A handwritten signature in cursive script, appearing to read "Doreen Schott".

Doreen Schott, RMC