

**HAMBURG BOARD OF HEALTH  
RE-ORGANIZATION MEETING MINUTES**

**MEETING DATE**                    January 10, 2017

**CALL TO ORDER**                In accordance with the Open Public Meetings Act, with regard to notices, the regularly scheduled Re-Organization meeting of the Hamburg Borough Board of Health was called to order at 6:30 pm.

**ROLL CALL**                    Present – Adams, Evans-Sweeney, Alakpa  
   Absent - Sena, Marino  
Also present Council liaison Mark Sena

**REORGANIZATION**

**Chairman**

Motion by Alakpa, second by Evans-Sweeney to nominate Linda Adams as Board Chairman.  
Roll call shows all members present in favor.

**Vice Chairman**

Motion by Adams, second by Evans-Sweeney to nominate George Alakpa as Vice Chairperson.  
Roll call shows all members present in favor.

**Attorney**

Motion by Adams, second by Alakpa to continue with the services of Richard Clemack for board attorney.  
Roll call shows all members present in favor.

**Treasurer**

Motion by Adams, second by Alakpa to nominate Rachel Evans Sweeney as Treasurer.  
Roll call shows all members present in favor.

**Secretary**

Motion by Adams, second by Alakpa to nominate Rachel Evans Sweeney as Secretary  
Roll call shows all members present in favor.

**Advertising**

Motion by Adams, second by Evans Sweeney to continue with the New Jersey Herald and Sunday Herald as the official Borough Newspaper.  
Roll call shows all members present in favor.

**Meeting date / time**

Motion by Adams, second by Evans-Sweeney to have the Board of Health meet on a quarterly basis, on the second Tuesday of the month. Meeting place and time will be 6:30 p.m. at the Hamburg Municipal Building. The following are the meeting dates for 2015.

April 11, 2017

July 11, 2017

October 10, 2017

January 9, 2018 (Re-Organization Meeting)

Roll call shows all members present are in favor.

**Approval of Minutes**

Motion by Adams, seconded by Evans-Sweeney to approve the July 12, 2016 and October 11, 2016 minutes of the Hamburg Board of Health

Upon roll call:

Ayes Adams, Evans-Sweeney, Alakpa

Nays None

Absent Sena, Marino

Abstain:

**Bills / Vouchers**

There are no bills or vouchers for approval .

**CORRESPONDENCE****OLD BUSINESS / NEW BUSINESS**

Members discuss the 2017 Rabies Clinic and will hold the clinic on December 14, 2017 at the Hamburg Municipal Building, Fire House from 4:00 – 7:00. Will get confirmed once FD is advised.

**SANITATION REPORTS**

Sussex County Inspector Veronica Copp advises that she will give a recap several issues.

1. Domino's Pizza the roof was replaced. Re-inspected and satisfactory.
2. Dog bite where animal was quarantined and released.
3. Falcon Ridge – Public Nuisance complaint of odor. Resident is close to dumpster. County is working with the association regarding the placement of the dumpster.
4. Carmine Pizza received a conditional inspection. Inspector will re-visit.
5. Noise complaint regarding Hamburg Plumbing. Violation was issued but it was rectified. The volume on the outside PA system was lowered which was the issue with a nearby resident.
6. Falcon Ridge Pool – Summer inspection showed a faulty circulator. The site was re-inspected and the issue was corrected.
7. Kenny's Corner Deli by Heritage Lakes has opened with a satisfactory inspection.

8. Complaint came in from Hamburg PD regarding odor complaint / sanitary conditions in Winding Brook Way. Complaint was sent Sussex County who investigated and then it was forwarded to the DCA to investigate.
9. Inspections at Granny's, Rite Aid and Discovery Years were all satisfactory

#### **CHAIRMAN'S AGENDA**

Council Liaison Mark Sena advises that he would like to see the board ask for money to purchase handouts for Hamburg Day. In the past the money came from the recreation budget.

Motion by Adams, seconded by Evans-Sweeney to request that the Mayor and Council authorize a budget amount of \$200.00 for the purpose of Hamburg Day. All members present are in favor.

#### **ADJOURN**

Motion by Evans-Sweeney, seconded by Adams to adjourn the meeting. Meeting adjourned at 6:50p.m.

  
Doreen Schott, RMC