

**HAMBURG BOARD OF HEALTH
RE-ORGANIZATION MEETING MINUTES**

MEETING DATE January 9, 2018

CALL TO ORDER In accordance with the Open Public Meetings Act, with regard to notices, the regularly scheduled Re-Organization meeting of the Hamburg Borough Board of Health was called to order at 6:30 pm.

OATH OF OFFICE

Oath of Office was given to board member Mr. George Alakpa

ROLL CALL Present – Adams, Marino, Alakpa
 Absent - Sena, Evans-Sweeney

Also present Council liaison Mark Sena
Sussex County Inspector Denise Webb

REORGANIZATION

Chairman

Motion by Alakpa, second by Marino to nominate Linda Adams as Board Chairman.
Roll call shows all members present in favor.

Vice Chairman

Motion by Marino, second by Adams to nominate George Alakpa as Vice Chairperson.
Roll call shows all members present in favor.

Attorney

Motion by Marino, second by Adams to continue with the services of Richard Clemack for board attorney.
Roll call shows all members present in favor.

Treasurer

Motion by Adams, second by Alakpa to nominate Marino as Treasurer.
Roll call shows all members present in favor.

Secretary

Motion by Marino, second by Adams to nominate Rachel Evans Sweeney as Secretary
Roll call shows all members present in favor.

Advertising

Motion by Adams, second by Marino to continue with the New Jersey Herald and Sunday Herald as the official Borough Newspaper.
Roll call shows all members present in favor.

Meeting date / time

Motion by Adams, second by Alakpa to have the Board of Health meet on a quarterly basis, on the second Tuesday of the month. Meeting place and time will be 6:30 p.m. at the Hamburg Municipal Building. The following are the meeting dates for 2018.

April 10, 2018

July 10, 2018

October 9, 2018

January 8, 2019 (Re-Organization Meeting)

Roll call shows all members present are in favor.

Approval of Minutes

Motion by Marino, seconded by Alakpa to approve the October 10, 2017 minutes of the Hamburg Board of Health

Upon roll call:

Ayes Adams, Marino, Alakpa

Nays None

Absent Sena, Evans-Sweeney

Abstain:

Bills / Vouchers

There are no bills or vouchers for approval .

CORRESPONDENCE

1. November 2017 Activity Report
2. Diabetes Count Class Summary Test

OLD BUSINESS / NEW BUSINESS**SANITATION REPORTS**

Sussex County Inspector Denise Webb introduced herself. She will be taking over the inspections of Hamburg.

- Two Teaspoons – Bakery in Hamburg was inspected and issued a Pre-occupancy to open in November.
- October inspections included Discovery years, Granny's – Satisfactory
- Harvest Home – Food Pantry received a food license for the packaged goods they carry.

CHAIRMAN'S AGENDA

Board member Marino advises that she was in the new baker Two Teaspoons and it was wonderful. She mentions how in the past there was a bat issue with the building.

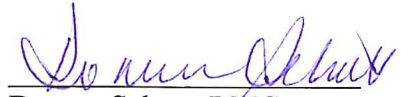
Inspector advises there are no reports presently.

Board questions the status on Calico Rose, it was sold in December.

Rabies Clinic was held at the Borough on December 6, 2017. Turnout was less than in the past but it was a great success.

ADJOURN

Motion by Adams, seconded by Marino to adjourn the meeting. Meeting adjourned at 6:50p.m.



Doreen Schott, RMC