

HAMBURG BOARD OF PUBLIC WORKS MEETING MINUTES

February 13, 2013

In accordance with the Open Public Meetings Act with regard to notification of the meeting of the Hamburg Board of Public Works was called to order by Chairman Chris Kelly at 7:39 PM.

Roll Call: Chris Kelly, Maria Marino, Vinnie Busted, Jerry Truppi, Mayor Marino
Absent: Bob Krysiak, Chris Fitzpatrick
Also Present: Kathy Garrett, Councilman Ron Garrett, John Ruschke, Gerald Kastner, Mike Schneider

Approval of Minutes

Motion by Maria Marino, seconded by Vinnie Busted to approve the minutes of January 9, 2013 Re-Organization Meeting. All in favor. Jerry Truppi abstained.

Motion by Maria Marino, seconded by Chris Kelly to approve the minutes of January 9, 2013 regular Meeting. All in favor. Jerry Truppi abstained.

Motion by Chris Kelly, seconded by Jerry Truppi to open the meeting to Individual Cases. All in favor.

Individual Cases

InSite Engineering – Proposed 7-Eleven Convenience Store

TCAT Properties Hamburg, LLC appeared before the Board of Public Works on February 13th requesting another EDU for their project, a 7-Eleven convenience store on the corner of Rt. 23 and Rt. 94. Representatives stated that the current existing on-site water demand is approximately 1150 GPD (gallons per day), and the current one for the store will be approximately 294 GPD, thereby needing 2 EDUs. Mr. Ruschke stated that the Borough would be watching the current flows, as with all accounts, and if needed and as started in the resolution, the EDU amount would be adjusted. TCAT Properties had no objections but were concerned about how slow at times the DOT is with their approvals, but the Board assured them that they would just need to ask for an extension if they were actively pursuing the permits. Councilman Garrett asked if any cooking would be done on the premises as he was concerned about the need for a grease trap. The Board was informed that everything would be pre-made with the exception of the use a hot dog roller, but there were no stoves. After their presentation of the project, the Borough Engineer and Water Superintendent recommended to the Board that one (1) EDU be granted to TCAT Properties Hamburg, LLC, with preliminary and final site plan approval being obtained within 12 months, with building permits being obtained within 6 months following those approvals. Sewer allocation will expire if building permits for the subject development expire. This property, Block 32, Lot 3, will now have two (2) EDUs. A copy of said resolution is attached. This approval is for the EDU allocation only and does not guarantee any approval of the application from the Land Use Board. This EDU is also contingent on approval of the Mayor and Council.

Motion by Chris Kelly, seconded by Jerry Truppi to give one (1) EDU to TCAT Properties, Block 32, Lot 3, making a total of two (2) EDUs for this property so that this project can move forward with their application to the Land Use Board. Roll call vote showed all members present in favor.

This approval is for the EDU allocation only and does not guarantee any approval of the application from the Land Use Board. This EDU is also contingent on approval of the Mayor and Council.

Ordinances

Board members reviewed the ordinances once again before recommending changes to the Council for an Ordinance change.

Mr. Ruschke and Mike Schneider discuss the copper pipes vs. the PVC pipes and the Construction Code. Mr.

Ruschke believed the Construction Code superseded our code. EDU charts for laundromats were also discussed as the Borough has 1 per machine and SCMUA has 2.5, that that will be changed.

Chapter 209-5 Grease Interceptors – will be changed to RESERVED

Article X User Charges and Fees, 164-43 Grease interceptors, E. Enforcement and penalties – also naming the sewer operator.

Article XII Reservation of Gallonage – 164-87 Exempt Developments – All will stay in except Town & Country

Chapter 209-14 Reservation of gallonage - will be changed to RESERVED

There are also wording changes regarding billing and meters.

Motion by Jerry Truppi, seconded by Vinnie Busted to recommend to the Mayor and Council that the above ordinance changes be made. All in favor.

Attorney Clemack will review the changes before preparing the ordinances for the Council to adopt.

Hatch Mott MacDonald / Water Superintendent

Rt. 23 Water Main Project

Mr. Ruschke informed the Board members that the project was postponed by the DOT for one week and will start this coming Tuesday, February 19th, and will take approximately one month.

Motion by Jerry Truppi, seconded by Maria Marino to open to Water Superintendent Gerald Kastner. All in favor.

Well #3

Bid documents were completed and this has gone out to bid, hoping to be awarded in mid-March. Mr. Ruschke said that a lot of the parts are old, so this has a base bid, which is the pump, and then the supplemental bids, which would be the electrical components. Mr. Ruschke is hopeful that it will be a good bid so that all will be completed at one time. \$100,000.00 for this project has been allocated from water / sewer.

Well #2 Generator

Jerry Kastner stated that the next project after Well #3 will be to work on the generator at Well #2, which will cost approximately \$100,000.00. More will be discussed at a later time.

Sewer Flows

Mr. Kastner said that our flows are good. He also said that he is on top of the situation with the daily flow emails that he receives from SCMUA. He is not overly concerned on what is sent through SCMUA for now, not even when Hurricane Sandy went through, as our flows remain steady.

Letter re: delinquent accounts

A sample letter was given to board members from Regina Flammer for their input. She will be sending this letter out with delinquent notices as a reminder to those residents whose account is severely past due and in water is in danger of being disconnected. Board members thought the letter was acceptable.

CCR Report

Jerry Kastner will email the CCR report to Kathy Garrett who will have it mailed out to the residents by June 30th.

Motion by Chris Kelly, seconded by Maria Marino to close to John Ruschke, Jerry Kastner and Mike Schneider. All in favor.

Executive Session

Motion by Chris Kelly, seconded by Maria Marino to enter into Executive Session for personal reasons. All in favor.

Discussion concerning a payment plan.

Motion by Maria Marino, seconded by Chris Kelly to return to the Regular Meeting. All in favor.

Motion by Chris Kelly, seconded by Vinnie Busted to accept the payment plan of 45 Heritage Lane. A \$50.00 service fee will be charged and water disconnected should this not be followed. All members present in favor.

Public Portion

Discussed in Executive Session

No other public in attendance

Correspondence

SCMUA Rate Schedule for FY2013

From DEP – Limited Firm Capacity to supply future development PWSID NO. NJ1909001

Adjournment

Motion by Chris Kelly, seconded by Jerry Truppi to adjourn the meeting at 8:24 PM. All in favor.

Date Approved _____

Minutes Released _____

Kathy Garrett
Secretary