

**HAMBURG BOARD OF PUBLIC WORKS
MEETING**

January 14, 2015

Open Meeting / Flag Salute / Certification

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works is called to order at 7:38 p.m., January 14, 2015.

Roll Call

Present: Jerry Truppi, Bob Krysiak, Vinnie Busteded, Chris Fitzpatrick, Bob Baumgartner, Mayor Marino

Also Present: Kathy Garrett, Jerry Kastner, Mike Schneider

Approval of Minutes

Motion by Bob Baumgartner, seconded by Bob Krysiak to approve the November 5, 2014 Regular Meeting Minutes. All in favor.

Individual Cases

None

Hatch Mott MacDonald / Water Superintendent

Sewer Flows- October and November 2014

Jerry Kastner said that the flows were extremely low, almost causing concern. The Borough received a credit from SCMUA in the amount of \$123,588.00 as we did not send that much allocation through their system. It is a good thing that we receive the credit but at the same time we as a town cannot rely on this as a budgetary advantage. This could be due to Ames and Accurate Forming businesses not performing at full strength. At the moment, a company is assessing the property for a potential buyer and should that happen, the water usage would go way up along with the sewer flows. Bob Baumgartner asked if went over our allocation when they were functioning and Jerry replied they never did. At the time now this is just something to keep an eye on.

Updates on projects

Mr. Kastner spoke to John Ruschke and at the moment, the only project is the generator is being built, along with the site being prepared. He stated there is no rush on it as it will take High Point Electric about three (3) months to build it.

Employment Contract:

Gerald Kastner Water Superintendent

Gerald Kastner Collection System Licensed Operator

Michael Schneider Assistant Chief Transmission System Operator and Plant Attendant

Jerry Kastner presented his contract for Water Superintendent and Collection System Licensed Operator and also Mike Schneider's contract for Assistant Chief Transmission System Operator and Plant Attendant for approval, stating that said contracts have remained the same. Mayor Marino said these have already gone to the Council for approval with said contract receiving the same percentage increase as Borough employees.

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to approve said contracts as presented. Roll Call showed all members present in favor.

Old Business/New Business

Ordinance #01-2015 Service Fee Charge

Mayor Marino informed the Board that the water ordinance had gone before the Council at the January meeting for approval. This raised the service fee from the original \$50.00 to \$100.00. It was published and the second reading will be at the February 2nd Council meeting.

5 Year Plan

Mayor Marino asked Mr. Kastner about what would be next on the 5 Year Plan and he replied that it would be the generator at the booster station to replace the fire pumps, a project that would cost approximately \$200,000.00, but also be spread out over two budget years. Mayor Marino will be meeting with the CFO and come up with a plan. Mr. Kastner said that it will take about 8 months with engineering as this project is huge and complicated, not to mention the engineering associated with it.

Mayor Marino asked Mike Schneider how the water replacement schedule was going and if this would be affected in any way. He replied that this is an on-going occurrence and is not affected by the 5 Year Plan.

Municipal Wastewater Management Chapters and Water Conservation and Management in the NJ Highlands – for discussion and attendance at the February 11th meeting

Correspondence was received from John Ruschke regarding the Municipal Wastewater Management Chapters and Water Conservation and Management in the NJ Highlands. They would like to attend the February 11th meeting to give a presentation of the material. Board will hear a brief presentation. The Board Secretary will notify Mr. Ruschke.

Keys to the Pump Houses

Mayor Marino asked Mr. Kastner if the keys to the pump houses are hanging on the fences and he replied that they were and have been that way for over 20 years. Mayor Marino stated that something had to change; that should kids find them, they would have access to our water system, do damage to the equipment, etc, that he was not comfortable with the hanging there and would like a better solution, asking if Mr. Kastner could give a set to the Road Dept. guys. Jerry replied that the keys are hard to find on the fence – semi hidden and you would have to know where to look to find them. The keys have been like that in case there is a problem and contractors have to come in and he and/or Mike are not available to be there to let them in. A lock box or a combination lock is mentioned, and after discussion, it is agreed that this would be a solution to the problem. Mike will look into getting whichever is best.

Motion by Vinnie Busteed, seconded by Bob Baumgartner to open the meeting to Road Dept. Foreman Mike Schneider. All in favor.

Mr. Schneider discusses with the Board an issue going on in the Falcon Ridge condos. He states that there has been a tenant living there for about 5-6 months and a construction worker that stays there occasionally weekly but he has never put meters in the units. The builder moved them in and he collects rent on them but we have not collected the fees due us. Mr. Schneider called the Police for a report to be filed.

Minutes reflect Bob Krysiak stepping down from the dais.

Mr. Krysiak stated that at the Association meeting he attended, Mr. Ambrosio told them that this building was just built, was not part of the association and therefore did not have to pay any fees, there would be no building maintenance or garbage pickup.

Mayor Marino said that this is a police matter and yes, it needs to be pursued. It will also be discussed on the Council level in Executive Session.

Bob Krysiak returned to his seat on the dais.

Motion by Vinnie Busted, seconded by Jerry Truppi to close to Mike Schneider and Jerry Kastner. All in favor.

Public Portion

Correspondence

SCMUA-Actual Annual Charge and Quarterly Estimated Charge FY2014; SCMUA Sewage Treatment Services

SCMUA Adopted FY2015 Rate Schedule

Public Notice – KP KIT & Jay, LLC to Land Use Board

Eikon Planning and Design, LLC – Accurate Forming

Meyner and Landis, LLP – Accurate Forming

Adjournment

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to adjourn the meeting at 8:32 PM. All in favor.

Date Approved 2/11/15

Minutes Released 2/11/15



Kathy Garrett
BPW Secretary