

**HAMBURG BOARD OF PUBLIC WORKS
MEETING**

February 10, 2016

Open Meeting / Flag Salute / Certification

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works is called to order at 7:00 p.m., February 10, 2016.

Roll Call

Present: Chris Fitzpatrick, Vinnie Busteed, Bob Krysiak, Bob Baumgartner, Mayor Marino

Also Present: Kathy Garrett, Regina Flammer, Mike Schneider, Councilman Garrett

Approval of Minutes

Motion by Bob Krysiak, seconded by Bob Baumgartner to approve the January 13, 2016 Re-organization Meeting Minutes. All in favor.

Motion by Bob Krysiak, seconded by Bob Baumgartner to approve the January 13, 2016 Regular Meeting Minutes. All in favor.

Individual Cases

27 Holly Drive – payment plan

Motion by Bob Krysiak, seconded by Bob Baumgartner that since this resident did not want a payment plan, will pay the bill when it comes and should the bill not be paid by March 15th, the water will be turned off. All in favor.

18 Oak Point Drive – payment plan

Motion by Bob Krysiak, seconded by Bob Baumgartner that Regina Flammer will put this resident on a payment plan and will review the situation in March for an update. All in favor.

35 Hamilton Street – high water bill

Motion by Bob Krysiak, seconded by Bob Baumgartner that the bill on this account stands and is payable. After three consecutive readings of a new meter, the base line water usage would be established, and a billing amount can be generated. Should a credit be due on this account, it will be discussed at the end of the third billing cycle. All in favor.

Old Business/New Business

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to open to Jerry Kastner and Mike Schneider. All in favor

Update on Projects

Jerry Kastner gave the Board members a brief overview of the necessary upgrade to the booster station on Bank Street. The existing equipment is presently functioning but it is at a very touchy stage. The project will be done in two phases, stretching over 2 years, and will cost approximately \$200,000.00. Phase One will replace the generator so the fire pumps are able to fire up when needed. Phase Two will eliminate the fire pumps. Bid specs need to be drawn up so this can go out to bid. The time frame for start-up is somewhere around the six month mark.

Motion by Bob Krysiak, seconded by Chris Fitzpatrick to recommend to the Mayor and Council to approve moving ahead with the improvements to the Booster Station – Bank Street project, which is part of the new 5-Year Plan for BPW. All in favor.

Jerry Kastner also stated that the diesel fire pump had to be repaired by R&J Control and this repair will buy us some time while we are waiting for the generator. He will request an itemized bill for the repair.

Sewer Flows- October – December 2015

Jerry Kastner said that last month the town received notice that a credit was received from SCMUA due to the low flows for the year. He received a yearly report from Regina Flammer on unaccounted water- the amount of water that was taken from the ground and the amount of water that was billed and the report showed that it was very even. The numbers were below 10%.

Notice of Non-compliance – Lab error

Mr. Kastner said that his reports are submitted electronically and physically (signature) and this report was submitted. He gives the samples to the lab; the lab is responsible for the submission and this notice of non-compliance was a lab error. A sample for nitrate was missing from the lab report, which when Mr. Kastner got his report out, that number was on it, so it just had to be submitted again.

Employment Contracts:

Gerald Kastner Water Superintendent- \$7551.22 annual salary

Gerald Kastner Collection System Licensed Operator -\$1060.90 annual salary

Michael Schneider Assistant Chief Transmission System Operator and Plant Attendant - \$530.45 annual salary

Motion by Bob Krysiak, seconded by Bob Baumgartner to approve the contracts for

Jerry Kastner for Water Superintendent at an annual salary of \$7551.22; Jerry Kastner for Collection System Licensed Operator at an annual salary of \$1060.90; and Mike Schneider's contract for Assistant Chief Transmission System Operator and Plant Attendant at an annual salary of \$530.45. All in favor.

Water Ordinance

Members review Chapter 209 – Water Ordinance and discuss curb stops and installation of water meters into residences that have been reluctant to respond to previous letters. Regarding curb stops and locations, Jerry Kastner would like to make sure curb stops are put at the curb line for easy access. If it is necessary to gain entrance into a resident's home, the town is covered in the ordinance. This is necessary should the resident have a water leak and the water need to be turned off, etc. A new meter would need to be installed at the same time. Letters will be sent to those residents affected – a few at a time- as the weather gets warmer- to schedule a work time.

Motion by Bob Krysiak, seconded by Chris Fitzpatrick to send letters out to the necessary residents with curb stop issues and /or water meter problems. All in favor.

Bill List

Chris Fitzpatrick had a few questions regarding the bill list and they were answered.

Public Portion

None in attendance.

Correspondence

From DEP – Proposed amendments to the FFY2016 drinking water system
Mandatory Electronic Reporting – Stormwater and Surface water permittees
Bill List February

Adjournment

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to adjourn the meeting at 7:78 PM. All in favor.

Date Approved 3/9/16

Minutes Released 3/9/16



Kathy Garrett
BPW Secretary