

**HAMBURG BOARD OF PUBLIC WORKS  
MEETING AGENDA**

**December 13, 2017**

**Open Meeting / Flag Salute / Certification**

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works is called to order at 7:00 p.m., December 13, 2017 with a flag salute.

**Roll Call**

Bob Krysiak, Vinnie Busteed, Chris Fitzpatrick, Bob Baumgartner, Pat Berado, Mayor Marino

**Approval of Minutes**

November 1, 2017 Regular Meeting Minutes: Motion to approve

November 1, 2017 Executive Session Minutes: Motion to approve

**Individual Cases – Executive Session**

31 Heritage Lane – high bill

14 Vernon Ave – high bill

**Old Business/New Business**

**Mott MacDonald / Water Superintendent**

Sewer Flows from SCMUA – October 2017

Sanitary Survey & Water Allocation Inspection Report

**Public Portion**

Motion to open

**Correspondence**

Bill list

**Adjournment**

Motion to Adjourn

**HAMBURG BOARD OF PUBLIC WORKS  
MEETING**

**November 1, 2017**

**Open Meeting / Flag Salute / Certification**

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works is called to order at 7:00 pm, November 1, 2017.

**Roll Call**

Present: Vinnie Busted, Bob Baumgartner, Pat Berado, Bob Krysiak, Mayor Marino

Absent: Chris Fitzpatrick

Also Present: Kathy Garrett, Mike Schneider, Jerry Kastner, Councilman Garrett

**Approval of Minutes**

Motion by Bob Krysiak, seconded by Bob Baumgartner, to approve the October 11, 2017 Regular Meeting Minutes. All in favor.

Motion by Bob Krysiak, seconded by Bob Baumgartner to approve the October 11, 2017 Executive Session Minutes. All in favor.

**Individual Cases**

**117 Falcon Ridge Way North**

Motion by Bob Baumgartner, seconded by Pat Berado to grant 117 Falcon Ridge Way North an extension of payment until November 30<sup>th</sup> at which time payment will be made in full or the water will be turned off the following day. All in favor.

Motion by Bob Baumgartner, seconded by Pat Berado to open the meeting to Jerry Kastner and Mike Schneider. All in favor.

**Old Business/New Business**

**Mott MacDonald / Water Superintendent**

**Sewer Ordinances**

Jerry Kastner spoke to John Ruschke and he advised the change should remain as is: the charges are based on occupancy and the owners can come to the board and discuss it should they feel the need. This will also have to be based on the site plan approval that was given. Jerry stated the Board could agree on what they are presenting and we could look at their water usage. This would definitely be based individually on the water usage. Jerry said there is a formula used for this in calculating the amount of EDUs that would be needed based on water usage. Discussion continued trying to find a reasonable answer. Mayor Marino stated that we will not be able to fit every business and that perhaps a letter should be sent that the BPW is reviewing the ordinances, your fees may increase and please attend a meeting to discuss. Individual restaurants/ businesses/ take-outs were considered in this discussion. Jerry also advised that when we have to do repairs on the systems, manholes, etc., there are costs involved. We cannot be giving our services away; someone has to be responsible to pay.

Motion by Bob Baumgartner, seconded by Bob Krysiak to send letters to restaurant owners, businesses, takeout's to come to the next meeting to discuss and reach a compromise with regards to EDUs being adjusted. All in favor.

**Booster Station**

The booster pump and tank painting needs to be done and will be the upcoming project for the 5 Year Plan. A small 4 year old booster pump failed but that is normal day to day operations and maintenance.

R&J Controls did a six month preventative maintenance on the generators and found a few issues: they

replaced batteries, cleaned out rodents, and one of the generators does need belts. Jerry will be getting an estimate for that work.

**Gary Kays**

As of December 31<sup>st</sup>, Gary Kays will be retiring, cannot work for six (6) months according to State Law, so is unable to do the well pumps until July 1<sup>st</sup>, 2018. Jerry Kastner stated that Gary takes care of them three (3) days a week, Tuesday, Wednesday, and Thursday and is paid an hourly rate for doing so. Jerry said he was going to have Mike Schneider take care of it until Gary returns.

**Sewer Flows from SCMUA – September 2017**

Mr. Kastner stated that the Borough has a good ratio of in and out flows. Since we just had a storm event, this will give us a good idea of the condition of our storm system.

**NJDEP Inspection**

Jerry Kastner informed the members that he just had an onsite inspection of his records. The DEP representative, Mike Schneider, and Jerry went to the wells and storage facilities for inspections and verbally received an approval. Jerry said that water sampling reports need to be compliant. He will get the final report in a few months.

**Water Disconnections**

Councilman Garrett said that even though a turn-off list was not provided for the meeting, he wanted to go ahead with disconnections on November 6 - 8, understanding that the office was closed on Nov. 10th. He asked Mike Schneider if he would have enough time to do it and Mike replied he could get them all done in a day. Kathy explained that Regina had been out for two days, was backed up and unsure if she would be able to get the list done.

After further discussion, motion by Bob Baumgartner, seconded by Pat Berado to do water disconnections between November 6 – 8. All in favor.

**Public Portion**

No public in attendance.

**Correspondence**

Notice for variance for 20 Vernon Ave

Motion by Bob Krysiak, seconded by Bob Baumgartner to close to Jerry Kastner, and Mike Schneider. All in favor.

**Adjournment**

Motion by Bob Krysiak, seconded by Bob Baumgartner to adjourn the meeting at 8:20 PM. All in favor.

Date Approved 12/13/17

Minutes Released 12/13/17



Kathy Garrett  
BPW Secretary