

**HAMBURG BOARD OF PUBLIC WORKS
MEETING MINUTES**

February 12, 2020

Open Meeting / Flag Salute / Certification

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works is called to order at 7:00 p.m., February 12, 2020 with a flag salute.

Roll Call

Present: Bob Baumgartner, Vinnie Busted, Bob Krysiak, George Endres, Mayor Marino

Absent: Pat Berado

Also Present: Kathy Garrett, John Ruschke, Mike Schneider, Councilmember Garrett

Approval of Minutes

Motion by George Endres, seconded by Bob Krysiak to approve the January 8, 2020 Reorganization Meeting Minutes. All board members present in favor.

Motion by Vinnie Busted, seconded by George Endres to approve the January 8, 2020 Regular Meeting Minutes. All board members present in favor.

Individual Cases -Executive Session

Motion by George Endres, seconded by Vinnie Busted to enter into Executive Session. All board members present in favor.

39 Winding Brook

39 Lakeview Dr – meter reading dispute

31 Winding Brook Road – interest dispute

Update on 95 Bluffs Court

Motion by Vinnie Busted, seconded by George Endres to close to Executive Session and return to the Regular meeting. All board members present in favor.

Motion by Bob Krysiak, seconded by George Endres to delay the installation of the water meter of 39 Winding Brook Road as one of the last meters installed. All board members present in favor.

Motion by Vinnie Busted, seconded by Bob Krysiak to monitor 39 Lakeview Drive for one more quarter before taking any action on the water bill. All board members present in favor.

Motion by George Endres, seconded by Bob Krysiak to take the interest off 31 Winding Brook Road due to the circumstances. All board members present in favor.

Motion by George Endres, seconded by Bob Krysiak to put 95 Bluffs Court on the Council agenda for discussion. All board members present in favor.

Old Business/New Business

Update on water meters

Members have a list of meters that have been installed from January 29, 2019 to February 12, 2020, totaling approximately 630 meters to date. A meter replacement list showed various reasons why meters had to be replaced and members also received a list of residents that cancelled their appointments along with meters that had to be rechecked.

Memo from Regina Flammer re: estimating bills 1st quarter

Board members received a memo from Regina Flammer stating she will receive training before the next billing in March but at this time needs to send out estimated bills for meters that are not replaced or updated.

Motion by Bob Krysiak, seconded by George Endres for Regina Flammer to estimate 1st quarter bills as

needed. All board members present in favor.

Memo from Regina Flammer re: water turn-offs

Members received a list of delinquent accounts, with about 15 accounts that are two quarters behind. Turn-off notices were sent out. There are about 15 accounts that are two quarters delinquent.

Water / Sewer Collector's Report

Sewer flows

John Ruschke mentioned that in looking back, in 2018 there were some spikes as it was a very wet year. In December of 2019, the flows were semi consistent. Mr. Ruschke discussed the sewer asset management plan and the mapping system that will be put into place. Pump stations will be placed on the map along with flow meters throughout the town which will help determine the I&I (infiltration and inflow) situation and if further measures need to be taken. He also discussed roof drains and sump pump connections and how they can be detrimental to a sewer system should a homeowner hook them up that way; also stating homeowners need to be advised of the proper way to hook a sump pump up if they do. An ordinance would allow the Borough to do inspections upon the sale of the home. Mr. Ruschke stated that should the Borough find either of these, they should help the homeowner to hook it up the correct way.

Booster Station

Mr. Ruschke stated the booster station is 20 years old and the controls is a computer and runs 24 /7. The controls were set to run the small generator which has been replaced but the small generator only ran the booster pump not the fire pumps. This small generator could only run two of the three pumps. The new generator that was installed is able to run everything. When asked about doing this in sections, Mr. Ruschke replied we would be better off doing it all at once to save on costs of the project but we also have to look at the whole scope of the project before that determination is made. Mr. Ruschke also had an electrical technician check the booster pumps and he will provide an estimate for the repairs.

Lift Station on Rt. 517

John Ruschke stated the rails at the lift station are rotting. A memo from John Perry relayed Mike Schneider spoke with Pumping Services regarding the cost to replace the rail system and they will provide a quote for the work, between \$10-15,000.00. They are also on State Contract.

Asset Management Plan

The Water Asset Management Plan has been completed and is a GIS base which will identify valves, service connections, and pinpoint hydrants and if there are issues. There is a service fee associated with this program. The Water Accountability Act is helpful if a hydrant is exercised, a work order could be created and could be beneficial. A hydraulic analysis will also be included. Mr. Ruschke is working on the Sewer Asset Plan which he also generated a GIS database plan which will allow us to identify problems.

Well Houses

The well houses are operating on a back up system now for the pressures and not on a primary system. At one time they were lease lines which got very expensive, went to radio reads but Jerry Kastner turned them off as there were so many miscommunications. We are now looking at cellular. Well #3 the pressure was low and the tanks were overflowing; well #2 was running for about 6 months. John Perry relayed the repairs to the generator for Well #3 are complete and it runs fine according to his discussions with Mike.

Water tanks

Mr. Ruschke relayed the town applied for the NANO grant but we did not get it in 2019. Hamburg did move to the top of the list for 2020 but we will not know until the spring. Mr. Ruschke discussed that it was not a good idea to have just one tank as if something should go wrong with that and we need to take it out of service, we would not be able to run the water service. We will need to do 1 -2 tanks as there are many pressure issues. The 3rd tank is up high and there is good volume and high pressure. Even though the tanks are old, once they

are sandblasted and painted, they will last a minimum of 20 – 30 years. The Borough has a solid system in place.

SCMUA – Upper Wallkill System Amendment #2 to Service Rules

Mr. Ruschke stated that even though Hamburg’s flows are low, SCMUA looks at their annual charges, do not bill us on total allocation, but they base on usage and then add up all the users and divide. As SCMUA’s rates and expenses go up, our bill will go up.

Public Portion

None in attendance

Correspondence

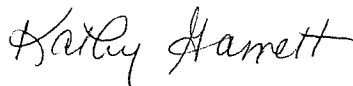
SCMUA – Upper Wallkill System Amendment #2 to Service Rules

Adjournment

Motion by Vinnie Busted, seconded by George Endres to adjourn at 8:15 pm. All members present in favor.

Date approved 3/11/2020

Date released 3/11/2020



Kathy Garrett
Secretary