

**HAMBURG BOARD OF PUBLIC WORKS
MEETING MINUTES**

December 8, 2021

Open Meeting / Flag Salute / Certification

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works was called to order at 7:00 p.m., December 8, 2021 with a flag salute.

Roll Call

Present: Bob Baumgartner, Vinnie Busted, Bob Krysiak, Pat Berado, Mayor Marino

Absent: George Endres

Also Present: Kathy Garrett, John Perry, John Ruschke, Councilmember Garrett, Mike Schneider, Brian Demarest, Regina Flammer

Councilmember Garrett informed members this was his last meeting and he enjoyed working with the Board and the professionals. He relayed that this board accomplished a lot through the year, started and completed a lot of projects. Councilmember Garrett introduced John Haig who will be taking his place as Council Liaison and also has a good background for BPW. He also introduced Brian Demarest of the Road Dept. who will be taking over for Mike Schneider when he retires as of July 2022. Brian will be a good fit for the town as he knows water and sewer and has worked with John Perry. Councilmember Garrett thanked Regina for all her help, especially with the installation of the meters. He also mentioned that he will be returning to BPW as a Board Member.

Approval of Minutes

Motion by Vinnie Busted, seconded by Pat Berado to approve the September 15, 2021 Regular Meeting Minutes. All members present in favor.

Individual Cases -Executive Session

None

Old Business/New Business

Motion by Bob Krysiak, seconded by Pat Berado to open the meeting to the professionals. All members present in favor.

Regina Flammer – COVID Protocols re: billing

Regina stated there are about 250 meters left to install and calls to set up appointments have slowed down.

Councilmember Garrett stated that we are paying monthly for Eye on Water regardless of if the meter is installed or not so it is important to get them all installed. Mayor Marino added that if notices have been sent to residents numerous times, now it is time to get the Attorney and Council involved. Regina will draft a memo and send to the Attorney.

Motion by Bob Krysiak, seconded by Vinnie Busted to send a memo to Council and the Attorney for advice as how to handle the residents that are not complying with the installation of the new water meter.

Roll call showed all Board Members present in favor.

John Perry added a higher rate is added on the bill in Jefferson until the resident complies.

Regina showed members a 3-page spreadsheet of accounts with open balances from residents that have not paid; one page of listed residents that are eligible for tax sale. Regina informed members that as of January 1st interest can be charged on open balances. A letter will be going out to all with the high balances now and then in March to all others on those pages. There is a State offered program but their criteria has not been posted yet.

If residents want a payment plan, Regina said her criteria will be the current bill must be paid plus the amount of the monthly payment plan that is agreed upon and this must be paid before the tax sale. This also must be in writing. Members are in agreement so Regina will confirm with the Attorney.

John Perry and John Ruschke both agreed that the outstanding \$116,000.00 in outstanding unpaid water bills hurts the town.

Sewer flows – June - October

John Ruschke stated there is a 20% increase in flows in September and October. We will have to watch this to make sure there is no I&I in our system.

Water tanks painting – Pittsburg Paint

John Ruschke said the work on the tanks has been completed. Heaters were installed in that tanks due to the cold. Water samples for two of the tanks came back great and we are waiting for the water sample in the last tank. This was a successful project.

Fire Pumps at Heritage Lakes

John R relayed this project is on hold for now. Putting the SCADA system on the phones for sewer will take priority at a cost of approximately \$25,000.00.

Quarry Road Pump Station

John R mentioned the upgrades to this pump station would include spare pumps and I&I work.

Wells

Well #3 - issues have been completed. The casings were replaced at a cost of \$58,000 which was a bit high but it is now done with the funds coming out of the Rescue Funds Act.

Well #2 – the generator at the well is the portable generator but we need to think about installing a permanent one and using the portable generator as it was supposed to have been used.

Well #1 – this has a sand filter and is more complex to run. The control panel is out and there is also a leak in it. John relayed we could have someone look at it and see what it would take to get it operational; it will be labor intensive to get it on line.

Well #1A

John responded that contractors are not responding to calls. Dan Hayenhjelm is going to check out the system first.

Limekiln Generator

The generator is undersized and a priority – especially if both pumps should start at the same time. The rails will cost approximately \$10,000.00.

John Ruschke added that the town should put plugs on the well and sewer systems for the generator just in case, which, in his contact with Dan Hayenhjelm, would cost approximately \$7500.00 per location.

Installation of Water meters update

Mike reported that there are about 100 1” and 2” commercial size meters included in Regina’s number of 250 left to install and added that at the moment he is not changing those meters out. There are only approximately 150 residential meters left to install.

Water Sampling

John Perry stated the Lead and Copper sampling came back fine and results were submitted to the State.

Public Portion

Motion by Vinnie Busted, seconded by Pat Berado to open the meeting to the public. All members present in favor.

Hearing no comments from the public, motion by Bob Krysiak, seconded by Vinnie Busted to close to the public. All members present in favor.

Correspondence

From SCMUA – FY2022 Proposed Rate Schedule

From SCMUA – Estimated Annual Charge – FY2022

Motion by Vinnie Busted, seconded by Bob Krysiak to close to the professionals. All members present in favor.

Adjournment

Motion Pat Berado, seconded by Bob Krysiak to adjourn the meeting at 7:40 pm. All members present in favor.

Date approved 1/12/2022

Date released 1/12/2022



Kathy Garrett
BPW Secretary