

# HAMBURG HISTORIC PRESERVATION COMMISSION MINUTES

## Re-Organization

January 31, 2018

The meeting was called to order at 7:00 pm. Those present participated in the Flag Salute.

Statement of Certification – This meeting is in compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, Sections 4 and 13, as advertised by Annual Notice.

**Oath of Allegiance:** Charles McMickle (Class C)

**Roll Call:** Thomas Graham, John Haig, Guy Harby and Charles McMickle. Also present was Richard Clemack, Esq. and Wayne McCabe.

**Motion** was made by McMickle, second by Haig to accept the resignations of Marion Wood and Robert O'Connor with regrets with all in favor. The Commission expressed their appreciation for their time and knowledge.

### Re-Organization:

Motion for **Chairman:** Thomas Graham, PE  
Motion by Harby, second by Haig with all others in favor.

Motion for **Vice Chairman:** Charlie McMickle  
Motion by Haig, second by Harby with all others in favor.

Motion for **Commission Secretary:** Wendy Brick.  
Motion by McMickle, second by Haig with all others in favor.

Motion for **Attorney:** Richard Clemack, Esq.  
Motion by McMickle, second by Haig with all others in favor.

Motion for **Planner:** Ken Nelson of Nelson Consulting Group  
Motion by Haig, second by Harby with all others in favor.

Motion for **Historical Planner:** Wayne McCabe of McCabe & McCabe.  
Motion by Haig, second by Harby with all others in favor.

Motion for **Engineer** appointment: John Ruschke of Mott MacDonald  
Motion by Haig, second by Harby with all others in favor.

Motion for Approval of **Meeting Dates and Time:** Commission discusses moving the meetings to the last Monday of each month on the quarterly schedule. All Meetings begin at 7:00 pm.

Wednesday, January 31, 2018  
Monday, April 23, 2018  
Monday, July 23, 2018

Monday, November 26, 2018  
Monday, January 21, 2019 *re-organization*

Motion by Haig, second by Harby with all in favor.

McCabe discusses the required training. If there is no business on a scheduled meeting date, the Commission should schedule a training session. Graham requests that the training be on a topic of interest to the Borough like Main Street properties.

Motion for the Historic Preservation Commission **Official Newspaper**: New Jersey Herald and the Sunday New Jersey Herald. Motion by Haig, second by Harby with all others in favor.

Brick discusses the meeting minutes requiring approval and the lack of quorum at prior meetings when the minutes were listed for approval. Members who were present are no longer on the Commission. Present members of the Commission who were present will vote.

**Meeting Minutes of February 24, 2016**: A motion was made to approve the minutes of February 24, 2016 with Chairman Graham Haig and McMickle eligible and in favor.

**Meeting Minutes of February 15, 2017**: A motion was made to approve the minutes of February 15, 2017 with Graham and Harby eligible and in favor.

**Correspondence**:

- a. Email dated December 12, 2017 from Jonathan Kinney re: Upcoming HPC Training
- b. Correspondence dated September 26, 2017 re: 2018 Certified Local Government Grant Application
- c. Email dated August 17, 2017 from Jonathan Kinney re: New Online Section 106 Courses
- d. Correspondence dated June 1, 2017 from United States Department of the Interior re: CLG designation.

**New/Unfinished Business**: Haig discusses the murals on the inside of the new pizzeria. The Commission discusses the murals in the Borough on the sides of buildings and the need for regulation.

**Chairman's Agenda**: The Commission discusses the Historic Overlay on Zoning Map and whether it encompasses the properties on Ames Boulevard or just Main Street. Councilman Fitzpatrick suggests that the overlay was in place for decades and the purpose was to encompass only Main Street. McMickle discusses the Main Street designations which was to preserve foundations. Additional research is needed to make this determination.

The Commission discusses historic properties including the church and parsonage. It is determined that the parsonage is included with the historic designation. The current owner is proposing to make repairs and replace the porch. Mr. Clemack states that as long as the porch is replaced with "in kind" materials and there is no change in architectural appearance, the Commission will not need to review. Further, the Building Official will need to certify that there are no additional changes to the appearance.

A motion is made by Haig, second by Harby to open to the public at 7:32 pm. There is no public present. A motion is made by Haig, second by Harby to close to the public at 7:32 pm.

Chairman Graham welcomes Councilman Fitzpatrick.

A motion is made at 7:38 p.m. by Harby, second by Haig to adjourn the meeting with all in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Wendy Brick".

Wendy Brick, Secretary  
Hamburg Historic Preservation Commission