

**MINUTES OF THE WORKSHOP MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HAMBURG HELD ON MAY 17, 2010 AT THE MUNICIPAL BUILDING,
16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Marino called the meeting to order at 6:30 p.m. and opened with a salute to the flag

ROLL CALL:

Mayor Marino requested a roll call:

Councilman Krasnomowitz

Councilman Kelly

Councilman Law

Councilman Sena

Mayor Marino

Absent Councilmember Barr

Councilmember Oehler

Also Present: Doreen Schott

Kathy Garrett

Attorney Clemack

Engineer John Ruschke

STATEMENT OF CERTIFICATION:

Clerk advised that:

Adequate notice of this meeting has been provided to the public and the press January 10, 2010 by delivering to the press and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

Councilmember Oehler arrives at 6:33 pm

GINGERBREAD CASTLE RECREATION FIELDS

At this time the members present report to the Gingerbread Castle Recreation Fields. Engineer John Ruschke gives an update to the Mayor and Council showing that the walking path has been started and will go around the outskirts of both fields and will follow the wood line in one big loop. There will also be a smaller path from the parking area to the baseball field which will intersect with the walking path for access to the parking area. Council discusses possibly in the future cutting the brush between the baseball field and walking path along the wood line to make a groomed field for Frisbee etc. Next issue discussed is the Concession Stand / Pavilion. He has fine tuned the plan and has for members a revised plan from RCP Shelters, Inc. titled 30' X 44' Laminated Wood Gable Restroom / Storage/ Concession Shelter at a cost of \$55,000.00. Mr. Ruschke clarifies for Council that this cost does not include the electrical service. Engineer estimated cost with electric service will be approximately \$100,000.00. Mr. Ruschke advises that he will look and get a price for putting a 2" overlay with striping on the parking lot opposed to oil and stone which washes out in time. Councilmember Law questions the possibility of getting a score board and Road Supervisor addresses the council showing where he would want to put the second shed he is requesting for storage of equipment. Mayor Marino addresses the council and advises that they have the opportunity to purchase from the Fire Department a grill at a cost savings of \$1,700.00 which he

would like the council to consider for use by the Borough when it holds functions at the fields. Mayor and Council report back to the Hamburg Municipal Building and resume the meeting at 7:15 p.m.

John Ruschke again reviews the revised plans for the concession stand with the governing body. He advises that with regards to the electric work that needs to be done he will look into using the existing poles that are there to help with keeping the cost down. Mayor and Council advise to move forward and prepare the bid package. Mr. Ruschke at this time cannot give a time frame for the electrical work as that would be up to the electrical company. Engineer is advised to have the plans for the concession stand show an addition of a door on the concession area to provide access to the grill, secondly add an additional urinal to the men's room and install a water heater into the facility.

Motion by Councilmen Law, second by Sena to have John prepare the bid package for the Hamburg Pavilion / Concession stand with the three additional changes of the additional door, urinal and water heater.

Upon Roll Call

Ayes: Krasnomowitz, Law, Oehler, Kelly, Sena

Nays: None

Abstain: None

Absent: Barr

At this time the Mayor and Council open the meeting to Road Supervisor Mike Schneider.

Mr. Schneider addresses the council advising that the list before them are items he will be needing for the new Recreation Fields.

KIFCO WATER WHEELS

- **Smith Irrigation Equipment for \$5875.00**
- **Morris County Co-op Storr Tractor Company \$6,104.00**

Recommendation is to go with Morris County Co-op Storr Tractor as the company is local and should repairs be necessary there would be significant less down time. Council members ask that Mr. Schneider confirm that the machine is auto retracting.

Motion by Councilmember Kelly, second by Councilmember Law to award the purchase of the Kifco Water Wheel to Morris County Co-op Storr Tractor Company for \$6,104.00.

Upon Roll Call

Ayes: Krasnomowitz, Law, Oehler, Kelly, Sena

Nays: None

Abstain: None

Absent: Barr

BLEACHERS (2 each 5 Row 15 ' and 2 each Team Bench no backs)

- **Diversified Metal Fabricators \$7,150.00**
- **Summit Supply Corporation of Colorado \$7,382.70**
- **Tomark Sports \$11,660.00**

Councilmember's review the specs and advise that the second bid, Summit Supply Co. has a better quality bleacher.

Motion by Councilmember Law, second by Councilmember Kelly to award the purchase of Bleachers and Team Benches to Summit Supply Corporation of Colorado in the amount of \$7,382.70

Upon discussion Councilmember Krasnomowitz questions whether at this time it is necessary to go with two (2) 15' 5 Row bleachers or perhaps start with one and if needed it can be purchased later.

Motion by Councilmember Law, second by Councilmember Krasnomowitz to amend the motion to award the contract to Summit Supply Corporation of Colorado for the purchase of one (1) 15' 5 Row Bleacher and two (2) Tem Benches without backs at an adjusted cost of approximately \$3,329.00.

Upon Roll Call

Ayes: Krasnomowitz, Law, Oehler, Kelly, Sena
Nays: None
Abstain: None
Absent: Barr

GRASS CATCHER FOR MOWER – CLAMSHELL BAGGER

- Bassani Power Equipment - \$2949.00
- Middlesex Power Equipment - \$ 3,050.00
- Kenvil Power Mower - \$3,077.99

Supervisor recommends that they purchase the Clamshell bagger from Bassaini Power Equipment as it is local and they have purchased other equipment from them in the past and have not had any problems.

Motion by Councilmember Kelly, second by Councilmember Oehler to award the purchase of the Clamshell Bagger to Bassani Power Equipment in the amount of \$2949.00.

Upon Roll Call

Ayes: Krasnomowitz, Law, Oehler, Kelly, Sena
Nays: None
Abstain: None
Absent: Barr

RECREATION SHED – 12' x 24' BARN STYLE

- J and D Shed with garage door - \$4,245.00
- Blackburn Growers - \$4,500.00
- Broadhecker Farm - \$4,489.72

Rod Supervisor advises that he has approximately \$15,000.00 worth of equipment that needs to be stored. The one shed presently on the Recreation Field site is not big enough. Members discuss putting up one big building in lieu of two sheds but it would be cost prohibited. Councilmember Law suggests that we look into some sort of security system on the sheds due to the amount of equipment inside. Mr. Ruschke will look into that along with possibly putting electric service in one shed that way a downed piece of equipment could be worked on on-site.

Motion by Councilmember Sena, second by Councilmember Law to award the purchase of the 12' x 24' Barn Style Shed to J and D Shed and Garage Door in the amount of \$4,245.00.

Upon Roll Call

Ayes: Krasnomowitz, Law, Oehler, Kelly, Sena
Nays: None
Abstain: None
Absent: Barr

RECREATION GRILL

As earlier discussed, **Motion by Councilmember Oehler, second by Councilmember Krasnomowitz to purchase from the Hamburg Fire Department a grill in the amount of \$1,750.00 for use at the recreation fields by the Borough.**

Upon Roll Call

Ayes: Krasnomowitz, Law, Oehler, Kelly, Sena
Nays: None
Abstain: None
Absent: Barr

Council discusses that the remaining open items regarding the Recreation Fields are the Landscaping and Electric Issues. A lot has been accomplished this evening and with the approximate anticipated costs this evening of approximately \$170,000.00 it still leaves a substantial amount of the \$315,000.00 bond for completion of items.

ENGINEERING

Mr. Ruschke gives the following updates. The town can expect to see the work on the detention basin and the start of the sidewalk work by Concrete Construction shortly. He is still waiting for the cost of the School Street Change Order and will advise the council when he gets the cost. Clarification is made regarding the work being done on Summit and Bank Street to confirm that the scope of work of the project is to replace existing curbs not reconstructing the road or adding curbing and lastly Mr. Ruschke advises that Mayor Marino's contact with the DEP Commissioner at his recent Mayor's Conference has helped as he has been receiving calls regarding Hamburg's NJEIT Grant and hopes to hear from the state soon that the project has been accepted.

HERITAGE LAKES BOND REDUCTION / RELEASE REQUEST

Mr. Ruschke advises the Mayor and Council that he does not recommend a release / reduction in bond as the issues of his July 7, 2009 letter have not been addressed.

Motion by Councilmember Krasnomowitz, second by Councilmember Kelly to deny the request by Heritage Lakes for a release of Performance Bonds 111 2750 4972 and 111 2750 4956 as the issues of the engineering letter dated July 7, 2009 have not been addressed.

Upon Roll Call

Ayes: Krasnomowitz, Law, Oehler, Kelly, Sena
Nays: None
Abstain: None
Absent: Barr

At this time Mr. Ruschke leaves the meeting

RESOLUTION # 2010-13 – BUDGET SELF EXAMINATION

Motion by Councilmember Sena, second by Councilmember Kelly to adopt Resolution # 2010-13 Budget Self Examination.

Upon Roll Call

Ayes: Krasnomowitz, Law, Oehler, Kelly, Sena
Nays: None
Abstain: None

Absent: Barr

INTROLDUCTION OF BUDGET

Motion by Councilmember Law, second by Councilmember Oehler to open the meeting to Chief Finance Officer Amy Maronpot and Mr. Bill Schroeder of Nicivoccia and Company.

Councilmember Dan Barr arrives at the meeting.

Mr. Schroeder advises that the Borough will see a cut in state aid in the amount of \$58,000.00 from last year. It is acknowledged that the borough has taken steps to cut costs by implementing the 1.5% employee contribution for health benefits. The present analysis shows that with the projected change in tax rate would be 7.8 points with equates to \$78.00 for every \$100,000.00 of assessment for the local rate or \$6.50 per month. The auditor notes that 3.0 points of the 7.8 point increase is due to mandatory pension costs. As shown in the document titled "Analysis of Projected Change in Tax Rate" Hamburg shows a decrease in operating expenditures of -69,250 or -3.3 points showing that spending is not at issue with the management of the Borough. The largest factor in the 7.8 increase is 6.6 points (\$138,000.00) in Decreased Fund Balance Revenue. Hamburg has been ordered to do a revaluation by the year 2011, Mr. Schroeder advises that it is not an item to be incorporated in the budget at this time but that it will fall under a "Special Emergency" and can be incorporated into next year's budget. The town has 5 years to pay. Members discuss the anticipated costs for the next year and address the issue of adding a line item for Recreation Field Maintenance. CFO advises that presently any costs associated with the maintenance (i.e.: fertilizer, ect) is coming out of the road department line item. Upon discussion it is decided that there will not be a separate line item added to the budget but the CFO will keep a sub category within the road department to show actual costs of the maintenance of the road department and then is necessary the road department budget will be revised.

Mayor sums up that this is a time when we all need to do more with less. We are holding the line on the cap and we have instituted programs such as the 1.5% health benefit contribution by employees. We are doing all that we can do at this time, keeping spending tight this year but still keeping up with normal expenditures and providing services.

Motion by Councilmember Barr, second by Councilmember Oehler to introduce the 2010 Borough of Hamburg Municipal Budget as presented with a public hearing and adoption scheduled for July 7, 2010.

Upon Roll Call

Ayes: Barr, Krasnomowitz, Law, Oehler, Kelly, Sena
Nays: None
Abstain: None
Absent: None

HAMBURG FIRE DEPARTMENT – CHARITABLE SOLICITATION

Route 23 and Route 94 from 4-8 pm and 8-5 pm., May 28th, 29th and 30th and August 13th, 14th and 15th 2010.

Motion by Councilman Barr, second by Councilman Krasnomowitz to approve the Charitable Solicitation of the Hamburg Fire Department for the above mentioned dates. All members present in favor.

MAYOR'S DISCUSSION**1. Governor's request for Support for Reforms**

Mayor addresses Council regarding correspondence that was presented at last meeting for members to review from Governor Christie asking municipalities to show support for his "Tool Kit" of Reforms and Proposition 2.5. These reforms will protect taxpayers and help local governments manage their budgets more effectively by reforming collective bargaining, pensions and benefits, civil service and unfunded mandates.

Motion by Councilmember Sena, second by Councilmember Barr to support the "Tool Kit" of Reforms and Proposition 2.5

Upon Roll Call

Ayes: Barr, Krasnomowitz, Law, Oehler, Kelly, Sena

Nays: None

Abstain: None

Absent: None

2. Memorial Day Celebration

Mayor advises that the American Legion will not participate this year due to time constraints. Hamburg Fire Department will hold a ceremony at the monument at 9:45 with the school participation and a reading by Councilmember Dan Barr.

3. Hamburg Information Sign

Mayor would like council to consider for future, the purchase of a Borough Sign which could be used to announce upcoming events. Cost of electronic sign is approximately \$20,000.00. Not for consideration this fiscal year but possibly for future. Mayor also advises that he would like the Borough to purchase a podium for events such as the Memorial Day Celebration. Cost is approximately 220.00. Council agrees.

EXECUTIVE SESSION RESOLUTION:

Mayor Marino offered the following resolution to enter into executive session.

WHEREAS, the Open Public Meeting Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist, and

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

- 1. Personnel. Procedures**
- 2. UPSEU Contract – Carry to June 7, 2010 meeting**

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other

matter.

Motion by Councilmember Oehler, second by Councilmember Kelly to enter into Executive Sessions for the reason stated above.

1. Personnel Procedures

Motion by Councilmember Law, second by Councilmember Kelly to return to the regular meeting.

PUBLIC PORTION:

There was no public in attendance for the public portion.

ADJOURNMENT

Motion by Councilmember Kelly, second by Councilmember Oehler to adjourn the meeting at 9:50 p.m. with all members present in favor.

Date Approved: 7/7/10

Date Released: 7/7/10



Doreen Schott, RMC
Municipal Clerk