

**MINUTES FOR THE ANNUAL REORGANIZATION MEETING OF THE  
MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE  
MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON  
JANUARY 1, 2011 AT 12:00 NOON**

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Council President Dan Barr called the meeting to order and opened with a salute to the flag.

Borough Clerk Doreen Schott read the Statement of compliance into the record: Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger

**II. OATHS OF OFFICE:**

- The Clerk read the "Statement of Determination of the Board of County Canvassers".
- Borough Clerk Doreen Schott administered the Oath of Office to Mayor Elect Paul Marino for a four (4) year term expiring 12-31-2014. Mayor Marino took his seat at the dais and took over the meeting.
- Borough Clerk Doreen Schott administered the Oath of Office to Councilperson Elect Russell Law for a three (3) year term expiring 12-31-2013. Councilman Law took his place at the Council dais.
- Borough Clerk Doreen Schott administered the Oath of Office to Councilperson Elect Joyce Oehler for a three (3) year term expiring 12-31-2013. Councilperson Oehler took her place at the Council dais.

**III. ROLL CALL:**

Mayor Marino requested a roll call of the 2011 Hamburg Governing Body.

Roll Call:

Barr, Krasnomowitz, Law, Oehler, Kelly, Sena

**IV. ROBERT'S RULES OF ORDER:**

Motion by Councilwoman Oehler, seconded by Councilman Law in order to adopt Robert's Rules of Order for all Council meetings for the year 2011.

Roll Call showed all Council Members in favor.

**V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT**

Mayor Marino opened the floor for council nominations for the position of Council President for the year 2011.

Motion by Councilman Barr, seconded by Councilman Kelly to nominate Councilman Krasnomowitz for Council President for the year 2011.

Hearing no other nominations, roll call showed all Council Members in favor.

Councilman Krasnomowitz abstained.

**VI. PROFESSIONAL SERVICES APPOINTMENTS:  
BOROUGH ATTORNEY**

Mayor Marino offered the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2011.

Motion by Councilman Krasnomowitz, seconded by Councilman Kelly for the Council to accept the Mayor's appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

Mayor Marino stated that Attorney Clemack has been with the Borough since 1995 and has always had the towns' best interest at heart.

Roll call showed all Council members present in favor.

**BOROUGH ENGINEER:**

Mayor Marino offered the name of John Ruschke of Hatch Mott MacDonald for the appointment as Borough Engineer for the year 2011.

Motion by Councilman Barr, seconded by Councilwoman Oehler to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Roll call showed all Council members present in favor.

Roll call showed all Council members present in favor.

**MUNICIPAL PLANNER:**

Mayor Marino offered the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2011.

Motion by Councilman Barr, seconded by Councilwoman Oehler to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

Roll call showed all Council members present in favor.

**BOROUGH AUDITOR:**

Mayor Marino offered the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2011.

Motion by Councilman Kelly, seconded by Councilwoman Oehler to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

Roll call showed all Council members present in favor.

**BOND COUNSEL:**

Mayor Marino offered the name of John L. Kraft for appointment as Borough Bond Counsel for the year 2011.

Motion by Councilwoman Oehler, seconded by Councilman Law to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

Roll call showed all Council members present in favor.

**BOROUGH PROSECUTOR:**

Mayor Marino offered the name of Mark Hontz for appointment as Borough Prosecutor for the year 2011.

Motion by Councilman Law, seconded by Councilman Kelly for the Council to accept the Mayor's appointment for the position of Borough Prosecutor with salary for said position included in the Salary Ordinance and yearly Salary Resolution for Borough Employees.

Roll call showed all Council members present in favor.

**PUBLIC DEFENDER:**

Mayor Marino offered the name of James P. Sloan, PC for appointment as Public Defender for the Borough of Hamburg for the year 2011.

Motion by Councilman Krasnomowitz, seconded by Councilman Law to accept the Mayor's appointment for the position of Public Defender with salary for said position included in the Salary Ordinance and yearly Salary Resolution for Borough employees.

Roll call showed all Council members present in favor.

**VII. MAYOR'S APPOINTMENTS:**

At this time, Mayor Marino will present his nominations for one (1) year appointments to the various positions of Borough Government for the year 2011:

REGISTRAR	DOREEN SCHOTT
OFFICE MANAGER	DOREEN SCHOTT
ASSESSMENT SEARCH OFFICER	DOREEN SCHOTT
COMPLIANCE OFFICER P.A.C.O	DOREEN SCHOTT
BOARD OF HEALTH SECRETARY	DOREEN SCHOTT
DEPUTY CLERK/DEPUTY REGISTRAR	KATHY GARRETT
RECREATION BOARD SECRETARY	KATHY GARRETT
BOARD OF PUBLIC WORKS SECRETARY	KATHY GARRETT
ADMIN. ASST.	MELISSA VELEZ MORALES
LAND USE/ CLERICAL	MARY TOSCANO
HISTORIC COMMISSION SECRETARY	MARY TOSCANO
WATER & SEWER COLLECTOR	REGINA FLAMMER
TREASURER	AMY MARONPOT
DEPUTY EMERGENCY MGMT.	KEITH SUKENNIKOFF
DEPUTY EMERGENCY MGMT.	KEVIN DECKER
ZONING OFFICER	E. GREG KRESGE
PROPERTY MAINTENANCE OFFICER	E. GREG KRESGE
FIRE OFFICIAL	WILLIAM KERRY FLAMMER
911 COORDINATOR	SIDNEY CRUM
COURT ADMINISTRATOR	JOANN COAN
DEPUTY COURT ADMINISTRATOR	ANN ROSELLEN
ANIMAL CONTROL OFFICER	WANTAGE TOWNSHIP
WATER/SEWER SUPERINTENDENT	GERALD KASTNER
BOROUGH PHYSICIAN	DR. FIELDING
POLICE DETECTIVE	GEORGE GUNDERMAN
ALTERNATE PUBLIC DEFENDER	DANIEL COLFAX

**ALTERNATE PUBLIC PROSECUTOR****WILLIAM HINKS**

Motion by Councilman Krasnomowitz, seconded by Councilwoman Oehler to confirm the Mayor's appointments as presented.

Roll call showed all Council members present in favor.

**VII. APPOINTMENTS - CROSSING GUARDS:**

Mayor Marino offered the following appointments as Crossing Guards:

Dot Kays (Captain)

Sharon Russell

Aurelia Reina

Lorraine Pastor

Thomas Thiessen (Sub)

Motion by Councilman Kelly, seconded by Councilman Krasnomowitz to confirm the Mayor's appointments as presented.

Roll call showed all Council members present in favor.

**MAYOR'S APPOINTMENTS – LAND USE BOARD:**

Mayor Marino made the following appointments to the Land Use Board:  
(9 Members + 2 Alternates).

**Paul Marino****Class I Member (4 yr. term)****Term expiring 12/31/2014****John Haig****Class II Member (1yr. term)****Term expiring 12/31/2011****Rich Krasnomowitz****Class III Member (1 yr. term)****Term expiring 12/31/2011****Patricia Brown****Class IV Alternate #1(2 yr. term)****Term expiring 12/31/2012**

Motion by Councilman Barr, seconded by Councilman Kelly to confirm the Mayor's appointments as presented.

Roll call showed all Council members present in favor.

*The above appointees join the following Land Use Board Members*

Robert Adams

Class IV Member

Term expiring 12/31/2013

Guy Harby

Class IV Member

Term expiring 12/31/2012

Daniel Hall

Class IV Member

Term expiring 12/31/2012

Tom Watts

Class IV Member	Term expiring 12/ 31/2011
Class Kathy Phipps IV Member	Term expiring 12/31/2011
Jeannette Tempe Class IV Member	Term expiring 12/31/2013
Wendy Brick Class IV Alternate #2	Term expiring 12/31/2011

**APPOINTMENTS – HISTORICAL COMMISSION:**

Mayor Marino offered the following names for appointment of the Historical Commission. (5 Members + 2 Alternatives)

**Dwight Landrud – Class A Member**      **Term expiring 12/31/2014**

**Guy Harby Class C Alternate**      **Term expiring 12/31/2012**

Motion by Councilman Barr, seconded by Councilwoman Oehler to confirm the Mayor's appointments as presented.

Roll call showed all Council members present in favor.

*The above appointees join the following Historic Commission Members*

Marion Wood – Class B	Term expiring 12/31/2013
Allen Rude – Class C	Term expiring 12/31/2012
Robert O'Connor – Class C (Alt. #2)	Term expiring 12/31/2011
Thomas Watts – Class C	Term expiring 12/31/2011
John Burd – Class C	Term expiring 12/31/2011

**APPOINTMENTS - BOARD OF HEALTH:**

Mayor Marino offered the following names for appointment to the Board of Health (Five Members - each for three (3) year terms):

**Paula Marino**      **Term expiring 12/31/2013**

Motion by Councilman Barr, seconded by Councilwoman Oehler to confirm the Mayor's appointment as presented.

Roll call showed all Council members present in favor.

*The above appointees join the following Board of Health Members*

Thomas Watts	Term expiring 12/31/2011
Dorothy Kays	Term expiring 12/31/2011
Peter Karas	Term expiring 12/31/2012
Linda Adams	Term expiring 12/31/2012

**APPOINTMENTS - BOARD OF PUBLIC WORKS:**

Mayor Marino offered the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

**Robert Krysiak**

**Term expiring 12/31/2013**

**Jerry Truppi**

**Term expiring 12/31/2013**

Motion by Councilman Barr, seconded by Councilman Law to confirm the Mayor's appointments as presented.

Roll call showed all Council members present in favor.

*The above appointees join the following Board of Public Works Members*

Ronald Garrett Term expiring 12/31/2011

Dan Shane Term expiring 12/31/2011

Mayor Marino Term expiring 12/31/2011

Chris Fitzpatrick Term expiring 12/31/2012

Maria Marino Term expiring 12/31/2012

**RECREATION COMMISSION:**

**ORDINANCE CALLS FOR MAYOR TO APPOINT 5 MEMBERS WITH FIVE YEAR TERM APPOINTMENTS TO BE STAGGERED TO EXPIRE AS FOLLOWS:**

The following will serve on the Recreation Board:

Laura McCann Term expiring 12/31/2013

Chuck McCann Term expiring 12/31/2013

Chris Fitzpatrick Term expiring 12/31/2012

Ryan Kelly Term expiring 12/31/2014

Dan Shane Term expiring 12/31/2014

**FIRE/EMS APPOINTMENTS:**

Mayor Marino announced the following appointments for the Officers of the Hamburg Fire/EMS for 2011:

**FIRE DEPARTMENT:**

- Fire Chief John Haig
- 1st Assistant Chief George Gunderman

**Civil Department**

- President Dan Shane
- Vice-President Mike Schneider

**FIRE DEPARTMENT - EMS DIVISION:**

- Captain Karl Brennan
- 1st Lieutenant Jackie Shane

Motion by Councilman Barr, seconded by Councilman Law to confirm the Mayor's appointments as presented.

Roll call showed all Council members present in favor.

**MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS**

Mayor Marino announced the duties of each Council Member for the year 2011 with the

Mayor as ex-officio of each Committee.

**COUNCILMAN KELLY**

Building & Grounds  
Water Quality  
BPW Liaison  
Newsletter Committee  
Solid Waste Advisory

**COUNCILMAN LAW**

Fire Commissioner  
Sanitation and Recycling  
Court

**COUNCILMAN KRASNOMOWITZ**

Land Use Board  
Office Administration  
Construction Department  
Insurance

**COUNCILWOMAN OEHLER**

Recreation Commission  
Grants  
Office of Emergency Management/EMS Liaison  
Open Space

**COUNCILMAN SENA**

Finance  
Board of Health Liaison  
Police Commissioner  
Liaison to the SC Economic Development Partnership

**COUNCILMAN BARR**

Board of Education  
Road Department  
Historical Society and Commission  
Motion by Councilman Barr, seconded by Councilman Law to confirm the Mayor's appointments as presented.  
Roll call showed all Council members present in favor.

**IX. RESOLUTIONS:**

**MAYOR AND COUNCIL MEETING DATES**

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2011 on the first and third Mondays of each month beginning at 7:30 p.m. (unless otherwise noted).

January 1, 2011 (Saturday) Reorganization Meeting 12:00 Noon

January 3, 2011  
January 17, 2011  
February 7, 2011  
February 23, 2011 (Wednesday)  
March 7, 2011  
March 21, 2011  
April 4, 2011  
April 18, 2011  
May 2, 2011  
May 16, 2011  
June 6, 2011  
June 20, 2011  
July 6, 2011 (Wednesday)  
July 18, 2011  
August 1, 2011  
August 15, 2011  
September 7, 2011 (Wednesday)  
September 19, 2011  
October 3, 2011  
October 17, 2011  
November 7, 2011  
November 21, 2011  
December 5, 2011  
December 19, 2011  
January 1, 2012 (Sunday) *Reorganization Meeting 12 noon*  
January 4, 2012 (Wednesday)

Motion by Councilman Barr, seconded by Councilman Kelly to adopt the 2011 meeting dates as presented.

Roll call showed all Council members present in favor.

**X. CONSENT AGENDA RESOLUTIONS:** All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

**2011 TEMPORARY BUDGET:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2011 Hamburg Temporary Budget:

**OFFICIAL DEPOSITORIES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Lakeland Bank, Bank of America, Wachovia Bank, First Hope are hereby designated as official depositories for Borough funds for the year 2011.

**TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2010 TAXES:**

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2010 taxes; and

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the



Borough Council must now grant the Tax Collector approval to conduct a tax sale. NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

**RATES OF INTEREST - DELINQUENT TAXES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth: N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

**TAX COLLECTOR INTEREST FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2011.

**OFFICIAL NEWSPAPERS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2011.

**DEFENSE OF TAX APPEALS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2011.

**TREASURER PETTY CASH FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2011.

Motion by Councilman Barr, seconded by Councilman Kelly to approve the Consent Agenda Items as presented.

Roll call showed all Council members present in favor.

**MAYOR MARINO'S COMMENTS:**

Mayor Marino spoke about the control of the Borough with regards to taxes and spending, while providing the best services to our residents. He stated that we do not rely on the State for aid. We hired five new police officers. Our Fire / EMS Dept. does a great job in providing volunteer services to the town. Our recreation fields are just about ready to be opened. The employees at Borough Hall do a great job and also wear many hats. Mayor Marino also thanked his Council and the public for their support.

Mayor Marino invited all to go over to the Firehouse after the re-organization meeting for a luncheon.

**COUNCIL COMMENTS:**

Councilman Barr said that he was glad that School Street was paved and the school received a pick-up truck from the town to help them with their daily functions. The Road Dept. works hard and does so much for the town. The Historic Commission designated the Limekilns and the Presbyterian Church. Councilman Barr thanked all for their support.

Councilman Krasnomowitz thanked the employees and the volunteers of the town and all that we do for the residents of the Borough. He mentioned the tax increases and the effects of them on us in all the different avenues.

Councilman Law also thanked the residents and Council for his first term and the honor to serve a second. He said that signing the shared services agreement for recycling with Hardyston was a benefit to the town and the court put in place a security system.

Councilwoman Oehler stated that although the town did not participate in the Drug Alliance program, Recreation was picking up some of the programs but did need volunteers to help out with it. She was looking forward to the recreation fields opening also. Councilwoman also thanked the employees and volunteers for the work they do.

Councilman Kelly informed the Council that Honorable Philip Crabb extended his wishes for the upcoming New Year and apologized for not attending. Councilman Kelly also stated that we, as a town, were not relying on state aid and that was a credit to us as a Council and the hard work we put into it. He was fortunate for being on the Council and working with the other members of the Council.

Councilman Sena congratulated Mayor Marino and Council members Law and Oehler for their re-election to the Council and another 3-year term.

**OPEN TO THE PUBLIC:**


Motion by Councilman Barr, seconded by Councilwoman Oehler to open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg. All in favor.

Chris Fitzpatrick – Glenside Ave- complimented the Road Dept. for the great job they did with the snow removal with the recent snow storm.

Motion by Councilman Barr, seconded by Councilwoman Oehler to close to the public.  
All in favor.

**ADJOURNMENT:**

Motion by Councilman Barr, seconded by Councilman Krasnomowitz to adjourn the meeting at 12:28 PM. All in favor.

  
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Doreen Schott  
Municipal Clerk

Submitted by Kathy Garrett