

MINUTES FOR THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 1, 2013 AT 12:00 NOON

Mayor Paul Marino called the meeting to order.

I. PLEDGE OF ALLEGIANCE

Mayor Marino opened the meeting with a flag salute and also held a moment of silence in honor of the victims of Sandy Hook.

The Clerk will read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

I. PLEDGE OF ALLEGIANCE

II. OATHS OF OFFICE:

- The Clerk read the "Statement of Determination of the Board of County Canvassers".
- Borough Clerk Doreen Schott administered the Oath of Office to Councilman Elect Mark Sena for a three (3) year term expiring 12-31-2015. Councilman Sena took his place at the Council dais.
- Borough Clerk Doreen Schott administered the Oath of Office to Councilman Elect Ronald Garrett for a three (3) year term expiring 12-31-2015. Councilman Garrett took his place at the Council dais.

III. ROLL CALL:

Mayor Marino requested a roll call of the 2013 Hamburg Governing Body.

Roll Call:

Council Member Barr, Krasnomowitz, Law, Oehler, Garrett, Sena

IV. ROBERT'S RULES OF ORDER:

Motion by Councilman Law, seconded by Councilwoman Oehler to adopt Robert's Rules of Order for all Council meetings for the year 2013.

Roll call vote showed all Council members in favor.

V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Marino opened the floor for council nominations for the position of Council President for the year 2013.

Motion by Councilman Krasnomowitz, seconded by Councilwoman Law to nominate Councilman Barr for the position of Council President for the year 2013. All in favor.

As there were no other nominations, motion by Councilman Law, seconded by Councilwoman Oehler to close the nominations. All in favor.

Motion by Councilman Krasnomowitz, seconded by Councilman Law to accept the nomination of Councilman Barr as Council President. All in favor.

VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD

Mayor Marino opened the floor for council nominations for the position of Class III Land Use Board for the year 2013.

Motion by Councilman Barr, seconded by Councilman Law to nominate Councilman Krasnomowitz for the

position of Class III Land Use Board for the year 2013. All in favor.

VII. PROFESSIONAL SERVICES APPOINTMENTS:

BOROUGH ATTORNEY

Mayor Marino offered the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2013.

Motion by Councilman Law, seconded by Councilman Barr for the Council to accept the Mayor's appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

BOROUGH ENGINEER:

Mayor Marino offered the name of John Ruschke of Hatch Mott MacDonald for the appointment as Borough Engineer for the year 2013.

Motion by Councilman Krasnomowitz, seconded by Councilwoman Oehler to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

Roll call vote showed all Council members in favor.

MUNICIPAL PLANNER:

Mayor Marino offered the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2013.

Motion by Councilman Barr, seconded by Councilman Krasnomowitz to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

Roll call vote showed all Council members in favor.

BOROUGH AUDITOR:

Mayor Marino offered the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2013.

Motion by Councilman Barr, seconded by Councilman Law to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

Roll call vote showed all Council members in favor.

BOND COUNSEL:

Mayor Marino offered the name of John L. Kraft for appointment as Borough Bond Counsel for the year 2013.

Motion by Councilman Garrett, seconded by Councilman Law to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

Roll call vote showed all Council members in favor.

BOROUGH PROSECUTOR:

Mayor Marino offered the name of Mark Hontz for appointment as Borough Prosecutor for the year 2013.

Motion by Councilman Law, seconded by Councilwoman Oehler for the Council to accept the Mayor's appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

Roll call vote showed all Council members in favor.

PUBLIC DEFENDER:

Mayor Marino offered the name of James P. Sloan, PC for appointment as Public Defender for the Borough of Hamburg for the year 2013.

Motion by Councilwoman Oehler, seconded by Councilman Barr to accept the Mayor's appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

Roll call vote showed all Council members in favor.

EMERGENCY MANAGEMENT COORDINATOR

Mayor Marino offered the name of Sidney Crum for appointment as the Emergency Management Coordinator for the year 2013 for a three year term to expire 12/31/2015.

Motion by Councilman Barr, seconded by Councilman Law to accept the Mayor's appointment for the position of Emergency Management Coordinator with salary for said position included in the Salary Ordinance and yearly Salary Resolution for Borough Employees.

Roll call vote showed all Council members in favor.

VIII. MAYOR'S APPOINTMENTS:

Mayor Marino presented his nominations for one (1) year appointments to the various positions of Borough Government for the year 2013:

- | | |
|---------------------------------|-----------------------|
| REGISTRAR | DOREEN SCHOTT |
| OFFICE MANAGER - BD. HEALTH | DOREEN SCHOTT |
| ASSESSMENT SEARCH OFFICER | DOREEN SCHOTT |
| COMPLIANCE OFFICER P.A.C.O | DOREEN SCHOTT |
| DEPUTY CLERK/DEPUTY REGISTRAR | KATHY GARRETT |
| RECREATION BOARD SECRETARY | KATHY GARRETT |
| BOARD OF PUBLIC WORKS SECRETARY | KATHY GARRETT |
| ADMIN. ASST. | MELISSA VELEZ MORALES |
| LAND USE/ CLERICAL | MARGUERITE NEMETH |
| HISTORIC COMMISSION SECRETARY | MARGUERITE NEMETH |
| WATER & SEWER COLLECTOR | REGINA FLAMMER |
| TREASURER | AMY MARONPOT |
| DEPUTY EMERGENCY MGMT. | KEITH SUKENNIKOFF |
| DEPUTY EMERGENCY MGMT. | KEVIN DECKER |
| ZONING OFFICER | HARDYSTON TOWNSHIP |
| PROPERTY MAINTENANCE OFFICER | HARDYSTON TOWNSHIP |
| FIRE OFFICIAL | HARDYSTON TWP. |
| 911 COORDINATOR | SIDNEY CRUM |
| COURT ADMINISTRATOR | JOANN COAN |
| DEPUTY COURT ADMINISTRATOR | ANN ROSELLEN |
| ANIMAL CONTROL OFFICER | WANTAGE TOWNSHIP |
| WATER/SEWER SUPERINTENDENT | GERALD KASTNER |
| ALTERNATE PUBLIC DEFENDER | DANIEL COLFAX |
| ALTERNATE PUBLIC PROSECUTOR | WILLIAM HINKS |
| DR. FIELDING | BOROUGH PHYSICIAN |

Motion by Councilman Barr, seconded by Councilman Law to confirm the Mayor's appointments as presented. Roll call vote showed all Council members in favor.

IX. APPOINTMENTS - CROSSING GUARDS:

Mayor Marino offered the following appointments as Crossing Guards:

- | | |
|-----------------------|----------------------|
| Dot Kays (Supervisor) | Thomas Thiessen |
| Aurelia Reina | Joyce Oehler (Sub) |
| Lorraine Pastor | Raymond Natoli (Sub) |
| Sharon Russell | |

Motion by Councilman Barr, seconded by Councilman Law to confirm the Mayor's appointments as presented. Roll call vote showed all Council members in favor.

MAYOR'S APPOINTMENTS – LAND USE BOARD: **mayor apt. no vote

Mayor Marino made the following appointments to the Land Use Board:
(9 Members + 2 Alternates).

John Haig – Class II	Term expiring 12/31/2013
Daniel Hall – Class IV	Term expiring 12/31/2016
Guy Harby – Class IV	Term expiring 12/31/2016
Vacant – Class IV alt. #1	Term expiring 12/31/2014

The above appointees join the following Land Use Board Members

Vacancy – Class IV alt. #2	Term expiring 12/31/2013
Robert Adams – Class IV	Term expiring 12/31/2013
Jeannette Tempe – Class IV	Term expiring 12/31/2013
Paul Marino – Class I	Term expiring 12/31/2014
Wendy Brick – Class IV	Term expiring 12/31/2015
Tom Watts – Class IV	Term expiring 12/31/2015

MAYOR'S APPOINTMENTS – HISTORICAL COMMISSION:

****mayor apt. no vote**

Mayor Marino made the following appointments of the Historical Commission. (5 Members + 2 Alternatives)

Allen Rude - Class C	Term expiring 12/31/2016
Guy Harby – Class C Alt. Member #1	Term expiring 12/31/2014

The above appointees join the following Historic Commission Members

Marion Wood – Class B	Term expiring 12/31/2013
Robert O' Connor – Class C (Alt #2)	Term expiring 12/31/2013
Vacancy – Class A Member	Term expiring 12/31/2014
Thomas Watts – Class C	Term expiring 12/31/2015
Randal Cunningham Jr – Class C	Term expiring 12/31/2015

MAYOR'S APPOINTMENT RECREATION COMMISSION:

****mayor apt. no vote**

Mayor Marino made the following appointment to the Recreation Commission. (Five members each for 5 year terms)

Lisa Abrahams	Term expiring 12/31/2017
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The above appointee will join the following Recreation Commission Members

Paula Marino	Term expiring 12/31/2013
JoAnn McNulty	Term expiring 12/31/2014
Tammy DeOliveria	Term expiring 12/31/2015
Chris Fitzpatrick	Term expiring 12/31/2016

APPOINTMENTS - BOARD OF PUBLIC WORKS:

Mayor Marino offered the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

Chris Kelly	Term expiring 12/31/2014
Maria Marino	Term expiring 12/31/2015
Chris Fitzpatrick	Term expiring 12/31/2015

Motion by Councilman Garrett, seconded by Councilwoman Oehler to confirm the Mayor's appointments as presented.

Roll call vote showed all Council members in favor.

The above appointees join the following Board of Public Works Members

Mayor Marino	Term expiring 12/31/2013
Robert Krysiak	Term expiring 12/31/2013
Jerry Truppi	Term expiring 12/31/2013
Vinnie Busteed	Term expiring 12/31/2014

APPOINTMENTS - BOARD OF HEALTH:

Mayor Marino offered the following names for appointment to the Board of Health (Five Members - each for three (3) year terms):

Peter Karas	Term expiring 12/31/2015
Linda Adams	Term expiring 12/31/2015

Motion by Councilman Barr, seconded by Councilman Garrett to confirm the Mayor's appointments as presented.

Roll call vote showed all Council members in favor.

The above appointees join the following Board of Health Members

Paula Marino	Term expiring 12/31/2013
Thomas Watts	Term expiring 12/31/2014
Dorothy Kays	Term expiring 12/31/2014

FIRE/EMS APPOINTMENTS:

Mayor Marino announced the following appointments for the Officers of the Hamburg Fire/EMS for 2013:

FIRE DEPARTMENT:

- Fire Chief	Charlie Zwiagle
- 1st Assistant Chief	William Oehler

FIRE DEPARTMENT - EMS DIVISION:

- Captain	Jennifer Brennan
- 1st Lieutenant	Thomas Thiessen

MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS

Mayor Marino announced the duties of each Council Member for the year 2013 with the Mayor as ex-officio of each Committee.

COUNCILMAN GARRETT

Board of Education
Water Quality
BPW Liaison

COUNCILMAN LAW

Solid Waste
Sanitation and Recycling
Court
Building and Grounds

COUNCILMAN KRASNOMOWITZ

Land Use Board
Office Administration
Construction Department
Insurance

COUNCILWOMAN OEHLER

Recreation Commission
Grants
Open Space
Newsletter

COUNCILMAN SENA

Finance
Board of Health Liaison
Road Department
Liaison to the SC Economic Development Partnership

COUNCILMAN BARR

Police Department
Fire Commissioner - OEM
Historical Society and Commission

Motion by Councilman Barr, seconded by Councilwoman Oehler confirming the Mayor's appointments for Committee Liaisons.

Roll call vote showed all Council members in favor.

X. RESOLUTIONS:

MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2013 on the first and third Mondays of each month beginning at 7:30 p.m. (unless otherwise noted).

January 1, 2013 (Tuesday) Reorganization *Meeting 12:00 Noon*

January 7, 2013

January 21, 2013

February 4, 2013

February 20, 2013 (Wednesday)

March 4, 2013

March 18, 2013

April 1, 2013

April 15, 2013

May 6, 2013

May 20, 2013

June 3, 2013

June 17, 2013

July 1, 2013

July 15, 2013

August 5, 2013

August 19, 2013

September 4, 2013 (Wednesday)

September 16, 2013

October 7, 2013

October 21, 2013

November 4, 2013
November 18, 2013
December 2, 2013
December 16, 2013
January 1, 2014 (Wednesday) *Reorganization Meeting 12 noon*
January 6, 2014

Motion by Councilman Law, seconded by Councilwoman Oehler to confirm the meeting dates as presented. Roll call vote showed all Council members in favor.

XI. CONSENT AGENDA RESOLUTIONS: All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

2013 TEMPORARY BUDGET:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2013 Hamburg Temporary Budget:

OFFICIAL DEPOSITORIES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Lakeland Bank, Bank of America, Wachovia Bank, First Hope are hereby designated as official depositories for Borough funds for the year 2013.

TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2012 TAXES:

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2012 taxes; and

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

RATES OF INTEREST - DELINQUENT TAXES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth: N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

TAX COLLECTOR INTEREST FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2013.

OFFICIAL NEWSPAPERS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2013.

DEFENSE OF TAX APPEALS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2012.

TREASURER PETTY CASH FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2013.

Motion by Councilman Barr, seconded by Councilwoman Oehler to accept the Consent Agenda Items as presented.

Roll call vote showed all Council members in favor.

PRESENTATIONS:

Mayor Marino gave a presentation to Fire Chief John Haig for making 98% of calls throughout his four years of service 2009 – 2012.

Mayor Marino gave a presentation to EMS Captain Karl Brennan who has serve for four years as captain of the EMS Department.

MAYOR MARINO'S COMMENTS:

Mayor Marino stated that a lot was accomplished this year with many projects throughout the town. He said that 90% of the roads have been paved now. A lot of work was done on the recreation fields, with them being open all year now and the Council hoping to put in a playground this year. Our EMS – Fire Services are outstanding. We hired a Police director, which was a benefit to the town, and more Police officers, one being the first female officer for Hamburg. Mayor Marino also said that we have a patrolman on a bicycle, camera system in the cars, and a great showing of police support here today.

Mayor Marino gave an invitation to all to go over to the Firehouse after the re-organization meeting for a luncheon.

Mayor Marino also thanked former Councilman Chris Kelly for the years that he served on the Council and all the good that he did for the residents of the Borough. He also thanked his wife Paula for her support throughout the year.

COUNCIL COMMENTS:

Mayor Marino invited each member of the Council to offer any comments or thoughts they might have at this time.

Councilman Barr:

Councilman Barr wished everyone a Happy New Year and thanked the Road Dept. for all they did throughout the year. As he was now the liaison to the Fire Dept, he was looking forward to working with the EMS Captain and Fire Chief. Councilman Barr also said that the Historic Commission will continue to do their work.

Councilman Krasnomowitz:

Councilman Krasnomowitz wished everyone a Happy New Year and welcomed Ron Garrett to the Council and wished him good luck for the upcoming year. He stated that the Council works well together, saving tax dollars by utilizing shared services with other municipalities. Councilman Krasnomowitz thanked all the people that volunteered within the municipality.

Councilman Law:

Councilman Law also wished everyone a Happy New Year and welcomed Ron Garrett to the Council. He thanked the Fire Dept. for all that he learned as liaison and was looking forward to learning about his new department of solid waste.

Councilwoman Oehler:

Councilwoman Oehler wished all a Happy New Year and welcomed Ron Garrett to the Council. She expressed how much the Recreation Commission has grown and how much she enjoys working with them.

Councilman Garrett:

Councilman Garrett thanked the Council and residents for their support for his election to the Council and is looking forward to giving back to the town. He thanked the EMS / Fire for always going out for the public. Councilman Garrett stated that he was involved in the BPW Board and will continue as the liaison. He'll also be attending the Board of Education meetings as liaison, which should be interesting, as he has never attended one before.

Councilman Sena:

Councilman Sena also wished everyone a Happy New Year and thanked the voters for another three years for re-electing him to the Council. He also thanked his daughter Danielle for being there. He thanked Chris Kelly for performing such a great job for the town and wished Ron Garrett a good three years. Councilman Sena stated that as Police Commissioner, a lot went on at the beginning of the year, received a new computer system, a video system, a vehicle, two new officers, and renovations to the police building. He said that this year, he will be watching spending, and taxes being kept low were a priority.

OPEN TO THE PUBLIC:

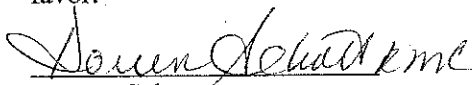
Motion by Councilman Garrett, seconded by Councilwoman Oehler to open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg. All in favor.

Paula Marino – Holly Drive – thanked the members of the Recreation Commission, along with Ron Garrett, Tom Thiessen, Wayne Yahm, Dave McNulty, Charlie McMickle, Josh Abrahams, Paul Marino, and Rachel Sweeny for all their help with making Breakfast with Santa such a huge success. She also thanked them for their support with other rec functions throughout the year.

Motion by Councilman Barr, seconded by Councilman Law to close to the public. All in favor.

ADJOURNMENT:

Motion by Councilman Barr, seconded by Councilwoman Oehler to adjourn the meeting at 12:35 PM. All in favor.


Doreen Schott
Municipal Clerk

Submitted by Kathy Garrett