

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON DECEMBER 2, 2013 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:30 p.m. and opened with a flag salute.

MOMENT OF SILENCE:

Mayor Marino asked for a Moment of Silence for the passing of former Councilwoman Marge Morreale, who served on the Council from 1995-2004.

ROLL CALL:

Mayor Marino requested a roll call:

Councilman Barr	Councilwoman Oehler
Councilman Krasnomowitz	Councilman Garrett
Councilman Law	Councilman Sena
Mayor Marino	

Also Present: Doreen Schott
Kathy Garrett
Richard Clemack, Attorney

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 6, 2013 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

November 4, 2013 Regular Meeting Minutes

Motion by Councilman Garrett, seconded by Councilwoman Oehler to approve the November 3, 2013 Regular Meeting Minutes of the Mayor and Council. All in favor.

November 4, 2013 Executive Session Minutes

Motion by Councilman Krasnomowitz, seconded by Councilman Garrett to approve the November 3, 2013 Executive Meeting Minutes of the Mayor and Council.

Roll Call:

Ayes:	Barr, Garrett, Krasnomowitz, Sena
Nays:	None
Abstain:	Law, Oehler
Absent:	None

APPROVAL OF BILLS:

As there are no additions or deletions to the bill list, motion by Councilman Barr, seconded by Councilwoman Oehler to open the meeting to the public with regards to the bill list only. All in favor. Hearing no comments from the public, motion by Councilman Barr, seconded by Councilman Garrett to close to the public. All in favor.

Motion by Councilwoman Oehler, seconded by Councilman Law to approve and pay the bill list as presented.

Roll Call:

Ayes: Barr, Garrett, Krasnomowitz, Law, Oehler, Sena

Nays: None
Abstain: None
Absent: None

ORDINANCES:

None

RESOLUTIONS:

Resolution #2013-34 – Chapter 159 Recycling Tonnage Grant 2011

Mayor Marino stated that the Borough will be receiving \$4362.54.

Motion by Councilman Law, seconded by Councilman Garrett to accept Resolution #2013-34 – Chapter 159 Recycling Tonnage Grant 2011. All in favor.

Resolution #2013–35 – Municipal Facilities Improvements Account Balance Cancellation.

Mayor Marino said that the account balance was \$25,161.45.

Motion by Councilman Garrett, seconded by Councilman Barr to accept Resolution #2013–35 – Municipal Facilities Improvements Account Balance Cancellation. All in favor.

ATTORNEY HOUR:

1. Discharge of Mortgage – 16 Mountainview Drive, Hamburg NJ in the amount of \$11,055.00

Attorney Clemack stated that all conditions of this mortgage have been satisfied.

Motion by Councilman Krasnomowitz, seconded by Councilman Law to accept the Discharge of Mortgage for 16 Mountainview Drive, Hamburg NJ in the amount of \$11,055.00. All in favor.

ENGINEERING:

No report

MAYOR’S AGENDA

1. Shared Service Agreement – Wantage Dog Pound and Animal Control Agreement for 2014.

Mayor Marino presented the Shared Services Agreement with Wantage for the Dog Pound and Animal Control for 2014. He informed the Council that the contract costs reflects a 1.5% increase over the previous year for a cost of \$11,075.00.

Motion by Councilman Barr, seconded by Councilman Law to accept the Shared Services Agreement with Wantage for the Dog Pound and Animal Control Agreement for 2014 at a cost of \$11,075.00.

Roll Call:

Ayes: Barr, Garrett, Krasnomowitz, Law, Oehler, Sena

Nays: None

Abstain: None

Absent: None

2. Proclamation – “Human Trafficking Awareness Day”

Mayor Marino stated that each year the Borough does a resolution declaring January 11, 2014 as Human Trafficking Awareness Day as it is a growing concern.

Motion by Councilman Barr, seconded by Councilman Krasnomowitz to accept the resolution on “Human Trafficking Awareness Day”. All in favor.

3. Former Councilwoman Marge Morreale

Mayor Marino said that a Moment of Silence was held for former Councilwoman Marge Morreale, who played a tremendous role in acquiring the land that our rec fields are now on, along with former Councilwoman Ginny Gorman and present Councilman Rich Krasnomowitz. She served from 1995-2004 and was a great person.

Mayor Marino thanked Councilwoman Oehler for serving her nine years on the Council and all that she has done for the town during her term as Councilmember. She will be continuing on as EMS Captain and a Recreation Commission member.

Mayor Marino also thanked Councilman Law for serving his six years on the Council and making a difference during his term as Councilmember with the Court and Recycling Coordinator. He will be continuing on as a Land Use alternate member and Historic Commission.

As a final note, Mayor Marino wished all a Happy Holiday Season.

**COMMITTEE REPORT
COUNCILMAN SENA**

1. FINANCE / TAX DEPARTMENT

The tax collector's report showed a total of \$561,601.17 being collected for the month of October.

Motion by Councilman Sena, seconded by Councilman Garrett to accept the Resolution for refund for tax overpayment Block 22 Lot 1 in the amount of \$5096.50. All in favor.

Motion by Councilman Sena, seconded by Councilwoman Oehler to accept the Resolution to redeem third party tax sale certificate 13-005 in the amount of \$2120.01 and the Resolution to redeem third party tax sale certificate 13-011 in the amount of \$4485.97. All in favor.

2. ROAD DEPARTMENT

Councilman Sena informed the Council that Gingerbread Castle Road had the seal crack completed at a cost of \$2500.00 and the line stripping was scheduled for this week. Leaf pick-up ended today with brush pick-up ending tomorrow. The gate for the rec fields will also be locked for the winter months tomorrow.

Councilman Sena stated that the town has enough salt to last through December, with the next delivery coming in January 2014. The salt shed is up and the final cost was \$11,225.00. Road Dept. has salted once so far.

There is one problem with the Road Dept. trucks. The alternator on the old EMS truck, which is the utility truck, needs to be re-wound. Mike Schneider would like to use the old ambulance since it has not been auctioned off.

Motion by Councilman Sena, second by Councilwoman Oehler to open the meeting to Mike Schneider.

Mayor Marino asked if we needed it to plow with Mike Schneider replying no, that it was used for the water truck- for repairs on the road etc." Council and Mr. Schneider discuss the Road Dept. keeping the old ambulance for use on the Road Dept. and getting rid of the truck now that is falling apart. The alternator alone has been replaced four times within the past year.

After further discussion, Mr. Schneider replied that he would keep the truck that he has now and for the Council to auction off the old ambulance. Mayor Marino asked if the new truck could have a cap placed on it for use as a utility truck and was answered that it was not made for those purposes.

Pictures will be taken of the ambulance and of the OEM trailer to be placed for auction.

The new Ford truck was ordered at a cost of \$68,268.00 and a February 28th target date for delivery.

Mike Schneider's stated that he is still down a full time person. He added that all the catch basins in town are cleaned, ready for the winter.

Motion by Councilman Sena, seconded by Councilman Garrett to close to Mr. Schneider. All in favor.

3. BOARD OF HEALTH

Councilman Sena stated that they did not meet in October as there was not a quorum and they are still down a member. The Rabies Clinic is scheduled for Thursday, December 12th from 4-7 PM at the firehouse.

COUNCILMAN GARRETT

1. BOARD OF EDUCATION

The Board of Education will meet on Tuesday, December 3rd so there is no report.

2. WATER QUALITY

The meeting was cancelled.

3. BOARD OF PUBLIC WORKS

Councilman Garrett informed the Council that the BPW approved the contract for Kraft Power for the generators in the Borough. Water Superintendent Gerald Kastner had also reviewed them and recommended the services of Kraft as they do the scheduled visits on the generators and are reliable. This includes all generators, including the new one at the Bluffs.

Motion by Councilman Garrett, seconded by Councilwoman Oehler to approve the contract with Kraft Power in the amount of \$9750.00 for the 10 generators within the Borough of Hamburg. All in favor.

COUNCILWOMAN OEHLER:

1. NEWSLETTER COMMITTEE

The newsletter will be mailed out next week with the water bills.

2. RECREATION

Breakfast with Santa will be held on December 14th from 9 – 11 AM at the Firehouse. The judging for the Holiday Decorating Contest will be held from December 17th – 24th with the winners being announced at the February 3rd Council meeting.

COUNCILMAN LAW:

1. BUILDING AND GROUNDS

The roof on the building on Walkkill Ave is done and the check has been issued. Work on the outside has begun, with the walls being already stripped and the doors started. Councilman Law would like Mr. Ruschke to inspect before any checks are issued for payment in January.

2. COURT

The interview for the prosecutor's position was done and Councilman Law said Alicia Ferrante was the perfect choice for the position. There will be a meeting tomorrow night for introductions. Councilman Law also spoke to the Deputy Court Administrator about the re-organization of the court with regards to the new pay scale and this was acceptable to her.

3. RECYCLING AND SANITATION

Councilman Law showed the Council the packets of recycled crayons that were obtained using recycled crayons and that will be distributed at Breakfast with Santa. There will also be a collection through the school of old crayons and then we will send them on to be recycled. Marguerite Nemeth has been beneficial in finding all of these programs.

COUNCILMAN KRASNOMOWITZ:

1. OFFICE ADMINISTRATION

Councilman Krasnomowitz discussed the email received from Bob Schultz, director of the Hardyston DPW regarding work at the recreation fields. The email offered Hamburg any assistance to repair the fields as

Hardyston has extensive equipment for field/turf repair and maintenance. As sports groups are in desperate need of fields, Hardyston is willing to help get ours ready for play. Councilman Krasnomowitz would like to get a price from them. Councilman Law stated that he believed it was the infield clay and mound that needed the most work.

Motion by Councilman Law, seconded by Councilman Garrett to open the meeting to Mike Schneider. All in favor.

Mr. Schneider said that the grass should come back as Farmstead has been working on it and it is looking decent now. He could use help from Mr. Schultz for the rest of it.

Councilman Krasnomowitz would like to have a meeting with Hardyston to discuss the details. Councilman Sena would like to see something in writing stating that they are using the fields for games also, not just for practice. Councilman Barr mentioned the possibility of selling sponsorship for the fence and was informed that the league would do that.

Motion by Councilman Krasnomowitz, seconded by Councilman Barr to close to Mr. Schneider. All in favor.

Councilman Krasnomowitz informed the Council that although Hamburg was nominated for the Sussex County Economic Award and we lost out to Hardyston, it was still an honor to be nominated.

Councilman Krasnomowitz also mentioned that the phone system was up and running with the new prompts, with the Police station being connected next week. The server in the front office has a fan on it to keep it cool but it very loud, so it may have to be relocated to the kitchen area. Jeff Stabile is doing a tremendous job.

2. CONSTRUCTION DEPARTMENT

Monthly report October 2013

Councilmember Krasnomowitz advised that there were 14 permits issued, 1 certificates of occupancy, and 11 certificates of approvals with a total of \$1044.00 collected in fees for the month of October.

3. LAND USE BOARD

No meeting.

4. INSURANCE

Councilman Krasnomowitz presented the following agreements for execution:

2014 Statewide Insurance Fund Agreement

Risk Management Consultant's Agreement between Hamburg and The Morville Agency, a division of Gallagher Bollinger, Arthur J Gallagher and Co.

Motion by Councilman Krasnomowitz, seconded by Councilman Barr to accept the Risk Management Consultant's Agreement between Hamburg and The Morville Agency. All in favor.

Appointment of **Risk Management Consultant** naming The Morville Agency, a division of Gallagher Bollinger, Arthur J Gallagher and Co.

Motion by Councilman Krasnomowitz, seconded by Councilman Barr to appoint The Morville Agency as Risk Management Consultant for 2014 for the Borough of Hamburg. All in favor.

Resolution appointing Fund Commissioner naming Richard Krasnomowitz.

Motion by Councilman Barr, seconded by Councilwoman Oehler to appoint Rich Krasnomowitz as Fund Commissioner for 2014 for the Borough of Hamburg. All in favor. Councilman Krasnomowitz abstained.

COUNCILMAN BARR.

1. FIRE COMMISSIONER / OEM

The Christmas tree sale is now going on at the pavilion.

A truck will be going to the funeral services for Charlie Thom, ex-Fire Marshall, on Tuesday night.

Councilman Barr said that Bill Oehler will be the incoming Chief of the Fire Dept. for 2014.

2. POLICE COMMISSIONER

Motion by Councilman Barr, seconded by Councilman Garrett to open to Police Director Wayne Yahm. All in favor.

Monthly Report for November

The November 2013 monthly report for the Police Department showed 738 calls of service, including 10 arrests, 5 motor vehicle accidents, and 68 motor vehicle summonses issued.

Director Yahm stated that the Newton training seminars are working well.

Councilman Garret asked about the amount of overtime hours for the officers and was answered that it was due to training purposes, covering shifts due to arrests, etc.

Motion by Councilman Barr, seconded by Councilwoman Oehler to close to Director Yahm. All in favor.

Council is in receipt of a letter of resignation from Lori Mitchner for the position of court matron.

Motion by Councilman Barr, seconded by Councilman Krasnomowitz to accept the letter with regrets. All in favor.

3. HISTORIC COMMISION / HISTORIC SOCIETY

No meeting.

PUBLIC PORTION:

Motion by Councilman Barr, seconded by Councilwoman Oehler to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All in favor.

Motion by Councilman Law, seconded by Councilwoman Oehler to close to the public. All in favor.

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack offered the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1. Contract Agreement – 83 Route 23 North.

2. 9-1-1 Dispatching Agreement

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

Motion by Councilman Law, seconded by Councilman Garrett to accept the resolution as offered. All in favor.

Motion by Councilman Barr, seconded by Councilman Garrett to enter into Executive Session at 8:16 PM. All in favor.

Discussion on Contract Agreement for 83 Route 23 North and 9-1-1 Dispatching Agreement.

Motion by Councilman Barr, seconded by Councilwoman Oehler to return to the Regular Meeting at 8:40 PM. All in favor.

Motion by Councilman Krasnomowitz, seconded by Councilman Barr to approve the 9-1-1 Dispatching Shared Service Agreement with Andover Township for the period of January 1, 2014 through December 31, 2016. All in favor.

Motion by Councilman Barr, seconded by Councilman Krasnomowitz to approve the agreement drawn up by Attorney Clemack between Edsall Realty Associates LLC and the Borough of Hamburg regarding the connection to the sewer system of 83 Route 23 North. All in favor.

Councilman Sena brought to the Council's attention the salary increase for 2014 for Borough employees. The Police Dept. receives a 2% increase through their contract.

Motion by Councilman Sena, seconded by Councilwoman Oehler to approve a 2% increase for Borough employees.

Roll Call:

Ayes: Barr, Krasnomowitz, Law, Oehler, Sena

Nays: None

Abstain: Garrett

Absent: None

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. New Jersey League of Municipalities – Newly Elected Officials. (11/12/2013)
2. Notice of foreclosure; Block 12 Lot 10. (11/22/2013)
3. From County of Sussex notice of Operations and Safety Improvements to CR 517 (11/23/2013)
4. From County of Sussex Ordinance to amend Department of Environmental and Public Health Service Fees. (11/22/2013)
5. From NJBIA – Good Neighbor Award.

ADJOURNMENT

Motion by Councilman Krasnomowitz, seconded by Councilwoman Oehler to adjourn the meeting at 8:40 PM. All in favor.

Date Approved: 1/6/14

Date Released: 1/6/14

Doreen Schott, RMC
Municipal Clerk

Submitted by Kathy Garrett