

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON OCTOBER 6, 2014 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

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**CALL TO ORDER:**

Mayor Marino called the meeting to order at 7:30 p.m. and opened with a flag salute.

**ROLL CALL:**

Mayor Marino requested a roll call:

Councilman Law	Councilman Krasnomowitz
Councilman Garrett	Councilman Burd
Councilman Sena	Mayor Marino

Absent: Councilman Barr

Also Present: Doreen Schott  
Kathy Garrett  
Richard Clemack

**STATEMENT OF CERTIFICATION:**

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press on January 6, 2014 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

**September 3, 2014, Regular Meeting Minutes**

Motion by Councilman Krasnomowitz, seconded by Councilman Burd to approve the September 3, 2014 Meeting Minutes of the Mayor and Council. All in favor.

**APPROVAL OF BILLS:**

As there are no additions or deletions to the bill list, motion by Councilman Garrett, seconded by Councilman Law to open the meeting to the public with regards to the bill list only. All in favor.

Hearing no comments from the public, motion by Councilman Garrett, seconded by Councilman Law to close to the public on the bill list. All in favor.

Motion by Councilman Law, seconded by Councilman Garrett to approve and pay the bill list as presented

Roll Call:

Ayes:	Burd, Garrett, Law, Krasnomowitz, Sena
Nays:	None
Abstain:	None
Absent:	Barr

**ORDINANCES**

**Ordinance # 03 – 2014 – 2nd Reading**

**ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS, OFFICERS, AND EMPLOYEES OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY**

Motion by Councilman Krasnomowitz, seconded by Councilman Burd for Attorney Clemack to read the Ordinance by title for second reading and public hearing. All in favor.

**ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS, OFFICERS, AND EMPLOYEES OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY**

Motion by Councilman Krasnomowitz, seconded by Councilman Law to open the meeting to the public for any questions or comments they may have with regards to the ordinance prior to adoption of same. All in

favor. This ordinance was introduced on first reading at the September 3, 2014 meeting and published as provided by law.

**PUBLIC HEARING**

Hearing no comments from the public, motion by Councilman Krasnomowitz, seconded by Councilman Law to close to the public. All in favor.

Motion by Councilman Krasnomowitz, seconded by Councilman Law to adopt the ordinance as presented.

Roll Call:

Ayes:	Burd, Law, Krasnomowitz, Sena
Nays:	None
Abstain:	Garrett
Absent:	Barr

**RESOLUTIONS**

None

**ATTORNEY HOUR**

**ENGINEERING**

Mayor Marino stated that the DOT paving work on Route 23 has started, beginning at Winding Brook with the northbound side already being done.

**MAYOR'S AGENDA**

**1. Shared Service Updates**

Mayor Marino received an email from Administrator Marianne Smith of Hardyston Township regarding shared services with them and how he would like to address some of the services. Construction services contract for 2015 will remain the same. For the interconnection between Hamburg and HTMUA water systems, a meeting is still desired and Mayor Marino stated he will be discussing this at the October 8<sup>th</sup> BPW meeting. Ms. Smith mentioned the possibility of shared services of a tax assessor as ours is retiring. Mayor Marino stated that Maureen Kaman has given us names of people who she would recommend but Councilman Krasnomowitz would be interested in sitting in on the meeting. With regards to the dispatch services with Hardyston, Mayor Marino said that it would become a budgetary issue to go with them. More will have to be discussed on the computer assistance contract. Mayor Marino relayed that with the potential refund of money collect for fire protection, Finance is aware of the situation and will stay on top of it.

**2. 2014 Best Practice Inventory**

Mayor Marino mentions that 2014 Best Practice Inventory, stating that this is submitted to the DCA as they want to know how the town is run. This year the town was at 42 of possible 50, which still affords us 100% compliance.

Motion by Councilman Krasnomowitz, seconded by Councilman Law to accept the 2014 Best Practice Inventory.

Councilman Law relayed to Borough Clerk Doreen Schott that she and Amy Maronpot did a wonderful job in filling out the survey. Councilman Krasnomowitz also stated so.

Roll Call:

Ayes:	Burd, Garrett, Law, Krasnomowitz, Sena
Nays:	None
Abstain:	None
Absent:	Barr

**COMMITTEE REPORTS**

**COUNCILMAN BARR**

*Given by Mayor Marino*

**1. FIRE DEPARTMENT / OEM**

**Fire and EMS Monthly Report**

Fire Total Calls: 4

EMS calls total 32: 3 trauma; 16 medical; 1 MVA; 5 mental health; 4 fire; 1 lift assist; 2 football; 1 community service.

FYI: EMS has done 48 calls into Hardyston: July (17), August (17) and September (14)

**2. POLICE COMMISSIONER**

**Monthly report September 2014**

The August 2014 monthly report for the Police Department showed 556 calls of service, including 5 arrests, 9 motor vehicle accidents, and 70 motor vehicle summonses issued.

**Mayor Marino gave the update from Police Director Yahm:**

The two new officers will complete their field training by October 15<sup>th</sup> and he is pleased how quickly they have adapted to their surroundings and the department. Mayor Marino stated that we gained officers with experience.

Narcan training has been completed and will be implemented when the Prosecutor's Office says it is okay. E-Ticket is installed in the patrol cars, waiting for the training and hoping to be utilizing the device by the end of October.

The department received two new AED's via a program through Newton Hospital at a cost of \$600.00 per unit. Two of the present AED's are outdated at the end of this year.

**Class II / Court Officer Hire – Mr. George Wortche**

Mr. Yahm recommended the hiring of George Wortche as a Class II Special Officer, replacing the officer that resigned in 2012. He will be utilized as a court officer who will keep full time officers on patrol. He will also be used for special details when a full time officer is not available.

Motion by Councilman Krasnomowitz, seconded by Councilman Garrett to approve the hiring of Mr. George Wortche as a Class II Special Officer for the Borough of Hamburg.

**DISCUSSION**

Councilman Law asked is this position was advertised and Mayor Marino answered he believed it was a while ago. Councilman Law also asked if there were any other applicants and as the Director receives the applications, no one could answer that question. Mayor Marino stated this was brought up last month also. As Councilman Law had other questions regarding this matter, and as the Police Director was not in attendance, Attorney Clemack suggested discussing this in Executive Session. Motion to hire was withdrawn by Councilman Krasnomowitz.

**2. HISTORIC COMMISSION / HISTORIC SOCIETY**

**COUNCILMAN KRASNOMOWITZ**

**1. OFFICE ADMINISTRATION**

**2. CONSTRUCTION DEPARTMENT**

**Construction Activity Report August 2014**

Councilmember Krasnomowitz advised that there were 18 permits issued, 0 certificates of occupancy, and 8 certificates of approvals with a total of \$3664.00 collected in fees for the month of August.

**Construction Activity Report September**

Councilmember Krasnomowitz advised that there were 16 permits issued, 4 certificates of occupancy, and 14 certificates of approvals with a total of \$1597.00 collected in fees for the month of September.

**3. LAND USE BOARD**

Councilman Krasnomowitz was unsure if there would be a meeting on October 13<sup>th</sup>.

**4. INSURANCE**

Councilman Krasnomowitz gave an update on recent the recent meeting regarding the Statewide Insurance Loss Control Visit. The loss report was reviewed with attendees. Contact with Fire Chief Bill Oehler will be made to discuss any training needs with the fire department. A 20 year anniversary award was received for being a Statewide Fund Member.

**COUNCILMAN BURD**

**1. SOLID WASTE**

Councilman Burd gave an update on DEP stormwater management.

**2. SANITATION AND RECYCLING**

**3. GRANTS**

**4. BOARD OF EDUCATION**

Mr. Walker, interim superintendent at Walkkill Valley High School will be staying in that position, and the high school was cleared of any inappropriate wrong doings.

The 2013 audit was very good for Hamburg School. The NJ ASP tests showed the school proficient in Math, Language Arts, and Science.

**COUNCILMAN LAW**

**1. RECREATION**

Councilman Law reiterated that Hamburg Day was a tremendous Day and s special thanks to the Fire Dept. for the food and their help. Chris Fitzpatrick has 11 clinics scheduled. The "Trunk or Treat" will be held on October 25<sup>th</sup> at 2 PM at the Rec Fields on Gingerbread Castle Road. This year scarecrows will be made and then put up as decorations around the municipal building, police station, and court house. As the Auxiliary does most of the Tree Lighting, Rec will make a donation to that function. Breakfast with Santa will be held in December and the date will be determined hopefully next month.

**2. COURT**

Councilman Law stated that he met with the Director and Court Administrator with regards to the security system in the court house. The security plans need to be updated and tested once a month. Councilman Law invites all to attend if not busy.

**3. OPEN SPACE**

Councilman Law said that on October 26<sup>th</sup> a clean-up will take place from 8 AM – 11 AM., meeting at the school and going around specific areas of the town. Councilman Law invites all to attend.

**4. NEWSLETTER**

**COUNCILMAN GARRETT**

Councilman Garrett informed Council members that the Fire Dept. voted to do a Club License. They are putting together a committee and then bringing it here to the Council, who will need to set a fee schedule for the license.

**1. BUILDING AND GROUNDS**

**Jan Mar Alarm Company – Panic Alarm installation, Municipal Offices**

Councilman Garrett said the panic button alarm system did not work in the municipal building offices for quite some time now. He received a price quote of \$1185.00 from Jan Mar Alarm Company to re-do the alarm system – for the installation of the motion sensor system with the signal to transmit via cellular network and then the monthly monitoring of \$40.00 month.

Motion by Councilman Garrett, seconded by Councilman Law to accept the proposal as submitted by Jan Mar Alarm Company for the installation of the Panic Alarms in the municipal offices, to come out of Buildings and Grounds budget.

Councilman Krasnomowitz questioned whether this also pertained to the old key fob system which it did not Motion by Councilman Law, seconded by Councilman Senna to open to Mike Schneider. All in favor. Mayor Marino also asked Mr. Schneider if the EMS building needed that big of a generator and he replied that it was the same size as the unit of the Police Department.

Motion by Councilman Krasnomowitz, seconded by Councilman Law to close to Mr. Schneider. All in favor.

Councilman Law brought up the panic system for the prosecutor as she / he would be in the room alone with the door closed discussing cases with someone and most definitely needed a working panic button.

Councilman Sena said that he thought Jan Mar was always monitoring our alarm system, so how could it go this long without working? Councilman Law replied that it is our responsibility to test the system.

Roll Call:

Ayes: Burd, Garrett, Law, Krasnomowitz, Sena  
Nays: None  
Abstain: None  
Absent: Barr

**From Road Supervisor Emergency Generator Price Quotes (EMS Building)**

Although two bids were received, specs will be provided for the docs. Mayor Marino said that although there was money in a capital ordinance, he would rather wait until January for payment. If the town could hold off until next month, then go out to bid in November or December, and then the timing would be good.

**Salt Sheds**

The Salt sheds are done and the Road Dept. did an excellent job. Jackie Espinosa of JCP&L was there, was pleased and they will do a final inspection.

**Concrete Pad**

Councilman Garrett said that the concrete pad in front of the fire department bays was done. The Road Dept. dug it out and the concrete was put down as a donation of time and labor. It tested out at 5000# strength in three days.

**2. WATER QUALITY**

Councilman Garrett noticed in the correspondence that Biscak Brothers were going to go with Sussex for their water / sewer for their project in Wantage. At one time they did approach Hamburg for the same.

**3. BOARD OF PUBLIC WORKS**

The DeBoer sewer project is also completed at around \$6000.00.

**COUNCILMAN SENA**

**1. FINANCE / TAX DEPARTMENT**

The Tax Collector's Report for August 2014 showed a total of \$1,944,810.71 being collected.

Motion by Councilman Sena, seconded by Councilman Garrett to accept the Resolution to redeem third party tax sale certificate #11-011 in the amount \$39,133.78; and the Resolution to redeem third party tax sale certificate #14-065 in the amount \$8156.19.

Roll Call:

Ayes: Burd, Garrett, Law, Krasnomowitz, Sena  
Nays: None

Abstain: None  
Absent: Barr

**2. ROAD DEPARTMENT**

Councilman Sena stated that line stripping was done on Gingerbread Castle Road and Oak Street at a cost of \$2440.00 using epoxy paint. The Road Dept. has approximately 175-200 tons of salt on hand, hoping this will last until January as there is no money left in their budget to buy. Salt has a \$20.00 a ton increase this year and they use Morris County Co-Op to buy it.

The Dept. has 3 full time and 3 part time Road personnel.

The paving on Jennings Street – running into problems as it is too small of a project to do.

Leaf pick-up has resumed, with brush pick-up on Wednesday, chipping of branches done on site.

There is an issue at the Delta gas station – since there is a no left turn allowed out of the station, trucks are making a right, going up on Mulberry, down State, then back on Rt. 23. Councilman Sena said perhaps a weight limit needed to be instituted?

**3. BOARD OF HEALTH**

The next meeting will be October 14<sup>th</sup> at 6:30 PM.

**4. SUSSEX COUNTY ECONOMIC DEVELOPMENT PARTNERSHIP**

**PUBLIC PORTION:**

Motion by Councilman Garrett, seconded by Councilman Law to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All in favor.

Mike Schneider – Road Dept. Foreman – stated that there is already a concrete pad for the generator by the EMS building.

Mayor Marino mentioned lighting in back of the salt sheds and the use of the fire trucks to do so.

Joyce Oehler – EMS Captain – with regards to the generator for the EMS building, questioned if the money for the generator was to come from FEMA dollars. Mayor Marino replied that those funds have just about been depleted. Ms. Oehler also thanked Mr. Schneider for the overhang at the EMS building.

Mayor Marino stated that he had received complaints about teachers parking on Linwood Ave instead of in the parking lots so they do not have to deal with the traffic situation. Councilman Burd and Sheila Frayko, Liaison to the Board of Education will look into the matter. It was also relayed that the gym floor will be done mid-October.

Motion by Councilman Garrett, seconded by Councilman Law to close to the public. All in favor.

**EXECUTIVE SESSION RESOLUTION:**

Attorney Clemack offered the following resolution to enter into Executive Session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into Executive Session for the reasons hereafter cited:

- 1. Possible Easment - Block 27, Lot 15, 5 Hamilton Street
- 2. Contractual – Interlocal Agreements - Hardyston

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action

may be taken later this evening on the matters discussed in closed session or on other matter.  
Motion by Councilman Law, seconded by Councilman Burd to accept the resolution as offered. All in favor.

Motion by Councilman Krasnomowitz, seconded by Councilman Sena to enter into Executive Session at 8:20 PM. All in favor.

Discussion regarding Block 27, Lot 15 - 5 Hamilton Street; Interlocal Hardyston – Shared Services  
Motion by Councilman Garrett, seconded by Councilman Law to return to the Regular Meeting. All in favor.

No action taken.

Motion by Councilman Garrett, seconded by Councilman Law to enter into Executive Session. All in favor.  
Discussion on special personnel.

Motion by Councilman Law to return to the Regular Meeting. All in favor.

Motion by Councilman Burd, seconded by Councilman Sena to hire George Wortche as Special Appointment Class II Court Officer.

Roll Call:

Ayes: Burd, Garrett, Krasnomowitz, Sena  
Nays: Law  
Abstain: None  
Absent: Barr

**CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)**

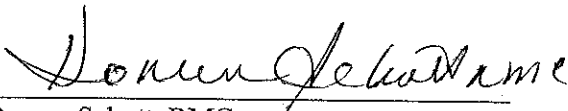
1. JCPL notice of Provisions of basic generation services for period June 1, 2015 (9/12/2014)
2. Notification of filing of action to foreclose Block 3 Lot 9 (9/12/14)
3. Sussex County Solid Waste Advisory Minutes (9/12/14)
4. Sussex County Water Quality Management April Minutes (9/12/14)
5. Sussex County Water Quality Management May Minutes (9/12/14)
6. Copy of Ordinance from Vernon Twp. To amend Land Development Ordinance (9/12/14)
7. From State of NJ Public Notice for proposed FFY2015 Priority System Plan for Super Storm Sandy. (9/12/2014)
8. NJ Transit Public Hearing Notice (9/12/14)
9. JCPL notice of meter replacement to 20 Main Street (9/16/14)
10. Notice of filing of action to foreclose Block 26, Lot 11

**ADJOURNMENT**

Motion by Councilman Law, seconded by Councilman Sena to adjourn the meeting. All in favor.

Date Approved 11-4-14

Date Released 11-4-14



Doreen Schott, RMC  
Municipal Clerk

Submitted by Kathy Garrett