

**AGENDA FOR THE ANNUAL REORGANIZATION MEETING OF THE
MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE
MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON
JANUARY 1, 2016 AT 12:00 NOON**

Mayor Marino will call the meeting to order.

The Clerk will read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 6, 2015 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

I. PLEDGE OF ALLEGIANCE:

II. OATHS OF OFFICE:

- The Clerk will read the "Statement of Determination of the Board of County Canvassers".
- The Borough Clerk will administer the Oath of Office to Councilman Elect Mark Sena for a three (3) year term expiring 12-31-2018. Councilman Sena will then take his place at the dais.
- The Borough Clerk will administer the Oath of Office to Councilman Elect Ronald Garrett for a three (3) year term expiring 12-31-2018. Councilman Garrett will then take his place at the dais.

III. ROLL CALL:

Mayor Marino will request a roll call of the 2016 Hamburg Governing Body.

Barr____, Krasnomowitz_____, Burd_____, Law_____, Garrett_____, Sena_____

IV. ROBERT'S RULES OF ORDER:

A motion is in order to adopt Robert's Rules of Order for all Council meetings for the year 2016.

MOTION_____ 2ND MOTION_____

V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Marino will open the floor for council nominations for the position of Council President for the year 2016.

MOTION_____ 2ND MOTION_____

ROLL CALL VOTE: Barr, Krasnomowitz, Burd, Law, Garrett, Sena

VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD

Mayor Marino will open the floor for council nominations for the position of Class III Land Use Board for the year 2016

MOTION_____ 2ND MOTION_____

ROLL CALL VOTE: Barr, Krasnomowitz, Burd, Law, Garrett, Sena

VII. PROFESSIONAL SERVICES APPOINTMENTS:

BOROUGH ATTORNEY:

Mayor Marino shall offer the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2016.

A motion is in order for the Council to accept the Mayor’s appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOROUGH ENGINEER:

Mayor Marino shall offer the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2016.

A motion is in order to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL PLANNER:

Mayor Marino shall offer the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2016.

A motion is in order to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

HISTORIC PLANNER

Mayor Marino shall offer the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2016.

A motion is in order to accept the Mayor’s appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contacts Law

MOTION _____ 2ND MOTION _____

BOROUGH AUDITOR:

Mayor Marino shall offer the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2016.

A motion is in order to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOND COUNSEL:

Mayor Marino shall offer the name of John L. Kraft for appointment as Borough Bond Counsel for the year 2016.

A motion is in order to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

BOROUGH PROSECUTOR:

Mayor Marino shall offer the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2016.

A motion is in order for the Council to accept the Mayor’s appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

PUBLIC DEFENDER:

Mayor Marino shall offer the name of James P. Sloan, PC for appointment as Public Defender for the Borough of Hamburg for the year 2016.

A motion is in order to accept the Mayor's appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

EMERGENCY MANAGEMENT COORDINATOR:

Mayor Marino shall offer the name of Keith Sukennikoff for appointment as the Emergency Management Coordinator for the year 2016 for a three year term set to expire 12/31/2018.

A motion is in order to accept the Mayor’s appointment for the position of Emergency Management Coordinator with salary for said position included in the Salary Ordinance and yearly Salary Resolution for Borough Employees.

MOTION _____ 2ND MOTION _____

VIII. MAYOR'S APPOINTMENTS:

At this time, Mayor Marino will present his nominations for one (1) year appointments to the various positions of Borough Government for the year 2016:

| | |
|---------------------------------|--------------------|
| REGISTRAR | DOREEN SCHOTT |
| OFFICE MANAGER - BD. HEALTH | DOREEN SCHOTT |
| ASSESSMENT SEARCH OFFICER | DOREEN SCHOTT |
| COMPLIANCE OFFICER P.A.C.O | DOREEN SCHOTT |
| DEPUTY CLERK/DEPUTY REGISTRAR | KATHY GARRETT |
| RECREATION BOARD SECRETARY | KATHY GARRETT |
| BOARD OF PUBLIC WORKS SECRETARY | KATHY GARRETT |
| ADMIN. ASST. | MEGAN SENA |
| LAND USE/ CLERICAL | WENDY BRICK |
| HISTORIC COMMISSION SECRETARY | WENDY BRICK |
| WATER & SEWER COLLECTOR | REGINA FLAMMER |
| TREASURER | AMY MARONPOT |
| RECYCLING COORDINATOR | MARGUERITE NEMETH |
| DEPUTY EMERGENCY MGMT. | KEVIN DECKER |
| DEPUTY EMERGENCY MGMT. | JOHN HAIG |
| ZONING OFFICER | HARDYSTON TOWNSHIP |
| PROPERTY MAINTENANCE OFFICER | HARDYSTON TOWNSHIP |
| FIRE OFFICIAL | HARDYSTON TOWNSHIP |
| 911 COORDINATOR | KEITH SUKENNIKOFF |
| COURT ADMINISTRATOR | JOANN COAN |

DEPUTY COURT ADMINISTRATOR
ANIMAL CONTROL OFFICER
WATER/SEWER SUPERINTENDENT
POLICE DETECTIVE
ALTERNATE PUBLIC DEFENDER
ALTERNATE PUBLIC PROSECUTOR
BOROUGH PHYSICIAN

ANN ROSELLEN
WANTAGE TOWNSHIP
GERALD KASTNER
JEFFREY SOKOLOWSKI
DANIEL COLFAX
JARROD COFRANSISCO
DR. FIELDING

A motion is in order to confirm the Mayor’s appointments as presented.

MOTION _____ 2ND MOTION _____
ROLL CALL VOTE: Barr, Krasnomowitz, Burd, Law, Garrett, Sena

IX. APPOINTMENTS - CROSSING GUARDS:

Mayor Marino shall offer the following appointments as Crossing Guards:

Dot Kays (Supervisor)

Lorraine Pastor

Richard Field

Aurelia Reina

Joyce Oehler (Sub)

MOTION _____

2ND MOTION _____

MAYOR’S APPOINTMENTS – LAND USE BOARD: **Mayor Appt. no vote**

Mayor Marino shall make the following appointments to the Land Use Board:
(9 Members + 2 Alternates).

John Haig – Class II

Term expiring 12/31/2016

Thomas Watts – Class IV

Term expiring 12/31/2019

Vacancy – Class IV

Term expiring 12/31/2019

The above appointees join the following Land Use Board Members

Daniel Hall – Class IV

Term expiring 12/31/2016

Guy Harby – Class IV

Term expiring 12/31/2016

Vacancy- Class IV alt. #1

Term expiring 12/31/2016

Robert Adams – Class IV

Term expiring 12/31/2017

Jeannette Tempe – Class IV

Term expiring 12/31/2017

Vacancy– Class IV Alt #2

Term expiring 12/31/2017

Paul Marino- Class I

Term expiring 12/31/2018

MAYOR’S APPOINTMENTS – HISTORICAL COMMISSION: **Mayor Appt. no vote**

Mayor Marino shall make the following appointments of the Historical Commission. (5 Members + 2 Alternates)

Robert O’Connor – Class C Alt. #2

Term expiring 12/31/2017

Randal Cunningham Jr – Class C

Term expiring 12/31/2019

Vacancy – Class C

Term expiring 12/31/2019

The above appointees join the following Historic Commission Members

Charles McMickle

Term expiring 12/31/2016

Guy Harby-Class C Alt #1

Term expiring 12/31/2016

Marion Wood-Class B

Term expiring 12/31/2017

Vacancy – Class A Member

Term expiring 12/31/2018

MAYOR’S APPOINTMENT RECREATION COMMISSION: **Mayor Appt. no vote

Mayor Marino shall make the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5 year terms)

Sam Villagomez Term expiring 12/31/2020
Vacancy Alternate #2 Term expiring 12/31/2020

The above appointee will join the following Recreation Commission Members

Chris Fitzpatrick Term expiring 12/31/2016
Lisa Abrahams Term expiring 12/31/2017
Paula Marino Term expiring 12/31/2018
Joyce Oehler Term expiring 12/31/2019
Tara Scrittore – Alternate #1 Term expiring 12/31/2019

APPOINTMENTS - BOARD OF PUBLIC WORKS:

Mayor Marino shall offer the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

A motion is in order confirming the Mayor's appointments to the Board of Public Works.

Vacancy Term expiring 12/31/2018
Chris Fitzpatrick Term expiring 12/31/2018

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Public Works Members

Robert Krysiak Term expiring 12/31/2016
Jerry Truppi Term expiring 12/31/2016
Vincent Busted Term expiring 12/31/2017
Robert Baumgartner Term expiring 12/31/2017

APPOINTMENTS - BOARD OF HEALTH:

Mayor Marino shall offer the following names for appointment to the Board of Health (5 Members - each for three (3) year terms):

A motion is in order confirming the Mayor's appointments to the Board of Health

Rachael Evans-Sweeney Term expiring 12/31/2018
Linda Adams Term expiring 12/31/2018

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Health Members

Paula Marino Term expiring 12/31/2016
Megan Sena Term expiring 12/31/2017
George Alakpa Term expiring 12/31/2017

FIRE/EMS APPOINTMENTS:

Mayor Marino shall announce the following appointments for the Officers of the Hamburg Fire/EMS for 2016:

FIRE DEPARTMENT:

- Fire Chief Jamie McCurry
- 1st Assistant Chief Richard Padgett Jr.

FIRE DEPARTMENT - EMS DIVISION:

- Captain Joyce Oehler
- 1st Lieutenant Jennifer Brennan

A motion is in order confirming the appointments as announced.

MOTION _____

2ND MOTION _____

MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS

Mayor Marino shall announce the duties of each Council Member for the year 2016 with the Mayor as ex-officio of each Committee.

COUNCILMAN GARRETT

- Building and Grounds
- Water Quality
- BPW Liaison

COUNCILMAN BURD

- Solid Waste
- Sanitation and Recycling
- Board of Education
- Grants

COUNCILMAN KRASNOMOWITZ

- Land Use Board
- Office Administration
- Construction Department
- Insurance
- Open Space

COUNCILMAN LAW

- Fire Commissioner / OEM
- Court
- Newsletter

COUNCILMAN SENA

- Finance
- Board of Health Liaison
- Road Department
- Recreation Commission

COUNCILMAN BARR

- Police Department

Liaison to the SC Economic Development Partnership
Historical Society and Commission

A motion is in order confirming the Mayor’s appointments for Committee Liaisons

MOTION_____

2ND MOTION_____

X. RESOLUTIONS:

MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2016 on the first and third Mondays of each month beginning at 7:30 p.m. (unless otherwise noted).

- January 1, 2016 (Friday, noon)
- January 4, 2016
- January 18 2016
- February 1, 2016
- February 17, 2016 (Wednesday)
- March 7, 2016
- March 21, 2016
- April 4, 2016
- April 18, 2016
- May 2, 2016
- May 16, 2016
- June 6, 2016
- June 20, 2016
- July 6, 2016 (Wednesday)
- July 18, 2016
- August 1, 2016
- August 15, 2016
- September 7, 2016 (Wednesday)
- September 19, 2016
- October 3, 2016
- October 17, 2016
- November 7, 2016
- November 21, 2016
- December 5, 2016
- December 19, 2016
- January 1, 2017 (Sunday) Reorganization Meeting 12 noon
- January 2, 2017

A motion is in order to adopt the 2016 meeting dates as presented.

MOTION_____

2ND MOTION_____

XI. CONSENT AGENDA RESOLUTIONS: All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been

read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

2016 TEMPORARY BUDGET:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2016 Hamburg Temporary Budget:

OFFICIAL DEPOSITORIES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Lakeland Bank, Bank of America, Wells Fargo, and First Hope are hereby designated as official depositories for Borough funds for the year 2016.

TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2015 TAXES:

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2015 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

RATES OF INTEREST - DELINQUENT TAXES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth:

N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

TAX COLLECTOR INTEREST FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2016.

OFFICIAL NEWSPAPERS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2016.

DEFENSE OF TAX APPEALS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2016.

TREASURER PETTY CASH FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2016.

Motion is in order for the above Consent Agenda Items

MOTION _____ 2ND MOTION _____

SPECIAL SERVICE AWARD PRESENTATION

MAYOR MARINO’S COMMENTS:

Mayor Marino will talk about progress made in 2015 and his hopes for 2016.
Invitation to all to go over to the Firehouse after the re-organization meeting

COUNCIL COMMENTS:

Mayor Marino will invite each member of the Council to offer any comments or thoughts they might have at this time.

OPEN TO THE PUBLIC:

Mayor Marino shall open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg.

MOTION _____ 2ND MOTION _____

ADJOURNMENT:

A motion is in order to adjourn the meeting.

Doreen Schott
Municipal Clerk

