

**MINUTES FOR THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 1, 2016 AT 12:00 NOON**

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**I. PLEDGE OF ALLEGIANCE:**

Mayor Marino called the meeting to order and opened with a flag salute.

The Clerk read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 6, 2015 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

**II. OATHS OF OFFICE:**

The Clerk read the "Statement of Determination of the Board of County Canvassers".

The Borough Clerk administered the Oath of Office to Councilman Elect Mark Sena for a three (3) year term expiring 12-31-2018. Councilman Sena took his place at the dais.

The Borough Clerk administered the Oath of Office to Councilman Elect Ronald Garrett for a three (3) year term expiring 12-31-2018. Councilman Garrett took his place at the dais.

**III. ROLL CALL:**

Mayor Marino requested a roll call of the 2016 Hamburg Governing Body.

Roll Call:

Council Members Barr, Krasnomowitz, Burd, Law, Garrett, Sena

**IV. ROBERT'S RULES OF ORDER:**

Motion by Councilman Krasnomowitz, seconded by Councilman Barr to adopt Robert's Rules of Order for all Council meetings for the year 2016. All in favor.

**V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT**

Mayor Marino opened the floor for council nominations for the position of Council President for the year 2016.

Motion by Councilman Sena, seconded by Councilman Krasnomowitz to nominate Councilman Barr for the position of Council President for the year 2016.

As there were no other nominations, motion by Councilman Sena, seconded by Councilman Garrett to close the nominations. All in favor.

Roll Call:

Councilmembers Krasnomowitz, Burd, Law, Garrett, Sena

Councilmember Barr abstained.

**VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD**

Mayor Marino opened the floor for council nominations for the position of Class III Land Use Board for the year 2016, recommending Councilman Krasnomowitz.

Motion by Councilman Law, seconded by Councilman Garrett to nominate Councilman Krasnomowitz

for the position of Class III Land Use Board for the year 2016.

Roll Call:

Councilmember Barr, Burd, Law, Garrett, Sena

Councilmember Krasnomowitz abstained.

## **VII. PROFESSIONAL SERVICES APPOINTMENTS:**

### **BOROUGH ATTORNEY:**

Mayor Marino offered the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2016.

Motion by Councilman Law, seconded by Councilman Burd for the Council to accept the Mayor's appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

### **BOROUGH ENGINEER:**

Mayor Marino offered the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2016.

Motion by Councilman Garrett, seconded by Councilman Barr to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

### **MUNICIPAL PLANNER:**

Mayor Marino offered the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2016.

Motion by Councilman Barr, seconded by Councilman Sena to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

### **BOROUGH AUDITOR:**

Mayor Marino offered the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2016.

Motion by Councilman Barr, seconded by Councilman Garrett to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

### **BOND COUNSEL:**

Mayor Marino offered the name of John L. Kraft for appointment as Borough Bond Counsel for the year 2016.

Motion by Councilman Law, seconded by Councilman Garrett to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All in favor.

### **BOROUGH PROSECUTOR:**

Mayor Marino offered the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2016.

Motion by Councilman Law, seconded by Councilman Krasnomowitz for the Council to accept the Mayor's appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All in favor.

### **PUBLIC DEFENDER:**

Mayor Marino offered the name of James P. Sloan, PC for appointment as Public Defender for the Borough of Hamburg for the year 2016.



Aurelia Reina  
 Joyce Oehler (Sub)  
 Motion by Councilman Law, seconded by Councilman Garrett to confirm the Mayor's appointments as presented. All in favor.

**MAYOR'S APPOINTMENTS – LAND USE BOARD: \*\*Mayor Appt. no vote\*\***

Mayor Marino made the following appointments to the Land Use Board:

(9 Members + 2 Alternates).

<b>John Haig – Class II</b>	<b>Term expiring 12/31/2016</b>
<b>Thomas Watts – Class IV</b>	<b>Term expiring 12/31/2019</b>
<b>Vacancy – Class IV</b>	<b>Term expiring 12/31/2019</b>
<i>The above appointees join the following Land Use Board Members</i>	
Daniel Hall – Class IV	Term expiring 12/31/2016
Guy Harby – Class IV	Term expiring 12/31/2016
Vacancy- Class IV alt. #1	Term expiring 12/31/2016
Robert Adams – Class IV	Term expiring 12/31/2017
Jeannette Tempe – Class IV	Term expiring 12/31/2017
Vacancy– Class IV Alt #2	Term expiring 12/31/2017
Paul Marino- Class I	Term expiring 12/31/2018

**MAYOR'S APPOINTMENTS – HISTORICAL COMMISSION: \*\*Mayor Appt. no vote\*\***

Mayor Marino made the following appointments of the Historical Commission. (5 Members + 2 Alternates)

<b>Robert O'Connor – Class C Alt. #2</b>	<b>Term expiring 12/31/2017</b>
<b>Randal Cunningham Jr – Class C</b>	<b>Term expiring 12/31/2019</b>
<b>Vacancy – Class C</b>	<b>Term expiring 12/31/2019</b>

*The above appointees join the following Historic Commission Members*

Charles McMickle	Term expiring 12/31/2016
Guy Harby-Class C Alt #1	Term expiring 12/31/2016
Marion Wood-Class B	Term expiring 12/31/2017
Vacancy – Class A Member	Term expiring 12/31/2018

**MAYOR'S APPOINTMENT RECREATION COMMISSION: \*\*Mayor Appt. no vote**

Mayor Marino made the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5 year terms)

<b>Sam Villagomez</b>	<b>Term expiring 12/31/2020</b>
<b>Vacancy Alternate #2</b>	<b>Term expiring 12/31/2020</b>

*The above appointee will join the following Recreation Commission Members*

Chris Fitzpatrick	Term expiring 12/31/2016
Lisa Abrahams	Term expiring 12/31/2017
Paula Marino	Term expiring 12/31/2018
Joyce Oehler	Term expiring 12/31/2019
Tara Scrittore – Alternate #1	Term expiring 12/31/2019

**APPOINTMENTS - BOARD OF PUBLIC WORKS:**

Mayor Marino offered the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

<b>Vacancy</b>	<b>Term expiring 12/31/2018</b>
<b>Chris Fitzpatrick</b>	<b>Term expiring 12/31/2018</b>

*The above appointees join the following Board of Public Works Members*

Robert Krysiak	Term expiring 12/31/2016
Jerry Truppi	Term expiring 12/31/2016
Vincent Busteed	Term expiring 12/31/2017
Robert Baumgartner	Term expiring 12/31/2017

Motion by Councilman Garrett, seconded by Councilman Law to confirm the Mayor's appointments as presented. All in favor.

**APPOINTMENTS - BOARD OF HEALTH:**

Mayor Marino offered the following names for appointment to the Board of Health (5 Members - each for three (3) year terms):

<b>Rachael Evans-Sweeney</b>	<b>Term expiring 12/31/2018</b>
<b>Linda Adams</b>	<b>Term expiring 12/31/2018</b>

*The above appointees join the following Board of Health Members*

Paula Marino	Term expiring 12/31/2016
Megan Sena	Term expiring 12/31/2017
George Alakpa	Term expiring 12/31/2017

Motion by Councilman Sena, seconded by Councilman Krasnomowitz to confirm the Mayor's appointments as presented. All in favor.

**FIRE/EMS APPOINTMENTS:**

Mayor Marino announced the following appointments for the Officers of the Hamburg Fire/EMS for 2016:

**FIRE DEPARTMENT:**

- Fire Chief	Jamie McCurry
- 1st Assistant Chief	Richard Padgett Jr.

Borough Clerk Doreen Schott gave the Oath of Office to Fire Chief Jamie McCurry of the Fire Department.

**FIRE DEPARTMENT - EMS DIVISION:**

- Captain	Joyce Oehler
- 1st Lieutenant	Jennifer Brennan

Motion by Councilman Law, seconded by Councilman Barr to confirm the Mayor's appointments as announced. All in favor.

**MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS**

Mayor Marino announced the duties of each Council Member for the year 2016 with the Mayor as ex-officio of each Committee.

**COUNCILMAN GARRETT**

Building and Grounds  
Water Quality  
BPW Liaison

**COUNCILMAN BURD**

Solid Waste  
Sanitation and Recycling

Board of Education  
Grants

**COUNCILMAN KRASNOMOWITZ**

Land Use Board  
Office Administration  
Construction Department  
Insurance  
Open Space

**COUNCILMAN LAW**

Fire Commissioner / OEM  
Court  
Newsletter

**COUNCILMAN SENA**

Finance  
Board of Health Liaison  
Road Department  
Recreation Commission

**COUNCILMAN BARR**

Police Department  
Liaison to the SC Economic Development Partnership  
Historical Society and Commission

Motion by Councilman Garrett, seconded by Councilman Burd confirming the Mayor's appointments for Committee Liaisons. All in favor.

**X. RESOLUTIONS:**

**MAYOR AND COUNCIL MEETING DATES**

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2016 on the first and third Mondays of each month beginning at 7:30 p.m. (unless otherwise noted).

January 1, 2016 (Friday, noon)  
January 4, 2016  
January 18 2016  
February 1, 2016  
February 17, 2016 (Wednesday)  
March 7, 2016  
March 21, 2016  
April 4, 2016  
April 18, 2016  
May 2, 2016  
May 16, 2016  
June 6, 2016  
June 20, 2016  
July 6, 2016 (Wednesday)  
July 18, 2016  
August 1, 2016

August 15, 2016  
September 7, 2016 (Wednesday)  
September 19, 2016  
October 3, 2016  
October 17, 2016  
November 7, 2016  
November 21, 2016  
December 5, 2016  
December 19, 2016  
January 1, 2017 (Sunday) Reorganization *Meeting 12 noon*  
January 2, 2017

Motion by Councilman Barr, seconded by Councilman Law to confirm the meeting dates as presented.  
All in favor.

**XI. CONSENT AGENDA RESOLUTIONS:** All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

**2016 TEMPORARY BUDGET:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2016 Hamburg Temporary Budget:

**OFFICIAL DEPOSITORIES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Lakeland Bank, Bank of America, Wells Fargo, and First Hope are hereby designated as official depositories for Borough funds for the year 2016.

**TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2015 TAXES:**

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2015 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

**RATES OF INTEREST - DELINQUENT TAXES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth: N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

**TAX COLLECTOR INTEREST FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2016.

**OFFICIAL NEWSPAPERS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2016.

**DEFENSE OF TAX APPEALS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and  
BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2016.

**TREASURER PETTY CASH FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2016.

Motion by Councilman Krasnomowitz, seconded by Councilman Law to accept the Consent Agenda Items as presented. All in favor.

**SPECIAL SERVICE AWARD PRESENTATION**

Mayor Marino presented a Service Award to Regina Flammer for 20 years of service in the tax department of the Borough. He stated that he worked closely with our previous Mayor Richard Clark, now deceased, to correct financial issues within the borough, bringing in Ms. Flammer as she had much experience in billing. Working together, and along with the help of the previous CFO Matthew Luther, they have brought the town to the great shape that it is in now. Mayor Marino again thanked Ms. Flammer for her 20 years of work and dedication to the town. Ms. Flammer thanked him and Council members.

**MAYOR MARINO'S COMMENTS:**

Mayor Marino said that in 2015 the Borough paved a lot of roads, did some water / sewer work and still kept the costs down for the taxpayers. Some of these costs were offset with dollars from grants that were pursued by the Borough. Mayor Marino welcomed back all Council members, stating the Council works well together, accomplishing much for the good of the town. In 2016 he said budgetary issues will be worked on, keeping in mind the services that are provided to the taxpayers. Mayor Marino thanked his wife for her support throughout the year.

Mayor Marino invited all to go over to the Firehouse after the re-organization meeting for a luncheon.



**COUNCIL COMMENTS:**

Mayor Marino invited each member of the Council to offer any comments or thoughts they might have at this time:

**Councilman Barr**

Councilman Barr wished everyone a Happy New Year and welcomed Council members Garrett and Sena back for another three years. He also wished the new officers much luck in the coming year. As Police Commissioner, he stated the new officers are as good as previous departments had, reminiscing about years past, mentioning some of the previous chiefs the town had and thanked Wayne Yahm for the job he is doing with the department. Councilman Barr also thanked Sergeant George Gunderman for the terrific job he is doing and wished Jeff Sokolowski good luck in his new position as detective.

**Councilman Krasnomowitz**

Councilman Krasnomowitz also wished everyone a Happy New Year, also saying how well this council works together, keeping the tax base low. He also relayed how important the volunteers of the town were, thanking them all for their services. Councilman Krasnomowitz did say there were many vacancies on some of the boards so please, if you are able to do so, to get involved. He also thanked the staff, saying they do a terrific job.

**Councilman Burd**

Councilman Burd wished everyone a Happy New Year. He said this year he would be looking into obtaining more grants, focusing on a security system for the municipal building, court house, and EMS. He said the Fire Dept. received a grant from Firehouse Subs and that was just the start. Councilman Burd also thanked the volunteers.

**Councilman Law**

Councilman Law wished everyone a Happy New Year also, thanking the office staff for their service, the volunteers and the residents for all they do for the town. He said that he mainly works with the court, and the court and Police Dept. works well together. The E-tickets was a big step for Hamburg and that is running smoothly now. As Fire Commissioner, he looks forward to working with the new officers and having a good year.

**Councilman Garrett**

Councilman Garrett wished everyone a Happy New Year, thanking everyone for his re-election for another three years. He stated that he enjoys working with the Council and the professionals and believes they give the best advice for the town. Councilman Garrett said he works with the Board of Public Works, instituting the 5 Year Plan, keeping the town up and running and costs low. He also thanked the office staff for all they do.

**Councilman Sena**

Councilman Sena wished everyone a Happy New Year and is looking forward to another term on the Council. He also said we have great volunteers in the town and thanked them for their services.

**OPEN TO THE PUBLIC:**


Motion by Councilman Barr, seconded by Councilman Garrett to open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg. All in favor.

Charlie McMickle -- Edsall Street -- congratulated the Council for another successful year, wished the new officers in the Fire Dept. a successful year, and said that we live in the greatest town in New Jersey.

Motion by Councilman Garrett, seconded by Councilman Law to close to the public. All in favor.

**ADJOURNMENT:**

Motion by Councilman Law, seconded by Councilman Krasnomowitz to adjourn the meeting at 12:28 pm. All in favor.

  
Doreen Schott  
Municipal Clerk

Submitted by Kathy Garrett