

**AGENDA FOR THE ANNUAL REORGANIZATION MEETING OF THE
MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE
MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON
JANUARY 4, 2017 AT 7:00 PM**

Mayor Marino will call the meeting to order.

The Clerk will read the Statement of compliance into the record:
Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 6, 2016 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

I. PLEDGE OF ALLEGIANCE:

II. OATHS OF OFFICE:

- The Clerk will read the "Statement of Determination of the Board of County Canvassers".
- The Borough Clerk will administer the Oath of Office to Councilman Elect John Burd for a three (3) year term expiring 12-31-2019. Councilman Burd will then take his place at the dais.
- The Borough Clerk will administer the Oath of Office to Councilman Elect Russell Law for a three (3) year term expiring 12-31-2019. Councilman Law will then take his place at the dais.

III. ROLL CALL:

Mayor Marino will request a roll call of the 2017 Hamburg Governing Body.
Barr _____, Krasnomowitz _____, Burd _____, Law _____, Garrett _____, Sena _____

IV. ROBERT'S RULES OF ORDER:

A motion is in order to adopt Robert's Rules of Order for all Council meetings for the year 2017.

MOTION _____ 2ND MOTION _____

V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Marino will open the floor for council nominations for the position of Council President for the year 2017.

MOTION _____ 2ND MOTION _____
ROLL CALL VOTE: Barr, Krasnomowitz, Burd, Law, Garrett, Sena

VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD

Mayor Marino will open the floor for council nominations for the position of Class III Land Use Board for the year 2017.

MOTION _____ 2ND MOTION _____
ROLL CALL VOTE: Barr, Krasnomowitz, Burd, Law, Garrett, Sena

VII. RESOLUTION #2017-01 - PROFESSIONAL SERVICES

APPOINTMENTS:

BOROUGH ATTORNEY:

Mayor Marino shall offer the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2017.

A motion is in order for the Council to accept the Mayor's appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOROUGH ENGINEER:

Mayor Marino shall offer the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2017.

A motion is in order to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL PLANNER:

Mayor Marino shall offer the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2017.

A motion is in order to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

HISTORIC PLANNER

Mayor Marino shall offer the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2017.

A motion is in order to accept the Mayor's appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law

MOTION _____ 2ND MOTION _____

BOROUGH AUDITOR:

Mayor Marino shall offer the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2017.

A motion is in order to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOND COUNSEL:

Mayor Marino shall offer the name of John L. Kraft for appointment as Borough Bond Counsel for the year 2017.

A motion is in order to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

BOROUGH PROSECUTOR:

Mayor Marino shall offer the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2017.

A motion is in order for the Council to accept the Mayor's appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

PUBLIC DEFENDER:

Mayor Marino shall offer the name of James P. Sloan, PC for appointment as Public Defender for the Borough of Hamburg for the year 2017.

A motion is in order to accept the Mayor's appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

EMERGENCY MANAGEMENT COORDINATOR:

Mayor Marino shall offer the name of Keith Sukennikoff for appointment as the Emergency Management Coordinator for the year 2017 for a three year term set to expire 12/31/2018.

A motion is in order to accept the Mayor's appointment for the position of Emergency Management Coordinator with salary for said position included in the Salary Ordinance and yearly Salary Resolution for Borough Employees.

MOTION _____ 2ND MOTION _____

VIII. MAYOR'S APPOINTMENTS:

At this time, Mayor Marino will present his nominations for one (1) year appointments to the various positions of Borough Government for the year 2017:

- | | |
|---------------------------------|--------------------|
| DEPUTY REGISTRAR | DOREEN SCHOTT |
| OFFICE MANAGER - BD. HEALTH | DOREEN SCHOTT |
| ASSESSMENT SEARCH OFFICER | DOREEN SCHOTT |
| COMPLIANCE OFFICER P.A.C.O | DOREEN SCHOTT |
| DEPUTY CLERK/ REGISTRAR | KATHY GARRETT |
| RECREATION BOARD SECRETARY | KATHY GARRETT |
| BOARD OF PUBLIC WORKS SECRETARY | KATHY GARRETT |
| ADMIN. ASST. | MEGAN SENA |
| LAND USE/ CLERICAL | WENDY BRICK |
| HISTORIC COMMISSION SECRETARY | WENDY BRICK |
| WATER & SEWER COLLECTOR | REGINA FLAMMER |
| TREASURER | CHRISTINE LICATA |
| RECYCLING COORDINATOR | MARGUERITE NEMETH |
| DEPUTY EMERGENCY MGMT. | KEVIN DECKER |
| DEPUTY EMERGENCY MGMT. | JOHN HAIG |
| ZONING OFFICER | HARDYSTON TOWNSHIP |
| PROPERTY MAINTENANCE OFFICER | HARDYSTON TOWNSHIP |
| FIRE OFFICIAL | HARDYSTON TOWNSHIP |
| 911 COORDINATOR | KEITH SUKENNIKOFF |
| COURT ADMINISTRATOR | JOANN COAN |

MAYOR'S APPOINTMENT RECREATION COMMISSION: **Mayor Appt. no vote

Mayor Marino shall make the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5 year terms)

Chris Fitzpatrick Term expiring 12/31/2021

The above appointee will join the following Recreation Commission Members

- Payton Decker Term expiring 12/31/2017
- Paula Marino Term expiring 12/31/2018
- Joyce Oehler Term expiring 12/31/2019
- Tara Scrittore – Alternate #1 Term expiring 12/31/2019
- Sam Villagomez Term expiring 12/31/2020
- Vacancy Alternate #2 Term expiring 12/31/2020

APPOINTMENTS - BOARD OF PUBLIC WORKS:

Mayor Marino shall offer the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

A motion is in order confirming the Mayor's appointments to the Board of Public Works.

Robert Krysiak Term expiring 12/31/2019

Casey Frayko Term expiring 12/31/2019

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Public Works Members

- Vincent Busted Term expiring 12/31/2017
- Robert Baumgartner Term expiring 12/31/2017
- Patricia Berado Term expiring 12/31/2018
- Chris Fitzpatrick Term expiring 12/31/2018

APPOINTMENTS - BOARD OF HEALTH:

Mayor Marino shall offer the following names for appointment to the Board of Health (5 Members - each for three (3) year terms):

A motion is in order confirming the Mayor's appointments to the Board of Health

Paula Marino Term expiring 12/31/2019

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Health Members

- Megan Sena Term expiring 12/31/2017
- George Alakpa Term expiring 12/31/2017
- Rachael Evans-Sweeney Term expiring 12/31/2018
- Linda Adams Term expiring 12/31/2018

FIRE/EMS APPOINTMENTS:

Mayor Marino shall announce the following appointments for the Officers of the Hamburg Fire/EMS for 2017:

FIRE DEPARTMENT:

- Fire Chief Jamie McCurry

- 1st Assistant Chief Richard Padgett Jr.

FIRE DEPARTMENT - EMS DIVISION:

- Captain Gary Kays
- 1st Lieutenant Jennifer Brennan

A motion is in order confirming the appointments as announced.

MOTION _____

2ND MOTION _____

MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS

Mayor Marino shall announce the duties of each Council Member for the year 2017 with the Mayor as ex-officio of each Committee.

COUNCILMAN GARRETT

Building and Grounds
Water Quality
BPW Liaison

COUNCILMAN BURD

Solid Waste
Sanitation and Recycling
Board of Education
Grants

COUNCILMAN KRASNOMOWITZ

Land Use Board
Office Administration
Construction Department
Insurance
Open Space

COUNCILMAN LAW

Fire Commissioner / OEM
Court
Newsletter

COUNCILMAN SENA

Finance
Board of Health Liaison
Road Department
Recreation Commission

COUNCILMAN BARR

Police Department
Liaison to the SC Economic Development Partnership
Historical Society and Commission

A motion is in order confirming the Mayor’s appointments for Committee Liaisons

MOTION _____

2ND MOTION _____

X. RESOLUTIONS #2017-02

MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2017 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

- January 4, 2017 (Wednesday)
- January 4, 2017 (Wednesday)
- January 16, 2017
- February 6, 2017
- February 22, 2017 (Wednesday)
- March 6, 2017
- March 20, 2017
- April 3, 2017
- April 17, 2017
- May 1, 2017
- May 15, 2017
- June 5, 2017
- June 19, 2017
- July 3, 2017
- July 17, 2017
- August 7, 2017
- August 21, 2017
- September 6, 2017 (Wednesday)
- September 18, 2017
- October 2, 2017
- October 16, 2017
- November 6, 2017
- November 20, 2017
- December 4, 2017
- December 18, 2017
- January 3, 2018 (Reorganization (Wednesday))
- January 3, 2018 (Wednesday)

A motion is in order to adopt the 2017 meeting dates as presented.

MOTION _____

2ND MOTION _____

XI. CONSENT AGENDA RESOLUTIONS: All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

RESOLUTION #2017-03 -2017 TEMPORARY BUDGET:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2017 Hamburg Temporary Budget:

RESOLUTION #2017-04 -OFFICIAL DEPOSITORIES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Lakeland Bank, Bank of America, Wells Fargo, and First Hope are hereby designated as official depositories for Borough funds for the year 2017.

RESOLUTION #2017-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2016 TAXES:

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2016 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

RESOLUTION #2017-06 -RATES OF INTEREST - DELINQUENT TAXES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth:

N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

RESOLUTION #2017-07 -TAX COLLECTOR INTEREST FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2017.

RESOLUTION #2017-08 - DEFENSE OF TAX APPEALS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2017.

RESOLUTION #2017-09- TREASURER PETTY CASH FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2017.

RESOLUTION #2017-10 -OFFICIAL NEWSPAPERS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2017.

Motion is in order for the above Consent Agenda Items

MOTION _____ 2ND MOTION _____

MAYOR MARINO'S COMMENTS:

Mayor Marino will talk about progress made in 2016 and his hopes for 2017.

COUNCIL COMMENTS:

Mayor Marino will invite each member of the Council to offer any comments or thoughts they might have at this time.

OPEN TO THE PUBLIC:

Mayor Marino shall open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg.

MOTION _____ 2NDMOTION _____

ADJOURNMENT:

A motion is in order to adjourn the meeting.

Doreen Schott

Municipal Clerk