

MINUTES OF THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 4, 2017 AT 7:00 PM

I. PLEDGE OF ALLEGIANCE:

Mayor Marino called the meeting to order and opened with a flag salute.

The Clerk read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 6, 2016 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

II. OATHS OF OFFICE:

The Clerk read the "Statement of Determination of the Board of County Canvassers".

The Borough Clerk administered the Oath of Office to Councilman Elect John Burd for a three (3) year term expiring 12-31-2019. Councilman Burd took his place at the dais.

The Borough Clerk administered the Oath of Office to Councilman Elect Russell Law for a three (3) year term expiring 12-31-2019. Councilman Law took his place at the dais.

III. ROLL CALL:

Mayor Marino requested a roll call of the 2017 Hamburg Governing Body.

Roll Call:

Council Members Barr, Krasnomowitz, Burd, Law, Garrett, Sena

IV. ROBERT'S RULES OF ORDER:

Motion by Councilman Burd, seconded by Councilman Krasnomowitz to adopt Robert's Rules of Order for all Council meetings for the year 2017. All in favor.

V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Marino opened the floor for council nominations for the position of Council President for the year 2017.

Motion by Councilman Barr, seconded by Councilman Garrett to nominate Councilman Law for the position of Council President for the year 2017.

As there were no other nominations, motion by Councilman Sena, seconded by Councilman Garrett to close the nominations. All in favor.

Roll Call:

Councilmembers Krasnomowitz, Burd, Law, Garrett, Sena
Councilmember Law abstained.

VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD

Mayor Marino opened the floor for council nominations for the position of Class III Land Use Board for the year 2017, recommending Councilman Krasnomowitz.

Motion by Councilman Barr, seconded by Councilman Garrett to nominate Councilman Krasnomowitz for the position of Class III Land Use Board for the year 2017.

Roll Call:

Councilmember Barr, Burd, Law, Garrett, Sena

Councilmember Krasnomowitz abstained.

VII. RESOLUTION #2017-01 - PROFESSIONAL SERVICES APPOINTMENTS:

BOROUGH ATTORNEY:

Mayor Marino offered the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2017.

Motion by Councilman Garrett, seconded by Councilman Law for the Council to accept the Mayor's appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

BOROUGH ENGINEER:

Mayor Marino offered the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2017.

Motion by Councilman Law, seconded by Councilman Sena to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

MUNICIPAL PLANNER:

Mayor Marino offered the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2017.

Motion by Councilman Sena, seconded by Councilman Garrett to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

HISTORIC PLANNER

Mayor Marino offered the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2017.

Motion by Councilman Sena, seconded by Councilman Burd to accept the Mayor's appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

BOROUGH AUDITOR:

Mayor Marino offered the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2017.

Motion by Councilman Sena, seconded by Councilman Law to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

BOND COUNSEL:

Mayor Marino offered the name of John L. Kraft for appointment as Borough Bond Counsel for the year 2017.

Motion by Councilman Garrett, seconded by Councilman Burd to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All in favor.

BOROUGH PROSECUTOR:

Mayor Marino offered the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2017.

Motion by Councilman Sena, seconded by Councilman Law for the Council to accept the Mayor's appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All in favor.

PUBLIC DEFENDER:

Mayor Marino offered the name of James P. Sloan, PC for appointment as Public Defender for the Borough of Hamburg for the year 2017.

Motion by Councilman Law, seconded by Councilman Burd accept the Mayor's appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All in favor.

EMERGENCY MANAGEMENT COORDINATOR:

Mayor Marino offered the name of Keith Sukennikoff for appointment as the Emergency Management Coordinator for the year 2017 for a three year term set to expire 12/31/2018.

Motion by Councilman Garrett, seconded by Councilman Law to accept the Mayor's appointment for the position of Emergency Management Coordinator with salary for said position included in the Salary Ordinance and yearly Salary Resolution for Borough Employees. All in favor.

VIII. MAYOR'S APPOINTMENTS:

Mayor Marino presented his nominations for one (1) year appointments to the various positions of Borough Government for the year 2017:

DEPUTY REGISTRAR	DOREEN SCHOTT
OFFICE MANAGER - BD. HEALTH	DOREEN SCHOTT
ASSESSMENT SEARCH OFFICER	DOREEN SCHOTT
COMPLIANCE OFFICER P.A.C.O	DOREEN SCHOTT
DEPUTY CLERK/REGISTRAR	KATHY GARRETT
RECREATION BOARD SECRETARY	KATHY GARRETT
BOARD OF PUBLIC WORKS SECRETARY	KATHY GARRETT
ADMIN. ASST.	MEGAN SENA
LAND USE/ CLERICAL	WENDY BRICK
HISTORIC COMMISSION SECRETARY	WENDY BRICK
WATER & SEWER COLLECTOR	REGINA FLAMMER
TREASURER	CHRISTINE LICATA
RECYCLING COORDINATOR	MARGUERITE NEMETH
DEPUTY EMERGENCY MGMT.	KEVIN DECKER
DEPUTY EMERGENCY MGMT.	JOHN HAIG
ZONING OFFICER	HARDYSTON TOWNSHIP
PROPERTY MAINTENANCE OFFICER	HARDYSTON TOWNSHIP
FIRE OFFICIAL	HARDYSTON TOWNSHIP
911 COORDINATOR	KEITH SUKENNIKOFF
COURT ADMINISTRATOR	JOANN COAN
DEPUTY COURT ADMINISTRATOR	ANN ROSELLEN
ANIMAL CONTROL OFFICER	WANTAGE TOWNSHIP
WATER/SEWER SUPERINTENDENT	GERALD KASTNER
POLICE DETECTIVE	JEFFREY SOKOLOWSKI
ALTERNATE PUBLIC DEFENDER	DANIEL COLFAX
ALTERNATE PUBLIC PROSECUTOR	JARROD COFRANSISCO
BOROUGH PHYSICIAN	DR. FIELDING

Motion by Councilman Krasnomowitz, seconded by Councilman Law to confirm the Mayor's appointments as presented.

Roll Call:

Councilmember Barr, Krasnomowitz, Burd, Law

Councilmembers Garrett, Sena abstained

IX. APPOINTMENTS - CROSSING GUARDS:

Mayor Marino offered the following appointments as Crossing Guards:

Lorraine Pastor

Stacey Reardon

Aurelia Reina

Motion by Councilman Garrett, seconded by Councilman Sena to confirm the Mayor's appointments as presented. All in favor.

MAYOR'S APPOINTMENTS – LAND USE BOARD: **Mayor Appt. no vote**

Mayor Marino made the following appointments to the Land Use Board:

(9 Members + 2 Alternates).

John Haig – Class II

Term expiring 12/31/2017

Daniel Hall – Class IV

Term expiring 12/31/2020

Guy Harby – Class IV

Term expiring 12/31/2020

George Alakpa- Class IV alt. #1

Term expiring 12/31/2020

The above appointees join the following Land Use Board Members

Robert Adams – Class IV

Term expiring 12/31/2017

Jeannette Tempe – Class IV

Term expiring 12/31/2017

Vacancy– Class IV Alt #2

Term expiring 12/31/2017

Paul Marino- Class I

Term expiring 12/31/2018

Thomas Watts – Class IV

Term expiring 12/31/2019

Sam Villagomez – Class IV

Term expiring 12/31/2019

MAYOR'S APPOINTMENTS – HISTORICAL COMMISSION: **Mayor Appt. no vote**

Mayor Marino made the following appointments of the Historical Commission. (5 Members + 2 Alternates)

Guy Harby-Class C Alt #1

Term expiring 12/31/2020

Vacancy

Term expiring 12/31/2020

Councilman Barr brought to the Mayor's attention that since Guy Harby was a member on the Land Use Board, he should be represented as a regular member on the Historical Commission.

Guy Harby-Class C Member

Term expiring 12/31/2020

Vacancy Alt #1

Term expiring 12/31/2020

The above appointees join the following Historic Commission Members

Marion Wood-Class B

Term expiring 12/31/2017

Thomas Graham– Class A Member

Term expiring 12/31/2018

Robert O'Connor – Class C Alt. #2

Term expiring 12/31/2019

John Haig – Class C

Term expiring 12/31/2019

Vacancy – Class C

Term expiring 12/31/2019

MAYOR'S APPOINTMENT RECREATION COMMISSION: **Mayor Appt. no vote

Mayor Marino made the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5 year terms)

Chris Fitzpatrick

Term expiring 12/31/2021

The above appointee will join the following Recreation Commission Members

Payton Decker	Term expiring 12/31/2017
Paula Marino	Term expiring 12/31/2018
Joyce Oehler	Term expiring 12/31/2019
Tara Scrittore – Alternate #1	Term expiring 12/31/2019
Sam Villagomez	Term expiring 12/31/2020
Vacancy Alternate #2	Term expiring 12/31/2020

APPOINTMENTS - BOARD OF PUBLIC WORKS:

Mayor Marino offered the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

Robert Krysiak	Term expiring 12/31/2019
Casey Frayko	Term expiring 12/31/2019

Motion by Councilman Barr, seconded by Councilman Law to confirm the Mayor’s appointments as presented. All in favor.

The above appointees join the following Board of Public Works Members

Vincent Busteded	Term expiring 12/31/2017
Robert Baumgartner	Term expiring 12/31/2017
Patricia Berado	Term expiring 12/31/2018
Chris Fitzpatrick	Term expiring 12/31/2018

APPOINTMENTS - BOARD OF HEALTH:

Council President Councilman Law offered the following names for appointment to the Board of Health (5 Members - each for three (3) year terms):

Paula Marino	Term expiring 12/31/2019
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Motion by Councilman Garrett, seconded by Councilman Sena to confirm the Council President’s appointment. All in favor.

The above appointees join the following Board of Health Members

Megan Sena	Term expiring 12/31/2017
George Alakpa	Term expiring 12/31/2017
Rachael Evans-Sweeney	Term expiring 12/31/2018
Linda Adams	Term expiring 12/31/2018

FIRE/EMS APPOINTMENTS:

Mayor Marino announced the following appointments for the Officers of the Hamburg Fire/EMS for 2017:

FIRE DEPARTMENT:

- Fire Chief	Jamie McCurry
- 1st Assistant Chief	Richard Padgett Jr.

FIRE DEPARTMENT - EMS DIVISION:

- Captain	Gary Kays
- 1st Lieutenant	Jennifer Brennan

Motion by Councilman Law, seconded by Councilman Garrett to confirm the appointments as announced. All in favor.

MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS

Mayor Marino announced the duties of each Council Member for the year 2017 with the Mayor as ex-

officio of each Committee.

COUNCILMAN GARRETT

Building and Grounds
Water Quality
BPW Liaison

COUNCILMAN BURD

Solid Waste
Sanitation and Recycling
Board of Education
Grants

COUNCILMAN KRASNOMOWITZ

Land Use Board
Office Administration
Construction Department
Insurance
Open Space

COUNCILMAN LAW

Fire Commissioner / OEM
Court
Newsletter

COUNCILMAN SENA

Finance
Board of Health Liaison
Road Department
Recreation Commission

COUNCILMAN BARR

Police Department
Liaison to the SC Economic Development Partnership
Historical Society and Commission

Motion by Councilman Law, seconded by Councilman Sena to confirm the Mayor's appointments for Committee Liaisons. All in favor.

X. RESOLUTION #2017-02

MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2017 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

January 4, 2017 (Wednesday)

January 4, 2017 (Wednesday)

January 16, 2017

February 6, 2017

February 22, 2017 (Wednesday)

March 6, 2017

March 20, 2017
April 3, 2017
April 17, 2017
May 1, 2017
May 15, 2017
June 5, 2017
June 19, 2017
July 3, 2017
July 17, 2017
August 7, 2017
August 21, 2017
September 6, 2017 (Wednesday)
September 18, 2017
October 2, 2017
October 16, 2017
November 6, 2017
November 20, 2017
December 4, 2017
December 18, 2017
January 3, 2018 (Reorganization (Wednesday))
January 3, 2018 (Wednesday)

Motion by Councilman Garrett, seconded by Councilman Law to adopt the 2017 meeting dates as presented. All in favor.

XI. CONSENT AGENDA RESOLUTIONS: All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

RESOLUTION #2017-03 -2017 TEMPORARY BUDGET:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2017 Hamburg Temporary Budget:

RESOLUTION #2017-04 -OFFICIAL DEPOSITORIES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Lakeland Bank, Bank of America, Wells Fargo, and First Hope are hereby designated as official depositories for Borough funds for the year 2017.

RESOLUTION #2017-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2016 TAXES:

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2016 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

RESOLUTION #2017-06 -RATES OF INTEREST - DELINQUENT TAXES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth: N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter. BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

RESOLUTION #2017-07 -TAX COLLECTOR INTEREST FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2017.

RESOLUTION #2017-08 - DEFENSE OF TAX APPEALS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2017.

RESOLUTION #2017-09- TREASURER PETTY CASH FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2017.

RESOLUTION #2017-10 -OFFICIAL NEWSPAPERS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2017.

Motion by Councilman Sena, seconded by Councilman Garrett to accept and approve the above Consent Agenda Items. All in favor.

MAYOR MARINO'S COMMENTS:

Mayor Marino mentioned the budget being of concerns and keeping within the 2% cap, while still working on the roads, taking care of our Fire and EMS services and BPW needs. He also said that we went through some changes in Finance, now having two people for the time being, with no impact to taxpayers. Overall, Mayor Marino stated things are working smoothly.

COUNCIL COMMENTS:

Councilman Barr

Councilman Barr stated that it was a busy year, working with the Police Director and that we have a very strong police dept. He also informed the Mayor and Council that this would be his final year, that after 18 years of service, he would not be running again.

Councilman Krasnomowitz

Councilman Krasnomowitz wished all a Happy New Year and a healthy year also. He also thanked Councilman Barr for his service, stating this Council works well together, and keeping taxes at a minimal. Councilman Krasnomowitz thanked all the board volunteers, Fire, and EMS for all they do and for helping to build a strong community. He mentioned the changes made in Finance, stating they were very positive and pleased with those changes.

Councilman Burd

Councilman Burd also wished everyone a Happy New Year and said that Councilman Barr would be missed. He also said that he was proud to be part of this Council who works hard for the residents and believes they do a good job. Councilman Burd also mentioned that Hamburg has a good tax base.

Councilman Law

Councilman Law wished all a Happy New Year and congratulations to Councilman Burd on another term. He also thanked Councilman Barr for his service. Councilman Law said there are few openings for volunteers, which is a positive testimony for the Borough.

Councilman Garrett

Councilman Garrett relayed his congratulations to Councilmembers Burd and Law on their re-elections. He stated the Road Dept. was outstanding for the residents and community. Buildings and Grounds did a lot last year – a lot of the buildings were taken care of with the installation of cameras, cameras at the park, and generators.

Councilman Sena

Councilman Sena wished all a Happy New Year, thanked Mayor Marino for the wonderful job that he does and congratulated Councilmembers Burd and Law. He mentioned the changes in Finance and things were going smoothly.

OPEN TO THE PUBLIC:

Motion by Councilman Garrett, seconded by Councilman Law to open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg. All in favor.

Hearing no comments from the public, motion by Councilman Garrett, seconded by Councilman Law to close to the public. All in favor.

ADJOURNMENT:

Motion by Councilman Barr, seconded by Councilman Burd to adjourn the meeting at 7:25 pm. All in favor.

Date Accepted 2/6/17

Date Released 2/6/17


Doreen Schott
Municipal Clerk

Submitted by Kathy Garrett