

**AGENDA FOR THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 3, 2018 AT 7:00 PM**

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Mayor Marino will call the meeting to order.

The Clerk will read the Statement of compliance into the record:  
Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 10, 2017 and again on December 8, 2017 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

**I. PLEDGE OF ALLEGIANCE:**

**II. OATHS OF OFFICE:**

- The Clerk will read the "Statement of Determination of the Board of County Canvassers".
- The Borough Clerk will administer the Oath of Office to Councilman Elect Rich Krasnomowitz for a three (3) year term expiring 12-31-2020. Councilman Krasnomowitz will then take his place at the dais.
- The Borough Clerk will administer the Oath of Office to Councilman Elect Chris Fitzpatrick for a three (3) year term expiring 12-31-2020. Councilman Fitzpatrick will then take his place at the dais.

**III. ROLL CALL:**

Mayor Marino will request a roll call of the 2018 Hamburg Governing Body.  
Krasnomowitz\_\_\_\_\_, Fitzpatrick\_\_\_\_\_, Burd\_\_\_\_\_, Law\_\_\_\_\_, Garrett\_\_\_\_\_, Sena\_\_\_\_\_

**IV. ROBERT'S RULES OF ORDER:**

A motion is in order to adopt Robert's Rules of Order for all Council meetings for the year 2018.

MOTION\_\_\_\_\_ 2ND MOTION\_\_\_\_\_

**V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT**

Mayor Marino will open the floor for council nominations for the position of Council President for the year 2018.

MOTION\_\_\_\_\_ 2ND MOTION\_\_\_\_\_

ROLL CALL VOTE: Krasnomowitz, Fitzpatrick, Burd, Law, Garrett, Sena

**VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD**

Mayor Marino will open the floor for council nominations for the position of Class III Land Use Board for the year 2018.

MOTION\_\_\_\_\_ 2ND MOTION\_\_\_\_\_

ROLL CALL VOTE: Krasnomowitz, Fitzpatrick, Burd, Law, Garrett, Sena

**VII. RESOLUTION #2018-01 - PROFESSIONAL SERVICES**

**APPOINTMENTS:**

**BOROUGH ATTORNEY:**

Mayor Marino shall offer the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2018.

A motion is in order for the Council to accept the Mayor’s appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION \_\_\_\_\_ 2ND MOTION \_\_\_\_\_

**BOROUGH ENGINEER:**

Mayor Marino shall offer the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2018.

A motion is in order to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION \_\_\_\_\_ 2ND MOTION \_\_\_\_\_

**MUNICIPAL PLANNER:**

Mayor Marino shall offer the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2018.

A motion is in order to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION \_\_\_\_\_ 2ND MOTION \_\_\_\_\_

**HISTORIC PLANNER**

Mayor Marino shall offer the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2018.

A motion is in order to accept the Mayor’s appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law

MOTION \_\_\_\_\_ 2ND MOTION \_\_\_\_\_

**BOROUGH AUDITOR:**

Mayor Marino shall offer the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2018.

A motion is in order to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION \_\_\_\_\_ 2ND MOTION \_\_\_\_\_

**BOND COUNSEL:**

Mayor Marino shall offer the name of John L. Kraft for appointment as Borough Bond Counsel for the year 2018.

A motion is in order to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the

Local Public Contract Law.

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_

**BOROUGH PROSECUTOR:**

Mayor Marino shall offer the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2018.

A motion is in order for the Council to accept the Mayor’s appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_

**PUBLIC DEFENDER:**

Mayor Marino shall offer the name of Daniel A Colfax Esq, for appointment as Public Defender for the Borough of Hamburg for the year 2018.

A motion is in order to accept the Mayor's appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_

**VIII. MAYOR'S APPOINTMENTS:**

At this time, Mayor Marino will present his nominations for one (1) year appointments to the various positions of Borough Government for the year 2018:

- |                                 |                    |
|---------------------------------|--------------------|
| DEPUTY REGISTRAR                | DOREEN SCHOTT      |
| OFFICE MANAGER - BD. HEALTH     | DOREEN SCHOTT      |
| ASSESSMENT SEARCH OFFICER       | DOREEN SCHOTT      |
| COMPLIANCE OFFICER P.A.C.O      | DOREEN SCHOTT      |
| DEPUTY CLERK/ REGISTRAR         | KATHY GARRETT      |
| RECREATION BOARD SECRETARY      | KATHY GARRETT      |
| BOARD OF PUBLIC WORKS SECRETARY | KATHY GARRETT      |
| ADMIN. ASST. / FINANCE          | JEAN STEPHENS      |
| LAND USE/ CLERICAL              | WENDY BRICK        |
| HISTORIC COMMISSION SECRETARY   | WENDY BRICK        |
| WATER & SEWER COLLECTOR         | REGINA FLAMMER     |
| TREASURER                       | CHRISTINE LICATA   |
| RECYCLING COORDINATOR           | MARGUERITE NEMETH  |
| DEPUTY EMERGENCY MGMT.          | KEVIN DECKER       |
| DEPUTY EMERGENCY MGMT.          | JOHN HAIG          |
| ZONING OFFICER                  | HARDYSTON TOWNSHIP |
| PROPERTY MAINTENANCE OFFICER    | HARDYSTON TOWNSHIP |
| FIRE OFFICIAL                   | HARDYSTON TOWNSHIP |
| 911 COORDINATOR                 | KEITH SUKENNIKOFF  |
| COURT ADMINISTRATOR             | JOANN COAN         |
| DEPUTY COURT ADMINISTRATOR      | ANN ROSELLEN       |
| ANIMAL CONTROL OFFICER          | WANTAGE TOWNSHIP   |
| WATER/SEWER SUPERINTENDENT      | GERALD KASTNER     |
| POLICE OFFICER IN CHARGE        |                    |
| POLICE DETECTIVE                | JEFFREY SOKOLOWSKI |

ALTERNATE PUBLIC DEFENDER  
ALTERNATE PUBLIC PROSECUTOR  
BOROUGH PHYSICIAN

VANESSA HENDERSON  
JARROD COFRANSISCO  
HAMBURG MEDICAL ASSOC.

A motion is in order to confirm the Mayor’s appointments as presented.

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_  
ROLL CALL VOTE: Krasnomowitz, Fitzpatrick, Burd, Law, Garrett, Sena

**MUNICIPAL JUDGE:**

Mayor Marino shall offer the name of James P. Sloan PC as Municipal Judge for a three year term set to expire December 31 2021.

A motion is in order for the Council to accept the Mayor’s appointment for the position of Municipal Judge with salary for said position included in the Salary Ordinance.

MOTION: \_\_\_\_\_ 2<sup>ND</sup> \_\_\_\_\_  
ROLL CALL VOTE: Krasnomowitz, Fitzpatrick, Burd, Law, Garrett, Sena

**EMERGENCY MANAGEMENT COORDINATOR:**

Mayor Marino shall offer the name of Keith Sukennikoff for appointment as the Emergency Management Coordinator for the year 2018 for a three year term set to expire 12/31/2021.

A motion is in order to accept the Mayor’s appointment for the position of Emergency Management Coordinator with salary for said position included in the Salary Ordinance and yearly Salary Resolution for Borough Employees.

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_  
ROLL CALL VOTE: Krasnomowitz, Fitzpatrick, Burd, Law, Garrett, Sena

**IX. APPOINTMENTS - CROSSING GUARDS:**

Mayor Marino shall offer the following appointments as Crossing Guards:

Lorraine Pastor  
Aurelia Reina

Stacy Reardon-Capt.  
William Papanestor

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_  
ROLL CALL VOTE: Krasnomowitz, Fitzpatrick, Burd, Law, Garrett, Sena

**MAYOR’S APPOINTMENTS – LAND USE BOARD: \*\*Mayor Appt. no vote\*\***

Mayor Marino shall make the following appointments to the Land Use Board:  
(9 Members + 2 Alternates).

<b>John Haig – Class II</b>	<b>Term expiring 12/31/2018</b>
<b>Robert Adams – Class IV</b>	<b>Term expiring 12/31/2021</b>
<b>Jeannette Tempe – Class IV</b>	<b>Term expiring 12/31/2021</b>
<b>Vacancy– Class IV Alt #2</b>	<b>Term expiring 12/31/2021</b>

*The above appointees join the following Land Use Board Members*

Paul Marino- Class I	Term expiring 12/31/2018
Thomas Watts – Class IV	Term expiring 12/31/2019
Sam Villagomez – Class IV	Term expiring 12/31/2019
Daniel Hall – Class IV	Term expiring 12/31/2020
Guy Harby – Class IV	Term expiring 12/31/2020
George Alakpa- Class IV alt. #1	Term expiring 12/31/2020

**MAYOR’S APPOINTMENTS – HISTORICAL COMMISSION: \*\*Mayor Appt. no vote\*\***

Mayor Marino shall make the following appointments of the Historical Commission. (5 Members + 2 Alternates for a 4 year term)

**Charles McMickle – Class C** Term expiring 12/31/2021  
**Vacancy – Class B** Term expiring 12/31/2021

*The above appointees join the following Historic Commission Member*

Guy Harby – Class C Alt #1 Term expiring 12/31/2020  
Thomas Graham– Class A Member Term expiring 12/31/2019  
Robert O’Connor – Class C Alt. #2 Term expiring 12/31/2019  
John Haig – Class C Term expiring 12/31/2019  
Vacancy – Class C Term expiring 12/31/2018

**MAYOR’S APPOINTMENT RECREATION COMMISSION: \*\*Mayor Appt. no vote**

Mayor Marino shall make the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5 year terms)

**Vacancy** Term expiring 12/31/2022

*The above appointee will join the following Recreation Commission Members*

Vacancy Term expiring 12/31/2021  
Paula Marino Term expiring 12/31/2018  
Joyce Oehler Term expiring 12/31/2019  
Tara Scrittore – Alternate #1 Term expiring 12/31/2019  
Sam Villagomez Term expiring 12/31/2020  
Suzette Villagomez Term expiring 12/31/2020

**APPOINTMENTS - BOARD OF PUBLIC WORKS:**

Mayor Marino shall offer the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

A motion is in order confirming the Mayor's appointments to the Board of Public Works.

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_

**Vincent Busted** Term expiring 12/31/2020  
**Robert Baumgartner** Term expiring 12/31/2020

*The above appointees join the following Board of Public Works Members*

Patricia Berado Term expiring 12/31/2018  
Vacancy Term expiring 12/31/2018  
Robert Krysiak Term expiring 12/31/2019  
Vacant Term expiring 12/31/2019

**APPOINTMENTS - BOARD OF HEALTH:**

Mayor Marino shall offer the following names for appointment to the Board of Health (5 Members - each for three (3) year terms):

- Megan Sena** **Term expiring 12/31/2020**
- George Alakpa** **Term expiring 12/31/2020**

A motion is in order confirming the Mayor's appointments to the Board of Health  
MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_

*The above appointees join the following Board of Health Members*

- Rachael Evans-Sweeney Term expiring 12/31/2018
- Linda Adams Term expiring 12/31/2018
- Paula Marino Term expiring 1/31/2019

**FIRE/EMS APPOINTMENTS:**

Mayor Marino shall announce the following appointments for the Officers of the Hamburg Fire/EMS for 2018:

**FIRE DEPARTMENT:**

- Fire Chief Richard Padgett Jr.
- 1st Assistant Chief Charles Kazella

**FIRE DEPARTMENT - EMS DIVISION:**

- Captain Jennifer Brennan
- 1st Lieutenant Joyce Oehler

A motion is in order confirming the appointments as announced.

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_

**MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS**

Mayor Marino shall announce the duties of each Council Member for the year 2018 with the Mayor as ex-officio of each Committee.

**COUNCILMAN KRASNOMOWITZ**

- Police Commissioner
- Land Use Board
- Office Administration
- Construction Department
- Insurance

**COUNCILMAN FITZPATRICK**

- Liaison to the SC Economic Development Partnership
- Historical Society and Commission
- Recreation Commission
- Solid Waste

**COUNCILMAN BURD**

Open Space  
Fire Commissioner  
Board of Education  
Grants

**COUNCILMAN LAW**

OEM Liaison  
Court  
Sanitation and Recycling  
Newsletter

**COUNCILMAN GARRETT**

Building and Grounds  
Water Quality  
BPW Liaison

**COUNCILMAN SENA**

Finance  
Board of Health Liaison  
Road Department

A motion is in order confirming the Mayor’s appointments for Committee Liaisons

MOTION \_\_\_\_\_

2<sup>ND</sup> MOTION \_\_\_\_\_

**X. RESOLUTIONS #2018-02**

**MAYOR AND COUNCIL MEETING DATES**

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2018 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

- January 3, 2018 (Wednesday) Reorganization
- January 3, 2018 (Wednesday) 7:30 Regular Meeting
- January 15, 2018
- February 5, 2018
- February 21, 2018 (Wednesday)
- March 5, 2018
- March 19, 2018
- April 2, 2018
- April 16, 2018
- May 7, 2018
- May 21, 2018
- June 4, 2018
- June 18, 2018
- July 2, 2018
- July 16, 2018
- August 6, 2018

August 20, 2018  
 September 5, 2018 (Wednesday)  
 September 17, 2018  
 October 1, 2018  
 October 15, 2018  
 November 5, 2018  
 November 19, 2018  
 December 3, 2018  
 December 17, 2018  
 January 7, 2019 Reorganization  
 January 7, 2019 7:30 Regular Meeting  
 A motion is in order to adopt the 2018 meeting dates as presented.

MOTION \_\_\_\_\_

2<sup>ND</sup> MOTION \_\_\_\_\_

**XI. CONSENT AGENDA RESOLUTIONS:** All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

**RESOLUTION #2018-03 -2017 TEMPORARY BUDGET:**  
 BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2018 Hamburg Temporary Budget:

**RESOLUTION #2018-04 -OFFICIAL DEPOSITORIES:**  
 BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Bank of America, Wells Fargo are hereby designated as official depositories for Borough funds for the year 2018.

**RESOLUTION #2018-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2017 TAXES:**  
 WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2017 taxes; and other municipal charges.  
 WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.  
 NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

**RESOLUTION #2018-06 -RATES OF INTEREST - DELINQUENT TAXES:**  
 BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth:  
 N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be



calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

**RESOLUTION #2018-07 -TAX COLLECTOR INTEREST FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and that she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2018.

**RESOLUTION #2018-08 - DEFENSE OF TAX APPEALS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2018.

**RESOLUTION #2018-09- TREASURER PETTY CASH FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2018.

**RESOLUTION #2018-10 -OFFICIAL NEWSPAPERS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2018.

Motion is in order for the above Consent Agenda Items

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_

**MAYOR MARINO’S COMMENTS:**

Mayor Marino will talk about progress made in 2017 and his hopes for 2018.

**COUNCIL COMMENTS:**

Mayor Marino will invite each member of the Council to offer any comments or thoughts

they might have at this time.

**OPEN TO THE PUBLIC:**

Mayor Marino shall open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg.

MOTION \_\_\_\_\_ 2<sup>ND</sup> MOTION \_\_\_\_\_

**ADJOURNMENT:**

A motion is in order to adjourn the meeting.

\_\_\_\_\_  
Doreen Schott  
Municipal Clerk