

MINUTES FOR THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 3, 2018 AT 7:00 PM

Mayor Marino called the meeting to order and led with a flag salute.

The Clerk will read the Statement of compliance into the record:
Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 10, 2017 and again on December 8, 2017 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

II. OATHS OF OFFICE:

Borough Clerk Doreen Schott read the "Statement of Determination of the Board of County Canvassers".

Borough Clerk Doreen Schott administered the Oath of Office to Councilman Elect Rich Krasnomowitz for a three (3) year term expiring 12-31-2020. Councilman Krasnomowitz took his place at the dais.

Borough Clerk Doreen Schott administered the Oath of Office to Councilman Elect Chris Fitzpatrick for a three (3) year term expiring 12-31-2020. Councilman Fitzpatrick took his place at the dais.

III. ROLL CALL:

Mayor Marino requested a roll call of the 2018 Hamburg Governing Body.

Roll Call:

Council member Krasnomowitz, Fitzpatrick, Burd, Law, Garrett, Sena

IV. ROBERT'S RULES OF ORDER:

Motion by Councilman Garrett, seconded by Councilman Law to adopt Robert's Rules of Order for all Council meetings for the year 2018.

All Council members present in favor.

V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Marino opened the floor for council nominations for the position of Council President for the year 2018.

Motion by Councilman Law, seconded by Councilman Burd to nominate Councilman Krasnomowitz as Council President for the year 2018.

As there were no other nominations, motion by Councilman Garrett, seconded by Councilman Law to close the nominations. All in favor.

Roll Call:

Council members Fitzpatrick, Burd, Law, Garrett, Sena

Councilmember Krasnomowitz abstained.

VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD

Mayor Marino opened the floor for council nominations for the position of Class III Land Use Board for the year 2018, recommending Councilman Krasnomowitz.

Motion by Councilman Fitzpatrick, seconded by Councilman Burd to nominate Councilman Krasnomowitz for the position of Class III Land Use Board for the year 2018.

Roll Call:

Councilmember Fitzpatrick, Burd, Law, Garrett, Sena
Councilmember Krasnomowitz abstained.

VII. RESOLUTION #2018-01 - PROFESSIONAL SERVICES APPOINTMENTS:

BOROUGH ATTORNEY:

Mayor Marino offered the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2018.

Motion by Councilman Fitzpatrick, seconded by Councilman Burd for the Council to accept the Mayor's appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

BOROUGH ENGINEER:

Mayor Marino offered the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2018.

Motion by Councilman Fitzpatrick, seconded by Councilman Garrett to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

MUNICIPAL PLANNER:

Mayor Marino offered the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2018.

Motion by Councilman Fitzpatrick, seconded by Councilman Sena to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

HISTORIC PLANNER

Mayor Marino offered the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2018.

Motion by Councilman Fitzpatrick, seconded by Councilman Sena to accept the Mayor's appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

BOROUGH AUDITOR:

Mayor Marino offered the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2018.

Motion by Councilman Burd, seconded by Councilman Law to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All in favor.

BOND COUNSEL:

Mayor Marino offered the name of John L. Kraft for appointment as Borough Bond Counsel for the year 2018.

Motion by Councilman Garrett, seconded by Councilman Law accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All in favor.

BOROUGH PROSECUTOR:

Mayor Marino offered the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2018.

Motion by Councilman Law, seconded by Councilman Garrett for the Council to accept the Mayor's

appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All in favor.

PUBLIC DEFENDER:

Mayor Marino offered the name of Daniel A Colfax Esq, for appointment as Public Defender for the Borough of Hamburg for the year 2018.

Motion by Councilman Law, seconded by Councilman Garrett to accept the Mayor's appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All in favor.

VIII. MAYOR'S APPOINTMENTS:

Mayor Marino will present his nominations for one (1) year appointments to the various positions of Borough Government for the year 2018:

- | | |
|---------------------------------|------------------------|
| DEPUTY REGISTRAR | DOREEN SCHOTT |
| OFFICE MANAGER - BD. HEALTH | DOREEN SCHOTT |
| ASSESSMENT SEARCH OFFICER | DOREEN SCHOTT |
| COMPLIANCE OFFICER P.A.C.O | DOREEN SCHOTT |
| DEPUTY CLERK/ REGISTRAR | KATHY GARRETT |
| RECREATION BOARD SECRETARY | KATHY GARRETT |
| BOARD OF PUBLIC WORKS SECRETARY | KATHY GARRETT |
| ADMIN. ASST. / FINANCE | JEAN STEPHENS |
| LAND USE/ CLERICAL | WENDY BRICK |
| HISTORIC COMMISSION SECRETARY | WENDY BRICK |
| WATER & SEWER COLLECTOR | REGINA FLAMMER |
| TREASURER | CHRISTINE LICATA |
| RECYCLING COORDINATOR | MARGUERITE NEMETH |
| DEPUTY EMERGENCY MGMT. | KEVIN DECKER |
| DEPUTY EMERGENCY MGMT. | JOHN HAIG |
| ZONING OFFICER | HARDYSTON TOWNSHIP |
| PROPERTY MAINTENANCE OFFICER | HARDYSTON TOWNSHIP |
| FIRE OFFICIAL | HARDYSTON TOWNSHIP |
| 911 COORDINATOR | KEITH SUKENNIKOFF |
| COURT ADMINISTRATOR | JOANN COAN |
| DEPUTY COURT ADMINISTRATOR | ANN ROSELLEN |
| ANIMAL CONTROL OFFICER | WANTAGE TOWNSHIP |
| WATER/SEWER SUPERINTENDENT | GERALD KASTNER |
| POLICE OFFICER IN CHARGE | SGT. GEORGE GUNDERMAN |
| POLICE DETECTIVE | JEFFREY SOKOLOWSKI |
| ALTERNATE PUBLIC DEFENDER | VANESSA HENDERSON |
| ALTERNATE PUBLIC PROSECUTOR | JARROD COFRANSISCO |
| BOROUGH PHYSICIAN | HAMBURG MEDICAL ASSOC. |

Motion by Councilman Garrett, seconded by Councilman Law to confirm the Mayor's appointments as presented.

Roll Call:

Councilmember Krasnomowitz, Fitzpatrick, Burd, Law, Sena
Councilmember Garrett abstained.

MUNICIPAL JUDGE:

Mayor Marino offered the name of James P. Sloan PC as Municipal Judge for a three year term set to expire December 31, 2021.

Motion by Councilman Law, seconded by Councilman Burd for the Council to accept the Mayor's

appointment for the position of Municipal Judge with salary for said position included in the Salary Ordinance.

Roll call showed all Council members present in favor.

EMERGENCY MANAGEMENT COORDINATOR:

Mayor Marino offered the name of Keith Sukennikoff for appointment as the Emergency Management Coordinator for the year 2018 for a three year term set to expire 12/31/2021.

Motion by Councilman Fitzpatrick, seconded by Councilman Burd to accept the Mayor’s appointment for the position of Emergency Management Coordinator with salary for said position included in the Salary Ordinance and yearly Salary Resolution for Borough Employees.

Roll call showed all Council members present in favor.

IX. APPOINTMENTS - CROSSING GUARDS:

Mayor Marino offered the following appointments as Crossing Guards:

Lorraine Pastor	Stacy Reardon-Capt.
Aurelia Reina	William Papanestor

Motion by Councilman Law, seconded by Councilman Garrett to confirm the Mayor’s appointments as offered. All in favor.

MAYOR’S APPOINTMENTS – LAND USE BOARD: **Mayor Appt. no vote**

Mayor Marino made the following appointments to the Land Use Board:
(9 Members + 2 Alternates).

John Haig – Class II	Term expiring 12/31/2018
Robert Adams – Class IV	Term expiring 12/31/2021
Jeannette Tempe – Class IV	Term expiring 12/31/2021
Vacancy– Class IV Alt #2	Term expiring 12/31/2021

The above appointees join the following Land Use Board Members

Paul Marino- Class I	Term expiring 12/31/2018
Thomas Watts – Class IV	Term expiring 12/31/2019
Sam Villagomez – Class IV	Term expiring 12/31/2019
Daniel Hall – Class IV	Term expiring 12/31/2020
Guy Harby – Class IV	Term expiring 12/31/2020
George Alakpa- Class IV alt. #1	Term expiring 12/31/2020

MAYOR’S APPOINTMENTS – HISTORICAL COMMISSION: **Mayor Appt. no vote**

Mayor Marino made the following appointments of the Historical Commission. (5 Members + 2 Alternates for a 4 year term)

Charles McMickle – Class C	Term expiring 12/31/2021
Vacancy – Class B	Term expiring 12/31/2021

The above appointees join the following Historic Commission Member

Guy Harby – Class C Alt #1	Term expiring 12/31/2020
Thomas Graham– Class A Member	Term expiring 12/31/2019
Robert O’Connor – Class C Alt. #2	Term expiring 12/31/2019
John Haig – Class C	Term expiring 12/31/2019
Vacancy – Class C	Term expiring 12/31/2018

MAYOR’S APPOINTMENT RECREATION COMMISSION: **Mayor Appt. no vote

Mayor Marino made the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5 year terms)

Vacancy	Term expiring 12/31/2022
----------------	---------------------------------

The above appointee will join the following Recreation Commission Members

Vacancy	Term expiring 12/31/2021
Paula Marino	Term expiring 12/31/2018
Joyce Oehler	Term expiring 12/31/2019
Tara Scrittore – Alternate #1	Term expiring 12/31/2019
Sam Villagomez	Term expiring 12/31/2020
Suzette Villagomez	Term expiring 12/31/2020

APPOINTMENTS - BOARD OF PUBLIC WORKS:

Mayor Marino offered the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

Vincent Busteed	Term expiring 12/31/2020
Robert Baumgartner	Term expiring 12/31/2020

The above appointees join the following Board of Public Works Members

Patricia Berado	Term expiring 12/31/2018
Vacancy	Term expiring 12/31/2018
Robert Krysiak	Term expiring 12/31/2019
Vacant	Term expiring 12/31/2019

Motion by Councilman Fitzpatrick, seconded by Councilman Law to accept the Mayor’s appointments for the Board of Public Works. All in favor.

APPOINTMENTS - BOARD OF HEALTH:

Mayor Marino offered the following names for appointment to the Board of Health (5 Members - each for three (3) year terms):

Megan Sena	Term expiring 12/31/2020
George Alakpa	Term expiring 12/31/2020

Motion by Councilman Fitzpatrick, seconded by Councilman Law confirming the Mayor's appointments to the Board of Health.

Roll Call:

Councilmember Krasnomowitz, Fitzpatrick, Burd, Law, Garrett
Councilmember Sena abstained.

The above appointees join the following Board of Health Members

Rachael Evans-Sweeney	Term expiring 12/31/2018
Linda Adams	Term expiring 12/31/2018
Paula Marino	Term expiring 1/31/2019

FIRE/EMS APPOINTMENTS:

Mayor Marino announced the following appointments for the Officers of the Hamburg Fire/EMS for 2018:

FIRE DEPARTMENT:

- Fire Chief Richard Padgett Jr.
- 1st Assistant Chief Charles Kazella

Borough Clerk Doreen Schott administered the Oath of Office to Fire Chief Richard Padgett Jr.

FIRE DEPARTMENT - EMS DIVISION:

- Captain Jennifer Brennan
- 1st Lieutenant Joyce Oehler

Borough Clerk Doreen Schott administered the Oath of Office to EMS Captain Jennifer Brennan.

MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS

Mayor Marino announced the duties of each Council Member for the year 2018 with the Mayor as ex-officio of each Committee.

COUNCILMAN KRASNOMOWITZ

Police Commissioner
Land Use Board
Office Administration
Construction Department
Insurance

COUNCILMAN FITZPATRICK

Liaison to the SC Economic Development Partnership
Historical Society and Commission
Recreation Commission
Solid Waste

COUNCILMAN BURD

Open Space
Fire Commissioner
Board of Education
Grants

COUNCILMAN LAW

OEM Liaison
Court
Sanitation and Recycling
Newsletter

COUNCILMAN GARRETT

Building and Grounds
Water Quality
BPW Liaison

COUNCILMAN SENA

Finance
Board of Health Liaison
Road Department

Motion by Councilman Law, seconded by Councilman Burd confirming the Mayor's appointments for Committee Liaisons. All in favor.

X. RESOLUTIONS #2018-02

MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2018 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).
January 3, 2018 (Wednesday) Reorganization
January 3, 2018 (Wednesday) 7:30 Regular Meeting
January 15, 2018
February 5, 2018

February 21, 2018 (Wednesday)
March 5, 2018
March 19, 2018
April 2, 2018
April 16, 2018
May 7, 2018
May 21, 2018
June 4, 2018
June 18, 2018
July 2, 2018
July 16, 2018
August 6, 2018
August 20, 2018
September 5, 2018 (Wednesday)
September 17, 2018
October 1, 2018
October 15, 2018
November 5, 2018
November 19, 2018
December 3, 2018
December 17, 2018
January 7, 2019 Reorganization
January 7, 2019 7:30 Regular Meeting

Motion by Councilman Burd, seconded by Councilman Garrett to adopt the 2018 meeting dates as presented. All in favor.

XI. CONSENT AGENDA RESOLUTIONS: All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

RESOLUTION #2018-03 -2017 TEMPORARY BUDGET:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2018 Hamburg Temporary Budget:

RESOLUTION #2018-04 -OFFICIAL DEPOSITORIES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Bank of America, Wells Fargo are hereby designated as official depositories for Borough funds for the year 2018.

RESOLUTION #2018-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2017 TAXES:

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2017 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

RESOLUTION #2018-06 -RATES OF INTEREST - DELINQUENT TAXES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect

interest on delinquent taxes following the rates as set forth: N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

RESOLUTION #2018-07 -TAX COLLECTOR INTEREST FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and that she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2018.

RESOLUTION #2018-08 - DEFENSE OF TAX APPEALS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2018.

RESOLUTION #2018-09- TREASURER PETTY CASH FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2018.

RESOLUTION #2018-10 -OFFICIAL NEWSPAPERS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2018.

Motion by Councilman Garrett, seconded by Councilman Burd to approve and adopt the above Consent Agenda Items. All in favor.

MAYOR MARINO'S COMMENTS:

Mayor Marino started off saying last year was a difficult year with a lot of adversity adding that we could not control some things but have to correct them. He is hoping this year will be better and indicated this year we have to be more committed in working with all the departments. With regards to the Police and the OIC, the Borough has complied with all mandates that we have been given and is able to change the OIC yearly as it is a normal appointment. Sgt. George Gunderman who was appointed OIC today was the OIC when he became injured and unfortunately had to go out on disability. Mayor Marino stated he does not intend to change the OIC position continually but would like to go to a Lieutenant and Sergeant position. Then there would be no confusion about the OIC: if the Sergeant is out then the Lieutenant is the OIC and vice versa. Mayor Marino would like to see more solidarity in the dept., stating Sgt. Gunderman also with Director Yahm hired most of the officers in the dept. No one was penalized when Sgt. Gunderman returned and the OIC at the time did a tremendous job. There is no disparity going on with anyone; people take different positions at different times for different reasons and circumstances sometimes dictate that. Mayor Marino ended with wishing everyone a Happy New Year and good luck to the new officers and relayed Council support at all times.

COUNCIL COMMENTS:**Councilman Krasnomowitz**

Councilman Krasnomowitz wished everyone a Happy New Year and thanked everyone for their support in electing him again for another term. He stated that the past year was a difficult year and that hopefully it was behind us. Councilman Krasnomowitz thanked all the employees for their dedication and also the volunteers as the town counts on them for the many boards.

Councilman Fitzpatrick

Councilman Fitzpatrick also thanked everyone for his election to the Council and he looked forward to a good year. He mentioned that he had big shoes to fill with taking Councilman's Barr place. His one big goal is to make Hamburg an affordable place to live.

Councilman Burd

Councilman Burd stated that this Council works hard for Hamburg; there has been some adversity but he wants to move forward.

Councilman Law

Councilman Law wished everyone a Happy New Year. He also reiterated that it was a tough year and is looking forward to a better year, stating that Hamburg has a good Police Dept. and the issues can be worked out. Councilman Law also said the Court was starting out with a new judge and prosecutor. He was also looking forward to working with the school and school kids with recycling.

Councilman Garrett

Councilman Garrett congratulated Council members Krasnomowitz and Fitzpatrick for their re-election and election as Council members. He was looking forward to taking on some new projects with Buildings and Grounds to keep costs down. The Board of Public Works is working on a new 5 Year Plan for projects and maintenance on our water / sewer system. Councilman Garrett also thanked Fire and EMS volunteers for the job they do, adding that unfortunately he will not be pulling a duty night any longer due to his job and the difficulty in functioning the next day but he will help out when he can. Councilman Garrett said the new Chief and Assistant Chief will do a great job.

Councilman Sena

Councilman Sena wished all a Happy New Year and thanked Councilman Barr for his years of service and that he will be missed. He also agreed that last year was a bad year, saying we will work hard to minimize this, and we will have to work through it.

OPEN TO THE PUBLIC:

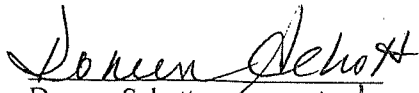
Motion by Councilman Garrett, seconded by Councilman Law to open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg. All in favor.

Robert Allen – Franklin – presented pictures of the Gingerbread Castle, stating that the owners are in the process of redoing / restoring the entire area. He moved here in 1938 and the castle was the first thing he saw when he looked out his window. Mr. Allen shared a bit of the history of the castle and left some pictures of the castle and surrounding areas of Hamburg for the residents to enjoy.

Motion by Councilman Garrett, seconded by Councilman Law to close to the public. All in favor.

ADJOURNMENT:

Motion by Councilman Law, seconded by Councilman Garrett to adjourn the meeting at 7:35 pm. All in favor.


Doreen Schott
Municipal Clerk 2/5/18

Submitted by Kathy Garrett