

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF HAMBURG HELD ON APRIL 16, 2018 AT THE MUNICIPAL BUILDING,  
16 WALLKILL AVE., HAMBURG, NJ**

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**CALL TO ORDER:**

Mayor Marino will called the meeting to order at 7:00 p.m.

**SALUTE TO THE FLAG:**

**ROLL CALL:**

Mayor Marino requested a roll call:

Present: Mayor Marino  
Councilman Krasnomowitz  
Councilman Fitzpatrick  
Councilman Burd  
Councilman Law  
Councilman Sena

Absent: Councilman Garrett

Also Present: Doreen Schott  
Richard Clemack, Attorney

**STATEMENT OF CERTIFICATION:**

Clerk advised

Adequate notice of this meeting has been provided to the public and the press January 5, 2018 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

**OATHS OF OFFICE:**

The Clerk administered the Oath of Office to Patrolman Jason Franco and Patrolman Jordan Descafano

Mayor Marino thanks the police department for coming out this evening in support of the new officers.

**PRESENTATION**

- Mayor Marino presented Mr. John Ruschke of Mott MacDonald with a plaque of dedicated service to the Borough of Hamburg. Mr. Ruschke has been with the town for 25 years in both capacity of Borough Engineer, Land Use Engineer and his work for the Board of Public Works. He commends Mr. Ruschke on behalf of the council for this outstanding service. Mr. Ruschke accepts and thanks the Mayor and council
- Mayor Marino also presents a plaque to Mr. Ron Piccolo who was Mr. Ruschke' s predecessor here at the borough providing engineering services. Mr. Piccolo is not here this evening, Mr. Ruschke accepts on his behalf.

**1. Corrective Action Plan for 2017 Audit and Resolution # 2018-40**

Motion by Councilmember Sena seconded by Councilmember Law to approve the Corrective Plan and Resolution # 2018-40.

Roll Call:

Ayes: Krasnomowitz, Fitzpatrick, Burd, Law, Sena  
 Nays: None  
 Abstain: None  
 Absent: Garrett

**2. Resolution 2018 –41 Authorizing application for loan for NJ Environmental Infrastructure Financing Program.**

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to authorizing Resolution # 2018-41 supporting the application for the NJ Environmental Infrastructure Financing Program.

Roll Call

Ayes: Krasnomowitz, Fitzpatrick, Burd, Law, Sena  
 Nays: None  
 Abstain: None  
 Absent: Garrett

**3. Water Tanks Inspections**– Mayor advises that bids were sought for the following project.

Pittsburg Tank & Tower Group in the amount of \$5950.00. Borough Engineer advises that the company will go in with robotics and that this project was one of the major ones on the 5 year plan from the Board of Public Works. Motion by Councilmember Sena, seconded by Councilmember Law to authorize Pittsburg Tank & Tower Group to perform water tank inspections for \$5950.00.

Roll Call

Ayes: Krasnomowitz, Fitzpatrick, Burd, Law, Sena  
 Nays: None  
 Abstain: None  
 Absent: Garrett

Mayor further advises that Gerry Kastner’s last day will be May 31<sup>st</sup> and other candidates for the position are being looked into.

**4. Director Position** – Councilmember Krasnomowitz, he along with the mayor and councilmember Burd met with a few candidates and they will be meeting again to discuss what the next step will be and discuss terms of the position. Mayor advises that candidates may be brought to the June meeting.

**5. LUB Resolution:** Resolution from Land Use Board requesting that escrow fees for applications be increased. Attorney advised this to be done by Ordinance.

**ORDINANCE #05-2018 – First Reading**

**AN ORDINANCE TO AMEND CHAPTER 28 – LAND USE PROCEDURES – OF THE CODE OF THE BOROUGH OF HAMBURG TO PROVIDE FOR AN INITIAL DEPOSIT FOR PROFESSIONAL REVIEW FEES.**

Attorney Clemack will read the Ordinance by title for the first reading and publication. A motion is in order to approve the ordinance on first reading and introduction with said ordinance to be published in full and second reading scheduled for June 4, 2018 regular meeting.

**6. Letters from Engineer** – 28 Main Street, 12 Main Street, 13 Ames Boulevard – Mr. Ruschke advises that notice of violations were sent to the three addresses listed for various zoning issues., 23 Main Street is a sidewalk issue, 12 Main and 13 Orchard; tree clearing was performed and now they need to come to the board for site plan approval.

**7. Part time hire – Road Department** – Councilman Sena advised that the road department is in need of a part time employee (seasonal May 15<sup>th</sup> through September 15<sup>th</sup>) to maintain the park and field

areas. Mike Schneider, Road Supervisor recommends hiring Mr. Fred Babcock who is retired from a full time road department position in another town.

Motion by Councilmember Sena, seconded by Councilmember Law to approve Mr. Fred Babcock for May 15<sup>th</sup> through September 15<sup>th</sup>, 2018, 3 days a week; 7 hours a day starting salary \$10.00 per hour. All members present in favor.

**Lawn Tractor Purchase-** Councilmember Sena advises that he has received 3 quotes for a 61” 35 HP Briggs Tiger Lawn Tractor; Bassani Power and Equipment, Boonton Power and Denvil Power . Motion by Councilmember Sena, seconded by Councilmember Krasnomowitz to authorize the purchase of 61” 35 HP Briggs Lawn Tractor at a cost of \$10,800.00. All members present in favor. Road supervisor is asked to look into a maintenance agreement if there is one.

8. **Municipal Drug Alliance** – Motion by Councilmember Sena, seconded by Councilmember Law to open the meeting to Mr. Nick Loizzi, Coordinator of the Sussex County Municipal Alliance for the Prevention of Alcoholism and Drug Abuse who addresses the council. He advises that he is responsible for running the program. To date there are three municipalities that are not involved; Hamburg being one and he would like to see that change. He advises that the program runs by matching grants, the town would be responsible for putting up part of the monies and then would apply for reimbursement through approved programs. He does advise that presently Hardyston and Franklin joined together and it may be something Hamburg might want to consider. Mr. Loizzi has handed out packets to all members which include the Strategic Plan Instructions for the FY Grant Cycle June 2014 through June 2019. Hamburg would be eligible to join the program July 2020. Councilmember Sena has reached out to Hardyston’s contact and will see what options are available for Hamburg if we join with them at this time instead of waiting. Mr. Loizzi discusses the benefits of the program especially considering the vast problems this and other counties have with regards to substance abuse. He briefly discusses the requirements should Hamburg elect to join. He also has included in the package information showing the types of programs offered from other adjacent towns and feels that Hamburg would most likely qualify for many of them. Mayor advises that there can be a committee to pursue. Councilmember Law would like to join. Councilmember Sena would like to chair the committee. Councilmember Burd as liaison to the school will look into finding a member from the school to participate.

Motion by Councilmember Sena, seconded by Councilmember Law to proceed with the committee to pursue becoming a member.

All members present are in favor.

9. **Police** – Motion by Councilmember Sena, seconded by councilmember Law to open the meeting to Sgt. Gunderman. All members present in favor  
Sgt. Gunderman advises that there were issues with the lettering on a police vehicle, the lettering was re-done at a minimal cost, and it has a lifetime guarantee. Car #10 is now an unmarked vehicle, changes were made to vehicle at no cost to the taxpayers. Both new officers are doing great and morale in the department is very high. Sgt. Gunderman advises that Jr. Police will be back by May 7<sup>th</sup> with the program beginning in the new school year in September. He also advises that the department will begin “coffee with cops” where residents will be able to come and talk. The new police vehicle is expected to be ready next week.

Councilmember Law discusses keeping the police Durango which would go to auction and having it be an OEM & Fire Police Vehicle for when they are called out and set it up as a 1<sup>st</sup> response vehicle. The Durango will keep the existing radio and OEM will purchase a new radio for the new police car. Council questions the use of the car if it is unfit to keep in the police department. Councilmember Law advises that the use would be very limited to emergency calls only where now it is run daily. Councilmember Krasnomowitz adds that if the cost of keeping the vehicle is too much, then the vehicle should go out to auction.

Motion by Councilmember Fitzpatrick, seconded by Krasnomowitz to close the meeting to Sgt. Gunderman. All members present in favor.

Motion by Councilmember Law, seconded by Councilmember Fitzpatrick to give the Police

Durango to OEM, any repairs will come out of the OEM budget.

Roll Call

Ayes: Krasnomowitz, Fitzpatrick, Burd, Law, Sena  
 Nays: None  
 Abstain: None  
 Absent: Garrett

**10. Fire Truck Discussion**

Jamie McCurry addresses the council and advises that the committee has been working on a new fire truck. The existing engine is 28 years old. He advises that they have for review, specs for an engine that they feel fits all the needs of the town. This vehicle will be custom to fit the existing fire house, it only requires 3 members to operate which helps out greatly for day time calls when not so many volunteers are available. They have received a “best price” from Sutphen who has a representative present.

Mayor Marino advises that there is a committee consisting of fire department and governing body, they have met and discussed this option and the next step was to present the information to the whole council. Mr. McCurry advises that the Fire Department has given its support. Mayor asks the representative from Sutphen what was his opinion on using the older Fire Truck as a trade in. He advises that they are not in the business of purchasing vehicles so the town would probably do better in auction. Councilmember Burd feels the committee did a good job and agrees that a new vehicle is necessary.

Motion by Councilmember Burd, seconded by Councilmember Law to proceed with the proposal for this truck. Attorney will get the specs for bid.

Representative from Sutphen advises that they are on state contract, will provide the town with contract information

Roll Call

Ayes: Krasnomowitz, Fitzpatrick, Burd, Law, Sena  
 Nays: None  
 Abstain: None  
 Absent: Garrett

**EXECUTIVE SESSION RESOLUTION:**

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

**OLD BUSINESS / NEW BUSINESS**

Mayor Marino asks if any member has any New / Old business  
 None presented

**PUBLIC PORTION:**

Motion by Councilmember Law, seconded by Councilmember Krasnomowitz to open the meeting

to the public for any questions and or comments. All members present in favor.

Hearing no comments

Motion by Councilmember Burd, seconded by Law to close the meeting to the public. All members present in favor.


**ADJOURNMENT**

Motion by Councilmember Law, seconded by Councilmember Krasnomowitz to adjourn the meeting. All members present in favor.

Meeting adjourned at 8:10 PM

Date Approved: 5-7-2018

Date Released: 5-7-2018



Doreen Schott, RMC  
Municipal Clerk