

AGENDA FOR THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 7, 2019 AT 6:30 PM

Clerk will call the meeting to order.

The Clerk will read the Statement of compliance into the record:
Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 10, 2018 and again on November 9, 2018 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

I. PLEDGE OF ALLEGIANCE:

II. OATHS OF OFFICE:

- The Clerk will read the "Statement of Determination of the Board of County Canvassers".
- The Borough Clerk will administer the Oath of Office to Mayor Elect Paul Marino for a four (4) year term expiring 12/31/2022. Mayor Paul Marino will take his seat at the dais and preside over the meeting.
- The Borough Clerk will administer the Oath of Office to Councilmember Elect Ronald Garrett for a three (3) year term expiring 12-31-2021. Councilmember Garrett will then take his place at the dais.
- The Borough Clerk will administer the Oath of Office to Councilmember Elect Mark Sena for a three (3) year term expiring 12-31-2021. Councilmember Sena will then take his place at the dais.
- The Borough Clerk will administer the Oath of Office to Councilmember Elect Joyce Oehler for a two (2) year term expiring 12-31-2020. Councilmember Oehler will then take her place at the dais.

III. ROLL CALL:

Mayor Marino will request a roll call of the 2019 Hamburg Governing Body.

Krasnomowitz_____, Oehler_____, Burd_____, Law_____, Garrett_____, Sena_____

IV. ROBERT'S RULES OF ORDER:

A motion is in order to adopt Robert's Rules of Order for all Council meetings for the year 2019.

MOTION_____ 2ND MOTION_____

V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Marino will open the floor for council nominations for the position of Council President for the year 2019.

MOTION_____ 2ND MOTION_____

ROLL CALL VOTE: Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD

Mayor Marino will open the floor for council nominations for the position of Class III Land Use Board for the year 2019.

MOTION _____ 2ND MOTION _____

ROLL CALL VOTE: Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

VII. RESOLUTION #2019-01 - PROFESSIONAL SERVICES

APPOINTMENTS:

BOROUGH ATTORNEY:

Mayor Marino shall offer the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2019.

A motion is in order for the Council to accept the Mayor’s appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOROUGH ENGINEER:

Mayor Marino shall offer the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2019.

A motion is in order to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL PLANNER:

Mayor Marino shall offer the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2019.

A motion is in order to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

HISTORIC PLANNER

Mayor Marino shall offer the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2019.

A motion is in order to accept the Mayor’s appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contacts Law

MOTION _____ 2ND MOTION _____

BOROUGH AUDITOR:

Mayor Marino shall offer the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2019.

A motion is in order to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOND COUNSEL:

Mayor Marino shall offer the name of James Spanarkel of Waters, McPherson, McNeill PC for appointment as Borough Bond Counsel for the year 2019.

A motion is in order to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

BOROUGH PROSECUTOR:

Mayor Marino shall offer the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2019.

A motion is in order for the Council to accept the Mayor's appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

PUBLIC DEFENDER:

Mayor Marino shall offer the name of Daniel A Colfax Esq, for appointment as Public Defender for the Borough of Hamburg for the year 2019.

A motion is in order to accept the Mayor's appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

VIII. MAYOR'S APPOINTMENTS:

At this time, Mayor Marino will present his nominations for one (1) year appointments to the various positions of Borough Government for the year 2019:

- | | |
|---------------------------------|--------------------|
| DEPUTY REGISTRAR | DOREEN SCHOTT |
| OFFICE MANAGER - BD. HEALTH | DOREEN SCHOTT |
| ASSESSMENT SEARCH OFFICER | DOREEN SCHOTT |
| COMPLIANCE OFFICER P.A.C.O | DOREEN SCHOTT |
| DEPUTY CLERK/ REGISTRAR | KATHY GARRETT |
| RECREATION BOARD SECRETARY | KATHY GARRETT |
| BOARD OF PUBLIC WORKS SECRETARY | KATHY GARRETT |
| ADMIN. ASST. / FINANCE | JEAN STEPHENS |
| LAND USE/ CLERICAL | WENDY BRICK |
| HISTORIC COMMISSION SECRETARY | WENDY BRICK |
| WATER & SEWER COLLECTOR | REGINA FLAMMER |
| TREASURER | CHRISTINE LICATA |
| RECYCLING COORDINATOR | MARGUERITE NEMETH |
| DEPUTY EMERGENCY MGMT. | KEVIN DECKER |
| DEPUTY EMERGENCY MGMT. | JOHN HAIG |
| FIRE OFFICIAL | HARDYSTON TOWNSHIP |
| 911 COORDINATOR | KEITH SUKENNIKOFF |
| COURT ADMINISTRATOR | JOANN COAN |
| DEPUTY COURT ADMINISTRATOR | ANN ROSELLEN |
| ANIMAL CONTROL OFFICER | WANTAGE TOWNSHIP |

WATER/SEWER SUPERINTENDENT
HUMANE LAW ENFORCEMENT OFFICER
POLICE DETECTIVE
ALTERNATE PUBLIC DEFENDER
ALTERNATE PUBLIC PROSECUTOR
BOROUGH PHYSICIAN

JOHN PERRY
FRED MOSES
JEFFREY SOKOLOWSKI
VANESSA HENDERSON
JARROD COFRANSISCO
HAMBURG MEDICAL ASSOC.

A motion is in order to confirm the Mayor’s appointments as presented.

MOTION _____ 2ND MOTION _____

ROLL CALL VOTE: Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

IX. APPOINTMENTS - CROSSING GUARDS:

Mayor Marino shall offer the following appointments as Crossing Guards:

Lorraine Pastor Stacy Reardon-Capt.
Aurelia Reina William Papanestor

MOTION _____ 2ND MOTION _____

ROLL CALL VOTE: Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

MAYOR’S APPOINTMENTS – LAND USE BOARD: **Mayor Appt. no vote**

Mayor Marino shall make the following appointments to the Land Use Board:
(9 Members + 2 Alternates).

John Haig – Class II Term expiring 12/31/2019
Paul Marino – Class I Term expiring 12/31/2022

The above appointees join the following Land Use Board Members

Thomas Watts – Class IV Term expiring 12/31/2019
Sam Villagomez – Class IV Term expiring 12/31/2019
Daniel Hall – Class IV Term expiring 12/31/2020
Guy Harby – Class IV Term expiring 12/31/2020
George Alakpa- Class IV alt. #1 Term expiring 12/31/2020
Robert Adams – Class IV Term expiring 12/31/2021
Jeannette Tempe – Class IV Term expiring 12/31/2021
Vacancy– Class IV Alt #2 Term expiring 12/31/2021

MAYOR’S APPOINTMENTS – HISTORICAL COMMISSION: **Mayor Appt. no vote**

Mayor Marino shall make the following appointments of the Historical Commission. (5 Members + 2 Alternates for a 4 year term. Alternate 2 year term.)

Art Walton – Class C Term expiring 12/31/2022

The above appointees join the following Historic Commission Member

Guy Harby – Class C Alt #1 Term expiring 12/31/2020
Thomas Graham– Class A Member Term expiring 12/31/2019
Vacancy– Class C Alt. #2 Term expiring 12/31/2019
John Haig – Class C Term expiring 12/31/2019
Charles McMickle – Class C Term expiring 12/31/2021
Dan Barr Term expiring 12/31/2021

MAYOR’S APPOINTMENT RECREATION COMMISSION: **Mayor Appt. no vote

Mayor Marino shall make the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5 year terms)

Paula Marino **Term expiring 12/31/2023**

The above appointee will join the following Recreation Commission Member

- Anna Titka Term expiring 12/31/2019
- Tara Scrittore – Alternate #1 Term expiring 12/31/2019
- Sam Villagomez Term expiring 12/31/2020
- Suzette Villagomez Term expiring 12/31/2020
- Lenore Graham Term expiring 12/31/2021
- Vacancy Term expiring 12/31/2022

APPOINTMENTS - BOARD OF PUBLIC WORKS:

Mayor Marino shall offer the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

Patricia Berado **Term expiring 12/31/2021**

George Endress **Term expiring 12/31/2021**

A motion is in order confirming the Mayor's appointments to the Board of Public Works.

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Public Works Members

- Robert Krysiak Term expiring 12/31/2019
- Vacant Term expiring 12/31/2019
- Vincent Busteded Term expiring 12/31/2020
- Robert Baumgartner Term expiring 12/31/2020

APPOINTMENTS - BOARD OF HEALTH:

Mayor Marino shall offer the following names for appointment to the Board of Health (5 Members - each for three (3) year terms)

Art Walton **Term expiring 12/31/2020:**

Rachael Evans-Sweeney **Term expiring 12/31/2021**

Linda Adams **Term expiring 12/31/2021**

A motion is in order confirming the Mayor's appointments to the Board of Health

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Health Members

- Paula Marino Term expiring 12/31/2019
- George Alakpa Term expiring 12/31/2020

FIRE/EMS APPOINTMENTS:

Mayor Marino shall announce the following appointments for the Officers of the Hamburg Fire/EMS for 2019:

FIRE DEPARTMENT:

- Fire Chief Richard Padgett Jr.
- 1st Assistant Chief Charles Kazella

FIRE DEPARTMENT - EMS DIVISION:

- Captain Laura Kulman
- 1st Lieutenant Anita Horn

A motion is in order confirming the appointments as announced.

MOTION _____

2ND MOTION _____

MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS

Mayor Marino shall announce the duties of each Council Member for the year 2019 with the Mayor as ex-officio of each Committee.

COUNCILMEMBER KRASNOMOWITZ

- Police Commissioner
- Land Use Board
- Office Administration / Finance
- Construction Department
- Insurance

COUNCILMEMBER OEHLER

- Historical Society and Commission
- Recreation Commission
- Sussex County Economic Development Partnership

COUNCILMEMBER BURD

- Open Space
- Fire Commissioner / EMS
- Board of Education
- Grants

COUNCILMEMBER LAW

- OEM Liaison
- Court
- Sanitation and Recycling
- Solid Waste

COUNCILMEMBER GARRETT

- Building and Grounds
- Water Quality
- BPW Liaison
- Road Department

COUNCILMEMBER SENA

- Finance
- Board of Health Liaison
- Municipal Drug Alliance
- Newsletter

A motion is in order confirming the Mayor’s appointments for Committee Liaisons

MOTION_____

2ND MOTION_____

X. RESOLUTIONS #2019-02

MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2019 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

January 7, 2019 (Wednesday) 6:30 pm Reorganization

January 7, 2019 (Wednesday) 7:30 pm Regular Meeting

January 21, 2019

February 4, 2019

February 20, 2019 (Wednesday)

March 4, 2019

March 18, 2019

April 1, 2019

April 15, 2019

May 6, 2019

May 20, 2019

June 3, 2019

June 17, 2019

July 1, 2019

July 15, 2019

August 5, 2019

August 19, 2019

September 4, 2019 (Wednesday)

September 16, 2019

October 7, 2019

October 21, 2019

November 4, 2019

November 18, 2019

December 2, 2019

December 16, 2019

January 6, 2020 Reorganization – 6:30 pm

January 6, 2020 Regular Meeting – 7:00 pm

A motion is in order to adopt the 2019 meeting dates as presented.

MOTION_____

2ND MOTION_____

XI. CONSENT AGENDA RESOLUTIONS: All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent

Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

RESOLUTION #2019-03 -2019 TEMPORARY BUDGET:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2019 Hamburg Temporary Budget:

RESOLUTION #2019-04 -OFFICIAL DEPOSITORIES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Bank of America, Wells Fargo are hereby designated as official depositories for Borough funds for the year 2019.

RESOLUTION #2019-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2018 TAXES:

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2018 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

RESOLUTION #2019-06 -RATES OF INTEREST - DELINQUENT TAXES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth:

N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

RESOLUTION #2019-07 -TAX COLLECTOR INTEREST FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and that she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2019.

RESOLUTION #2019-08 - DEFENSE OF TAX APPEALS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough

of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2019.

RESOLUTION #2019-09- TREASURER PETTY CASH FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2019.

RESOLUTION #2019-10 -OFFICIAL NEWSPAPERS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2019.

Motion is in order for the above Consent Agenda Items

MOTION_____ 2ND MOTION_____

MAYOR MARINO’S COMMENTS:

Mayor Marino will talk about progress made in 2018 and his hopes for 2019.

COUNCIL COMMENTS:

Mayor Marino will invite each member of the Council to offer any comments or thoughts they might have at this time.

OPEN TO THE PUBLIC:

Mayor Marino shall open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg.

MOTION_____ 2NDMOTION_____

ADJOURNMENT:

A motion is in order to adjourn the meeting.

Doreen Schott
Municipal Clerk

