

**MINUTES FOR THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 7, 2019 AT 6:30 PM**

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Councilmember Krasnomowitz called the meeting to order and opened with a flag salute.

The Clerk will read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 10, 2018 and again on November 9, 2018 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

**II. OATHS OF OFFICE:**

Borough Clerk Doreen Schott read the "Statement of Determination of the Board of County Canvassers".

Borough Clerk Doreen Schott administered the Oath of Office to Mayor Elect Paul Marino for a four (4) year term expiring 12/31/2022. Mayor Marino took his place at the dais and presided over the meeting.

Borough Clerk Doreen Schott administered the Oath of Office to Councilmember Elect Ronald Garrett for a three (3) year term expiring 12-31-2021. Councilmember Garrett took his place at the dais.

Borough Clerk Doreen Schott administered the Oath of Office to Councilmember Elect Mark Sena for a three (3) year term expiring 12-31-2021. Councilmember Sena took his place at the dais.

Borough Clerk Doreen Schott administered the Oath of Office to Councilmember Elect Joyce Oehler for a two (2) year term expiring 12/31/2020. Councilmember Oehler took her place at the dais.

**III. ROLL CALL:**

Mayor Marino requested a roll call of the 2019 Hamburg Governing Body.

Roll Call:

Councilmembers Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

**IV. ROBERT'S RULES OF ORDER:**

Motion by Councilmember Oehler, seconded by Councilmember Burd to adopt Robert's Rules of Order for all Council meetings for the year 2019.

All Council members present in favor.

**V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT**

Mayor Marino opened the floor for council nominations for the position of Council President for the year 2019.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to nominate Councilmember Garrett as Council President for the year 2019.

As there were no other nominations, motion by Councilmember Oehler, seconded by Councilmember Burd to close the nominations. All Councilmembers present in favor.

Roll Call:

Council members Krasnomowitz, Oehler, Burd, Law, Sena

Councilmember Garrett abstained.

**VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD**

Mayor Marino opened the floor for council nominations for the position of Class III Land Use Board for the year 2019, recommending Councilman Krasnomowitz.

Motion by Councilmember Law, seconded by Councilmember Garrett to nominate Councilmember Krasnomowitz for the position of Class III Land Use Board for the year 2019.

Roll Call:

Councilmember Oehler, Burd, Law, Garrett, Sena

Councilmember Krasnomowitz abstained.

**VII. RESOLUTION #2019-01 - PROFESSIONAL SERVICES APPOINTMENTS:  
BOROUGH ATTORNEY:**

Mayor Marino offered the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2019.

Motion by Councilmember Garrett, seconded by Councilmember Burd for the Council to accept the Mayor's appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**BOROUGH ENGINEER:**

Mayor Marino offered the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2019.

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**MUNICIPAL PLANNER:**

Mayor Marino offered the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2019.

Motion by Councilmember Law, seconded by Councilmember Burd to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**HISTORIC PLANNER**

Mayor Marino offered the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2019.

Motion by Councilmember Burd, seconded by Councilmember Oehler to accept the Mayor's appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**BOROUGH AUDITOR:**

Mayor Marino offered the name of William Schroeder of Nisivoccia & Company for appointment as Borough Auditor for the year 2019.

Motion by Councilmember Garrett, seconded by Councilmember Oehler to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**BOND COUNSEL:**

Mayor Marino offered the name of John L. Kraft for appointment as Borough Bond Counsel for the year 2019.

Motion by Councilmember Burd, seconded by Councilmember Oehler to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All Councilmembers present in favor.

**BOROUGH PROSECUTOR:**

Mayor Marino offered the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2019.

Motion by Councilmember Law, seconded by Councilmember Burd for the Council to accept the Mayor’s appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All Councilmembers present in favor.

**PUBLIC DEFENDER:**

Mayor Marino offered the name of Daniel A Colfax Esq, for appointment as Public Defender for the Borough of Hamburg for the year 2019.

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the Mayor's appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All Councilmembers present in favor.

**VIII. MAYOR'S APPOINTMENTS:**

Mayor Marino presented his nominations for one (1) year appointments to the various positions of Borough Government for the year 2019:

|                                 |                        |
|---------------------------------|------------------------|
| DEPUTY REGISTRAR                | DOREEN SCHOTT          |
| OFFICE MANAGER - BD. HEALTH     | DOREEN SCHOTT          |
| ASSESSMENT SEARCH OFFICER       | DOREEN SCHOTT          |
| COMPLIANCE OFFICER P.A.C.O      | DOREEN SCHOTT          |
| DEPUTY CLERK/ REGISTRAR         | KATHY GARRETT          |
| RECREATION BOARD SECRETARY      | KATHY GARRETT          |
| BOARD OF PUBLIC WORKS SECRETARY | KATHY GARRETT          |
| ADMIN. ASST. / FINANCE          | JEAN STEPHENS          |
| LAND USE/ CLERICAL              | WENDY BRICK            |
| HISTORIC COMMISSION SECRETARY   | WENDY BRICK            |
| WATER & SEWER COLLECTOR         | REGINA FLAMMER         |
| TREASURER                       | CHRISTINE LICATA       |
| RECYCLING COORDINATOR           | MARGUERITE NEMETH      |
| DEPUTY EMERGENCY MGMT.          | KEVIN DECKER           |
| DEPUTY EMERGENCY MGMT.          | JOHN HAIG              |
| ZONING OFFICER                  |                        |
| PROPERTY MAINTENANCE OFFICER    |                        |
| FIRE OFFICIAL                   | HARDYSTON TOWNSHIP     |
| 911 COORDINATOR                 | KEITH SUKENNIKOFF      |
| COURT ADMINISTRATOR             | JOANN COAN             |
| DEPUTY COURT ADMINISTRATOR      | ANN ROSELLEN           |
| ANIMAL CONTROL OFFICER          | WANTAGE TOWNSHIP       |
| WATER/SEWER SUPERINTENDENT      | JOHN PERRY             |
| HUMANE LAW ENFORCEMENT OFFICER  | FRED MOSES             |
| POLICE DETECTIVE                | JEFFREY SOKOLOWSKI     |
| ALTERNATE PUBLIC DEFENDER       | VANESSA HENDERSON      |
| ALTERNATE PUBLIC PROSECUTOR     | JARROD COFRANSISCO     |
| BOROUGH PHYSICIAN               | HAMBURG MEDICAL ASSOC. |

Motion by Councilmember Burd, seconded by Councilmember Oehler to confirm the Mayor’s appointments as presented.

Roll Call:

Councilmember Krasnomowitz, Oehler, Burd, Law, Sena  
Councilmember Garrett abstained.



***The above appointees join the following Board of Public Works Members***

|                    |                          |
|--------------------|--------------------------|
| Robert Krysiak     | Term expiring 12/31/2019 |
| Vacant             | Term expiring 12/31/2019 |
| Vincent Busteed    | Term expiring 12/31/2020 |
| Robert Baumgartner | Term expiring 12/31/2020 |

Motion by Councilmember Garrett, seconded by Councilmember Law to accept the Mayor’s appointments for the Board of Public Works. All Councilmembers present in favor.

**APPOINTMENTS - BOARD OF HEALTH:**

Mayor Marino offered the following names for appointment to the Board of Health (5 Members - each for three (3) year terms):

|                              |                                 |
|------------------------------|---------------------------------|
| <b>Art Walton</b>            | <b>Term expiring 12/31/2020</b> |
| <b>Rachael Evans-Sweeney</b> | <b>Term expiring 12/31/2021</b> |
| <b>Linda Adams</b>           | <b>Term expiring 12/31/2021</b> |

Motion by Councilmember Burd, seconded by Councilmember Garrett confirming the Mayor's appointments to the Board of Health. All Councilmembers present in favor.

***The above appointees join the following Board of Health Members***

|               |                          |
|---------------|--------------------------|
| Paula Marino  | Term expiring 1/31/2019  |
| George Alakpa | Term expiring 12/31/2020 |

**FIRE/EMS APPOINTMENTS:**

Mayor Marino announced the following appointments for the Officers of the Hamburg Fire/EMS for 2019:

**FIRE DEPARTMENT:**

|                     |                     |
|---------------------|---------------------|
| Fire Chief          | Richard Padgett Jr. |
| 1st Assistant Chief | Charles Kazella     |

**FIRE DEPARTMENT - EMS DIVISION:**

|            |                |
|------------|----------------|
| Captain    | Laura Kulman   |
| Lieutenant | Cynthia Palmer |

Motion by Councilmember Garrett, seconded by Councilmember Oehler confirming the appointments as announced. All Councilmembers present in favor.

**MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS**

Mayor Marino announced the duties of each Council Member for the year 2019 with the Mayor as ex-officio of each Committee.

**COUNCILMAN KRASNOMOWITZ**

- Police Commissioner
- Land Use Board
- Office Administration / Finance
- Construction Department
- Insurance

**COUNCILMEMBER OEHLER**

- Historical Society and Commission
- Recreation Commission
- Newsletter

**COUNCILMAN BURD**

- Open Space
- Fire Commissioner

Board of Education  
Grants

**COUNCILMAN LAW**

OEM Liaison  
Court  
Sanitation and Recycling  
Solid Waste

**COUNCILMAN GARRETT**

Building and Grounds  
Water Quality  
BPW Liaison  
Road Department

**COUNCILMAN SENA**

Finance  
Board of Health Liaison  
Municipal Drug Alliance  
Sussex County Economic Development Partnership Liaison

Motion by Councilmember Garrett, seconded by Councilmember Oehler confirming the Mayor's appointments for Committee Liaisons. All Councilmembers present in favor.

**X. RESOLUTIONS #2019-02**

**MAYOR AND COUNCIL MEETING DATES**

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2019 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

January 7, 2019 (Wednesday) 6:30 pm Reorganization  
January 7, 2019 (Wednesday) 7:30 pm Regular Meeting  
January 21, 2019  
February 4, 2019  
February 20, 2019 (Wednesday)  
March 4, 2019  
March 18, 2019  
April 1, 2019  
April 15, 2019  
May 6, 2019  
May 20, 2019  
June 3, 2019  
June 17, 2019  
July 1, 2019  
July 15, 2019  
August 5, 2019  
August 19, 2019  
September 4, 2019 (Wednesday)  
September 16, 2019  
October 7, 2019  
October 21, 2019  
November 4, 2019  
November 18, 2019

December 2, 2019

December 16, 2019

January 6, 2020 Reorganization – 6:30 pm

January 6, 2020 Regular Meeting – 7:00 pm

Motion by Councilmember Garrett, seconded by Councilmember Oehler to adopt the 2019 meeting dates as presented. All Councilmembers present in favor.

**XI. CONSENT AGENDA RESOLUTIONS:** All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

**RESOLUTION #2019-03 -2019 TEMPORARY BUDGET:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2019 Hamburg Temporary Budget:

**RESOLUTION #2019-04 -OFFICIAL DEPOSITORIES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Bank of America, Wells Fargo are hereby designated as official depositories for Borough funds for the year 2019.

**RESOLUTION #2019-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2018 TAXES:**

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2018 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

**RESOLUTION #2019-06 -RATES OF INTEREST - DELINQUENT TAXES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth: N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

**RESOLUTION #2019-07 -TAX COLLECTOR INTEREST FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and that she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2019.

**RESOLUTION #2019-08 - DEFENSE OF TAX APPEALS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2019.

**RESOLUTION #2019-09- TREASURER PETTY CASH FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2019.

**RESOLUTION #2019-10 -OFFICIAL NEWSPAPERS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2019.

Motion by Councilmember Oehler, seconded by Councilmember Law to accept the Consent Agenda Items as given. All Councilmembers present in favor.

**MAYOR MARINO'S COMMENTS:**

Mayor Marino started off by wishing all a Happy New Year and saying that 2018 was a transition year. He stated the Council needs to work together and things will get done. Mayor Marino relayed work on the infrastructure was accomplished – road repairs were done, the water dept. made repairs along with beginning to install a new meter system. The Police Dept. leadership is good and the Director and Lt. are working together. Improvements to the building are being investigated as it is non-compliant right now. The Borough went to paid EMS during the day so the residents will be safe and have a good response time in an emergency. Mayor Marino thanked the Board volunteers.

**COUNCIL COMMENTS:**

**Councilmember Krasnomowitz**

Councilmember Krasnomowitz wished everyone a Happy New Year and thanked everyone – volunteers, Board members, firefighters, EMS- for their support throughout the year. He stated our Police Commissioner has respect for the department and it is working well. Last year they did the contract renewal for the Police. As for Land Use, Councilmember Krasnomowitz stated there is not much activity at the moment.

**Councilmember Oehler**

Councilmember Oehler wished all a Happy New Year. She said even though she came on the Council in the middle of the year, she was looking forward to really getting her feet wet this year and will do the best she can. She added that as an EMS volunteer, the town is always looking for people to help out, so if you can, to do so.

**Councilmember Burd**

Councilmember Burd wished all a Happy New Year and congratulated all on their re-elections. He stated that the Borough now has full time daytime EMS coverage with a 6 minute response time. We also have a new fire truck being constructed. Councilmember Burd added that he was a Board of Education member for many years and now he is here and very proud to be here.

**Councilmember Law**

Councilmember Law expressed his congratulations to Mayor Marino, Councilmembers Oehler, Garrett, and Sena for their re-elections. He was looking forward to another good year with working with the Council, with recycling and the EMS program.



**Councilmember Garrett**

Councilmember Garrett wished everyone a Happy New Year and congratulated Councilmembers Oehler and Sena for their re-election, adding this Council gets a lot accomplished. This past year benches were installed around the walking path at the rec fields and trees will be planted there in the spring. The town buildings are in good shape. Our new water / sewer collector John Perry and Road Department Supervisor Mike Schneider work well together. Councilmember Garrett is looking forward to a good year.

**Councilmember Sena**

Councilmember Sena commended Mike Schneider for the past five years and working with him as Liaison. He also stated what a tremendous job Mike does for the town and in dealing with the residents on a daily basis. It was a trouble free operation with little problems; they planned ahead with the major vehicles and obtained them with no tax increase or bonding.

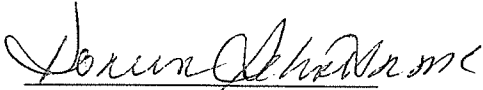
**OPEN TO THE PUBLIC:**

Motion by Councilmember Garrett, seconded by Councilmember Law to open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Garrett, seconded by Councilmember Law to close to the public. All Councilmembers present in favor.

**ADJOURNMENT:**

Motion by Councilmember Garrett, seconded by Councilmember Oehler to adjourn the meeting at 7:00 pm. All Councilmembers present in favor.



Doreen Schott  
Municipal Clerk

Submitted by Kathy Garrett