

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HAMBURG HELD ON JANUARY 7, 2019 AT THE MUNICIPAL
BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:00 p.m. and opened with a flag salute.

ROLL CALL:

Mayor Marino requested a roll call:

Councilmember Krasnomowitz	Councilmember Law
Councilmember Oehler	Councilmember Garrett
Councilmember Burd	Councilmember Sena
Mayor Marino	

Also Present: Doreen Schott
Kathy Garrett
Richard Clemack, Attorney

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 9, 2018 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

December 3, 2018 Regular Meeting Minutes

Motion by Councilmember Oehler, seconded by Councilmember Law to approve the December 3, 2018 Regular Meeting Minutes of the Mayor and Council.

Roll call showed all Councilmembers present in favor.

December 3, 2018 Executive Session Meeting Minutes

Motion by Councilmember Garrett, seconded by Councilmember Law to approve the December 3, 2018 Executive Session Meeting Minutes of the Mayor and Council.

Roll call showed all Councilmembers present in favor.

APPROVAL OF BILLS:

As there are no additions or deletions to the bill list, motion by Councilmember Garrett, seconded by Councilmember Law to open the meeting to the public with regards to the bill list only. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Garrett, seconded by Councilmember Oehler to close to the public. All Councilmembers present in favor.

Motion by Councilmember Oehler, seconded by Councilmember Law to approve and pay the bill list as presented.

Roll call showed all Councilmembers present in favor.

ORDINANCES:

ORDINANCE #01-2019 First Reading

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK**

Motion by Councilmember Garrett, seconded by Councilmember Krasnomowitz for Attorney Clemack to read the Ordinance by title for the first reading and publication. All Councilmembers present in favor.

ORDINANCE #01-2019 First Reading

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for February 4, 2019.

Roll call showed all Councilmembers present in favor.

ORDINANCE #02-2019 – First Reading

AN ORDINANCE AMENDING SECTION 44-23 OF THE CODE OF THE BOROUGH OF HAMBURG-CONTRACTED OFF-DUTY EMPLOYMENT-TO AMEND FEES AND COSTS FOR SERVICES OF OFF-DUTY POLICE OFFICERS OF THE BOROUGH OF HAMBURG

Motion by Councilmember Krasnomowitz, seconded by Councilmember Garrett for Attorney Clemack to read the Ordinance by title for the first reading and publication. All Councilmembers present in favor.

AN ORDINANCE AMENDING SECTION 44-23 OF THE CODE OF THE BOROUGH OF HAMBURG-CONTRACTED OFF-DUTY EMPLOYMENT-TO AMEND FEES AND COSTS FOR SERVICES OF OFF-DUTY POLICE OFFICERS OF THE BOROUGH OF HAMBURG

Motion by Councilmember Garrett, seconded by Councilmember Krasnomowitz to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for February 4, 2019.

Roll call showed all Councilmembers present in favor.

RESOLUTIONS:

#2019-11 – Waiving the claimants certification in certain circumstances

Motion by Councilmember Garrett, seconded by Councilmember Oehler to accept #2019-11 – Waiving the claimants certification in certain circumstances

#2019-12 - Governing Body certification of compliance with the EEO Guideline

Motion by Councilmember Oehler, seconded by Councilmember Law to accept #2019-12 - Governing Body certification of compliance with the EEO Guideline.

All Councilmembers present in favor.

#2019-13 – 2019 Cash Management Plan

Motion by Councilmember Law, seconded by Councilmember Oehler to accept #2019-13 – 2019 Cash Management Plan.

All Councilmembers present in favor.

#2019-14 – Authority to Sign for Expenses

Motion by Councilmember Law, seconded by Councilmember Oehler to accept #2019-14 – Authority to Sign for Expenses.

All Councilmembers present in favor.

#2019-15 – Authority to Invest

Motion by Councilmember Garrett, seconded by Councilmember Law to accept #2019-15 – Authority to Invest.

All Councilmembers present in favor.

#2019-16 – LEPC Committee

Motion by Councilmember Garrett, seconded by Councilmember Law to accept #2019-16 – LEPC Committee.

Motion by Councilmember Burd, seconded by Councilmember Law to open the meeting to OEM

Coordinator Keith Sukennikoff. All Councilmembers present in favor.

Mr. Sukennikoff stated he is waiting for confirmation that Mr. Barry Douglas will be the representative from the Hamburg School. Mayor Marino stated that this could be submitted with Mr. Douglas as the school rep and if needed, it could be changed. The following persons are appointed to the 2019 LEPC: Mayor Paul Marino, Councilmember Richard Krasnomowitz, Hamburg Borough – Doreen Schott, OEM Coordinator Keith Sukennikoff, OEM Deputy Coordinator John Haig, OEM Deputy Coordinator Kevin Decker, Hamburg Police Director Michel Postorino, Hamburg Police OIC Lt. George Gunderman, Hamburg Fire Chief Richard Padgett Jr., Hamburg EMS Captain Laura Kulman, Fire Inspector/Official William Walsh, Hamburg DPW Mike Schneider, Ferrellgas Partners, L.P. - Rich Wilson, Resident of Hamburg Tom Graham.

All Councilmembers present in favor.

#2019-17 – School Choice Week

Motion by Councilmember Garrett, seconded by Councilmember Oehler to accept #2019-17 – School Choice Week.

All Councilmembers present in favor.

ATTORNEY HOUR:

ENGINEERING:

Mayor Marino stated our engineer John Ruschke is working on Roads and BPW as we are always updating.

MAYOR'S AGENDA:

FINANCE

LEPC - Local Emergency Planned Committee (LEPC) membership appointments (Resolution done under Resolutions)

Raffle License – Hamburg PTA – Calendar Raffle 3/4/2019 – 6/10/2019 (every Monday)

Motion by Councilmember Oehler, seconded by Councilmember Krasnomowitz to approve the Calendar Raffle for the Hamburg PTA, running from 3/4/19 – 6/10/10. All Councilmembers present in favor.

Zoning / Property Maintenance

Mayor Marino informed Council members that Hardyston Township will no longer provide Zoning or Property Maintenance for the Borough, with the last day being the 15th of January. Franklin is meeting on January 8th and will be discussing an arrangement between our two towns. Mayor Marino discussed Council giving their approval to hire and go with Franklin should the conditions be right instead of having to wait until the February meeting.

Motion by Councilmember Garrett, seconded by Councilmember Burd to authorize Mayor Marino, Councilmember Krasnomowitz, and Borough Clerk Doreen Schott to discuss and decide.

All Councilmembers present in favor.

Police Building

Mayor Marino mentioned the discussions for the Police building, saying if the Police and Court were joined, he believed it would give the Police enough room. He also added he was concerned about the many Hamburg artifacts that were throughout the town in peoples' homes, saying that perhaps the second floor of the building could house those artifacts.

PROFESSIONAL SERVICE AGREEMENTS 2019- Copy of individual contracts with clerk.

Mayor Marino mentioned the following Professional Service Agreements for 2019:

- **Richard Clemack Contract (Attorney Services)**

- Nelson Consulting Group Contract (Planning Services)
- Mott MacDonald Contract (Engineering Services)
- Nisivoccia & Company Contract (Auditing Services)
- Waters, McPherson, McNeill Contract (Bond Counsel)
- Dr. Fielding Contract (Medical Service)
- Daniel Colfax Contract (Public Defender)
- Alicia Ferrante Contract (Municipal Prosecutor)
- Weiner Lesniak – Glenn Kienz Contract (LUB Attorney)
- Arthur J Gallagher and Company, George Morville (Insurance)
- McCabe & McCabe LLC (Historic Planner)

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the contracts as listed. Roll call showed all Councilmembers present in favor.

COMMITTEE REPORTS

COUNCILMEMBER KRASNOMOWITZ:

1. POLICE COMMISSIONER

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to open the meeting to Police Director Mike Postorino and Lt. Gunderman. All Councilmembers present in favor.

Monthly Report for December

The December 2018 monthly report for the Police Department showed 990 calls of service, including 1 arrest, 11 motor vehicle accidents, 71 motor vehicle stops, and 113 motor vehicle summonses issued. Lt. Gunderman relayed that Jane Fahrenfeld and Jeff Sokolowski were sent to NIVERS training. He also said the workload has increased with more traffic accidents, a recent overdose fatality, and so the manpower has to be re-evaluated. Director Postorino added since July, one shift has one less officer. There is a need for another officer to handle the increasing workload. The detective is also patrolling and he needs to be doing detective work.

Motion by Councilmember Oehler, seconded by Councilmember Krasnomowitz to open to CFO Christine Licata. All Councilmembers present in favor.

Ms. Licata, when asked about the money for the 9th officer, said it was not taken out of the budget. Councilmember Burd would like to see a cost analysis of the overtime on paper when Mr. Postorino replied that it was about \$30,000.00. Discussion involved with budget talks, time to advertise for the officer, detective would be free to do investigations, and guideline changes in Police regulations that result in longer timeframes for officers.

Councilmember Garrett asked if there would be a grant for the building. Mr. Postorino said possibly a Federal one in which 75% is paid and will research it.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to close to all. All Councilmembers present in favor.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to advertise for a 9th Police Officer.

Roll Call:

Ayes: Krasnomowitz, Oehler, Law, Garrett

Nays: None

Abstain: Burd, Sena

Absent: None

Councilmembers Burd and Sena would like to see a cost analysis of overtime first.

3. CONSTRUCTION DEPARTMENT

Monthly Report November 2018

The monthly report for November 2018 showed there were 9 permits issued, 2 certificates of occupancy, and

10 certificates of approvals with a total of \$7,422.00 collected in fees for the month of November.

4. LAND USE BOARD

Re-Organization meeting on Monday, January 14th at 7 pm.

COUNCILMEMBER OEHLER

2. RECREATION COMMISSION

Recreation held their Breakfast with Santa which was very successful and well attended. There are two new members that are very excited to be there and help out.

3. HISTORIC COMMISSION / HISTORIC SOCIETY

A meeting will be held at the end of the month.

COUNCILMEMBER BURD

2. FIRE COMMISSIONER / EMS

Membership Application Jason Reardon – background, CAIR, and medical have all been received along with Police report.

Motion by Councilmember Burd, seconded by Councilmember Garrett to accept the membership application for Fire for Jason Reardon.

Mayor Marino added he was glad that a Road Dept. member was helping out when possible.

All Councilmembers present in favor

Ems Report – Saint Clare’s

There were 30 calls for November with a response time of 6 minutes.

Fire calls totaled 13 for December.

2019 Parade Schedule

The Fire Dept. submitted a list of parades they would like to attend for 2019: St. Patrick’s Day in March in Newton; Memorial Day –May 27; Port Jervis – July 13th ; County Firemen’s – October 5th; Warwick – TBA. The FD is requesting to take the chief’s vehicle, a pumper or rescue truck and at times an ambulance.

Motion by Councilmember Burd, seconded by Councilmember Law to approve said request. All Councilmembers present in favor.

4. BOARD OF EDUCATION

The surveillance equipment at the school cannot be seen in the Police Dept. This will be looked into and corrected.

COUNCILMEMBER LAW

4. SANITATION AND RECYCLING

Councilmember Law stated the Borough will receive \$7925.09 from recycling this year.

COUNCILMEMBER GARRETT

1. BUILDING AND GROUNDS

Councilmember Garrett discussed the Police and Court house buildings, including a room for Hamburg artifacts. He does not have a cost estimate as of yet to annex the two and has placed a call to John Ruschke for his advice. Councilmember Garrett is also in the process of getting three prices on trees for the rec fields.

3. BOARD OF PUBLIC WORKS

DPW has been installing some of the new meters but brackets were missing so needed to be ordered. The BPW is still waiting for the cost of painting the water tanks.

4. ROAD DEPARTMENT

Mike Schneider relayed to Councilmember Garrett that he is in good shape with salt at the moment. He may have to order more at a later time depending on the weather. To upgrade the department, a mini excavator, enclosed landscape truck and line striping machine are on the list.

COUNCILMEMBER SENA

1. FINANCE / TAX DEPARTMENT

The Tax Collector’s report for November 2018 showed a total of \$1,665,653.65 and for December 2018, a total of \$273,986.92 was collected.

Motion by Councilmember Sena, seconded by Councilmember Garrett to accept the Resolution to redeem third party tax sale certificate # 2018-017 in the amount of \$23,458.74; and to accept the Resolution to redeem third party tax sale certificate #2016-006 in the amount of \$37271.72. All Councilmembers present in favor.

3. BOARD of HEALTH

The Re-organization meeting will be held on Tuesday, January 8th at 6:30 pm.

4. MUNICIPAL DRUG ALLIANCE

Request for assistance – Hamburg School – Mallory’s Army (Bullying Program)

Councilmember Sena said he missed the call from Vice Principal Kimberlee Sigman regarding the bullying program and a request for funds. He added there have been a lot of changes at the school lately and needs to know if Roger Jinks committed funds to any programs before being able to give an answer. Councilmember Garrett asked if there were any funds for education for opioids since they are such an epidemic.

Councilmember Sena said that we also share funds with Franklin and reiterated that since we do not know if Mr. Jinks committed any funds, at this time he cannot give an answer.

PUBLIC PORTION:

Motion by Councilmember Garrett, seconded by Councilmember Oehler to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All Councilmembers present in favor.

Charlie Kazella – Fire Dept. – asked if a membership application was received for Thomas Frassier. He was answered that he still needed a physical to be done for the application to be completed.

Motion by Councilmember Garrett, seconded by Councilmember Krasnomowitz to close to the public. All Councilmembers present in favor.

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. From SCMUA – 2019 Rate schedule (12/6/2018)
2. Littell Center monthly report November 2018 (12/10/2018)
3. S/C Solid Waste Advisory Minutes December 2018 (12/10/2018)
4. SCMUA Estimated Annual Charge 2019 – (12/10/2018)
5. S/C Water Quality Management Advisory Committee Minutes December 2018 (12/10/2018)
6. Legislative Bulletin (November 2018 (12/17/2018)
7. From DCA notice of Protected Tenancy Figures (12/17/2018)
8. Membership notice from ANJEC (12/17/2018)
9. Notice of pending foreclosure 46 Summit Road (12/19/2018)
10. Notice from NJ DMV – Cair Program (12/19/2018)
11. Resolution from Blairstown support of NJLM resolution calling for Consent of Stockholder Municipalities for NJDOT projects.
12. NJLM – 25th Annual Scholarship Competition (12/31/2019)

- 13. Notice of public remediation – Ferrellgas (12/31/2019)
- 14. From State of NJ notice that OEM Plan expires March 20, 2019 (12/31/2019)
- 15. From ABC notice concerning special conditions on licenses (12/31/2019)
- 16. Resolution from Sandyston Township regarding Junior Firefighters (12/31/2019)
- 17. Notice of pending foreclosure 106 Hillside Drive (12/31/2019)

ADJOURNMENT

Motion by Councilmember Garrett, seconded by Councilmember Krasnomowitz to adjourn the meeting at 7:52 pm. All Councilmembers present in favor.

Date Approved 2/4/19

Date Released 2/4/19



Doreen Schott, RMC
Municipal Clerk

Submitted by Kathy Garrett