

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HAMBURG HELD ON FEBRUARY 4, 2019 AT THE MUNICIPAL
BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:00 p.m. and opened with a flag salute.

ROLL CALL:

Mayor Marino requested a roll call:

Councilmember Krasnomowitz	Councilmember Law
Councilmember Oehler	Councilmember Garrett
Councilmember Burd	Councilmember Sena
Mayor Marino	

Also Present: Doreen Schott
Richard Clemack, Attorney

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 11, 2019 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

January 7, 2019 Regular Meeting Minutes

Motion by Councilmember Garrett, seconded by Councilmember Law to approve the January 7, 2019 Regular Meeting Minutes of the Mayor and Council.

Roll call showed all Councilmembers present in favor.

January 7, 2019 Reorganization Meeting Minutes

Motion by Councilmember Law, seconded by Councilmember Krasnomowitz to approve the January 7, 2019 Reorganization Meeting Minutes of the Mayor and Council.

Roll call showed all Councilmembers present in favor.

APPROVAL OF BILLS:

As there are no additions or deletions to the bill list, motion by Councilmember Law, seconded by Councilmember Oehler to open the meeting to the public with regards to the bill list only. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Law, seconded by Councilmember Oehler to close to the public. All Councilmembers present in favor.

Motion by Councilmember Garrett, seconded by Councilmember Law to approve and pay the bill list as presented.

Roll call showed all Councilmembers present in favor.

ORDINANCES:

ORDINANCE #01-2019 Second Reading

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK**

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler for Attorney Clemack to read the Ordinance by title for the second reading and publication. All Councilmembers present in favor.

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO

ESTABLISH A CAP BANK

Motion by Councilmember Oehler, seconded by Councilmember Law to open the meeting to the public for any questions and comments they may have with regards to the ordinance prior to adoption. All Councilmembers present in favor. This ordinance was introduced on January 7, 2019 regular meeting and published as provided by law.

PUBLIC HEARING

Hearing no comments from the public, motion by Councilmember Law, seconded by Councilmember Garrett to close to the public. All Councilmembers present in favor.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to adopt the ordinance as presented.

Roll call showed all Councilmembers present in favor.

ORDINANCE #02-2019 – Second Reading

AN ORDINANCE AMENDING SECTION 44-23 OF THE CODE OF THE BOROUGH OF HAMBURG-CONTRACTED OFF-DUTY EMPLOYMENT-TO AMEND FEES AND COSTS FOR SERVICES OF OFF-DUTY POLICE OFFICERS OF THE BOROUGH OF HAMBURG

Motion by Councilmember Garrett, seconded by Councilmember Law for Attorney Clemack to read the Ordinance by title for the second reading and publication. All Councilmembers present in favor.

AN ORDINANCE AMENDING SECTION 44-23 OF THE CODE OF THE BOROUGH OF HAMBURG-CONTRACTED OFF-DUTY EMPLOYMENT-TO AMEND FEES AND COSTS FOR SERVICES OF OFF-DUTY POLICE OFFICERS OF THE BOROUGH OF HAMBURG

Motion by Councilmember Garrett, seconded by Councilmember Law to open the meeting to the public for any questions and comments they may have with regards to the ordinance prior to adoption. All Councilmembers present in favor. This ordinance was introduced on January 7, 2019 regular meeting and published as provided by law.

PUBLIC HEARING

Mayor Marino relayed this ordinance states fees and costs for Police Officers when working off – duty in the Borough.

Hearing no further comments from the public, motion by Councilmember Garrett, seconded by Councilmember Law to close to the public. All Councilmembers present in favor.

Motion by Councilmember Law, seconded by Councilmember Garrett to adopt the ordinance as presented.

Roll call showed all Councilmembers present in favor.

ORDINANCE #03-2019 – First Reading

AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS, OFFICERS AND EMPLOYEES OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY

Motion by Councilmember Law, seconded by Councilmember Oehler for Attorney Clemack to read the Ordinance by title for first reading and publication. All Councilmembers present in favor.

AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS, OFFICERS AND EMPLOYEES OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY

Motion by Councilmember Law, seconded by Councilmember Oehler to approve the ordinance on first reading and introduction with said ordinance to be published in full and second reading scheduled for March 4, 2019.

Roll call:

- Ayes: Krasnomowitz, Oehler, Burd, Law, Sena
- Nays: None
- Abstain: Garrett
- Absent: None

RESOLUTIONS:

#2019-18 –Amendment to 2019 Temporary Operating Budget

Motion by Councilmember Law, seconded by Councilmember Oehler to accept resolution #2019-18 – Amendment to 2019 Temporary Operating Budget. All Councilmembers present in favor.

#2019-19 – (Drug Alliance Program) Governor’s Council on Alcoholism and Drug Abuse Grant July 2014 – June 2020

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to accept resolution #2019-19 –Governor’s Council on Alcoholism and Drug Abuse Grant July 2014 – June 2020 (Drug Alliance Program). All Councilmembers present in favor.

#2019-20 – Authorizing Temporary Shared Service Agreement – Franklin Borough – Zoning / Property Maintenance Officer

Motion by Councilmember Law, seconded by Councilmember Oehler to accept resolution #2019-20 – Authorizing Temporary Shared Service Agreement – Franklin Borough – Zoning / Property Maintenance Officer.

Mayor Marino added at the January meeting, Councilmember Krasnomowitz, Borough Clerk Doreen Schott and himself was authorized to initiate a temporary shared service agreement and work out the details with Franklin Borough. This agreement is from January 15th – March 15th.

Roll call showed all Councilmembers present in favor.

#2019-21- Opening Government Money Market Trust Account at SB One Bank

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to accept resolution #2019-21- Opening Government Money Market Trust Account at SB One Bank (transferring the money from Lakeland Bank to SB One Bank). All Councilmembers present in favor.

#2019-22- Budget Self-Exam

Motion by Councilmember Garrett, seconded by Councilmember Oehler to accept resolution #2019-22- Budget Self-Exam.

Mayor Marino stated that we are in a good fiscal situation so we are able to do self-examination of the budget.

All Councilmembers present in favor.

ATTORNEY HOUR:

None

ENGINEERING:

None

MAYOR’S AGENDA:

2018 Annual Decorating Contest Winners:

1st Place - 72 Orchard Street (Richard and Linda Webb)

Richard and Linda Webb were in attendance to accept their prize and certificate. They thanked the Council.

2nd Place – 75 Kirkwood Avenue (Benito and Tammy Hernandez)

Benito and Tammy Hernandez were in attendance to accept their prize and certificate. They also thanked the Council.

3rd Place –9 Circle Drive (Wesley and Kelly Cubby)

Wesley and Kelly Cubby were not able to attend; their prize and certificate will be mailed to them.

Best overall street – Linwood Avenue

FINANCE

Mayor Marino stated the Council will try to introduce the budget at the March 4th meeting.

LEPC – Confirmation of appointment – Mr. Barry Douglas

Motion by Councilmember Law, seconded by Councilmember Oehler to confirm the appointment of Mr. Barry Douglas as a representative of the Hamburg School on the LEPC Committee. All Councilmembers present in favor.

BLUE LIGHT PERMIT – Application to authorize Michael Schneider

Motion by Councilmember Law, seconded by Councilmember Garrett to approve the application for a blue light permit for Michael Schneider. All Councilmembers present in favor.

COMMITTEE REPORTS

COUNCILMEMBER KRASNOMOWITZ:

1. POLICE COMMISSIONER

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to open the meeting to Police Director Mike Postorino. All Councilmembers present in favor.

January 2019 monthly report

The January 2019 monthly report for the Police Department showed 1038 calls of service, including 1 arrest, 11 motor vehicle accidents, 96 motor vehicle stops, and 89 motor vehicle summonses issued.

Councilmember Sena asked what constituted a call for service and was answered welfare checks, station checks, follow up calls, etc. He also asked for a written breakdown of the calls received.

Director Postorino spoke about the communications and said he met with several agencies but at this time does not have any firm prices from the different agencies; hopefully by the March meeting he will so that a comparison can be made. The contract expires at the end of the year but the Borough can get out with a 60 day notice. When asked, Mr. Postorino did meet with Newton.

With regards to the police building, Councilmember Garrett received the names of two architects from John Ruschke and will meet with them for cost parameters.

Drug Alliance – an email was received from Doreen Schott regarding a \$472.25 in kind match due in 2018. Half of this same amount is due by July 2019 with the remainder due in 2020. This is not for the bullying program through the school. Two representatives are needed for that program; Councilmember Sena and Mike Postorino will represent with Hardyston being advised as they have to appoint them.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to appoint Councilmember Mark Sena and Police Director Mike Postorino as representatives for Drug Alliance for the County. All Councilmembers present in favor.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Garrett to close to Mike Postorino. All Councilmembers present in favor.

3. CONSTRUCTION DEPARTMENT

Monthly report December 2018

The monthly report for December 2018 showed there were 14 permits issued, 0 certificates of occupancy, and 15 certificates of approvals with a total of \$4912.00 collected in fees for the month of December.

4. LAND USE BOARD / ZONING

Zoning Report – January 2019

Councilmembers, in looking over the submitted report, commented it was nice to see what's going on in our town. Although initially it could cost more money to start until the new officer learns our town, it then it should slow down a bit (depending upon the work load). The contract now goes until March 15th.

Highlands Council's Initial Assessment and submission of grant application

Councilmember Krasnomowitz discussed authorizing Ken Nelson to go forward with the submission of the grant application to see where we stand with the Highlands Council and then determine whether we would want to become members. This would cost approximately \$15,000.00 with the advantage of obtaining funding for zoning maps, master plan revisions, etc. and the disadvantage is that we would be under their authority. Mayor Marino added this would not be a good fit for us as we are 98% built out. Councilmember Krasnomowitz added it could benefit us with walking paths along the Wallkill, etc.; we would have to put up the money and they would reimburse us. Attorney Clemack suggested a conference call for more discussion and information. This will be tabled for now.

Sussex County League of Municipalities

Councilmember Krasnomowitz attended this meeting in which Senator Oroho spoke concerning many issues that will be upcoming to the municipalities.

5. INSURANCE

A Statewide re-organization meeting will be held on Thursday.

COUNCILMEMBER OEHLER**2. RECREATION COMMISSION**

Sam Villagomez is Chairperson with Paula Marino as Vice- Chair. Councilmember Oehler mentioned some activities recreation has scheduled: Family Fun – April 6, Bowling – May 18th, Ice cream – June 30th, Miss Hamburg contests – June 9th, and going back to an August 18th date for Hamburg Day. Councilmember Garrett asked about Music in the Park and was answered that yes, it would be scheduled for some time in July.

3. HISTORIC COMMISSION / HISTORIC SOCIETY

Dan Barr is Chairperson with Tom Graham as Vice-Chair. As Dr. Marian Wood is no longer able to be the town historian, motion by Councilmember Oehler, seconded by Councilmember Burd to endorse Dan Barr as acting town historian. All Councilmembers present in favor. As Dr. Wood's home has many Hamburg artifacts, it will need to be cleaned out and a storage area is discussed.

Councilmember Oehler also said the commission is looking into a grant for buildings / homes that are 50 years and older.

COUNCILMEMBER BURD**2. FIRE COMMISSIONER / EMS****Membership Application Thomas Farissier****Membership Application Tyler Scott**

Councilmember Burd stated that background checks, physicals, and CAIR have been received for Fire membership application for Thomas Farissier and EMS membership application Tyler Scott.

Motion by Councilmember Burd, seconded by Councilmember Law to approve both applications for membership. All Councilmembers present in favor.

EMS Report

There were 34 daytime calls for the month of December with a response time of under 5 minutes. Hamburg EMS nighttime calls totaled 15.

Updated 2019 Fire Department schedule- Last month this was authorized, two parades; St Patrick's Day and Warwick did not have dates listed. Dates are St. Patrick's Day Parade – March 16th in Newton and Warwick Parade, September 28th, Warwick NJ.

This is to clarify the dates for the Newton and Warwick parades – approval was granted at the January meeting but these two parades did not have a date.

4. BOARD OF EDUCATION

The camera at the school has a licensing issue – the school did not renew last year. Councilmember Burd will bring it to the Board of Education's attention but since this issue has been going on for over a year, the Police Dept. should have brought it to Council attention.

COUNCILMEMBER LAW

1. COURT

Councilmember Law stated the Judge and all associates were sworn in and there were no issues at Court.

2. OEM

Motion by Councilmember Law, seconded by Councilmember Oehler to open to OEM coordinator Keith Sukennikoff. All Councilmembers present in favor.

Mr. Sukennikoff relayed the EOP is ready for March 21st. All weather reports, although incorrect at times, are submitted to the necessary people to update them with up to date information. OEM will be attending a State Police Active Shooter class on March 3rd for 8-10 hours. Code Blue is still in effect and although Hamburg did not open a center, others did in surrounding towns and remain open. The Zoning Officer has an ID card for the Borough; Councilmember Sena needs to obtain one.

Motion by Councilmember Garrett, seconded by Councilmember Law to close to OEM. All in favor.

4. SANITATION AND RECYCLING

Recycling contract – 2020 discussion

Councilmember Law stated there will be a meeting tomorrow, February 5th and the discussion will be on the increased costs for towns and vendors that they are incurring right now. Instead of collecting money for recycling, we now have to pay to recycle. There are also tariffs that are in effect that we cannot sell recycling at prices we used to. Councilmember Law relayed the new contract should have an increase to make sure it covers this.

COUNCILMEMBER GARRETT

1. BUILDING AND GROUNDS

Annual Service Renewal – Reiner Group

Motion by Councilmember Garrett, seconded by Councilmember Law to renew the Annual Service Contract for the Reiner Group for our heating and air condition from 3/1/19 – 2/29/20 in the amount of \$1520.00, stating they are reliable and good. All Councilmembers present in favor.

Councilmember Garrett received the email from Farmside Landscaping regarding maintenance on the Borough properties but would like to have proposals from a few more vendors before going with them. He is looking into the trees for the rec fields and is still interested in looking to do this via donations.

Councilmember Garrett was talking to Finance regarding janitorial supplies and for all the borough buildings, \$11,500.00 is spent yearly. He would like to combine the purchases and have them in a central location. Councilmember Garrett mentioned the mats on the floor, the necessity of them, but also the cost of them and how this could be cut down.

Meter replacement discussion

Mayor Marino relayed that this may have to be phased in within a two year time frame, depending on the cost. The water tanks also need to have work done but are in better shape than expected. But Mayor Marino stated he has not seen any numbers yet. Although there is \$220,000.00 in a capital improvement fund for this year, it could be enough to do the meters. But he did state the tanks have software that needs to be updated also. Once the numbers are received, a call can be better made.

4. ROAD DEPARTMENT

Letter of resignation – Jacob Thompson

Motion by Councilmember Garrett, seconded by Councilmember Law to accept the resignation of Jacob Thompson from the Road Dept. due to personal reasons, with a last day of January 31, 2019. All Councilmembers present in favor.

Fred Babcock

Motion by Councilmember Garrett, seconded by Councilmember Oehler to increase the hours of Fred Babcock to 4 days and 30 hours, still part-time, no benefits. All Councilmembers present in favor.

Approval for commercial application (credit card) – Home Depot which is a contract vendor

Motion by Councilmember Garrett, seconded by Councilmember Oehler to approve the application for a Home Depot credit card for the Road Dept. use. All Councilmembers present in favor.

COUNCILMEMBER SENA

1. FINANCE / TAX DEPARTMENT

Motion by Councilmember Sena, seconded by Councilmember Garrett to accept the Resolution to redeem third party tax sale certificate # 2018-014 in the amount of \$2,059.29; to accept the Resolution to redeem third party tax sale certificate # 2018-001 in the amount of \$6195.07; and to accept the Resolution to redeem third party tax sale certificate #2018-11 in the amount of \$37,944.54. All Councilmembers present in favor.

3. BOARD of HEALTH

Linda Adams is Chairperson, Rachael Sweeny is Vice-Chair, Paula Marino is Treasurer, and Art Waldon is Secretary. Quarterly meeting for the year will be held on April 9th, July 9th, and October 8th. A rabies clinic will be held in December with the time and date to be determined.

4. MUNICIPAL DRUG ALLIANCE

Councilmember Sena said there is a small balance left for the next 3 – 4 months and we have to figure out the best way to spend it.

Doreen Schott reminded Councilmember Sena that because so much of this relies on email, she needs an email from him.

PUBLIC PORTION:

Motion by Councilmember Garrett, seconded by Councilmember Law to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All Councilmembers present in favor.

Mike Schneider – Road Dept. Foreman – said the motion sensors in the tanks need to be brought up to OSHA regulations, along with railings and manholes to name a few.

Motion by Councilmember Law, seconded by Councilmember Oehler to close to the public. All Councilmembers present in favor.

PHONE UPDATE

Doreen Schott gave an update on the office phones: The Court and Road Dept. have been dropping calls no matter what troubleshooting has been done. Two companies X –Tel and Century Link, (the 3rd company is not responding), are going to give a price quote on a regular standard phone, not an internet based phone as we presently have.

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1.

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

No Executive Session.

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. Solid Waste Advisory Council Agenda (1/12/2019)
2. DEP News Release newsletter (1/11/2019)
3. From the State of NJ – notice of Green Acres funding (1/11/2019)
4. Water Quality Management Agenda January 2019 (1/11/2019)
5. SCMUA – Certificate of Annual Charge (1/11/2019)
6. Letter from tax department to foreclosure attorney regarding resolution from the town to authorize Rem Foreclosure (1/11/2019)
7. Resolution from Andover Township supporting member of Junior Firefighters’ Auxiliaries to perform certain fire support duties. (1/11/2019)
8. The Powers & Duties of the Municipal Governing Body – seminar (1/18/2019)
9. Correspondence from Newton regarding discussion on dispatching service (1/18/2019)
10. From Vernon Township resolution supporting path to progress recommendations made by the NJ Economic & Fiscal Policy Workgroup (1/18/2019)
11. Resolution from Stillwater Township supporting members of the Junior Firefighters’ Auxiliaries to perform certain fire support duties. (1/18/2019)
12. Resolution from Stillwater supporting path to progress recommendations made by the NJ Economic & Fiscal Policy Workgroups(1/18/2019)
13. Notice of pending foreclosure – 65 Village Drive (1/18/2019)
14. Notice of pending foreclosure – 50 Quarry Road (1/18/2019)

ADJOURNMENT

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to adjourn the meeting. All Councilmembers present in favor.

Date Approved 3/4/2019

Date Released 3/4/2019

Doreen Schott
Doreen Schott, RMC
Municipal Clerk

Submitted by Kathy Garrett