

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HAMBURG HELD ON MARCH 4, 2019 AT THE MUNICIPAL
BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:00 p.m. and opened with a flag salute.

ROLL CALL:

Mayor Marino requested a roll call:

Councilmember Krasnomowitz	Councilmember Law
Councilmember Oehler	Councilmember Garrett
Councilmember Burd	Councilmember Sena
Mayor Marino	

Also Present: Doreen Schott
Kathy Garrett
Richard Clemack, Attorney

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 11, 2019 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

February 4, 2019 Regular Meeting Minutes

Motion by Councilmember Garrett, seconded by Councilmember Law to approve the February 4, 2019 Regular Meeting Minutes of the Mayor and Council.

Roll call showed all Councilmembers present in favor.

APPROVAL OF BILLS:

As there are no additions or deletions to the bill list, motion by Councilmember Oehler, seconded by Councilmember Law to open the meeting to the public with regards to the bill list only. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Garrett, seconded by Councilmember Law to close to the public. All Councilmembers present in favor.

Motion by Councilmember Law, seconded by Councilmember Garrett to approve and pay the bill list as presented.

Roll call showed all Councilmembers present in favor.

ORDINANCES:

ORDINANCE #03-2019 – Second Reading

**AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS, OFFICERS AND
EMPLOYEES OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW
JERSEY**

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law for Attorney Clemack to read the Ordinance by title for the second reading and publication. All Councilmembers present in favor.

**AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS, OFFICERS AND EMPLOYEES
OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY**

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to open the meeting to the public for any question and comments they may have with regards to the ordinance prior to adoption. All

Councilmembers present in favor. The ordinance was introduced on February 4, 2019 regular meeting and published as provided by law.

PUBLIC HEARING

Hearing no comments from the public, motion by Councilmember Krasnomowitz, seconded by Councilmember Law to close to the public. All Councilmembers present in favor.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to adopt the ordinance as presented.

Roll call:

- Ayes: Krasnomowitz, Oehler, Burd, Law, Sena
- Nays: None
- Abstain: Garrett
- Absent: None

RESOLUTIONS:

#2019-25 –Salary Resolution

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to accept resolution #2019-25 – Salary Resolution.

Roll call:

- Ayes: Krasnomowitz, Oehler, Burd, Law, Sena
- Nays: None
- Abstain: Garrett
- Absent: None

#2019-26 – Month of April 2019 – Child Abuse Prevention Month

Motion by Councilmember Law, seconded by Councilmember Garrett to accept resolution #2019-26 – Month of April 2019 – Child Abuse Prevention Month. All Councilmembers present in favor.

#2019-27 – Distracted Driving Crackdown

Motion by Councilmember Law, seconded by Councilmember Oehler to accept resolution #2019-27 – Distracted Driving Crackdown. All Councilmembers present in favor.

BUDGET INTRODUCTION

Mr. William Schroeder and CFO Christine Licata will present the Mayor and Council with the 2019 Budget for discussion and Introduction.

Motion by Councilmember Garrett, seconded by Councilmember Law to open the meeting to Bill Schroeder and Christine Licata. All Councilmembers present in favor.

Mr. Schroeder stated taxes would go up \$2.50 on an average home assessed at \$153,000.00. An additional \$40,000.00 of the fund balance was used to keep the tax increase at 2%. The driving force of the budget increase is due to increased pension costs of \$36,000. Utilities budget remained the same. Mayor Marino said the water tanks were refurbished 22 years ago and need to be restored. The engineer will be applying for a grant that could be 50% forgiven or of a low interest loan, but the OSHA regulations need to be upgraded also.

Motion by Councilmember Garrett, seconded by Councilmember Law to close to Mr. Schroeder and Ms. Licata. All Councilmembers present in favor.

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the budget as presented. Councilmember Sena asked who was included in the budget meetings and questioned why he was not as part of Finance. Mayor Marino responded that it is difficult to reach him.

Roll call:

- Ayes: Krasnomowitz, Oehler, Burd, Law, Garrett

Nays: Sena
 Abstain: None
 Absent: None

MAYOR’S AGENDA:

Mayor Marino discussed acquiring a climate controlled storage unit at Highlands on North Church Road to house the historic artifacts of Hamburg temporarily, relaying a 10 X 10 unit is approximately \$160.00 a month. Shelving could be installed also if needed. More will be discussed.

COMMITTEE REPORTS

COUNCILMEMBER KRASNOMOWITZ:

1. POLICE COMMISSIONER

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to open the meeting to Police Director Mike Postorino and Lt. George Gunderman. All Councilmembers present in favor.

Monthly report February 2019

The February 2019 monthly report for the Police Department showed 906 calls of service, including 4 arrests, 9 motor vehicle accidents, 91 motor vehicle stops, and 124 motor vehicle summonses issued.

Lt. Gunderman reported that Officer Fred Moses completed humane training and is now certified to do animal incidents. The Prosecutor’s Office has a \$60,000.00 Helping Hands grant for substance abuse. The Borough would fund the officer’s overtime and then bill the prosecutor’s office. Councilmember Krasnomowitz replied that this could be worked out for the budget. The Superintendent at the Hamburg School has had difficulty getting in touch with Abcode Security about the cameras not working and the safety issue involved. Councilmember Burd will also try to contact them.

Mr. Postorino asked the Mayor about the lawns signs now that it is getting towards spring. Mayor Marino replied that he would like to see “we support Hamburg PD – watch for children” on them. Lt. Gunderman and Zoning have been working together regarding unregistered vehicles. The times for crossing guards has been extended 15 minutes to cover preschool times. The DOT signs for the Distracted Driving grant will be back on the highway.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to close to Mr. Postorino and Lt. Gunderman. All Councilmembers present in favor.

2. OFFICE ADMINISTRATION/ FINANCE

Phone System

Councilmember Krasnomowitz discussed the current phone system, that it is internet based and unfortunately goes in and out with the court and police having major issues. Due to these difficulties, all systems considered should have no internet involvement. Three companies were brought in for proposals: CenturyLink at \$19,341.37; Extel at \$18,003.00; Optima at \$19,995.00. The Council agreed CenturyLink would be best overall because no internet is involved. CenturyLink also has an upgrade available for future use. Councilmember Krasnomowitz stated this would come out of capital funds and is included in the 2019 budget.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to re-do the phone system to CenturyLink for a total of \$19,341.37.

Roll call:

Ayes: Krasnomowitz, Oehler, Burd, Law, Garrett
 Nays: None
 Abstain: Sena
 Absent: None

3. CONSTRUCTION DEPARTMENT

Monthly report January 2019

The monthly report for January showed there were 17 permits issued, 0 certificates of occupancy, and 10

certificates of approvals with a total of \$8,838.00 collected in fees for the month of January.

4. LAND USE BOARD / ZONING

Zoning Report February 2019

Zoning Officer submitted a report of the activity for the month of February.

Highlands Council Discussion to authorize submission of Highlands Initial Assessment Grant Application

Councilmember Krasnomowitz stated he spoke to Ken Nelson regarding the grant application. He added that the benefit of this would be perhaps we may obtain grants to help with updating maps, etc.

Councilmember Krasnomowitz recommended that we do not proceed with this. Mayor Marino agreed, stating that it just ties our hands with regulations.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Garrett to not pursue the submission of the Highlands Initial Assessment Grant Application.

Roll call showed all Councilmembers present in favor.

COUNCILMEMBER OEHLER

1. NEWSLETTER

Newsletter information is requested immediately as it will be going out next week.

2. RECREATION COMMISSION

Upcoming functions include Family Swim on March 30; Bowling- May 19; Ice cream social – June 23; Music in the park – July 13; Hamburg contests – June 9; Hamburg Day – August 18. Councilmember Oehler will attend a Joint Recreation meeting at the Littell Center on Wednesday.

COUNCILMEMBER BURD

2. FIRE COMMISSIONER / EMS

Membership Application EMS – Christopher McNulty (background, CAIR, medical received)

Motion by Councilmember Burd, seconded by Councilmember Law to accept the application for Christopher McNulty as an EMS driver, stating that all background, CAIR, and medical have been received without issues. All Councilmembers present in favor.

Membership Application –EMS – Francesco Grasso (background, CAIR, medical received)

Motion by Councilmember Burd, seconded by Councilmember Law to accept the application for Francesco Grasso as an EMS / EMT, stating that all background, CAIR, and medical have been received without issues. All Councilmembers present in favor.

EMS Report

Councilmember Burd reported that in February there were 12 EMS calls with St. Clare's reporting a 7 minute response time. Hamburg EMS will now have ten (10) drivers.

Medical Director and Training Services Agreement

Councilmember Burd stated that with this Medical Director and Training Services Agreement, EMS will be able to get supplies discounted, training, and more, and a one year contract under the guidance of Medical Director Dr. Stephanie Ortega.

Motion by Councilmember Burd, seconded by Councilmember Law to accept and sign the Medical Director and Training Services Agreement with Dr. Stephanie Ortega.

Councilmember Law added Dr. Ortega is an EMD and there is no charge for this.

All Councilmembers present in favor.

Major Automotive Installations t/a Spectrum Communications Quote for radios for fire truck

Councilmember Burd relayed the fire truck needs two (2) radios totaling \$5964.93 which will come out of

the fire budget and then that budget will be reimbursed at the end of the year out of the bond.
 Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to approve the change order in the amount of \$5964.93 (state contract #83927) Major Automotive Installations t/a Spectrum Communications Quote for radios for fire truck. All Councilmembers present in favor.

COUNCILMEMBER LAW

1. COURT

Councilmember Law informed the Council the credit card payment contract for the Court was renewed.

2. OEM

Motion by Councilmember Law, seconded by Councilmember Oehler to open to OEM Keith Sukennikoff. All Councilmembers present in favor.

Mr. Sukennikoff relayed that Code Blue has been extended at least another week but added there is no one in Hamburg that is homeless. Our EOP is on schedule for March 21st. He also informed the Council that OEM and a few others attended an Active Shooter class, given by Homeland Security, focusing on communication, the ID system, medical tags, and tourniquets. It was a very informative and intense class. Mr. Sukennikoff added the DOT signs will be on the highway for the Distracted Driving enforcement.

Motion by Councilmember Law, seconded by Councilmember Oehler to close to OEM. All Councilmembers present in favor.

4. SANITATION AND RECYCLING

Marguerite Nemeth attended the recycling meeting.

COUNCILMEMBER GARRETT

Councilmember Garrett attended the Hardyston Township Council meeting on behalf of the Parade Committee for the County Parade to be held in Hamburg in 2020 asking for their support and stated they are willing to give their help in any way that is needed.

1. BUILDING AND GROUNDS

Councilmember Garrett met with two architects, recommended by John Ruschke, who gathered information with regards to renovations to the Police Dept. and Court house. Mayor Marino appointed a committee consisting of Councilmembers Garrett, Krasnomowitz, and Law, Mike Postorino, with the Mayor as the alternate.

Councilmember Garrett spoke to Cerbo Landscaping regarding the trees for the park. They will purchase and install the trees at the right time and supplied a list of trees to choose from.

3. BOARD OF PUBLIC WORKS

Board of Public Works will be meeting on Wednesday, March 13th as the Borough will be doing disconnections.

Recommendation from BPW for one (1) additional EDU – 130 Rt. 23

The owner of 130 Rt. 23 is interested in renovating this property address and adding an additional office / residence, requiring an additional EDU.

Motion by Councilmember Garrett, seconded by Councilmember Law to give an additional EDU to 130 Route 23. All Councilmembers present in favor.

Recommendation from BPW to authorize the engineer to apply for NANO grant for possible work on water tanks

BPW discussed the refurbishing of the water tanks at the February meeting with John Ruschke and John Perry. The cost will be just under \$1 million. Mr. Ruschke suggested applying for the NANO grant in

which 50% of the amount could be forgiven.

Motion by Councilmember Garrett, seconded by Councilmember Law to authorize engineer John Ruschke to apply for the NANO grant in conjunction with the water tanks. All Councilmembers present in favor.

COUNCILMEMBER SENA

1. FINANCE / TAX DEPARTMENT

The Treasurer’s Report for January 2019 showed a current fund balance of \$1,693,662.39.

The Tax Collector’s Report for January 2019 showed a total of \$832,586.74 being collected; for February 2019 a total of \$1,777,647.47 was collected.

4. MUNICIPAL DRUG ALLIANCE

A meeting will be held March 6th at 3:30 pm in Hardyston.

PUBLIC PORTION:

Motion by Councilmember Law, seconded by Councilmember Oehler to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Garrett, seconded by Councilmember Law to close to the public. All Councilmembers present in favor.

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack offered the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1. Disciplinary Hearing

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

Motion by Councilmember Law, seconded by Councilmember Oehler to enter into Executive Session at 7:55 pm. All Councilmembers present in favor.

Discussion: Disciplinary Hearing

Motion by Councilmember Law, seconded by Councilmember Oehler to return to the Regular Meeting. All Councilmembers present in favor.

Mayor Marino stated, for the record, that Councilmember Sena did not stay for Executive Session.

Councilmember Garrett would like to look into air dryers for the bathrooms instead of paper towels.

Councilmember Burd relayed that new forms and procedures are needed for the Road Dept.

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. From state of NJ FY 2019 Certified Local Government Grant Applications (2/8/2019_
2. Sussex County Solid Waste Advisory Council February 5, 2019 agenda
3. Sussex County Water Quality February 7, 2019 Agenda
4. NJ Transit Public Hearing Notice (2/8/2019)


5. State of NJ DEP – Leads Service Line Inventory (2/8/2019)
6. Accurate Forming LLC – 2019 Remedial Action Protectiveness / Certification form (2/8/2019)
7. From Mr. and Mrs. Webb, thank you for holiday decorating prize (2/20/2019)
8. X
9. Resolution from Sussex Borough – Path to Progress (2/20/2019)
10. Notice of pending foreclosure 30 Vernon Avenue (2/20/2019)
11. From Burns McDonnell Ferrell gas Initial Receptor Evaluation (2/22/2019)
12. From Burns McDonnell Ferrell gas Interpretation footprint of disturbance application (2/22/2019)
13. NJ Highlands Conference (2/22/2019)

ADJOURNMENT

Motion by Councilmember Law, seconded by Councilmember Oehler to adjourn the meeting. All Councilmembers present in favor.

Date Approved 3-1-19

Date Released 4-1-19



Doreen Schott, RMC
Municipal Clerk

Submitted by Kathy Garrett