

AGENDA OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON MAY 6, 2019 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ

CALL TO ORDER:

Mayor Marino will call the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG:

ROLL CALL:

Mayor Marino shall request a roll call:

Councilmember Krasnomowitz	Councilmember Law
Councilmember Oehler	Councilmember Garrett
Councilmember Burd	Councilmember Sena
Mayor Marino	

Also Present: Doreen Schott
Richard Clemack, Attorney
Kathy Garrett

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 11, 2019 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

April 1, 2019 Regular Meeting Minutes

A motion is in order to approve the April 1, 2019 Regular Meeting Minutes of the Mayor and Council.

April 1, 2019 Executive Session Minutes

A motion is in order to approve the April 1, 2019 Executive Session Meeting Minutes of the Mayor and Council.

APPROVAL OF BILLS:

A motion is in order to approve the bill list as presented.

ORDINANCES:

ORDINANCE #04-2019- 1ST Reading

BOND ORDINANCE APPROPRIATING \$85,000 TO PROVIDE FOR THE DEVELOPMENT OF A SANITARY SEWER SYSTEM ASSET MANAGEMENT PLAN FOR THE BOROUGH OF HAMBURG TO BE UNDERTAKEN PURSUANT TO THE NEW JERSEY WATER QUALITY ACCOUNTABILITY ACT, AND AUTHORIZING THE ISSUANCE OF

\$85,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Attorney Clemack will read the Ordinance by title for the first reading and publication. A motion is in order to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for June 3, 2019

RESOLUTIONS:

- #2019-32 – (*Under CR Burd*) Highway Occupancy for Fire Department Coin Toss
- #2019-33 – (*Under Mayor*) Asset Management Plan - Sanitary Sewers
- #2019-34 - (will be done under 2018 Audit)
- #2019-35 – Court Matron Position
- 2019-36 - Amendment to Resolution 2018-80 Part Time Employees –Sick Time

2018 MUNICIPAL AUDIT:

- Synopsis of Audit of be published as provided by law in the New Jersey / Sunday Herald
- Certification of receipt of Audit to be signed by Governing Body Members
- #2019-34 Resolution of Certification of Audit to be adopted.

ATTORNEY HOUR:

ENGINEERING:

MAYOR’S AGENDA:

- Finance –Treasurer’s report March 2019
- Proposal – Professional Engineering Services for Asset Management Planning Sanitary Sewer System and Resolution 2019-33
- New Jersey Conference of Mayors
- Membership- EMS and Fire Department
- Doc’s Extension of Premise – Campfire – June 15, 2019 4:00 pm – 2:00 am

COMMITTEE REPORTS

COUNCILMEMBER KRASNOMOWITZ:

1. **POLICE COMMISSIONER**
 - Monthly report April 2019
2. **OFFICE ADMINISTRATION/ FINANCE**
 - Acclaim Inventory LLC Proposal
 - Review of Local Finance Notice 2018-13 Electronic Fund and Claimant Certification
3. **CONSTRUCTION DEPARTMENT**
 - Monthly report March 2019
4. **LAND USE BOARD / ZONING**
 - Zoning Report April 2019
 - Request from Zoning Officer regarding payroll status
5. **INSURANCE**

COUNCILMEMBER OEHLER

1. **NEWSLETTER**
2. **RECREATION COMMISSION**
 - Hamburg Fire Department Golf Outing
3. **HISTORIC COMMISSION / HISTORIC SOCIETY**

COUNCILMEMBER BURD

1. **OPEN SPACE**
2. **FIRE COMMISSIONER / EMS**
 - Highway Occupancy Permit Hamburg Fire Department Coin Toss (Resolution #2019-32)
 - EMS report from Saint Clare's for March 2019 and April 2019
 - EMS Membership Application – Hanna Clark – All documentation received
 - EMS Request – Action Screen Printing – 50 EMS Tee Shirts
3. **GRANTS**
4. **BOARD OF EDUCATION**

COUNCILMEMBER LAW

1. **COURT**
 - Annual Court Visit from New Jersey Courts
2. **OEM**
3. **SOLID WASTE**
4. **SANITATION AND RECYCLING**

COUNCILMEMBER GARRETT

1. **BUILDING AND GROUNDS**
 - Landscaping Proposals
2. **WATER QUALITY**
3. **BOARD OF PUBLIC WORKS**
4. **ROAD DEPARTMENT**

COUNCILMEMBER SENA

1. **FINANCE / TAX DEPARTMENT**
 - Tax Collector Report March 2019 and April 2019
 - Resolution to refund for tax overpayment Block 13 Lot 17 in the amount of \$212.43
 - Resolution to refund for tax overpayment Block 1`1.01 Lot 1 (C0042) in the amount of \$2689.53
 - Resolution for refund for water / sewer Block 11 Lot 30 (C0041) in the amount of \$317.40
3. **BOARD of HEALTH**
4. **MUNICIPAL DRUG ALLIANCE**
4. **SUSSEX COUNTY ECONOMIC DEVELOPMENT LIAISON**

PUBLIC PORTION:

Mayor Marino will offer a motion to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough.

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack will offer the following resolution to enter into executive session later this

evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1. Police Contracts

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. New Jersey Law Journal – OPRA / Employment (4/3/2019)
2. New Jersey Law Journal – OPRA Victims of Crimes need protection under OPRA (4/3/2019)
3. Accurate Forming – Remedial Action (4/3/2019)
4. Petition of Appeal Block 22, Lot 25 54 Summit Road (4/3/2019)
5. Petition of Appeal Block 17, Lot 20 100 Quarry Road (4/3/2019)
6. Petition of Appeal Block 17, Lot 18 (C0312) 90 Heritage Lane (4/3/201)
7. Water Quality Agenda for April 4, 2019 (4/3/2019)
8. Sussex County Agriculture Development Board Minutes January 2019.(4/3/2019)
9. Petition of Appeal Block 11, Lot 31 55 Gingerbread Castle Road (4/5/2019)
10. Correspondence S/C Engineering regarding 2019 project Rt 517 – Quarry Road resurfacing (4/10/2019)
11. Petition of Appeal Quarry Road Commerce Center (4/10/2019)
12. SC Solid Waste Advisory Council Agenda April 2019 meeting (4/10/2019)
13. NJLM Legislative Bulletin March 2019 (4/10/2019)
14. SC Freeholder Resolution – Liaison Pilot Program (4/12/2019)
15. SC Freeholder Resolution – Public Question “Sanctuary State” (4/12/2019)
16. State of NJ DEP – FY 2019 Annual Fee Report available on web site. (4/12/2019)
17. US Department of Justice – School Violence Prevention Program (4/11/2019)
18. Resolution from Sparta – “Path to Progress” (4/15/2019)
19. SC Freeholder Resolution – “Regulations of solid waste, hazardous waste” (4/22/2019)
20. From Care Environmental Remediation Services – 96 Rt. 23 S Hamburg NJ (4/22/2019)
21. Franklin Borough – Ordinance Parking Commercial Vehicles (4/22/2019)
22. Notice of sale to third party – 40 Village Drive (4/22/2019)
23. Notice of sale to third party – 114 Heritage Lane Unit 12 (4/22/2019)
24. NJ Bankers Trade association newsletter (4/22/2019)
25. Notice of pending foreclosure 14 King Cole Road (4/22/2019)
26. NJ Shares – attending Mayors Conference , booth 317 (4/22/2019)
27. Sussex Rural Electric Cooperative – Currents Newsletter – 4/26/2019)
28. From State of NJ DOT agreement 2019 Road Resurfacing Project (4/26/2019)
29. Resolution from Board of Taxation – establishing 100% as the ratio assessed value to true

value

ADJOURNMENT

A motion is in order to adjourn the meeting.

Date Approved _____

Date Released _____

Doreen Schott, RMC
Municipal Clerk