

**AGENDA OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON JUNE 3, 2019 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

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**CALL TO ORDER:**

Mayor Marino will call the meeting to order at 7:00 p.m.

**SALUTE TO THE FLAG:**

**ROLL CALL:**

Mayor Marino shall request a roll call:

Councilmember Krasnomowitz	Councilmember Law
Councilmember Oehler	Councilmember Garrett
Councilmember Burd	Councilmember Sena
Mayor Marino	

Also Present: Doreen Schott  
Richard Clemack, Attorney  
Kathy Garrett

**STATEMENT OF CERTIFICATION:**

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 11, 2019 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

**May 6, 2019 Regular Meeting Minutes**

A motion is in order to approve the May 6, 2019 Regular Meeting Minutes of the Mayor and Council.

**May 6, 2019 Executive Session Minutes**

A motion is in order to approve the May 6, 2019 Executive Session Meeting Minutes of the Mayor and Council.

**APPROVAL OF BILLS:**

A motion is in order to approve the bill list as presented.

**ORDINANCES:**

**ORDINANCE #04-2019- 2<sup>nd</sup> Reading**

**BOND ORDINANCE APPROPRIATING \$85,000 TO PROVIDE FOR THE DEVELOPMENT OF A SANITARY SEWER SYSTEM ASSET MANAGEMENT PLAN FOR THE BOROUGH OF HAMBURG TO BE UNDERTAKEN PURSUANT TO THE NEW JERSEY WATER QUALITY ACCOUNTABILITY ACT, AND AUTHORIZING THE ISSUANCE OF**

**\$85,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF**

Attorney Clemack will read the Ordinance by title for second reading and publication. A motion is in order to open to the meeting to the public for any questions and comments they may have with regards to the ordinance prior to adoption. The ordinance was introduced at the May 6, 2019 regular meeting and published as provided by law.

**ORDINANCE #05-2019 1<sup>st</sup> Reading**

CAPITAL ORDINANCE PROVIDING FOR PAVING AND IMPROVEMENTS TO GINGERBREAD CASTLE RD, HOLLY DRIVE, KIRKWOOD, AVE FAIRVIEW AVE, WOODLAND AVE AND VARIOUS OTHER ROADS AS NEEDED IN THE BOROUGH BY THE BOROUGH OF HAMBURG, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$55,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH AND \$151,000 FROM THE DOT GRANT FOR A TOTAL APPROPRIATION OF \$206,000 TO PAY FOR THE COST THEREOF.

Attorney Clemack will read the Ordinance by title for the first reading and publication. A motion is in order to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for July 1, 2019

**RESOLUTIONS:**

- #2019-39– Overpayment of road detail SKODA Contracting - \$334.00
- #2019-40 – Overpayment of road detail JCP&L in the amount of \$88.00
- #2019-41 – Outstanding Municipal Court Checks
- #2019-42 – *to be done under Municipal audit*
- #2019-43 – 2020 NJ Municipal Aid Grant and Resolution
- #2019-44 - *to be done under committee reports*
- #2019-45 – Rain Tax
- #2019-46 – (EIT Loan) Sanitary Sewers – Intent to Reimburse
- #2019-47 – (EIT Loan) Sanitary Sewers – Form and Sale Resolution
- #2019-48 – Clean Communities Grant (Chapter 159)

**2018 MUNICIPAL AUDIT**

**RESOLUTION #2019-42 and Corrective Action Plan**

Resolution approving the Corrective Action Plan in connection with the 2018 year Audit Report

**ATTORNEY HOUR:**

- Discharge of Mortgage – 39 Orchard Street (small cities loan \$10,460.00)
- Resolution #2019-38 K and A Towing – Motion to rescind

**ENGINEERING:**

**MAYOR'S AGENDA:**

- Finance –Treasurer’s report April 2019
- Textile Recycling contract

**LIQUOR LICENSE RENEWAL – 2019-2020 YEAR**

**The Licenses listed below have received tax clearance, fees have been paid, and Sgt. Tangorra has advised there are no issues with granting renewals.**

- Restaurant Kaya (Cravin Thai LLC) 1909-33-003-010
- Hamburg Krishna (Hamburg Liquors ) 1909-44-002-007
- SJR LLC – (Doc’s) 1909-33-004-005
- Marketplace Liquors 1909-33-005-006 town fee

**COMMITTEE REPORTS**

**COUNCILMEMBER KRASNOMOWITZ:**

1. **POLICE COMMISSIONER**
  - Monthly report May 2019
2. **OFFICE ADMINISTRATION/ FINANCE**
3. **CONSTRUCTION DEPARTMENT**
  - Monthly report April 2019
4. **LAND USE BOARD / ZONING**
5. **INSURANCE**

**COUNCILMEMBER OEHLER**

1. **NEWSLETTER**
2. **RECREATION COMMISSION**
3. **HISTORIC COMMISSION / HISTORIC SOCIETY**

**COUNCILMEMBER BURD**

1. **OPEN SPACE**
2. **FIRE COMMISSIONER / EMS**
  - Social Affairs Permit – Corn hole Tournament June 15, 2019 11:00 am – 9:00 pm
  - Volunteer Fire Assistant Grant **Resolution #2019-44**
  - Board of Chosen Freeholders -Certification for EMS Contribution - \$2800.00
  - Membership Application – Fire Department – Jared McNamara
3. **GRANTS**
4. **BOARD OF EDUCATION**

**COUNCILMEMBER LAW**

1. **COURT**
2. **OEM**
3. **SOLID WASTE**
4. **SANITATION AND RECYCLING**

**COUNCILMEMBER GARRETT**

1. **BUILDING AND GROUNDS**
2. **WATER QUALITY**
3. **BOARD OF PUBLIC WORKS**

- Water Meter Bid Specs

**4. ROAD DEPARTMENT**

**COUNCILMEMBER SENA**

- 1. FINANCE / TAX DEPARTMENT**
- 2. BOARD of HEALTH**
- 4. MUNICIPAL DRUG ALLIANCE**
- 4. SUSSEX COUNTY ECONOMIC DEVELOPMENT LIAISON**

**PUBLIC PORTION:**

Mayor Marino will offer a motion to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough.

**EXECUTIVE SESSION RESOLUTION:**

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

- 1. Proposed 9-1-1- Dispatching Agreement – Sparta Township**

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

**CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)**

1. 2019 Talent Show Sussex County Fairgrounds (5/8/2019)
2. Notice to Property Owners – Land Use Board Sign Application (5/8/2019)
3. Water Quality Management Agenda May 2019 (5/8/2019)
4. Solid Waste Advisory Meeting Cancellation (5/8/2019)
5. State of NJ-GB Castle water monitoring non-compliance (5/8/2019)
6. State of NJ – GB Castle water monitoring non-compliance (5/8/2019)
7. State of NJ – 2019-2020 Municipal Percentage Shares for Tax Levies(5/8/2019)
8. NJ Municipalities Magazine subscription
9. Notice of NJDOT State Aid Grants (5/15/2019)
10. From State of NJ notice that EOP Plan has been accepted and approved (5/17/2019)
11. From Sussex County notice of Health Reports for April 2019 (5/17/2019)
12. From State of NJ Notice that the agreement for the asset management plan in the amount of \$85,000.00 has been accepted (5/22/2019)
13. Sussex County Water Quality Management Minutes for April 2019 (5/22/2019)
14. NJLM Legislative Bulletin April 2019 (5/29/2019)
15. From State of NJ DOT –Notification of 2020 Maintenance Roadway Repair – Routs 23 and

94 (5/29/2019)

16. Notice of public hearing 55 Gingerbread Castle Road ((5/31/2019)

**ADJOURNMENT**

A motion is in order to adjourn the meeting.

Date Approved \_\_\_\_\_

Date Released \_\_\_\_\_

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Doreen Schott, RMC  
Municipal Clerk