

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON AUGUST 5, 2019 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:00 p.m. and opened with a flag salute.

ROLL CALL:

Mayor Marino requested a roll call:

Councilmember Krasnomowitz Councilmember Law
Councilmember Oehler Councilmember Garrett
Councilmember Burd Councilmember Sena
Mayor Marino

Also Present: Doreen Schott
Richard Clemack, Attorney
Kathy Garrett

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 11, 2019 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

July 1, 2019 Regular Meeting Minutes

Motion by Councilmember Garrett, seconded by Councilmember Oehler to approve the July 1, 2019 Regular Meeting Minutes of the Mayor and Council.

Roll call showed all Councilmembers present in favor.

APPROVAL OF BILLS:

As there are no additions or deletions to the bill list, motion by Councilmember Law, seconded by Councilmember Oehler to open the meeting to the public with regards to the bill list only.

All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Garrett, seconded by Councilmember Law to close to the public. All Councilmembers present in favor.

Motion by Councilmember Oehler, seconded by Councilmember Law to approve and pay the bill list as presented.

Roll call showed all Councilmembers present in favor.

ORDINANCES:

ORDINANCE #06 –2019 1st Reading

BOND ORDINANCE APPROPRIATING \$1,000,000 TO PROVIDE FOR WATER STORAGE TANK REHABILITATION FOR THE BOROUGH OF HAMBURG THROUGH THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST/NEW JERSEY WATER BANK, INCLUDING A NANO LOAN (GRANT) IN THE AMOUNT OF \$450,000, AND AUTHORIZING THE ISSUANCE OF \$1,000,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law for Attorney Clemack to read the Ordinance by title for first reading and publication. All Councilmembers present in favor.

BOND ORDINANCE APPROPRIATING \$1,000,000 TO PROVIDE FOR WATER STORAGE TANK REHABILITATION FOR THE BOROUGH OF HAMBURG THROUGH THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST/NEW JERSEY WATER BANK, INCLUDING A NANO LOAN (GRANT) IN THE AMOUNT OF \$450,000, AND AUTHORIZING THE ISSUANCE OF \$1,000,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

Motion by Councilmember Garrett, seconded by Councilmember Law to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for September 4, 2019.

Mayor Marino reminded Councilmembers that \$450,000.00 of this grant is forgiven.

Roll call showed all Councilmembers present in favor.

RESOLUTIONS:

#2019-66 – Overpayment Road Detail – SKODA Contracting

Motion by Councilmember Krasnomowitz, seconded by Councilmember Burd to accept resolution #2019-66 – Overpayment for the Police Road Detail for SKODA Contracting. All Councilmembers present in favor.

Presentation:

Hamburg PTA – Request to hold 1 Mile Color Run – September 21, 2019 – Recreation Fields.

Brianne Zicarelli, secretary of the Hamburg PTA, informed Councilmembers about the Color Run event they would like to hold at the Rec fields on September 21st. This is a fundraiser from 8 am – 11:30 am in which colored cornstarch will be thrown at the participants as they run. They would like use of the bathrooms and electricity. The fire truck will hose the runners down afterwards.

Mayor Marino stated, as a town entity, he would like to see this approved. His concern is that the town is consistent in the use of the fields. When an insurance issue was raised, Councilmember Krasnomowitz stated that it would be covered. OEM would like to see an ambulance standing by and also Police. Mike Schneider volunteered his time to open the bathroom. When asked how many would be attending, Ms. Zicarelli stated at this time she did not know but there would be pre-registration but some do show without registering. Parking was discussed and that will be addressed.

Motion by Councilmember Law, seconded by Councilmember Krasnomowitz to close to the public. All Councilmembers present in favor.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to have the Hamburg PTA hold the 1 mile Color Run at the Hamburg Rec Fields on September 21, 2019. All Councilmembers present in favor.

Ms. Zicarelli will attend the September meeting with an update.

Planet Network – Mr. Robert Boyle - (Fiber Optic cabling in the public right-of-way)

Councilmember Krasnomowitz would like to carry this as the representative did not attend. He added that Planet Network is running lines in Newton which is benefitting the community and also great for those that work from home.

ATTORNEY HOUR:

MuniciPay - Credit Card Processing Proposal

Motion by Councilmember Law, seconded by Councilmember Krasnomowitz to open the meeting to CFO Christine Licata. All Councilmembers present in favor.

Ms. Licata stated that with MuniciPay, people will be able to pay taxes and water and sewer payments by credit card on line. The program will be downloaded to the tax collector who will get the report of payments made on line and match the dollar amount to the bank account. Then the CFO will transfer the amount to the current account. This program works well with MSI, the program that is currently installed. The

consumer will bear all costs - \$3.00 minimum or \$1.50 for a check; there are no fees to the Borough, all credit cards are accepted, and the Borough can cancel at any time. MuniPay will also help set up our website.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to close to Christine Licata. All Councilmembers present in favor.

Motion by Councilmember Garrett, seconded by Councilmember Law to go with MuniPay subject to attorney review.

Councilmember Sena asked if a certain number of users will be expected to participate and was answered no.

Roll call showed all Councilmembers present in favor.

Proposed Ordinance – Registration Statement of Vacant and Abandoned Residential Properties.

Attorney Clemack informed Councilmembers that this is a way to make banks responsible of their properties and it would be an automatic charge. It would make banks/owners responsible for upkeep on the property also so that it is not an eyesore to the community. Councilmember Krasnomowitz stated that it would get properties back on the list for short sales, etc. as registration fees are: year 1 -\$1000.00; year 2-\$2000.00; and year 3 and every year following - \$3000.00.

After much discussion, motion by Councilmember Burd, seconded by Councilmember Oehler for Attorney Clemack to read Ordinance 07-2019 for first reading and publication. All Councilmembers present in favor.

AN ORDINANCE ESTABLISHING NEW CHAPTER 156 A ENTITLED “REGISTRATION STATEMENT OF VACANT AND ABANDONED RESIDENTIAL PROPERTIES DURING FORECLOSURE” OF THE GENERAL CODE OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO REQUIRE CREDITORS TO FILE A REGISTRATION STATEMENT FOR VACANT AND ABANDONED PROPERTIES WITH THE MUNICIPAL CLERK AND TO PROVIDE FOR ANNUAL RENEWAL REGISTRATION FEES.

Motion by Councilmember Burd, seconded by Councilmember Oehler to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for September 4, 2019.

Roll call showed all Councilmembers present in favor.

Attorney Clemack stated there is a meeting at the end of August for the Road Dept. contract.

ENGINEERING:

None

MAYOR’S AGENDA:

Land Use Board – Alternate Member Vacancy

As there is a vacancy on the Land Use Board, Mayor Marino has decided to move George Alapka from Alternate to Regular member and appointed Glenn David Roberts, a resident who expressed a willingness to be an alternate member of the board, to Alternate member.

Hamburg PTA Licenses: October 18, 2019, February 21, 2020, April 24, 2020

Bingo License # BA 562 Raffle License #RA 566,567,568

The Hamburg PTA submitted a Bingo license #BA562 and Raffle License RA #566, 567, 568 for October 18, 2019, February 21, 2020, and April 24, 2020 for approval.

Motion by Councilmember Burd, seconded by Councilmember Oehler to approve said PTA licenses. All Councilmembers present in favor.

Historic Building

Mayor stated he is working with John Ruschke and Councilmember Garrett regarding a building on the rec

fields for the historic artifacts.

Meeting Change

Mayor Marino informed Councilmembers that the March 2020 meeting will be held on March 19th as that will be the 100th Anniversary date of the town.

COMMITTEE REPORTS

COUNCILMEMBER KRASNOMOWITZ:

1. POLICE COMMISSIONER

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to open the meeting to Police Director Mike Postorino. All Councilmembers present in favor.

Monthly report for July

The July 2019 monthly report for the Police Department showed 791 calls of service, including 2 arrests, 8 motor vehicle accidents, 135 motor vehicle stops, and 91 motor vehicle summonses issued; list of mandated training – mostly new officers.

The new officers started July 1st and are doing well.

Sparta IT has been at the station to get ready for the October start date for dispatch. They are doing the programs – mapping, Info Cop, etc. LawSoft ended their contract with us as of August 1st once they heard that we were changing to Sparta, so Sparta will provide IT for now until we find another solution.

Spectrum Radio retuned duplex boxes so hopefully that fixed or at least helped some of the radio issues.

PD has issues with their antenna but the FD does not; the PD antenna may have to be replaced.

Mr. Postorino would like Council to consider an addition to the traffic ordinance –for the power company, not the Borough to cover the costs when they take out/repair poles and to also notify us about the work that will be going on, especially if there are lane changes, road blocks, etc.

Councilmember Garrett asked about any equipment upgrades and Mr. Postorino replied a car will be needed as the Durango is gone. Mayor Marino added that an auction for the fire truck was going to be set up for November or December and the car will be discussed.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to close to Mr. Postorino. All Councilmembers present in favor

2. OFFICE ADMINISTRATION/ FINANCE

Office Business Systems (OBS) Annual service renewal for recording system – 9/9/2019-9/8/2020 in the amount of \$886.00

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to renew the OBS annual service for the recording system for 9/9/19-9/8/20 in the amount of \$886.00. All Councilmembers present in favor.

The phones in the Police and Court still need to be set up.

3. CONSTRUCTION DEPARTMENT

Monthly report June 2019

The monthly report for June showed there were 15 permits issued, 1 certificates of occupancy, and 12 certificates of approvals with a total of \$3221.00 collected in fees for the month of June.

Monthly report July 2019

The monthly report for July showed there were 21 permits issued, 2 certificates of occupancy, and 18 certificates of approvals with a total of \$14,227.00 collected in fees for the month of July.

4. LAND USE BOARD / ZONING

Monthly Zoning Report June 2019

The monthly report showed 27 property inspections with 11 abated complaints, 7 property maintenance

violations, 1 zoning code violation, 1 inoperable, 10 violation notices issued, and 5 summonses.

Discussion – Master Plan proposed changes

This discussion has been carried.

COUNCILMEMBER OEHLER

2. RECREATION COMMISSION

Letter of resignation from Lenore Graham

Motion by Councilmember Oehler, seconded by Councilmember Burd to accept the letter of resignation with regrets from Lenore Graham due to health reasons. All Councilmembers present in favor.

Councilmember Oehler reported Music in the Park did ok but Rec is considering changing the time and month as there were other functions from different towns going on at the same time. The Boy Scouts provided refreshments and did quite well. The people that did attend enjoyed the music. Hamburg Day is August 18th and rec is anticipating a wonderful day. The Miner's baseball game is August 31st; tickets available for \$9.00 each and a 6 pm game. No meeting in August.

3. HISTORIC COMMISSION / HISTORIC SOCIETY

A meeting will be held in August. The post cards, Zip code meets Date, are at the Post Office and hopefully we will have them to be sold at Hamburg Day.

COUNCILMEMBER BURD

2. FIRE COMMISSIONER / EMS

There were 13 Fire calls; 22 EMS calls with St. Clare's with a 4 minute response time; 21 night time calls.

The cost for the 8" tablets for the EMS rigs will cost about \$149.00 each with a \$37.99 a month unlimited data plan.

Motion by Councilmember Burd, seconded by Councilmember Law to order 2 8" tablets at \$149.00 each with a \$37.99 a month unlimited data plan for each. All Councilmembers present in favor.

COUNCILMEMBER LAW

1. COURT

Everything is running smoothly at Court.

2. OEM

No issues with OEM

3. SOLID WASTE

The SWAC meeting was cancelled.

4. SANITATION AND RECYCLING

The recycling contract is being worked on.

Councilmember Garrett asked about correspondence #11, the one use plastic bags (using paper bags and not plastic) asking that we look into it for our businesses if it is feasible. More discussion will take place.

COUNCILMEMBER GARRETT

3. BOARD OF PUBLIC WORKS

Meter Bid – One bid submitted by Schmidt Wholesale – Schmidt Wholesale authorized an extension of award / refusal as it will be discussed at the BPW meeting first.

The one bid that came in was rejected by the Borough Engineer and will be discussed at the BPW meeting

on the 14th. Mr. Ruschke received an extension date from Schmidt Wholesale.

4. ROAD DEPARTMENT

The Road Dept. equipment is in good shape; salt will be ordered before the price goes up so the shed will be filled for the winter. The Road Dept. will work on the equipment so it is ready for winter. Mayor asked if a dimmer switch could be placed on the lights in the meeting room and that will be checked into.

COUNCILMEMBER SENA

1. FINANCE / TAX DEPARTMENT

The Tax Collector's report for June 2019 showed a total of \$214,061.25 being collected.

Motion by Councilmember Sena, seconded by Councilmember Garrett to accept the Resolution to redeem tax sale certificate #2018-006 in the amount of \$33,359.39; to accept the Resolution to redeem tax sale certificate(s) not issued in the amount of \$15,181.12. All Councilmembers present in favor.

Notice of extension of grace period for 3rd quarter taxes.

**RESOLUTION #2019-68
EXTENSION 3RD QUARTER TAXES**

Whereas, the tax bills were printed on July 26, 2019 after the tax rate of 4.155 for the Borough of Hamburg was released; and

Whereas, according to State Statue, the taxpayer has twenty five days from the date of mailing to pay taxes, it is necessary to extend the grace period to pay.

Now, Therefore, Be it Resolved, the grace period to pay 3rd quarter taxes has been extended to August 23, 2019.

CERTIFICATION

I certify the foregoing resolution to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Hamburg at the August 5, 2019 regular meeting.

Motion by Councilmember Sena, seconded by Councilmember Garrett to accept the extension of the grace period for 3rd quarter taxes to August 23, 2019. All Councilmembers present in favor.

Treasurer Report – June 2019

Report as submitted

2. BOARD of HEALTH

July 9th a meeting was held: the water levels at the beach at Heritage Lakes were high so the beach was closed; the accident at 7-11 was discussed; and two bat bites and the specimens were sent to Trenton for testing. October 8th will be the next meeting.

3. MUNICIPAL DRUG ALLIANCE

Vice-Principal Kimberly Sigman is on vacation so Councilmember Sena will meet with her in August when she returns to discuss the program decisions for the year.

PUBLIC PORTION:

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to close to the public. All Councilmembers present in favor.

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1.

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

No Executive Session

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. SC Water Quality Management Minutes May 2019 (7/5/2019)
2. APAW (American Public Works Association) annual awards program (7/10/2019)
3. Notice of action to foreclose 33 Heritage Lane (7/12/2019)
4. Township of Woodbridge information regarding 2019 NJ Senior Olympics (7/12/2019)
5. NJLM – 2019 Invitation – Innovation of Governance Awards (7/17/2019)
6. Hardyston Township – Notice of public hearing amendment to master plan (7/17/2019)
7. Hamburg June 2-019 recreation minutes (7/17/2019)
8. NJLM Legislative Bulletin – June 2019 (7/19/2019)
9. State of NJ correspondence on water monitoring and reporting (7/24/2019)
10. State of NJ Notice of noncompliance for water monitoring compliance (7/24/20-19)
11. Correspondence from ANJEC – plastic and polystyrene pollution (7/24/2019)
12. Notice of foreclosure – 24 Bluffs Court (7/24/2019)
13. JCP&L – Notice of public hearing – proposed increase and decrease charge (7/24/2019)

ADJOURNMENT

Motion by Councilmember Garrett, seconded by Councilmember Law to adjourn the meeting at 8:26 pm. All Councilmembers present in favor.

Date Approved 9-4-19

Date Released 9-4-19



 Doreen Schott, RMC
 Municipal Clerk

Submitted by Kathy Garrett