

**AGENDA FOR THE ANNUAL REORGANIZATION MEETING OF THE
MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE
MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON
JANUARY 6, 2020 AT 6:30 PM**

Clerk will call the meeting to order.

The Clerk will read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 11, 2019 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

I. PLEDGE OF ALLEGIANCE:

II. OATHS OF OFFICE:

- The Clerk will read the "Statement of Determination of the Board of County Canvassers".
- The Borough Clerk will administer the Oath of Office to Councilmember Elect Russell Law for a three (3) year term expiring 12-31-2022. Councilmember Law will then take his place at the dais.
- The Borough Clerk will administer the Oath of Office to Councilmember Elect John Burd for a three (3) year term expiring 12-31-2022. Councilmember Burd will then take his place at the dais.

•

III. ROLL CALL:

Mayor Marino will request a roll call of the 2020 Hamburg Governing Body.

Krasnomowitz_____, Oehler_____, Burd_____, Law_____, Garrett_____, Sena_____

IV. ROBERT'S RULES OF ORDER:

A motion is in order to adopt Robert's Rules of Order for all Council meetings for the year 2020.

MOTION _____ 2ND MOTION _____
Krasnomowitz_____, Oehler_____, Burd_____, Law_____, Garrett_____, Sena_____

V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Marino will open the floor for council nominations for the position of Council President for the year 2020.

MOTION _____ 2ND MOTION _____
ROLL CALL VOTE: Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD

Mayor Marino will open the floor for council nominations for the position of Class III Land Use Board for the year 2020.

MOTION _____ 2ND MOTION _____
ROLL CALL VOTE: Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

VII. RESOLUTION #2020-01 - PROFESSIONAL SERVICES

APPOINTMENTS:

BOROUGH ATTORNEY:

Mayor Marino shall offer the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2020.

A motion is in order for the Council to accept the Mayor’s appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOROUGH ENGINEER:

Mayor Marino shall offer the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2020.

A motion is in order to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL PLANNER:

Mayor Marino shall offer the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2020.

A motion is in order to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

HISTORIC PLANNER

Mayor Marino shall offer the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2020.

A motion is in order to accept the Mayor’s appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contacts Law

MOTION _____ 2ND MOTION _____

BOROUGH AUDITOR:

Mayor Marino shall offer the name of Man Lee of Nisivoccia & Company for appointment as Borough Auditor for the year 2020.

A motion is in order to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOND COUNSEL:

Mayor Marino shall offer the name of James Spanarkel of Waters, McPherson, McNeill PC for appointment as Borough Bond Counsel for the year 2020.

A motion is in order to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the

Local Public Contract Law.

MOTION _____ 2ND MOTION _____

BOROUGH PROSECUTOR:

Mayor Marino shall offer the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2020.

A motion is in order for the Council to accept the Mayor’s appointment for the position of Borough Prosecutor

MOTION _____ 2ND MOTION _____

PUBLIC DEFENDER:

Mayor Marino shall offer the name of James Opfer Jr. for appointment as Public Defender for the Borough of Hamburg for the year 2020.

A motion is in order to accept the Mayor's appointment for the position of Public Defender.

MOTION _____ 2ND MOTION _____

OFFICE OF EMERGENCY MANAGEMENT COORDINATOR:

Mayor Marino shall offer the name of Keith Sukenikoff, for appointment as Office of Emergency Management Coordinator for a three year term 1/1/2020 – 12/31/2022. Term expiring December 31, 2022 for the Borough of Hamburg for the year 2020.

A motion is in order to accept the Mayor's appointment for the position of Public Defender.

MOTION _____ 2ND MOTION _____

VIII. MAYOR'S APPOINTMENTS:

At this time, Mayor Marino will present his nominations for one (1) year appointments to the various positions of Borough Government for the year 2020:

- | | |
|---------------------------------|--------------------|
| DEPUTY REGISTRAR | DOREEN SCHOTT |
| OFFICE MANAGER - BD. HEALTH | DOREEN SCHOTT |
| ASSESSMENT SEARCH OFFICER | DOREEN SCHOTT |
| COMPLIANCE OFFICER P.A.C.O | DOREEN SCHOTT |
| DEPUTY CLERK/ REGISTRAR | KATHY GARRETT |
| RECREATION BOARD SECRETARY | KATHY GARRETT |
| BOARD OF PUBLIC WORKS SECRETARY | KATHY GARRETT |
| ADMIN. ASST. / FINANCE | JEAN STEPHENS |
| LAND USE/ CLERICAL | WENDY BRICK |
| HISTORIC COMMISSION SECRETARY | WENDY BRICK |
| WATER & SEWER COLLECTOR | REGINA FLAMMER |
| TREASURER | CHRISTINE LICATA |
| RECYCLING COORDINATOR | MARGUERITE NEMETH |
| DEPUTY EMERGENCY MGMT. | KEVIN DECKER |
| DEPUTY EMERGENCY MGMT. | JOHN HAIG |
| FIRE OFFICIAL | HARDYSTON TOWNSHIP |
| 911 COORDINATOR | KEITH SUKENNIKOFF |
| COURT ADMINISTRATOR | JOANN COAN |
| DEPUTY COURT ADMINISTRATOR | ANN ROSELLEN |

ANIMAL CONTROL OFFICER
 WATER/SEWER SUPERINTENDENT
 HUMANE LAW ENFORCEMENT OFFICER
 POLICE DETECTIVE
 ALTERNATE PUBLIC DEFENDER
 ALTERNATE PUBLIC PROSECUTOR
 BOROUGH PHYSICIAN

WANTAGE TOWNSHIP
 JOHN PERRY
 FRED MOSES
 JEFFREY SOKOLOWSKI
 SHEPARD KAYS
 PETER LAEMERS
 HAMBURG MEDICAL ASSOC.

A motion is in order to confirm the Mayor's appointments as presented.

MOTION _____ 2ND MOTION _____
 ROLL CALL VOTE: Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

IX. APPOINTMENTS - CROSSING GUARDS:

Mayor Marino shall offer the following appointments as Crossing Guards:

Lorraine Pastor	Stacy Reardon-Capt.
Aurelia Reina	William Papanestor

MOTION _____ 2ND MOTION _____
 ROLL CALL VOTE: Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

MAYOR'S APPOINTMENTS – LAND USE BOARD: **Mayor Appt. no vote**

Mayor Marino shall make the following appointments to the Land Use Board:
 (9 Members + 2 Alternates).

John Haig – Class II	Term expiring 12/31/2020
Thomas Watts – Class IV	Term expiring 12/31/2023
Sam Villagomez – Class IV	Term expiring 12/31/2023

The above appointees join the following Land Use Board Members

Daniel Hall – Class IV	Term expiring 12/31/2020
Guy Harby – Class IV	Term expiring 12/31/2020
George Alakpa- Class IV alt. #1	Term expiring 12/31/2020
Robert Adams – Class IV	Term expiring 12/31/2021
Jeannette Tempe – Class IV	Term expiring 12/31/2021
Vacancy– Class IV Alt #2	Term expiring 12/31/2021
Paul Marino – Class I	Term expiring 12/31/2022

MAYOR'S APPOINTMENTS – HISTORICAL COMMISSION: **Mayor Appt. no vote**

Mayor Marino shall make the following appointments of the Historical Commission. (5 Members + 2 Alternates for a 4 year term. Alternate 2 year term.)

Thomas Graham– Class A Member	Term expiring 12/31/2023
Vacancy– Class C Alt. #2	Term expiring 12/31/2021
John Haig – Class C	Term expiring 12/31/2023

The above appointees join the following Historic Commission Member

Guy Harby – Class C Alt #1	Term expiring 12/31/2020
Charles McMickle – Class C	Term expiring 12/31/2021
Dan Barr	Term expiring 12/31/2021
Art Walton – Class C	Term expiring 12/31/2022

MAYOR’S APPOINTMENT RECREATION COMMISSION: **Mayor Appt. no vote

Mayor Marino shall make the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5 year terms)

Anna Titka	Term expiring 12/31/2024
Tara Scrittore – Alternate #1	Term expiring 12/31/2024
Emily Banta	Term expiring 12/31/2022
<i>The above appointee will join the following Recreation Commission Member</i>	
Sam Villagomez	Term expiring 12/31/2020
Suzette Villagomez Alt. #2	Term expiring 12/31/2020
Vacancy	Term expiring 12/31/2021
Paula Marino	Term expiring 12/31/2023

APPOINTMENTS - BOARD OF PUBLIC WORKS:

Mayor Marino shall offer the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

Robert Krysiak	Term expiring 12/31/2022
Vacant	Term expiring 12/31/2022

A motion is in order confirming the Mayor's appointments to the Board of Public Works.

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Public Works Members

Vincent Busteded	Term expiring 12/31/2020
Robert Baumgartner	Term expiring 12/31/2020
Patricia Berado	Term expiring 12/31/2021
George Endress	Term expiring 12/31/2021

APPOINTMENTS - BOARD OF HEALTH:

Mayor Marino shall offer the following names for appointment to the Board of Health (5 Members - each for three (3) year terms)

Paula Marino	Term expiring 12/31/2022
Vacancy	Term expiring 12/31/2021

A motion is in order confirming the Mayor's appointments to the Board of Health

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Health Members

George Alakpa	Term expiring 12/31/2020
Art Walton	Term expiring 12/31/2020
Linda Adams	Term expiring 12/31/2021

FIRE/EMS APPOINTMENTS:

Mayor Marino shall announce the following appointments for the Officers of the Hamburg Fire/EMS for 2020:

FIRE DEPARTMENT:

- Fire Chief Richard Padgett Jr.
- 1st Assistant Chief Gary Kays

FIRE DEPARTMENT - EMS DIVISION:

- Captain Laura Kulman
- 1st Lieutenant Cynthia Palmer

A motion is in order confirming the appointments as announced.

MOTION _____

2ND MOTION _____

MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS

Mayor Marino shall announce the duties of each Council Member for the year 2020 with the Mayor as ex-officio of each Committee.

COUNCILMEMBER KRASNOMOWITZ

- Police Commissioner
- Land Use Board / Zoning
- Office Administration
- Construction Department
- Insurance

COUNCILMEMBER OEHLER

- Historical Society / Historic Commission
- SC Economic Development
- Recreation Commission
- Newsletter

COUNCILMEMBER BURD

- Open Space
- Fire Commissioner / EMS
- Board of Education
- Grants

COUNCILMEMBER LAW

- OEM Liaison
- Court
- Sanitation and Recycling
- Solid Waste

COUNCILMEMBER GARRETT

- Building and Grounds
- Water Quality
- BPW Liaison

COUNCILMEMBER SENA

- Finance
- Road Department
- Board of Health Liaison

Municipal Drug Alliance

A motion is in order confirming the Mayor’s appointments for Committee Liaisons

MOTION _____

2ND MOTION _____

X. RESOLUTIONS #2020-02

MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2020 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

January 6, 2020 6:30 pm Reorganization

January 6, 2020 7:00 pm Regular Meeting

January 20, 2020

February 3, 2020

February 19, 2020 (Wednesday)

March 2, 2020

March 19, 2020 (Thursday)

April 6, 2020

April 20, 2020

May 4, 2020

May 18, 2020

June 1, 2020

June 15, 2020

July 6, 2020

July 20, 2020

August 3, 2020

August 17, 2020

September 9, 2020 (Wednesday)

September 21, 2020

October 5, 2020

October 19, 2020

November 2, 2020

November 16, 2020

December 7, 2020

December 21, 2020

January 4, 2021 Reorganization – 6:30 pm

January 4, 2021 Regular Meeting – 7:00 pm

A motion is in order to adopt the 2020 meeting dates as presented.

MOTION _____

2ND MOTION _____

XI. CONSENT AGENDA RESOLUTIONS: All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been

read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

RESOLUTION #2020-03 -2020 TEMPORARY BUDGET:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2020 Hamburg Temporary Budget:

RESOLUTION #2020-04 -OFFICIAL DEPOSITORIES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Bank of America, Wells Fargo are hereby designated as official depositories for Borough funds for the year 2020.

RESOLUTION #2020-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2019 TAXES:

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2019 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

RESOLUTION #2020-06 -RATES OF INTEREST - DELINQUENT TAXES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth:

N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

RESOLUTION #2020-07 -TAX COLLECTOR INTEREST FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and that she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2020.

RESOLUTION #2020-08 - DEFENSE OF TAX APPEALS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New

Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2020.

RESOLUTION #2020-09- TREASURER PETTY CASH FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2020.

RESOLUTION #2020-10 -OFFICIAL NEWSPAPERS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2020.

Motion is in order for the above Consent Agenda Items

MOTION _____ 2ND MOTION _____

MAYOR MARINO’S COMMENTS:

Mayor Marino will talk about progress made in 2019 and his hopes for 2020.

COUNCIL COMMENTS:

Mayor Marino will invite each member of the Council to offer any comments or thoughts they might have at this time.

OPEN TO THE PUBLIC:

Mayor Marino shall open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough of Hamburg.

MOTION _____ 2NDMOTION _____

ADJOURNMENT:

A motion is in order to adjourn the meeting.

Doreen Schott
Municipal Clerk