

**MINUTES FOR THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 6, 2020 AT 6:30 PM**

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Mayor Marino called the meeting to order at 6:30 pm and opened with a flag salute.

The Clerk read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 11, 2019 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

**II. OATHS OF OFFICE:**

Borough Clerk Doreen Schott read the "Statement of Determination of the Board of County Canvassers".

Borough Clerk Doreen Schott administered the Oath of Office to Councilmember Elect Russell Law for a three (3) year term expiring 12-31-2022. Councilmember Law took his place at the dais.

Borough Clerk Doreen Schott administered the Oath of Office to Councilmember Elect John Burd for a three (3) year term expiring 12-31-2022. Councilmember Burd took his place at the dais.

**III. ROLL CALL:**

Mayor Marino requested a roll call of the 2020 Hamburg Governing Body.

Roll Call:

Councilmembers Krasnomowitz, Oehler, Burd, Law, Garrett, Sena

**IV. ROBERT'S RULES OF ORDER:**

Motion by Councilmember Oehler, seconded by Councilmember Law to adopt Robert's Rules of Order for all Council meetings for the year 2020.

All Council members present in favor.

**V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT**

Mayor Marino stated the Council voted at the December meeting for Council President, naming Councilmember Mark Sena for the year 2020.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Garrett to confirm Councilmember Sena as Council President for the year 2020.

All Councilmembers present in favor.

**VI. COUNCIL APPOINTMENT: CLASS III LAND USE BOARD**

Mayor Marino opened the floor for council nominations for the position of Class III Land Use Board for the year 2020, recommending Councilman Krasnomowitz.

Motion by Councilmember Law, seconded by Councilmember Oehler to nominate Councilmember Krasnomowitz for the position of Class III Land Use Board for the year 2020.

Roll Call:

Councilmember Oehler, Burd, Law, Garrett, Sena

Councilmember Krasnomowitz abstained.

**VII. RESOLUTION #2020-01 - PROFESSIONAL SERVICES APPOINTMENTS:  
BOROUGH ATTORNEY:**

Mayor Marino offered the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2020.

Motion by Councilmember Oehler, seconded by Councilmember Burd for the Council to accept the Mayor's appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**BOROUGH ENGINEER:**

Mayor Marino offered the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2020.

Motion by Councilmember Garrett, seconded by Councilmember Oehler to accept the Mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**MUNICIPAL PLANNER:**

Mayor Marino offered the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2020.

Motion by Councilmember Burd, seconded by Councilmember Oehler to accept the Mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**HISTORIC PLANNER**

Mayor Marino offered the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2020.

Motion by Councilmember Law, seconded by Councilmember Burd to accept the Mayor's appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**BOROUGH AUDITOR:**

Mayor Marino offered the name of Man Lee of Nisivoccia & Company for appointment as Borough Auditor for the year 2020.

Motion by Councilmember Garrett, seconded by Councilmember Law to accept the Mayor's appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**BOND COUNSEL:**

Mayor Marino offered the name of John Spanarkel of Waters, McPherson, McNeill PC for appointment as Borough Bond Counsel for the year 2020.

Motion by Councilmember Oehler, seconded by Councilmember Burd to accept the Mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All Councilmembers present in favor.

**BOROUGH PROSECUTOR:**

Mayor Marino offered the name of Alicia Saavedra-Ferrante for appointment as Borough Prosecutor for the year 2020.

Motion by Councilmember Law, seconded by Councilmember Oehler for the Council to accept the Mayor's appointment for the position of Borough Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All Councilmembers present in favor.

**PUBLIC DEFENDER:**

Mayor Marino offered the name of James Opfer Jr. for appointment as Public Defender for the Borough of Hamburg for the year 2020.

Motion by Councilmember Law, seconded by Councilmember Burd to accept the Mayor's appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All Councilmembers present in favor.

**OFFICE OF EMERGENCY MANAGEMENT COORDINATOR:**

Mayor Marino offered the name of Keith Sukennikoff for appointment as Office of Emergency Management Coordinator for a three year term 1/1/2020 – 12/31/2022. Term expiring December 31, 2022 for the Borough of Hamburg for the year 2020.

Motion by Councilmember Burd, seconded by Councilmember Law to accept the Mayor's appointment for the position of Emergency Management Coordinator. All Councilmembers present in favor.

**VIII. MAYOR'S APPOINTMENTS:**

Mayor Marino presented his nominations for one (1) year appointments to the various positions of Borough Government for the year 2020:

DEPUTY REGISTRAR	DOREEN SCHOTT
OFFICE MANAGER - BD. HEALTH	DOREEN SCHOTT
ASSESSMENT SEARCH OFFICER	DOREEN SCHOTT
COMPLIANCE OFFICER P.A.C.O	DOREEN SCHOTT
DEPUTY CLERK/ REGISTRAR	KATHY GARRETT
RECREATION BOARD SECRETARY	KATHY GARRETT
BOARD OF PUBLIC WORKS SECRETARY	KATHY GARRETT
ADMIN. ASST. / FINANCE	JEAN STEPHENS
LAND USE/ CLERICAL	WENDY BRICK
HISTORIC COMMISSION SECRETARY	WENDY BRICK
WATER & SEWER COLLECTOR	REGINA FLAMMER
TREASURER / CFO	CHRISTINE LICATA
RECYCLING COORDINATOR	MARGUERITE NEMETH
DEPUTY EMERGENCY MGMT.	KEVIN DECKER
DEPUTY EMERGENCY MGMT.	JOHN HAIG
FIRE OFFICIAL	HARDYSTON TOWNSHIP
911 COORDINATOR	KEITH SUKENNIKOFF
COURT ADMINISTRATOR	JOANN COAN
DEPUTY COURT ADMINISTRATOR	ANN ROSELLEN
ANIMAL CONTROL OFFICER	WANTAGE TOWNSHIP
WATER/SEWER SUPERINTENDENT	JOHN PERRY
HUMANE LAW ENFORCEMENT OFFICER	FRED MOSES
POLICE DETECTIVE	JEFFREY SOKOLOWSKI
ALTERNATE PUBLIC DEFENDER	SHEPARD KAYS
ALTERNATE PUBLIC PROSECUTOR	PETER LAEMERS
BOROUGH PHYSICIAN	HAMBURG MEDICAL ASSOC.

Motion by Councilmember Law, seconded by Councilmember Oehler to confirm the Mayor's appointments as presented.

Roll Call:

Councilmember Krasnomowitz, Oehler, Burd, Law, Sena  
Councilmember Garrett abstained.

**IX. APPOINTMENTS - CROSSING GUARDS:**

Mayor Marino offered the following appointments as Crossing Guards:

Lorraine Pastor  
Aurelia Reina

Stacy Reardon-Capt.  
William Papanestor

Motion by Councilmember Law, seconded by Councilmember Oehler to confirm the Mayor’s appointments as offered. All Councilmembers present in favor.

**MAYOR’S APPOINTMENTS – LAND USE BOARD: \*\*Mayor Appt. no vote\*\***

Mayor Marino made the following appointments to the Land Use Board:  
(9 Members + 2 Alternates).

<b>John Haig – Class II</b>	<b>Term expiring 12/31/2020</b>
<b>Thomas Watts – Class IV</b>	<b>Term expiring 12/31/2023</b>
<b>Sam Villagomez – Class IV</b>	<b>Term expiring 12/31/2023</b>

*The above appointees join the following Land Use Board Members*

Daniel Hall – Class IV	Term expiring 12/31/2020
Guy Harby – Class IV	Term expiring 12/31/2020
George Alakpa- Class IV alt. #1	Term expiring 12/31/2020
Darcy Roberts– Class IV	Term expiring 12/31/2021
Jeannette Tempe – Class IV	Term expiring 12/31/2021
Vacancy– Class IV Alt #2	Term expiring 12/31/2021
Paul Marino – Class I	Term expiring 12/31/2022

**MAYOR’S APPOINTMENTS – HISTORICAL COMMISSION: \*\*Mayor Appt. no vote\*\***

Mayor Marino made the following appointments of the Historical Commission. (5 Members + 2 Alternates for a 4 year term. Alternate 2 year term.)

<b>Thomas Graham – Class A Member</b>	<b>Term expiring 12/31/2023</b>
<b>Vacancy – Class C Alt. #2</b>	<b>Term expiring 12/31/2021</b>
<b>John Haig – Class C</b>	<b>Term expiring 12/31/2023</b>

*The above appointees join the following Historic Commission Members*

Guy Harby – Class C Alt.#1	Term expiring 12/31/2020
Charles McMickle – Class C	Term expiring 12/31/2021
Dan Barr	Term expiring 12/31/2021
Art Walton – Class C	Term expiring 12/31/2022

**MAYOR’S APPOINTMENT RECREATION COMMISSION: \*\*Mayor Appt. no vote**

Mayor Marino made the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5 year terms)

<b>Anna Titka</b>	<b>Term expiring 12/31/2024</b>
<b>Tara Scrittore – Alternate #1</b>	<b>Term expiring 12/31/2024</b>
<b>Emily Banta</b>	<b>Term expiring 12/31/2022</b>

*The above appointee will join the following Recreation Commission Members*

Sam Villagomez	Term expiring 12/31/2020
Suzette Villagomez – Alt. #2	Term expiring 12/31/2020
Vacancy	Term expiring 12/31/2021
Paula Marino	Term expiring 12/31/2023

**APPOINTMENTS - BOARD OF PUBLIC WORKS:**

Mayor Marino offered the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

<b>Robert Krysiak</b>	<b>Term expiring 12/31/2022</b>
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**Vacant**

**Term expiring 12/31/2022**

Motion by Councilmember Garrett, seconded by Councilmember Oehler to accept the Mayor's appointments for the Board of Public Works. All Councilmembers present in favor.

*The above appointees join the following Board of Public Works Members*

- Vincent Busteded Term expiring 12/31/2020
- Robert Baumgartner Term expiring 12/31/2020
- Patricia Berado Term expiring 12/31/2021
- George Endres Term expiring 12/31/2021

**APPOINTMENTS - BOARD OF HEALTH:**

Mayor Marino offered the following names for appointment to the Board of Health (5 Members - each for three (3) year terms):

**Paula Marino** Term expiring 12/31/2022

**Vacancy** Term expiring 12/31/2021

Motion by Councilmember Garrett, seconded by Councilmember Law confirming the Mayor's appointments to the Board of Health. All Councilmembers present in favor.

*The above appointees join the following Board of Health Members*

- George Alakpa Term expiring 12/31/2020
- Art Walton Term expiring 12/31/2020
- Linda Adams Term expiring 12/31/2021

**FIRE/EMS APPOINTMENTS:**

Mayor Marino announced the following appointments for the Officers of the Hamburg Fire/EMS for 2020:

**FIRE DEPARTMENT:**

- Fire Chief Richard Padgett Jr.
- 1st Assistant Chief Gary Kays

Motion by Councilmember Burd, seconded by Councilmember Garrett confirming the appointments as announced. All Councilmembers present in favor.

**FIRE DEPARTMENT - EMS DIVISION:**

- Captain Laura Kulman
- Lieutenant Cynthia Palmer

Mayor Marino advised the EMS appointments are tabled.

**MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS**

Mayor Marino announced the duties of each Council Member for the year 2020 with the Mayor as ex-officio of each Committee.

**COUNCILMAN KRASNOMOWITZ**

- Police Commissioner
- Land Use Board / Zoning
- Office Administration
- Construction Department
- Insurance

**COUNCILMEMBER OEHLER**

- Historical Society / Historic Commission
- SC Economic Development
- Recreation Commission

**COUNCILMAN BURD**

Open Space  
Fire Commissioner / EMS  
Board of Education  
Grants

**COUNCILMAN LAW**

OEM Liaison  
Court  
Sanitation and Recycling  
Solid Waste

**COUNCILMAN GARRETT**

Building and Grounds  
Water Quality  
BPW Liaison

**COUNCILMAN SENA**

Finance  
Road Department  
Board of Health Liaison  
Municipal Drug Alliance

Motion by Councilmember Garrett, seconded by Councilmember Burd confirming the Mayor's appointments for Committee Liaisons. All Councilmembers present in favor.

**X. RESOLUTIONS #2020-02**

**MAYOR AND COUNCIL MEETING DATES**

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2020 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

January 6, 2020 6:30 pm Reorganization

January 6, 2020 7:00 pm Regular Meeting

January 20, 2020

February 3, 2020

February 19, 2020 (Wednesday)

March 2, 2020

March 19, 2020 (Thursday)

April 6, 2020

April 20, 2020

May 4, 2020

May 18, 2020

June 1, 2020

June 15, 2020

July 6, 2020

July 20, 2020

August 3, 2020

August 17, 2020

September 9, 2020 (Wednesday)

September 21, 2020

October 5, 2020  
October 19, 2020  
November 2, 2020  
November 16, 2020  
December 7, 2020  
December 21, 2020  
January 4, 2021 Reorganization – 6:30 pm  
January 4, 2021 Regular Meeting – 7:00 pm

Motion by Councilmember Burd, seconded by Councilmember Oehler to adopt the 2020 meeting dates as presented. All Councilmembers present in favor.

**XI. CONSENT AGENDA RESOLUTIONS:** All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

**RESOLUTION #2020-03 -2020 TEMPORARY BUDGET:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2020 Hamburg Temporary Budget:

**RESOLUTION #2020-04 -OFFICIAL DEPOSITORIES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Sussex Bank, Bank of America, Wells Fargo are hereby designated as official depositories for Borough funds for the year 2020.

**RESOLUTION #2020-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2019 TAXES:**

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2019 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

**RESOLUTION #2020-06 -RATES OF INTEREST - DELINQUENT TAXES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth: N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

**RESOLUTION #2020-07 -TAX COLLECTOR INTEREST FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and that she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2020.

**RESOLUTION #2020-08 - DEFENSE OF TAX APPEALS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2020.

**RESOLUTION #2020-09- TREASURER PETTY CASH FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2020.

**RESOLUTION #2020-10 -OFFICIAL NEWSPAPERS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger be hereby designated to be the official newspapers of the Borough of Hamburg for the year 2020.

Motion by Councilmember Oehler, seconded by Councilmember Burd to accept the Consent Agenda Items as given. All Councilmembers present in favor.

**MAYOR MARINO'S COMMENTS:**

Mayor Marino stated 2019 was a good year. The town has a strong budget and a lot of projects were accomplished. He thanked the employees, supervisors, and town council, stating we all work for the taxpayers. Mayor Marino added that the Council meeting in March will be held on March 19<sup>th</sup>, which is the 100<sup>th</sup> anniversary of the town and the 20<sup>th</sup> year as mayor for himself. He added he is very proud to be the Mayor of this town.

**COUNCIL COMMENTS:****Councilmember Sena**

Councilmember Sena wished all a Happy New Year, stating that communication and listening is very important in working with the Council. He added the Council has been working together with keeping the budget and spending in check.

**Councilmember Garrett**

Councilmember Garrett congratulated Councilmembers Burd and Law on their re-election. He stated that BPW was working hard with the new meter installations and making the necessary repairs as needed. This year Councilmember Garrett would like to work on re-painting the street signs in addition to the events that come up. He wished everyone a Happy New Year.

**Councilmember Law**

Councilmember Law mentioned he was looking forward to spending more time with the school kids and recycling. He also wished everyone a Happy New Year.

**Councilmember Burd**

Councilmember Burd wished everyone a Happy New Year and looked forward to working with the Council for another three years. He stated he learned a lot with regards to purchasing the new fire truck and also commended St. Clare's and how professional they are and the great response time they give the residents.



**Councilmember Oehler**

Councilmember Oehler wished everyone a healthy, happy New Year. She stated she enjoys working with the Council and Recreation, and is also looking forward to celebrating the 100<sup>th</sup> year parade with the town and Fire Dept. in October.

**Councilmember Krasnomowitz**

Councilmember Krasnomowitz also wished everyone a healthy New Year, adding the Council works for the taxpayers and we do a good job watching where we budget and spend; being responsible. He added the relationship between the director and the officers in the Police Dept. has improved and is working well.

**OPEN TO THE PUBLIC:**

Motion by Councilmember Oehler, seconded by Councilmember Law to open the meeting to the public for any questions or comments they might have with regards to the good and welfare of the Borough of Hamburg. All Councilmembers present in favor.


Hearing no comments from the public, motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to close to the public. All Councilmembers present in favor.

**ADJOURNMENT:**

Motion by Councilmember Garrett, seconded by Councilmember Law to adjourn the meeting at 6:55 pm. All Councilmembers present in favor.

Date Approved 2/3/2020

Date Released 2/3/2020

  
Doreen Schott  
Municipal Clerk

Submitted by Kathy Garrett