

**MINUTES OF THE REGULAR MEETING (HELD BY WAY OF TELEPHONIC) OF THE  
MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON JUNE 1, 2020  
AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

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**CALL TO ORDER:**

Mayor Marino called meeting to order at 7:00 p.m.

**SALUTE TO THE FLAG:**

**ROLL CALL:**

Mayor Marino requested a roll call:

Councilmember Krasnomowitz	Councilmember Law
Councilmember Oehler	Councilmember Garrett
Councilmember Burd	Councilmember Sena
Mayor Marino	

Also Present: Doreen Schott  
Mike Postorino  
Attorney Clemack via phone

**STATEMENT OF CERTIFICATION:**

Clerk advised:

Adequate notice of this meeting has been provided to the public and the press January 10, 2020 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

**May 4, 2020 Regular Meeting Minutes**

Motion by Councilmember Burd, seconded by Councilmember Oehler to approve the April 6, 2020 Regular Meeting Minutes of the Mayor and Council.

Roll call

Ayes	Krasnomowitz, Burd, Oehler, Garrett, Sena
Nays	none
Abstain	Law
Absent	none

**APPROVAL OF BILLS:**

As there are no additions or deletions to the bill list, motion by Councilmember Garrett, seconded by Councilmember Law to open the meeting to the public for the bill list. All members present in favor. Motion by Councilmember Garrett, seconded by Councilmember Oehler to close the meeting to the public. All members present in favor. Motion by Councilmember Oehler, seconded by Councilmember Sena to pay the bills. Roll call shows all members present in favor.

**ORDINANCES:**

**RESOLUTIONS :**

2020-45 – see below

2020-46 – see below

**2019 MUNICIPAL AUDIT:****RESOLUTION # 2020-45 and Corrective Action Plan**

Mayor and Council are in receipt of the Corrective Action Plan as prepared by Christine Licata, CFO as well as the resolution approving the Corrective Action Plan in connection with the 2019 Audit for Hamburg Borough. Ms. Licata advises that the only issue in the audit is once again the segregation of duties. She advises in the corrective action plan that the borough will make effort to establish a central cashier for all collections of cash for the tax/water department and will work with the AOC to establish a plan of segregate duties in the court as well.

Motion by Councilmember Burd, seconded by Councilmember Sena to approve resolution #2020-45 approving the Corrective Action Plan in connection with the 2019 Audit Report.

**ATTORNEY HOUR****MAYOR'S AGENDA :****1. Verdin Clock – 2020-2021 (Fiscal Year) Maintenance Agreement -**

Motion by Councilmember Garrett, seconded by Councilmember Oehler to approve the 2020-2021 maintenance agreement from Verdin company for the Borough Clock. All members present in favor.

**2. Planet Network and Resolution 2020-46 – Install Fiber Optic Cable –** Councilmember Sena requested a written response to questions he had. Motion by Councilmember Law, seconded by Councilmember Oehler to table as no one from Planet Network is available to discuss. All members present are in favor.

**3. US Gov Bid – Results**

Mayor advises that he spoke with Councilmember Krasnomowitz and Mike Postorino and all felt that the bids received were too low and the bids should be rejected. Mr. Postorino advises that there is interest from a broker who could sell or we could re-bid with a minimum.

Motion by Councilmember Burd, seconded by Councilmember Oehler to reject the three bids from US GOV BID for the 2013 Chevy Ambulance, 2003 International Ambulance and 1991 International Fire Truck. All members present in favor.

**4. Shared Service Agreement - Street Sweeping Contract**

Mayor and Council are in receipt of the annual Shared Service Agreement from Hardyston Township to provide street sweeping services. Motion by Councilmember Sena, seconded by Councilmember Burd to approve. All members present in favor.

**COVID-19 Recap** – Mayor Marino advises that he is constantly in contact with OEM and they are doing a great job. The borough is back to full staff. The office is still closed to the public until further notice. Meter installation has been suspended until further notice; he advises that as a Board of Utility, he is following the same protocol of other utilities. OEM is maintaining a sufficient supply of masks and gloves for employees.

**NYSW Railroad- Railroad Bridge Replacement Project**– Work is progressing and as of today they anticipate to project completion in 2 1/5 weeks. Mayor Marino advises that many years ago the town had approved that “Hamburg” be painted on the trestle. Working with representatives from the state and railroad during this project the town will be contracting with Geddis Sign to do the painting on both north and south side of the trestle at a cost of \$1500.00. “Hamburg” will be in

white paint, lined in red with the town logo before and after the name.

**Surplus Items** – Mayor asks attorney what the next step is in working with a broker for the surplus items. Attorney advises that we need their contract with terms and conditions for him to review and offers the following resolution:

**Be it resolved** the Council of the Borough of Hamburg hereby authorize the sale of a 1991 International Fire Truck, 2003 International Ambulance and 2013 Chevy Ambulance without public bidding to a government body or nonprofit entity at fair value;

Further authorizes the execution of a contract with consultant to assist the municipality in the sale of the aforementioned item which contract shall be in a form and manner which contains such provisions as approved by the Mayor and Borough Attorney

Motion by Councilmember Burd, seconded by Councilmember Oehler to accept the aforementioned resolution. All members present in favor.

#### **COMMITTEE REPORTS:**

##### **COUNCILMEMBER KRASNOMOWITZ**

##### **COUNCILMEMBER OEHLER**

Councilmember Oehler advises that recreation has officially cancelled Hamburg Day, Ice Cream social is cancelled for June and no activities are being scheduled until further notice

Motion by Councilmember Oehler, seconded by Councilmember Sena to postpone 2020 Hamburg Day. All members present in favor.

##### **COUNCILMEMBER BURD**

Councilmember Burd opens the meeting to Keith Sukennikoff with regards to the planned Fireman's Inspection Day Parade in October. Presently there is a meeting scheduled with committee and county officers. The parade is right now in a holding pattern due to COVID-19. Mr. Sukennikoff will report back when more information is available.

##### **COUNCILMEMBER LAW**

##### **COUNCILMEMBER GARRETT**

##### **COUNCILMEMBER SENA**

Resolution to redeem third party tax sale certificate # 2019-006 in the amount of \$4343.89

Resolution to redeem third party tax sale certificate # 2019-007 in the amount of \$59763.25

Motion by Councilmember Sena, seconded by Councilmember Oehler to approve third party tax sale certificates No. 2019-006 and No. 2019-007. All members present in favor.

Mayor Marino reminds everyone that no one knows what every day will bring, we are operating on a month to month basis following mandated guidelines. He notes the July meeting will likewise be held via telephonic.

#### **CONSENT AGENDA:**

**All matters listed below are considered to be routine in nature. There will be no separate discussion of the items, if any discussion is desired, that particular item will be removed from the consent agenda.**

- Zoning Reports – April 2020
- Construction Reports – April 2020
- Police Report -
- EMS Report – April 2020
- Tax Collector Report – April 2020
- Treasurer's Report –

Motion by Councilmember Oehler, seconded by Councilmember Krasnomowitz to accept the

consent agenda as presented. All members present in favor.

**PUBLIC PORTION:**

Motion by Councilmember Oehler, seconded by Councilmember Sena to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough.

1. Sheila Frako – Hamburg Board of Education advises that Hamburg will be holding a virtual graduation June 18, 2020 at 6:00 PM. Contact the school for the link to watch on zoom.

Mayor advises that he did an address to the students which will be televised through zoom.

Motion by Councilmember Garrett, seconded by Councilmember Sena to close to the public. All members present in favor.

**EXECUTIVE SESSION RESOLUTION:**

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

**1.**

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

**CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)**

1. From County of Sussex establishing the percentage of 100% as the ration of assessed value (5/8/2020)
2. From Hamburg School Certificate of report of School Taxes FY 2021 (5/13/2020)
3. From Sussex County Final equalization table for the 2020-year taxes (5/15/2020)
4. Executive Order 2020-13 – Essential Retail Business
5. From Statewide Insurance – Guidance on Face Mask, Face Coverings

**ADJOURNMENT**

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to adjourn the meeting. All members present in favor.

*\*\*Robert Doyle from Planet Network via telephone advises that he is present and did not realize he missed the opportunity to address the council. He is advised to call into the July meeting as Planet Network was tabled earlier and will be on the July agenda.*

*Date approved and released:*

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*Doreen Schott, Municipal Clerk*

