

**MINUTES OF THE REGULAR MEETING (HELD BY WAY OF TELEPHONIC) OF THE
MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON AUGUST 3,
2020 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG:

ROLL CALL:

Mayor Marino requested a roll call:

Mayor Marino

Councilmember Krasnomowitz

Councilmember Garrett

Councilmember Burd

Absent: Councilmember Oehler

Also Present: Doreen Schott

Councilmember Law

Councilmember Sena

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 10, 2020 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

July 6, 2020 Regular Meeting Minutes

Motion by Councilmember Krasnomowitz, seconded by Councilmember Garrett to approve the July 6, 2020 Regular Meeting Minutes of the Mayor and Council.

Roll Call

Ayes: Krasnomowitz, Burd, Law, Garrett, Sena

Nays: None

Abstain: None

Absent: Oehler

APPROVAL OF BILLS:

As there are no additions or deletions to the bill list, motion by Councilmember Garrett, seconded by Councilmember Krasnomowitz to open the meeting to the public for the bill list oily. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Garrett, seconded by Councilmember Krasnomowitz to close the meeting to the public. All Councilmembers present in favor. Motion by Councilmember Krasnomowitz, seconded by Councilmember Garrett to approve and pay the bill list as presented. All Councilmembers present in favor.

ORDINANCES:

ORDINANCE # 06-2020 – First Reading

CAPITAL ORDINANCE PROVIDING FOR PAVING AND IMPROVEMENTS TO MULBERRY ST. (Heritage Lane to dead-end), HILLSIDE DRIVE, SUNRISE COURT, HIGH STREET, LONGVIEW DRIVE, CENTER STREET AND VARIOUS OTHER ROADS AS NEEDED IN THE BOROUGH BY THE BOROUGH OF HAMBURG, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$110,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH AND \$135,000 FROM THE DOT GRANT FOR A TOTAL APPROPRIATION OF \$245,000 TO PAY FOR THE COST THEREOF.

Motion by Councilmember Burd, seconded by Councilmember Krasnomowitz for Attorney Clemack to read the Ordinance by title for the first reading and publication. All Councilmembers present in favor.

CAPITAL ORDINANCE PROVIDING FOR PAVING AND IMPROVEMENTS TO MULBERRY ST. (Heritage Lane to dead-end), HILLSIDE DRIVE, SUNRISE COURT, HIGH STREET, LONGVIEW DRIVE, CENTER STREET AND VARIOUS OTHER ROADS AS NEEDED IN THE BOROUGH BY THE BOROUGH OF HAMBURG, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$110,000 THEREFOR FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH AND \$135,000 FROM THE DOT GRANT FOR A TOTAL APPROPRIATION OF \$245,000 TO PAY FOR THE COST THEREOF.

Motion by Councilmember Garrett, Seconded by Councilmember Burd to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for September 9, 2020.

Roll call

- Ayes: Krasnomowitz, Burd, Law, Garrett, Sena
- Nays: None
- Abstain: None
- Absent: Oehler

ORDINANCE # 07-2020 – First Reading

AN ORDINANCE AMENDING ARTICLE 1- ESTABLISHMENT; ARTICLE 11 – AID AND AMBULANCE SERVICES; AND ARTICLE 111 – RESIDENCY RESTRICTIONS OF CHAPTER 20 FIRE DEPARTMENT OF THE CODE OF THE BOROUGH OF HAMBURG, NEW JERSEY

Motion by Councilmember Krasnomowitz, seconded by Councilmember Sena for Attorney Clemack to read the Ordinance by title for the first reading and publication. All councilmembers present in favor.

AN ORDINANCE AMENDING ARTICLE 1- ESTABLISHMENT; ARTICLE 11 – AID AND AMBULANCE SERVICES; AND ARTICLE 111 – RESIDENCY RESTRICTIONS OF CHAPTER 20 FIRE DEPARTMENT OF THE CODE OF THE BOROUGH OF HAMBURG, NEW JERSEY

Motion by Councilmember Krasnomowitz, Seconded by Councilmember Sena to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for September 9, 2020.

- Ayes: Krasnomowitz, Burd, Garrett, Sena

Nays : Law
Abstain : None
Absent : Oehler

RESOLUTIONS: No Resolutions

ATTORNEY HOUR

MAYOR'S AGENDA:

1. Travel Advisory Directive

Mayor Marino advises that all employees were given a directive regarding the Travel Advisory put into place from the Governors' office. All directives were signed and acknowledged.

2. 16th Annual Hamburg Fire Department Golf Outing

Mayor Marino advises that the Hamburg Fire Department will be holding its 16th Annual Charity Golf Outing on September 28, 2020. Every year the Borough gives a donation and the Mayor requests the same this year.

Motion by Councilmember Garrett, seconded by Councilmember Krasnomowitz to a donation of \$100.00 from the recreation fund to the Hamburg Fire Department Annual Golf Outing. All Councilmembers present in favor.

3. Shared Service Agreement – Recreation Field Coordinator

Mayor advises that we have from Hardyston Township a Shared Service Agreement for a Recreation Field Coordinator. With the closing of the Littell Center Hamburg and surrounding towns still have the sports teams and necessary scheduling of games. The same individual who performed these duties under the Little Center will be continuing to handle all the scheduling of sport activities. The contract will run from July 1, 2020 thru December 31, 2022 at a cost of \$8,750.00.

Motion by Councilmember Law, seconded by Councilmember Krasnomowitz to approve the Shared Service Agreement for Recreation Field Coordinator. All Councilmembers present in favor.

4. Hamburg Garage Sale

Mayor advises that this is the time when the town usually plans a date for its annual town-wide garage sale. Following suit of other towns and at the recommendation of the Office of Emergency Management it is recommended that it not be held this year due to covid-19.

Councilmember Burd advises that he agrees it should not be a scheduled event at this time.

Motion by Councilmember Garrett, seconded by Councilmember Law to not schedule the annual town-wide garage sale for this year only. All Councilmembers present in favor.

5. Bid Results

For information, the Borough held a sale of surplus items on July 17, 2020. Items were the 1991 International Fire Truck, 2001 International Ambulance and the 2013 Chevy Ambulance. One bidder attended; they came in low with one bid but asked if they could counteroffer their first offer. Attorney advises that the town could negotiate with the one bidder. All three vehicles were sold for a total cost of \$37,700.

6. Covid-19 Update

Mayor advises that we are still following the state and federal guidelines, water reading and meter replacements are still on hold. The Land Use Board meeting is cancelled. He advises that should any board have an emergency situation they can hold remote telephonic meetings as we have been. The September 9th (Wednesday) meeting of the Hamburg Mayor

and Council will be held via telephonic.

7. Hurricane Isaias

OEM advises that the town is making preparations for the anticipated hurricane. The road department is making sure the catch basins are free of debris to help minimize any flooding there may be.

8. Agenda Correspondence #9 – Mayor advises that he would like all members to review Correspondence #9 – Resolution from Newton regarding Separate Taxation to the Municipalities that Utilize the Sussex County Dispatch Services”. He would like this to be presented on the September agenda for discussion

9. Mayor advises that there was a recent break in at one of the town residents while they were away. He advises the police director to see that patrols are increased within the town

10. Purchasing Procedures

Mayor reminds everyone that the CFO put out Purchasing Procedures (memo July 21, 2020) that need to be adhered to. All department heads and supervisors should familiarize themselves with the procedures. He notes that there may be times when emergencies do arise and at those times payments will be added

LIQUOR LICENSE RENEWAL-2020-2021 LICENSE YEAR

The Licenses listed below have received tax clearance, fees have been paid and police have no issues

- **Hamburg Krishna** **1909-44-002-007**

Motion by Councilmember Sena, seconded by Councilmember Krasnomowitz to approve the 2020-2021 Liquor License Renewal for Hamburg Krishna LLC. All Councilmembers present in favor.

COMMITTEE REPORTS:

COUNCILMEMBER KRASNOMOWITZ

Statewide Insurance – Loss Control Visit – Councilmember Krasnomowitz discusses the Loss Control Service Visit letter dated July 3, 2020. Visit went well, most issues were addressed, The Green Acre Park issue will be addressed.

COUNCILMEMBER OEHLER

Letter of resignation Tara Scrittore – Mayor Marino advises that Tara Scrittore has submitted her letter of resignation from the Recreation Commission. Motion by Councilmember Garrett, seconded by Councilmember Krasnomowitz to accept the resignation with regret. All Councilmembers present in favor.

COUNCILMEMBER BURD

Fire Department Application – Patrick Lukacsko – CAIR, Medical and Background check completed. Motion by Councilmember Burd, seconded by Councilmember Sena to approve the membership of Mr. Patrick Lukacsko to the Hamburg Fire Department. All Councilmembers present in favor.

Councilmember Burd advises that he received from Hamburg School the NJ State Guidance Plan for the opening of Hamburg School. The school will reopen on September 3, 2020 with half day classes 5 days a week and will be in compliance of COVID-19 guidelines. Mayor Marino advised he would like Councilmember Burd to participate in the remote meetings

COUNCILMEMBER LAW

COUNCILMEMBER GARRETT

Property Maintenance 32 Vernon Avenue- Councilmember Garrett advises that he has notification from the zoning officer that the property has been abandoned, he was unable to contact the owner

on file. The property has not foreclosed as of yet. He is requesting permission for the Hamburg DPW to go in and cut the grass. Mike Schneider, Foreman, DPW submitted a Time and Cost Estimate in the amount of \$1350.00, this amount would then be put as a lien on the property. Motion by Councilmember Garrett, Seconded by Councilmember Krasnomowitz to authorize the maintenance of the property by town officials after Attorney Clemack speaks to the zoning officer. Mayor briefly advises that another issue 55 Mulberry is being addressed. They are going to meet with Councilmember Garrett, Road Foreman Mike Schneider and possibly use some of the millings from the Mulberry Paving Project to address the driveway access issue.

Councilmember Garrett gives an update of the concerns of wells and water levels, other areas are setting water restrictions in place; Hamburg's water levels are in great shape and we will not be implementing water restrictions at this time.

COUNCILMEMBER SENA

Motion by Councilmember Sena, seconded by Councilmember Burd to redeem third party tax sale certificate #17-0011 in the amount of \$31,202.58. All Councilmembers present in favor.

Motion by Councilmember Sena, seconded by Councilmember Garrett Resolution to refund tax overpayment Block 31, Lot 8 in the amount of \$685.38. All Councilmembers present in favor.

Motion by Councilmember Sena, seconded by Councilmember Burd to cancel 2016 credit balances in the amount of \$577.72. All Councilmembers present in favor.

CONSENT AGENDA:

All matters listed below are considered to be routine in nature. There will be no separate discussion of the items, if any discussion is desired, that particular item will be removed from the consent agenda.

- Zoning Reports – May and June
- Construction Reports – June 2020
- Police Report –
- EMS Report – June 2020
- Tax Collector Report – June 2020
- Treasurer's Report – April and May 2020

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to accept the Consent Agenda as presented. All Councilmembers present in favor.

PUBLIC PORTION:

Motion by Councilmember Krasnomowitz, seconded by Councilmember Garrett to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough.

1. Sheila Frayko – Hamburg Board of Ed advises that the Recovery Plan was submitted, school will resume on September 3, 2020 and it will consist of 5 half days.

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1.

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

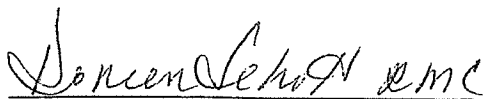
CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. NJLM 23rd Annual Elected Official Hall of Fame (7/10/2020)
2. From State of NJ DEP Monitoring Reduction (7/10/2020)
3. From Stavitsky & Associates – 2020 Petition of Appeal- Block 20, Lot 12.03 (7/15/2020)
4. From Spiotti & Associates Tax Petition of Appeal Block 17, Lot 30 (7/15/2020)
5. JCPL – New Holiday Light Outlet Requests (7/15/2020)
6. Resolution from West Milford supporting High Speed Internet Accessibility (7/15/2020)
7. From State of NJ DEP – Suspected Discharge Notification - Oil Tank (7/15/2020)
8. List of executive Orders and Legislation to date (7/15/2020)
9. Resolution from Newton Dispatch services and separate taxation (7/17/2020)
10. From State of NJ suspected hazardous discharge – oil tank (7/29/2020)
11. Resolution from Franklin Borough opposition to legalization of recreational marijuana (7/29/2020)

ADJOURNMENT

Motion by Councilmember Krasnomowitz, seconded by Councilmember Burd to adjourn the meeting. All Councilmembers present in favor.

Meeting Adjourned at 7:30



Doreen Schott, RMC
Municipal Clerk

Minutes Approved:

Minutes Released: