

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON JANUARY 19, 2022 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

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**CALL TO ORDER:**

Mayor Marino called the meeting to order at 7:00 p.m.

**SALUTE TO THE FLAG:**

**OATH OF OFFICE:**

- The Clerk read the “Statement of Determination of the Board of County Canvassers”.
- The Borough Clerk administered the Oath of Office to Councilmember Elect Mark Sena for a three (3) year term expiring on 12/31/2024. Councilmember Sena took his place at the dais.

**STATEMENT OF CERTIFICATION:**

Adequate notice of this meeting has been provided to the public and the press January 9, 2022 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the “Annual Notice of Meetings” pursuant the provisions of the “Open Public Meetings Act”.

**ROLL CALL:**

Mayor Marino requested a roll call:

Councilmember Krasnomowitz	Councilmember Law
Councilmember Oehler	Councilmember Haig
Councilmember Burd	Councilmember Sena
Mayor Marino	

Also Present: Doreen Schott  
Richard Clemack, Attorney

**Budget Discussion –**

Motion by Councilmember Law, seconded by Councilmember Oehler to open the meeting to Man Lee of Nisivoccia. All members present in favor.

Mayor advises that at present we need to get the budget lowered so it falls with in the 3-3.5% range. Discussion with the CFO had it 5%. Some areas where it went up was with the increase in staff at the police department, the personnel transition in the road department and the now CFO position. Mayor advises that we are looking into a prospect of a shared service for the CFO positions and hopefully there could be a savings there. He would like to see a decrease in 2 points which equates to \$50,000. In speaking with Man, it was decided that we will not introduce until March and by then we will have more solid answers on the CFO position and the court shared service will be completely finalized with contract executed.

Man advised that she had conversations with the CFO prior to her leaving and she indicated the police and pension contributed to 4.6% of the increase, FICA contributed to .02% and operating expenses 1.1% making a total increase of 5.9%.

The mayor would like to see a new line item for the new police department building. In that line item he would like the approximate \$50,000. savings from the court and the monies received from

the sale of the ambulance to go into that new line item. The estimated cost of bonding for the new PD will be approximately three-quarter of a million dollars. Man suggests speaking with a financial advisor with reads to payment plans. Mayor advised any suggestions from Man are welcome. Presently, to get the budget down to 3.5% the town would need to cut \$63,000.

Mayor advises that there are some monies from the existing line items where we could take from and put in the new line item for the new police building; one being \$37,000 from the used equipment line item. There is presently \$41,000 in a Fire and Safety Line item that, with the council approval tonight \$17,000 of that will be used to outfit our fire truck with items necessary to make it compliant. Man is unable to give the amount in the fund balance, will be able to once the AFS is complete which they are presently working on now. Hoping the CFO position will be resolved by the February meeting she will know much better where we stand.

Motion by Councilmember Law, seconded by Councilmember Oehler to close the meeting to Mann Lee. All Councilmembers present in favor.

**Resolution #2022-19- Discharge of Mortgage – 56 Mulberry Street**

Motion by Councilmember Sena, seconded by Councilmember Haig to approve resolution 2022-19.

Roll Call

Ayes	Krasnomowitz, Oehler, Law, Haig, Sena
Absent	none
Abstain	Burd
Absent	none

**Resolution #2022-20- Appointment of Municipal Court Judge**

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to approve resolution 2022-20. All members present in favor.

**Resolution #2022-21- Appointment of Municipal Court Prosecutor**

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to approve resolution 2022-21. All members present in favor.

**Resolution #2022-22- Appointment of Municipal Court Public Defender**

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to approve resolution 2022-22. All members present in favor.

**Resolution #2022-23 -Amazon Capital Services Online Account**

Motion by Councilmember Sena, seconded by Councilmember Haig to approve resolution 2022-23. All members present in favor.

**Fire Department Application – Brian Stout – Background check has been completed**

Motion by Councilmember Burd, seconded by Councilmember Haig. All members present in favor,

**BPW –Mayor advises the following items were recommendations by the Board of Public Works**

**Water Meter Installation \$100.00 Penalty Charge.** There are still quite a few residents who are not registering to have the new water meters installed. As such, the BPW is advising that the town implement a surcharge to those.

Attorney Clemack advises that this change will have to done by ordinance

AN ORDINANCE OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY AMENDING CHAPTER 209 – WATER – OF THE CODE OF THE BOROUGH OF HAMBURG TO PROVIDE FOR A SURCHARGE FOR REFUSAL OF ACCESS TO PREMISES FOR THE PURPOSES OF INSPECTING, READING, REPAIRING, INSTALLING METERS, PIPES AND FIXTURES

**ORDINANCE #03-2022**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Hamburg that Chapter 209 – Water – is amended to include new Chapter 209-8B (11) as follows:

Section 1. Chapter 209-8B (11)

A surcharge of \$100.00 shall be added to the quarterly bill for the consumption of metered water to any premises when the customer or occupant of the premises refuses to permit entry upon reasonable notice requesting access to the premises for the purposes of inspecting, reading, repairing, or installing meters, pipes and fixtures.

Section 2. This ordinance is deemed severable in the event any provision or part thereof is deemed invalid by a Court of competent jurisdiction, the rest and remainder shall remain in full force and effect.

Section 3. This ordinance shall take effect upon final passage and publication as provided by law.

**CERTIFICATION**

NOTICE is hereby given that the above ordinance was introduced and passed on first reading of a meeting of the Mayor and Council of the Borough of Hamburg, held on January 19, 2022 at 7 p.m. and will be considered for a final passage at a regular meeting of the Mayor and Council to be held on Monday, February 7, 2022 at 7 p.m. or as soon thereafter as same can be considered, in the Municipal building, 16 Walkkill Avenue, Hamburg, New Jersey at which time and place all persons interested therein or affected thereby will be given an opportunity to be heard concerning the same. A copy of said Ordinance is on file in the Office of the Borough Clerk, Municipal Building, 16 Walkkill Avenue, Hamburg, New Jersey and is available for public inspection during regular business hours. During the week prior and up to the time of public hearing, copies of said Ordinance will be available to the member of the general public who request the same.

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Doreen Schott, RMC  
Municipal Clerk

Motion by Councilmember Krasnomowitz, seconded by Councilmember Burd to accept as offered.

**Roll Call**

Ayes	Krasnomowitz, Oehler, Burd, Law, Haig, Sena
Nays	none
Abstain	none
Absent	none

**SCADA Systems for Sewers.**

Motion by Councilmember Sena, seconded by Councilmember Law to approve SCADA Systems for Sewers. All members present in favor

**BOROUGH OF HAMBURG  
MAYOR AND COUNCIL  
SCADA Alarm System- Sewer Pump Station  
American Rescue Plan Funding  
RESOLUTION NO. 2022-24**

**Whereas**, the Mayor and Council passed Resolution 2022-24 authorizing a payment for SCADA Systems not to exceed \$30,000.; and

**Whereas**, this system will send information via an alarm installed on professional’s phones for issues on the sewer pump stations regarding tanks, lift stations, pumps, floats, generators etc.; and

**Whereas**, this system is presently on the water system and has proven to be an asset.

**Now Therefore, Be It Resolved** that the Mayor and Council authorize payment for SCADA Systems. Funding will be from the American Rescue Plan Funding

Motion by Councilmember Sena, seconded by Councilmember Law to approve the above resolution for SCADA Alarm System – Sewer Pump Station. All members present in favor.

**DPS Pump Services, LLC**

Quarry Pump Station repair guide rails for lift station – DPS Pump Services, LLC – \$1750.00.  
Limekiln Road Lift Station – install grate deck DPW Pump Station \$7200.00.

**BOROUGH OF HAMBURG**

**MAYOR AND COUNCIL**

**DPS Pump Services, LLC**

**Quarry Pump Station / Lime Kiln Lift Station**

**American Rescue Plan Funding**

**RESOLUTION NO. 2022-25**

**Whereas**, the Mayor and Council passed Resolution 2022-25 authorizing a payment to DPS Pump Services, LLC in the amount of \$8950.00; and

**Whereas**, the Quarry Pump Station needs repair to the guard rails for the lift station and the Lime Kiln Road Lift Station needs a grate deck to be installed; and

**Now Therefore, Be It Resolved** that the Mayor and Council authorize payment to DPS Pump Services, LLC in the amount of \$8950.00. Funding will be from American Rescue Plan Funding.

Motion by Councilmember Haig, seconded by Councilmember Burd to approve the above resolution for DPS Pump Service

**Roll Call**

Ayes	Krasnomowitz, Burd, Oehler, Law, Haig Sena
Nays	none
Absent	none
Abstain	none

Mayor Marino advises that the following purchases are warranted for Fire Truck Engine #2. These items were not included in the original purchase and are mandated for compliance.

**AAA Emergency – Engine No 2**

**BOROUGH OF HAMBURG**

**MAYOR AND COUNCIL**

**AAA EMERGENCY**

**Engine No. 2**

**RESOLUTION NO. 2022-26**

**Whereas**, the Mayor and Council passed Resolution 2022-26 authorizing a payment to AAA Emergency- State Contract in the amount of \$3985.00; and

**Whereas**, Engine No 2 was in need of a 20” High Flow Fan to be in compliance; and

**Now Therefore, Be It Resolved** that the Mayor and Council authorize payment to AAA Emergency in the amount of \$3985.00. Funding will be from Fire Safety Line Item in the Hamburg Borough Budget.

Motion by Councilmember Haig, seconded by Councilmember Oehler to approve the above resolution for AAA Emergency. All Councilmembers present in favor.

**Fire and Safety Services Ltd.– Engine No 2**

**BOROUGH OF HAMBURG  
MAYOR AND COUNCIL  
FIRE AND SAFETY SERVICES LTD.**

**Engine No. 2**

**RESOLUTION NO. 2022-27**

**Whereas**, the Mayor and Council passed Resolution 2022-27 authorizing a payment to Fire and Safety Services Ltd., South Plainfield, NJ In the amount of \$14, 905.35; and

**Whereas**, borough received another quote from Lees Emergency Equipment, Tuckerton NJ in the amount of \$16,365.00; and

**Whereas**, Engine No 2 was in need of various items to be in compliance;

**Now Therefore, Be It Resolved** that the Mayor and Council authorize payment to Fire and Safety Services Ltd in the amount of \$14,905.35. Funding will be from Fire Safety Line Item in the Hamburg Borough Budget.

Motion by Councilmember Burd, seconded by Councilmember Haig to approve the above resolution for Fire and Safety Services Ltd. All members present in favor.

**PUBLIC PORTION:**

Motion by Councilmember Oehler, seconded by Councilmember Krasnomowitz to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough at 7:35 pm. All Councilmembers present in favor.

Ron Garrett – BPW Chairman advises it was very necessary to approve the BPW recommendations. Keith Sukennikoff – OEM – With regards to the ordinance proposed this evening for the surcharge for installation of water meters, he recommends the wording “borough equipment” as opposed to “meters”.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to close the meeting to the public at 7:39 pm. All Councilmembers present in favor.

Councilmember Sena would like to see if the insurance company can once again set up harassment training programs. There has been quite a few personnel changes and new hires. Councilmember Krasnomowitz will contact to set up training; one during the day for employees and one at night for the fire department members.

Mayor Marino advises there will be a short recess. Upon return Attorney Clemack reads the following resolution

**RESOLUTION OF THE MAYOR AND COUNCIL  
BOROUGH OF HAMBURG  
New Jersey Division of Fire Safety Certifications  
RESOLUTION NO. 2022-28**

**WHEREAS**, the NJ Division of Fire and Safety require by general order that various members of the Municipal Fire Departments require certain levels of certification; and

**NOW, THEREFORE BE IT RESOLVED** that each and every member oof the Hamburg Fire Department shall submit documents to the New Jersey Division of Fire Safety by January 28, 2022 or sooner, indicating compliance of the certification. If they have Level II certification as in the case of the Chief Officer, more specifically IMS Level II certification all documents indicating compliance with those certifications must be submitted by the aforementioned date.

Motion by Councilmember Burd, seconded by Councilmember Oehler accept resolution.

Discussion

Members discuss the following: A point person needs to be established. That person needs to get an up-to-date list of members and make sure each member fills out the required paperwork for compliance.

Councilmember advises that the Fire Department President should be the point person.

Motion by Councilmember Burd, seconded by Councilmember Oehler to open to members of the public.

Mike Schneider. Mr. Schneider advises that his role is Civil and that Firematic issues would fall under the Fire Chief. As noted in the resolution the deadline is January 28, 2022, which although is not a lot of time it should be noted that the original Executive Order # 248 came out October 28, 2021 which updated the necessary training to serve at a fire scene. It is the responsibility of the member or the department upon completion of any training to fill out the firefighter 1 or 2 application attach certification's and send it to the state. They will then get back a certification from the state stating they are a firefighter 1 or 2.

Councilmembers Haig and Burd will handle the situation and work with the Fire Chief. With regards to Fire Police, Mr. Postorino advises that there is a form listed for that as well which would need to be submitted. The Division of Fire Safety website has all relevant forms.

Motion by Councilmember Burd, seconded by Councilmember Law to close to the public. All members present in favor.

Noting there is motion on the floor for resolution # 2022-28, Motion by Councilmember Haig, seconded by Councilmember Burd to authorize resolution 2022-28.

Roll Call

Ayes	Krasnomowitz, Oehler, Burd, Law, Haig, Sena
Nays	None
Abstain	None
Absent	None

**EXECUTIVE SESSION RESOLUTION:**

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1.

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

**NEW BUSINESS**

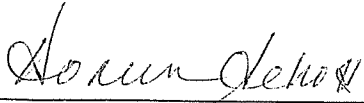
**ADJOURNMENT**

Motion by Councilmember Law, seconded by Councilmember Oehler to adjourn the meeting.

Meeting adjourned at 8:15 PM. All Councilmembers present in favor.

Date Approved: 2/7/22

Date Released: 2/7/22

A handwritten signature in cursive script, appearing to read "Doreen Schott".

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Doreen Schott, RMC  
Municipal Clerk