

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HAMBURG HELD ON MAY 16, 2022 AT THE MUNICIPAL BUILDING,
16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG:

STATEMENT OF CERTIFICATION:

Adequate notice of this meeting has been provided to the public and the press January 9, 2022 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

ROLL CALL:

Mayor Marino requested a roll call:

Councilmember Krasnomowitz	Councilmember Law
Councilmember Oehler	Councilmember Haig
Councilmember Burd	Mayor Marino

Absent: Councilmember Sena

Also Present: Doreen Schott
Richard Clemack, Attorney
Kathy Garrett

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack offered the following resolution to enter into executive session later this evening. WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in executive session; and

WHEREAS, the minutes of the executive session shall be taken and made available to the Public upon conclusion of the matter and provided that the privacy rights of the person will not be violated; and;

WHEREAS, the Mayor and Council may take formal action on the matter discussed in executive session or any others matters when it returns from the executive session.

NOW, THEREFORE, the Mayor and Council enters into executive based upon the foregoing.

No Executive Session

BUDGET ADOPTION

Mayor and Council held a public hearing of the 2022 Hamburg Municipal Budget. Same was published on April 27, 2022 in the NJ Herald /Sunday Herald as required by law.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to open the meeting to the professionals. All Councilmembers present in favor.

CFO Ashley Wilson stated the municipal tax rate is being submitted at 3% which equates to approximately \$74.00 a year per home, with pensions and contractual agreements being a major factor of increases while operating expenses stayed about the same.

PUBLIC HEARING

Motion by Councilmember Oehler, seconded by Councilmember Burd to open the meeting to the public. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Law, seconded by Councilmember Oehler to close to the public. All Councilmembers present in favor.

Attorney Clemack offered the following resolution of the budget that is hereby accepted:

Borough Clerk Doreen Schott read the resolution: Be it Resolved by the Councilmembers of the Borough of Hamburg, County of Sussex, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$3,790,421.86.

Motion by Councilmember Law, seconded by Councilmember Burd to accept the resolution as offered.

Roll call:

- Ayes: Krasnomowitz, Oehler, Burd, Law, Haig
- Nays: None
- Abstain: None
- Absent: Sena

2021 MUNICIPAL AUDIT – Audit emailed to Governing Body on May 10, 2022

Ms. Man Lee of Nisivoccia relayed that there was only one Corrective Action Plan listed and that was the Segregation of Duties due to the limited staff in the office.

Motion by Councilmember Burd, seconded by Councilmember Oehler to accept Resolution #2022-65 Certification of Audit.

Roll call:

- Ayes: Krasnomowitz, Oehler, Burd, Law, Haig
- Nays: None
- Abstain: None
- Absent: Sena

Councilmembers signed the Certification of receipt of Audit and the Synopsis of Audit will be published as provided by law in the New Jersey Herald / Sunday Herald.

ORDINANCES:

ORDINANCE 06-2022 – This Ordinance as introduced on 5/2/2022 and is to be rescinded AN ORDINANCE GRANTING MUNICIPAL CONSENT FOR OPERATION OF CABLE TELEVISION SYSTEM WITHIN THE BOROUGH OF HAMBURG, NEW JERSEY TO CSC TKR, LLC

Motion by Councilmember Oehler, seconded by Councilmember Burd to rescind Ordinance 06-2022. All Councilmembers present in favor.

ORDINANCE 07-2022 – 1ST Reading

AN ORDINANCE AMENDING GRANTING MUNICIPAL CONSENT FOR OPERATION OF CABLE TELEVISION SYSTEM WITHIN THE BOROUGH OF HAMBURG, NEW JERSEY TO CSC TRK, LLC.

Motion by Councilmember Law, seconded by Councilmember Oehler for Attorney Clemack to read the Ordinance by title for first reading and publication. All Councilmembers present in favor.

AN ORDINANCE AMENDING GRANTING MUNICIPAL CONSENT FOR OPERATION OF CABLE TELEVISION SYSTEM WITHIN THE BOROUGH OF HAMBURG, NEW JERSEY TO CSC TRK, LLC.

Motion by Councilmember Law, seconded by Councilmember Oehler to approve the ordinance on f

first reading and introduction with said ordinance to be published in full with second reading scheduled for July 6, 2022.

Attorney Clemack added that services will be provided free of charge in the contract to the Hamburg School, the Fire Dept., OEM building, Police Dept., EMS, and Borough Hall.

All Councilmembers present in favor.

ORDINANCE –05-2022 - 2nd Reading

AN ORDINANCE AMENDING CHAPTER 215-ZONING MAP OF THE CODE OF THE BOROUGH OF HAMBURG TO AMEND THE ZONING MAP TO CHANGE THE ZONE OF CERTAIN PROPERTIES CURRENTLY IN THE RESIDENTIAL OFFICE (RO) ZONE TO HIGHWAY COMMERCIAL (HC) ZONE.

Motion by Councilmember Oehler, seconded by Councilmember Law for Attorney Clemack to read the Ordinance by title for second reading and publication. All Councilmembers present in favor.

AN ORDINANCE AMENDING CHAPTER 215-ZONING MAP OF THE CODE OF THE BOROUGH OF HAMBURG TO AMEND THE ZONING MAP TO CHANGE THE ZONE OF CERTAIN PROPERTIES CURRENTLY IN THE RESIDENTIAL OFFICE (RO) ZONE TO HIGHWAY COMMERCIAL (HC) ZONE.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to amend the Ordinance to show that Lots 9,10 and 11 are in Block 31 as per the recommendation of Land Use. All Councilmembers present in favor.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to open the meeting to the public for any questions and comments they may have with regards to the ordinance prior to adoption. All in favor. This ordinance was introduced at the April 4, 2022 regular meeting and published as provided by law; considered for final adoption at the May 16, 2022 Regular Meeting of the Hamburg Mayor and Council.

PUBLIC HEARING

Hearing no comments from the public, motion by Councilmember Krasnomowitz, seconded by Councilmember Burd to close to the public. All Councilmembers present in favor.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law to adopt the ordinance as presented.

Roll call:

- Ayes: Krasnomowitz, Oehler, Burd, Law, Haig
- Nays: None
- Abstain: None
- Absent: Sena

RESOLUTIONS:

Resolution # 2022-65 Certification of Audit

Addressed under 2021 Municipal Audit

Resolution # 2022-66 Appointing John Ruschke as Temporary Zoning Officer for emergent matters during the absence of Joseph Drossel

Motion by Councilmember Krasnomowitz, seconded by Councilmember Burd to accept Resolution # 2022-66 Appointing John Ruschke as Temporary Zoning Officer for emergent matters during the absence of Joseph Drossel. All Councilmembers present in favor.

Mayor

Agreement -Borough of Hamburg & Hardyston Township – Interim Zoning Officer

Motion by Councilmember Law, seconded by Councilmember Burd to accept said terms of the agreement for the Interim Zoning Officer between the Borough of Hamburg and Hardyston Township. All Councilmembers present in favor.

Rotary Club request for items we may want them to provide (ie: park bench, picnic table etc)

The Rotary Club is donating to the Borough up to \$1500.00 for park benches, etc.

Motion by Councilwoman Oehler, seconded by Councilmember Burd to purchase benches and/or a picnic table for the rec fields to match what is already there, if possible, and not to exceed the cost of \$1500.00. All Councilmembers present in favor.

12 Rt 23 Property – Request for lease option.

Mayor relayed that the Borough has already spent funds on architectural plans and we will be utilizing the entire property; we need all that we own.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler that the Borough is not interested in any use, sale or lease of the property as it is needed for what we will building on it. All Councilmembers present in favor.

Red Light Permit

After receiving a request for a red light permit for a paid employee of Lees Strobes and More with a non-emergency vehicle, Mayor contacted the State Dept. for information and was informed that a non-emergency vehicle is not allowed a red light permit.

Motion by Councilmember Law, seconded by Councilmember Oehler to deny the request for a red light permit for Leelonn Webb of Lees Strobes and More, located at 23 Banks Street in Hamburg as per State Law as given by the Motor Vehicle Commission. All Councilmembers present in favor.

Councilmember Krasnomowitz

Temporary Hire – Cassandra Louis – Hamburg Police Department

Councilmember Krasnomowitz stated the new hire for the Police Dept. starts on May 23rd and should she have questions, the Police Dept. has requested that Cassandra Louis come in for up to 10 hours.

Motion by Councilmember Krasnomowitz, seconded by Councilmember Law for Cassandra Louis to be paid \$32.96 an hour up to a maximum of 10 hours for training of the new hire in the Police Dept. All Councilmembers present in favor.

Resignation – Land Use Board – Rickey Padgett

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to accept the resignation of Rickey Padgett from the Land Use Board with regrets. All Councilmembers present in favor.

Resignation – Land Use Board – George Alakpa

Motion by Councilmember Krasnomowitz, seconded by Councilmember Oehler to accept the resignation of George Alakpa from the Land Use Board with regrets. All Councilmembers present in favor.

Mayor Marino stated that Pattie Brown, an alternate on the Land Use Board, will fill the term of George Alakpa.

Attorney Clemack offered the following resolution:

**Disposition: Executive Session 4/18/22
Personal Matter
Resolution #2022-67**

WHEREAS, Police Administrators having informed the Mayor and Council of an issue;
and

WHEREAS, the issue was then discussed at the meeting of April 18, 2022 and the Mayor and Council having considered the matter hereby resolved as follows:

BE IT RESOLVED, the Personnel Manual be amended to provide that all employees and officials undertake courses in anti-harassment training as soon as practical after the commencement of their office or duties.

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Hamburg at the May 16, 2022 Regular Meeting.

Doreen Schott, RMC
Municipal Clerk

Motion by Councilmember Law, seconded by Councilmember Burd to accept the resolution as offered.

Roll call:

- Ayes: Krasnomowitz, Oehler, Burd, Law
- Nays: None
- Abstain: Haig
- Absent: Sena

PUBLIC PORTION:

Motion by Councilmember Law, seconded by Councilmember Oehler to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Haig, seconded by Councilmember Law to close to the public. All Councilmembers present in favor.

ADJOURNMENT

Motion by Councilmember Law, seconded by Councilmember Oehler to adjourn the meeting at 7:18 pm. All Councilmembers present in favor.

Date approved 6/6/22

Date released 6/6/22



Doreen Schott, RMC
Municipal Clerk

Submitted by Kathy Garrett