

**AGENDA FOR THE ANNUAL REORGANIZATION MEETING OF THE
MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE
MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON
JANUARY 4, 2023 AT 6:30 PM**

The meeting is called to order

I. PLEDGE OF ALLEGIANCE:

The Clerk will read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 9, 2022 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

II. OATHS OF OFFICE:

- The Clerk will read the "Statement of Determination of the Board of County Canvassers".
- The Borough Clerk will administer the Oath of Office to Mayor Elect Richard Krasnomowitz for a four (4) year term expiring 12/31/2026
- The Borough Clerk will administer the Oath of Office to Councilmember Elect John Burd for a three (3) year term expiring 12/31/2025. Councilmember Burd will then take his place at the dais.
- The Borough Clerk will administer the Oath of Office to Councilmember Elect Russell Law for a three (3) year term expiring 12/31/2025. Councilmember Law will then take his place at the dais.

III. ROLL CALL:

Mayor Krasnomowitz will request a roll call of the 2023 Hamburg Governing Body.
Oehler _____, Burd _____, Law _____, Haig _____, Sena _____

IV. ROBERT'S RULES OF ORDER:

A motion is in order to adopt Robert's Rules of Order for all Council meetings for the year 2023

MOTION _____ 2nd MOTION _____

V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Krasnomowitz will open the floor for council nominations for the position of Council President for the year 2023.

MOTION _____ 2nd MOTION _____

VII. RESOLUTION #2023-01 - PROFESSIONAL SERVICES

APPOINTMENTS:

BOROUGH ATTORNEY:

Mayor Krasnomowitz shall offer the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2023.

A motion is in order for the Council to accept the mayor’s appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOROUGH ENGINEER:

Mayor Krasnomowitz shall offer the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2023.

A motion is in order to accept the mayor’s appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL CONFLICT PLANNER:

Mayor Krasnomowitz shall offer the name of John Ruschke of Mott MacDonald for the appointment as Municipal Conflict Planner for the year 2023.

A motion is in order to accept the mayor’s appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL PLANNER:

Mayor Krasnomowitz shall offer the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2023.

A motion is in order to accept the mayor’s appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

HISTORIC PLANNER

Mayor Krasnomowitz shall offer the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2023.

A motion is in order to accept the mayor’s appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law

MOTION _____ 2ND MOTION _____

BOROUGH AUDITOR:

Mayor Krasnomowitz shall offer the name of Man Lee of Nisivoccia & Company for appointment as Borough Auditor for the year 2023.

A motion is in order to accept the mayor’s appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOND COUNSEL:

Mayor Krasnomowitz shall offer the name of James Spanarkel of Waters, McPherson, McNeill PC for appointment as Borough Bond Counsel for the year 2023.

A motion is in order to accept the mayor’s appointment for the position of Bond Counsel,

further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL PHYSICIAN:

Mayor Krasnomowitz shall offer the name of Hamburg Medical Associates for appointment as Municipal Physician for the year 2023.

A motion is in order to accept the mayor’s appointment for the position of Municipal Physician, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL INSURANCE AGENT:

Mayor Krasnomowitz shall offer the name of Arthur J. Gallagher and Company (George Morville) for appointment as Municipal Insurance Agent for the year 2023.

A motion is in order to accept the mayor’s appointment for the position of Municipal Insurance Agent, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

OFFICE OF EMERGENCY MANAGEMENT COORDINATOR:

Mayor Krasnomowitz shall offer the name of Keith Sukennikoff for appointment as Office of Emergency Management Coordinator for a three-year term 1/1/2023 – 12/31/2025. Term expiring December 31, 2025 for the Borough of Hamburg for the year 2023.

MOTION _____ 2ND MOTION _____

VIII. MAYOR'S APPOINTMENTS:

At this time, Mayor Krasnomowitz will present his nominations for one (1) year appointments to the various positions of Borough Government for the year 2023:

REGISTRAR	DOREEN SCHOTT
OFFICE MANAGER - BD. HEALTH	DOREEN SCHOTT
ASSESSMENT SEARCH OFFICER	DOREEN SCHOTT
COMPLIANCE OFFICER P.A.C.O	DOREEN SCHOTT
DEPUTY CLERK/ DEPUTY REGISTRAR	KATHY GARRETT
RECREATION BOARD SECRETARY	KATHY GARRETT
BOARD OF PUBLIC WORKS SECRETARY	KATHY GARRETT
ADMIN. ASST. / FINANCE	JEAN STEPHENS
LAND USE	WENDY BRICK
HISTORIC COMMISSION SECRETARY	WENDY BRICK
WATER & SEWER COLLECTOR	REGINA FLAMMER
ACTING CERTIFIED FINANCIAL OFFICER	JOSEPH BREZINA
RECYCLING COORDINATOR	MARGUERITE NEMETH
DEPUTY EMERGENCY MGMT.	KEVIN DECKER
DEPUTY EMERGENCY MGMT.	JOHN HAIG
FIRE OFFICIAL	HARDYSTON TOWNSHIP
911 COORDINATOR	KEITH SUKENNIKOFF
ANIMAL CONTROL OFFICER	VERNON TOWNSHIP

WATER/SEWER SUPERINTENDENT
HUMANE LAW ENFORCEMENT OFFICER
POLICE DETECTIVE

JOHN PERRY
FRED MOSES
JORDAN DESCAFANO

A motion is in order to confirm the mayor's appointments as presented.

MOTION _____

2ND MOTION _____

Roll Call: Oehler _____, Burd _____, Law _____, Haig _____, Sena _____

IX. APPOINTMENTS - CROSSING GUARDS:

Mayor Krasnomowitz shall offer the following appointments as Crossing Guards:

Lorraine Pastor
Aurelia Reina

Stacy Reardon-Capt.
William Papanestor

MOTION _____

2ND MOTION _____

Roll Call: Oehler _____ Burd, _____ Law _____ Haig _____ Sena _____

MAYOR'S APPOINTMENTS – LAND USE BOARD: **Mayor Appt. no vote**

Mayor Krasnomowitz shall make the following appointments to the Land Use Board:
(9 Members + 2 Alternates).

William Oehler – Class II **Term expiring 12/31/2023**

Vacancy- Class III **Term expiring 12/31/2026**

The above appointees join the following Land Use Board Members

Vacancy – Class IV Alt. #1 Term expiring 12/31/2023

Vacancy – Class IV Term expiring 12/31/2023

Sam Villagomez – Class IV Term expiring 12/31/2023

Vacant – Class IV Alt #2 Term expiring 12/31/2023

Daniel Hall – Class IV Term expiring 12/31/2024

Glenn Davey Roberts – Class IV Term expiring 12/31/2024

Pattie Brown - Class IV Term expiring 12/31/2024

Jeannette Tempe – Class IV Term expiring 12/31/2025

MAYOR'S APPOINTMENTS – HISTORICAL COMMISSION: **Mayor Appt. no vote**

Mayor Krasnomowitz shall make the following appointments to the Historical Commission. (5 Members + 2 Alternates for a 4-year term. Alternate 2-year term.)

William Oehler **Term expiring 12/31/2023**

Art Walton – Class C **Term expiring 12/31/2026**

the above appointees join the following Historic Commission Member

Charles McMickle – Class C Term expiring 12/31/2025

Dan Barr – Class B Term expiring 12/31/2025

Russell Brown - Class C Alt. #2 Term expiring 12/31/2025

Thomas Graham– Class A Term expiring 12/31/2023

Vacant – Class C Alt #1 Term expiring 12/31/2024

MAYOR'S APPOINTMENT RECREATION COMMISSION: **Mayor Appt. no vote

Mayor Krasnomowitz shall make the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5-year terms)

Donna Ross **Term expiring 12/31/2027**

The above appointee will join the following Recreation Commission Member

Debbie Zweier	Term expiring 12/31/2023
Anna Titka	Term expiring 12/31/2024
Vacancy – Alternate #1	Term expiring 12/31/2024
Sam Villagomez	Term expiring 12/31/2025
Suzette Villagomez Alt. #2	Term expiring 12/31/2025
Art Walton	Term expiring 12/31/2026

APPOINTMENTS - BOARD OF PUBLIC WORKS:

Mayor Krasnomowitz shall offer the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

Ronald Garrett	Term expiring 12/31/2025
Robert Krysiak	Term expiring 12/31/2025

A motion is in order confirming the mayor’s appointments to the Board of Public Works.

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Public Works Members

Vincent Busted	Term expiring 12/31/2023
Vacancy	Term expiring 12/31/2023
Patricia Berado	Term expiring 12/31/2024
George Endres	Term expiring 12/31/2024

MOTION _____ 2ND _____

FIRE DEPARTMENT APPOINTMENTS:

Mayor Krasnomowitz shall announce the following appointments for the Officers of the Hamburg Fire Department for 2023:

FIRE DEPARTMENT:

- Fire Chief	Charles Kazella
- 1st Assistant Chief	Gary Kays

MOTION _____ 2nd _____

MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS

Mayor Krasnomowitz shall announce the duties of each Council Member for the year 2023 with the mayor as ex-officio of each Committee.

COUNCILMEMBER OEHLER

Police Commissioner
SC Economic Development
Recreation Commission
Newsletter

COUNCILMEMBER BURD

Fire Commissioner
Board of Education
Grants and a Member of the Finance Committee

COUNCILMEMBER LAW

Court

Sanitation and Recycling
Solid Waste
OEM
Office Administration

COUNCILMEMBER HAIG

Building and Grounds
Road Department
Water Quality
BPW Liaison

COUNCILMEMBER SENA

Finance
Board of Health
Municipal Drug Alliance
Open Space

COUNCILMEMBER UNKNOWN

Land Use Board
Construction Department
Historical Society / Historic Commission

A motion is in order confirming the mayor's appointments for Committee Liaison

MOTION _____ 2ND _____

X. RESOLUTION #2023-02

MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2023 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

January 4, 2023 6:30 pm Reorganization
January 4, 2023 7:00 pm Regular Meeting
January 18, 2023 (Wednesday)
February 6, 2023
February 22, 2023 (Wednesday)
March 6, 2023
March 20, 2023
April 3, 2023
April 17, 2023
May 1, 2023
May 15, 2023
June 5, 2023
June 19, 2023
July 3, 2023
July 17, 2023

August 7, 2023
August 21, 2023
September 6, 2023 (Wednesday)
September 18, 2023
October 2, 2023
October 16, 2023
November 6, 2023
November 20, 2023
December 4, 2023
December 18, 2023
January 8, 2024 Reorganization – 6:30 pm
January 8, 2024 Regular Meeting – 7:00 pm
A motion is in order to adopt the 2023 meeting dates as presented.
MOTION _____^{2ND}_____

XI. CONSENT AGENDA RESOLUTIONS: All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

RESOLUTION #2023-03 2023 TEMPORARY BUDGET:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2023 Hamburg Temporary Budget.

RESOLUTION #2023-04 -OFFICIAL DEPOSITORIES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that Provident Bank is hereby designated as the official depository for borough funds for the year 2023.

RESOLUTION #2023-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2022 TAXES:

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2022 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

RESOLUTION #2023-06 -RATES OF INTEREST - DELINQUENT TAXES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth:

N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging

an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

RESOLUTION #2023-07 -TAX COLLECTOR INTEREST FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and that she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2023.

RESOLUTION #2023-08 - DEFENSE OF TAX APPEALS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2023.

RESOLUTION #2023-09- TREASURER PETTY CASH FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2023.

RESOLUTION #2023-10 -OFFICIAL NEWSPAPERS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger and is hereby designated to be the official newspapers of the Borough of Hamburg for the year 2023.

Motion is in order for the above Consent Agenda Items

MOTION _____ 2nd _____

MAYOR KRASNOMOWITZ'S COMMENTS:

Mayor Krasnomowitz will talk about progress made in 2022 and his hopes for 2023.

COUNCIL COMMENTS:

Mayor Krasnomowitz invites each member of the Council to offer any comments or thoughts they might have at this time.

OPEN TO THE PUBLIC:

Mayor Krasnomowitz shall open the meeting to the public for any questions or comments they might have with regards to the good and welfare of the Borough of Hamburg.

MOTION _____ 2NDMOTION _____

ADJOURNMENT:

A motion is in order to adjourn the meeting.

Doreen Schott
Municipal Clerk