

**MINUTES FOR THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 4, 2023 AT 6:30 PM**

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**I. PLEDGE OF ALLEGIANCE:**

Mayor Krasnomowitz called the meeting to order. Pledge of Allegiance.

Borough Clerk, Doreen Schott, read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 9, 2022 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald; Star Ledger.

**II. OATHS OF OFFICE:**

- Borough Clerk, Doreen Schott, read the "Statement of Determination of the Board of County Canvassers".
- Borough Clerk, Doreen Schott, read the letter of resignation of Councilmember Richard Krasnomowitz.
- Borough Clerk, Doreen Schott, administered the Oath of Office to Mayor Elect Richard Krasnomowitz for a four (4) year term expiring 12/31/2026
- Borough Clerk, Doreen Schott, administered the Oath of Office to Councilmember Elect John Burd for a three (3) year term expiring 12/31/2025. Councilmember Burd then took his place at the dais.
- The Borough Clerk will administer the Oath of Office to Councilmember Elect Russell Law for a three (3) year term expiring 12/31/2025. Councilmember Law then took his place at the dais.

**III. ROLL CALL:**

Mayor Krasnomowitz requested a roll call of the 2023 Hamburg Governing Body.

ROLL CALL

AYES: OEHLER, BURD, LAW, HAIG, SENA

NAYS: NONE

ABSENT: NONE

ABSTENTIONS: NONE

**IV. ROBERT'S RULES OF ORDER:**

Motion by Councilmember Law, seconded by Councilmember Burd to adopt Robert's Rules of Order for all Council meetings for the year 2023. All Councilmembers present in favor.

**V. COUNCIL APPOINTMENT: COUNCIL PRESIDENT**

Mayor Krasnomowitz opened the floor for council nominations for the position of Council President for the year 2023.

Motion by Councilmember Law, seconded by Councilmember Haig to nominate Councilmember Sena as Council President for the year 2023. All Councilmembers present in favor.

**VII. RESOLUTION #2023-01 - PROFESSIONAL SERVICES APPOINTMENTS:  
BOROUGH ATTORNEY:**

Mayor Krasnomowitz offered the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2023.

Motion by Councilmember Law, seconded by Councilmember Haig to accept the mayor's appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**BOROUGH ENGINEER:**

Mayor Krasnomowitz offered the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2023.

Motion by Councilmember Haig, seconded by Councilmember Law to accept the mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**MUNICIPAL CONFLICT PLANNER:**

Mayor Krasnomowitz offered the name of John Ruschke of Mott MacDonald for the appointment as Municipal Conflict Planner for the year 2023.

Motion by Councilmember Haig, seconded by Councilmember Law to accept the mayor's appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**MUNICIPAL PLANNER:**

Mayor Krasnomowitz offered the name of Ken Nelson of The Nelson Consulting Group for the appointment as Borough Planner for the year 2023.

Motion by Councilmember Oehler, seconded by Councilmember Law to accept the mayor's appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**HISTORIC PLANNER**

Mayor Krasnomowitz offered the name of Wayne McCabe of McCabe and McCabe for the appointment as Historic Planner for the year 2023.

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the mayor's appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contacts Law. All Councilmembers present in favor.

**BOROUGH AUDITOR:**

Mayor Krasnomowitz offered the name of Man Lee of Nisivoccia & Company for appointment as Borough Auditor for the year 2023.

Motion by Councilmember Oehler, seconded by Councilmember Law to accept the mayor's appointment for the position of Borough Auditor, further approving Professional Services

Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law. All Councilmembers present in favor.

**BOND COUNSEL:**

Mayor Krasnomowitz offered the name of James Spanarkel of Waters, McPherson, McNeill PC for appointment as Borough Bond Counsel for the year 2023.

Motion by Councilmember Law, seconded by Councilmember Haig to accept the mayor's appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All Councilmembers present in favor.

**MUNICIPAL PHYSICIAN:**

Mayor Krasnomowitz offered the name of Hamburg Medical Associates for appointment as Municipal Physician for the year 2023.

Motion by Councilmember Sena, seconded by Councilmember Oehler to accept the mayor's appointment for the position of Municipal Physician, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All Councilmembers present in favor.

**MUNICIPAL INSURANCE AGENT:**

Mayor Krasnomowitz offered the name of Arthur J. Gallagher and Company (George Morville) for appointment as Municipal Insurance Agent for the year 2023.

Motion by Councilmember Haig, seconded by Councilmember Law to accept the mayor's appointment for the position of Municipal Insurance Agent, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law. All Councilmembers present in favor.

**OFFICE OF EMERGENCY MANAGEMENT COORDINATOR:**

Mayor Krasnomowitz offered the name of Keith Sukennikoff for appointment as Office of Emergency Management Coordinator for a three-year term 1/1/2023 – 12/31/2025. Term expiring December 31, 2025 for the Borough of Hamburg for the year 2023.

Motion by Councilmember Law, seconded by Councilmember Haig to accept the mayor's appointment for the position Office of Emergency Management Coordinator for a three-year term 1/1/2023 – 12/31/2025. All Councilmembers present in favor.

**VIII. MAYOR'S APPOINTMENTS:**

Mayor Krasnomowitz presented his nominations for one (1) year appointments to the various positions of Borough Government for the year 2023:

REGISTRAR	DOREEN SCHOTT
OFFICE MANAGER - BD. HEALTH	DOREEN SCHOTT
ASSESSMENT SEARCH OFFICER	DOREEN SCHOTT
COMPLIANCE OFFICER P.A.C.O.	DOREEN SCHOTT
DEPUTY CLERK/ DEPUTY REGISTRAR	KATHY GARRETT
RECREATION BOARD SECRETARY	KATHY GARRETT
BOARD OF PUBLIC WORKS SECRETARY	KATHY GARRETT
ADMIN. ASST. / FINANCE	JEAN STEPHENS
LAND USE	WENDY BRICK



Members + 2 Alternates for a 4-year term. Alternate 2-year term.)

**William Oehler** Term expiring 12/31/2023

**Art Walton – Class C** Term expiring 12/31/2026

*the above appointees join the following Historic Commission Members*

Charles McMickle – Class C Term expiring 12/31/2025

Dan Barr – Class B Term expiring 12/31/2025

Russell Brown - Class C Alt. #2 Term expiring 12/31/2025

Thomas Graham– Class A Term expiring 12/31/2023

Vacant – Class C Alt #1 Term expiring 12/31/2024

**MAYOR’S APPOINTMENT RECREATION COMMISSION: \*\*Mayor Appt. no vote**

Mayor Krasnomowitz made the following appointment to the Recreation Commission. (5

Members + 2 Alternates each for 5-year terms)

**Donna Ross** Term expiring 12/31/2027

*The above appointee will join the following Recreation Commission Members*

Debbie Zweier Term expiring 12/31/2023

Anna Titka Term expiring 12/31/2024

Vacancy – Alternate #1 Term expiring 12/31/2024

Sam Villagomez Term expiring 12/31/2025

Suzette Villagomez Alt. #2 Term expiring 12/31/2025

Art Walton Term expiring 12/31/2026

**APPOINTMENTS - BOARD OF PUBLIC WORKS:**

Mayor Krasnomowitz offered the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

**Ronald Garrett** Term expiring 12/31/2025

**Robert Krysiak** Term expiring 12/31/2025

Motion by Councilmember Law, seconded by Councilmember Haig confirming the mayor’s appointments to the Board of Public Works.

ROLL CALL

AYES: OEHLER, BURD, LAW, HAIG, SENA

NAYS: NONE

ABSENT: NONE

ABSTENTIONS: NONE

*The above appointees join the following Board of Public Works Members*

Vincent Busteded Term expiring 12/31/2023

Vacancy Term expiring 12/31/2023

Patricia Berado Term expiring 12/31/2024

George Endres Term expiring 12/31/2024

**FIRE DEPARTMENT APPOINTMENTS:**

Mayor Krasnomowitz announced the following appointments for the Officers of the Hamburg Fire Department for 2023:

- Fire Chief Charles Kazella

- 1st Assistant Chief Richard Padgett Jr.

Motion by Councilmember Sena, seconded by Councilmember Haig confirming the mayor’s appointments as offered. Noted is correction to the agenda, Richard Padgett Jr is the 1<sup>st</sup> Assistant Fire Chief, not Gary Kays as indicated on the agenda.

ROLL CALL

AYES: OEHLER, BURD, LAW, HAIG, SENA  
NAYS: NONE  
ABSENT: NONE  
ABSTENTIONS: NONE

**MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS**

Mayor Krasnomowitz announced the duties of each Council Member for the year 2023 with the mayor as ex-officio of each Committee.

**COUNCILMEMBER OEHLER**

SC Economic Development  
Recreation Commission  
Newsletter

**COUNCILMEMBER BURD**

Fire Commissioner  
Board of Education  
Grants and a Member of the Finance Committee

**COUNCILMEMBER LAW**

Court  
Sanitation and Recycling  
Solid Waste  
OEM  
Office Administration  
Police Commissioner

**COUNCILMEMBER HAIG**

Building and Grounds  
Road Department  
Water Quality  
BPW Liaison

**COUNCILMEMBER SENA**

Finance  
Board of Health  
Municipal Drug Alliance  
Open Space

**COUNCILMEMBER UNKNOWN**

Land Use Board  
Construction Department  
Historical Society / Historic Commission

Councilmember Burd, seconded by Councilmember Oehler confirming the mayor's appointments for Committee Liaisons as offered.

Point of Order called by Councilmember Sena, requesting a roll call vote

ROLL CALL  
 AYES OEHLER, BURD  
 NAYS LAW, HAIG, SENA  
 ABSTAIN NONE  
 ABSENT NONE

Attorney Clemack advises that the nomination failed and under statute NJSA 40-60-2 the decision of council appointments shifts to the council.

Motion by Councilmember Sena seconded by Councilmember Haig to replace Councilmember Oehler as police commissioner with Councilmember Law. Discussion

Mayor Krasnomowitz requests a reason, Councilmember Sena advises that they had a meeting and it was felt that Councilmember Law was a better choice and they had the votes. Mayor advises that at the meeting he did not feel there was adequate reason given and is again requesting a reason. Councilmember Sena again advises that as a group they thought Councilmember Law was a better choice, they are allowed to make the decision and that it is not the first time this situation arose. Mayor Krasnomowitz advises that he put a lot of thought into these appointments and feels that Councilmember Oehler is ready for the position and more than capable. He felt it was a valued decision and still stands behind his decision. Councilmember Oehler asks for a reason; Councilmember Sena and Haig advises that Councilmember Law is a better, stronger candidate as it is a big department. Councilmember Oehler advises that she is aware of many issues involving the police and has been in communication with the acting officer in charge, she further states that she feels she is a strong candidate.

ROLLCALL  
 AYES LAW, HAIG, SENA  
 NAYS OEHLER, BURD  
 ABSTAIN NONE  
 ABSENT NONE

Motion by Councilmember Sena, seconded by Councilmember Haig to approve all the other nominations as presented by the mayor.

ROLL CALL  
 AYES OEHLER, BURD, LAW, HAIG, SENA  
 NAYS NONE  
 ABSTAIN NONE  
 ABSENT NONE

**X. RESOLUTION #2023-02**

**MAYOR AND COUNCIL MEETING DATES**

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2023 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

- January 4, 2023 6:30 pm Reorganization
- January 4, 2023 7:00 pm Regular Meeting
- January 18, 2023 (Wednesday)
- February 6, 2023
- February 22, 2023 (Wednesday)
- March 6, 2023
- March 20, 2023
- April 3, 2023
- April 17, 2023
- May 1, 2023
- May 15, 2023
- June 5, 2023

June 19, 2023  
July 3, 2023  
July 17, 2023  
August 7, 2023  
August 21, 2023  
September 6, 2023 (Wednesday)  
September 18, 2023  
October 2, 2023  
October 16, 2023  
November 6, 2023  
November 20, 2023  
December 4, 2023  
December 18, 2023  
January 8, 2024 Reorganization – 6:30 pm  
January 8, 2024 Regular Meeting – 7:00 pm  
Motion by Councilmember Law, seconded by Councilmember Oehler to adopt the 2023 meeting dates as presented.

ROLL CALL

AYES:	OEHLER, BURD, LAW, HAIG, SENA
NAYS:	NONE
ABSTAIN	NONE
ABSENT	NONE

**XI. CONSENT AGENDA RESOLUTIONS:** All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

**RESOLUTION #2023-03 2023 TEMPORARY BUDGET:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2023 Hamburg Temporary Budget.

**RESOLUTION #2023-04 -OFFICIAL DEPOSITORIES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that Provident Bank is hereby designated as the official depository for borough funds for the year 2023.

**RESOLUTION #2023-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2022 TAXES:**

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2022 taxes; and other municipal charges.

WHEREAS, in accordance with PL. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

**RESOLUTION #2023-06 -RATES OF INTEREST - DELINQUENT TAXES:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax



Collector will collect interest on delinquent taxes following the rates as set forth: N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter.

BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

**RESOLUTION #2023-07 -TAX COLLECTOR INTEREST FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and that she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2023.

**RESOLUTION #2023-08 - DEFENSE OF TAX APPEALS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and

BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2023.

**RESOLUTION #2023-09- TREASURER PETTY CASH FUND:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2023.

**RESOLUTION #2023-10 -OFFICIAL NEWSPAPERS:**

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the New Jersey Herald / New Jersey Sunday Herald; Star Ledger and is hereby designated to be the official newspapers of the Borough of Hamburg for the year 2023.

Motion by Councilmember Law, seconded by Councilmember Burd to accept the Consent Agenda items as presented. All Councilmembers present in favor.

**MAYOR KRASNOMOWITZ'S COMMENTS:**

Mayor Krasnomowitz welcomed everyone, thanked them for attending and wished all a Happy and Healthy New Year. He looks forward to continuing to work with the Borough Council and all the Borough employees as the new Mayor. Mayor Krasnomowitz thanked Former Mayor Marino for his 29 years of service, 22 of which as Mayor. He credited Mayor Marino with leaving the current council with a firm foundation on which to build. Praised him for continuing to provide a great place for residents and businesses and thanked him for his hard work. He also thanked 2022 retirees, Michael Schneider, Road Department supervisor and Police Officer David

McNulty, for their many years of service. He wished all a happy, healthy and lengthy retirement. Goals for 2023: The Budget. Noted that Council has always worked hard with their financial professionals to provide a budget that supports our taxpayers. It is going to be a difficult task this year. Inflation is affecting all of us and will affect all the costs associated with the Borough. We will have to be very careful. Other goals include: finalizing contracts with the Police department and DPW, discussing Hamburg Day return this year with the Recreation Commission. Hoping for continued improvements to Borough roads, properties and other assets. Thanked all who volunteer for their dedication to the town and the services they provide for residents. Stressed the importance of community involvement.

**COUNCIL COMMENTS:**

Mayor Krasnomowitz invited each member of the Council to offer any comments or thoughts they might have at this time.

**Councilmember Sena**

Congratulated all those elected and wished all a Happy New Year. Agreed that we will be facing challenges with the Budget that we have not seen in some time. He reminded council members that they will have to work together to do the best they can for the residents of the Borough. Urged Council to continue working toward transparency and oversight. Stated he will work with Councilmember Haig for economic development, Stressing the need to bring business to town to aid taxpayers.

**Councilmember Haig**

Congratulated all those elected. Stated he is trying to work to bring businesses into the Borough for tax revenue to ease the tax burden on residents. He also stressed the need to work together for the betterment of the Borough. Wished all a Happy New Year.

**Councilmember Law**

Wished everyone a Happy New Year and congratulated all those elected. He agreed that it is going to be a rough time this year with the budget. Noted everyone's willingness to work together. He will be attending a meeting at the county level for the first-time regarding reorganization of Courts. Hoping it will benefit taxpayers.

**Councilmember Burd**

Wished everyone a Happy New Year and congratulated all those elected. He is looking forward to a new era of leadership under Mayor Krasnomowitz. Mayor Marino had done a wonderful job but he believes the Borough needs to move forward with new ideas. He praised the Fire Chief Charles Kazella for his communication skills especially regarding the need for more volunteers for the Fire department. Declared a need to find more ways to reach out to the community for volunteers. He stated that while it is sustaining itself, he would hate for us to lose our fire department.

**Councilmember Oehler**

Welcomed Richard Krasnomowitz to the Mayoral position. Will speak to the Recreation Commission regarding Hamburg Day. She requested volunteers for the Commission stating how hard they work to make things happen for Borough residents, noting that Hamburg Day is a big

undertaking and more volunteers are needed. Stated she will work with everyone on Council to keep Borough expenses down. Wished everyone a Happy New Year and Happy Holidays.

**OPEN TO THE PUBLIC:**

Motion by Councilmember Law, seconded by Councilmember Haig to open the meeting to the public for any questions or comments they might have with regards to the good and welfare of the Borough of Hamburg. Hearing no comments from the public, motion by Councilmember Law, seconded by Councilmember Haig to close the meeting to the public.

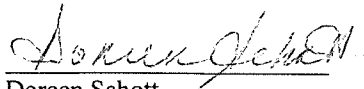
**ADJOURNMENT:**

Motion by Councilmember Oehler, seconded by Councilmember Law to adjourn the meeting at 7:00 pm. All members present in favor.

Meeting Adjourned

Date Approved:

Date Released:

  
Doreen Schott  
Municipal Clerk