

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HAMBURG HELD ON JUNE 5, 2023 AT THE MUNICIPAL BUILDING,
16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Krasnomowitz called the meeting to order at 7:00 p.m.

SALUTE TO THE FLAG:

ROLL CALL:

Mayor Krasnomowitz requested a roll call:

Councilmember Law	Councilmember Endres
Councilmember Oehler	Councilmember Haig
Councilmember Burd	Councilmember Sena

Also Present: Attorney Clemack
Doreen Schott
Kathy Garrett

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 11, 2023 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

PLAQUE PRESENTATION

Mayor Krasnomowitz presented a plaque to Kathy Garrett, thanking her for all she has done during her 26 years of service to the Borough and wishing her best of luck in her retirement.

May 1, 2023 Regular Meeting Minutes

Motion by Councilmember Sena, seconded by Councilmember Oehler to approve the May 1, 2023 Regular Meeting Minutes. All Councilmembers present in favor.

May 2, 2023 Special Meeting Minutes

Motion by Councilmember Burd, seconded by Councilmember Oehler to approve the May 2, 2023 Special Meeting Minutes. All Councilmembers present in favor.

May 2, 2023 Executive Special Meeting Minutes

Motion by Councilmember Law, seconded by Councilmember Burd to approve the May 2, 2023 Executive Special Meeting Minutes. All Councilmembers present in favor.

APPROVAL OF BILLS:

As there are no additions or deletions to the bill list, motion by Councilmember Haig, seconded by Councilmember Oehler to open the meeting to the public with regards to the bill list only. All Councilmembers present in favor.

Hearing no comments from the public, motion by Councilmember Haig, seconded by Councilmember Law to close to the public. All Councilmembers present in favor.

Motion by Councilmember Haig, seconded by Councilmember Oehler to approve and pay the bill list as presented. All Councilmembers present in favor.

ORDINANCES:

Ordinance #09-2023 – 1st Reading

AN ORDINANCE AMENDING SECTION 44-23 OF THE CODE OF THE BOROUGH OF HAMBURG - CONTRACTED OFF-DUTY EMPLOYMENT-TO AMEND FEES AND COSTS FOR SERVICES OF OFF-DUTY POLICE OFFICERS OF THE BOROUGH OF HAMBURG

Motion by Councilmember Law, seconded by Councilmember Oehler for Attorney Clemack to read the Ordinance by title for first reading and publication. All Councilmembers present in favor.

AN ORDINANCE AMENDING SECTION 44-23 OF THE CODE OF THE BOROUGH OF HAMBURG - CONTRACTED OFF-DUTY EMPLOYMENT-TO AMEND FEES AND COSTS FOR SERVICES OF OFF-DUTY POLICE OFFICERS OF THE BOROUGH OF HAMBURG

Motion by Councilmember Law, seconded by Councilmember Oehler to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for July 3, 2023. All Councilmembers present in favor.

2022 MUNICIPAL AUDIT – Audit was emailed to Governing Body

- Synopsis of Audit to be published as provided by law in the New Jersey Herald / Sunday Herald.
- Certification of receipt of Audit to be signed by Council
- Resolution 2023-56 Certificate of Audit

Motion by Councilmember Law, seconded by Councilmember Burd to accept resolution 2023-56 – Certification of Audit. All Councilmembers present in favor.

RESOLUTIONS:

2023-56 - Certification of Audit – *addressed above*

2023-57 – Lawn Maintenance/Clean Up 32 Vernon Avenue

Motion by Councilmember Haig, seconded by Councilmember Oehler to accept resolution 2023-57 – Lawn Maintenance/Clean Up 32 Vernon Avenue, adding that a lien will be placed on the property for the cost incurred. All Councilmembers present in favor.

2023-58 – Beth Martin -Deputy Clerk

Motion by Councilmember Law, seconded by Councilmember Oehler to accept resolution 2023-58 – Beth Martin -Deputy Clerk. All Councilmembers present in favor.

2023-59 - Wendy Brick – BPW Secretary

Motion by Councilmember Haig, seconded by Councilmember Law to accept resolution 2023-59 - Wendy Brick – BPW Secretary. All Councilmembers present in favor.

2023-60 – Suzette Villagomez – Recreation Secretary

Motion by Councilmember Oehler, seconded by Councilmember Law to accept resolution 2023-60 – Suzette Villagomez – Recreation Secretary. All Councilmembers present in favor.

2023-61 – Lawn Maintenance Tree Removal 56 Orchard Street

Motion by Councilmember Haig, seconded by Councilmember Oehler to accept resolution 2023-61 – Lawn Maintenance Tree Removal 56 Orchard Street, adding that a lien will be placed on the property for the cost incurred. All Councilmembers present in favor.

2023-62 – Clean Communities Grant (chapter 159)

Motion by Councilmember Law, seconded by Councilmember Burd to accept resolution 2023-62 – Clean Communities Grant (chapter 159). All Councilmembers present in favor.

2023-63 - Corrective Action Plan for Audit Report 2022

Motion by Councilmember Law, seconded by Councilmember Oehler to accept resolution 2023-63 - Corrective Action Plan for Audit Report 2022. All Councilmembers present in favor.

2023-64- Overpayment Road Detail – Planet Network

Motion by Councilmember Law, seconded by Councilmember Oehler to accept resolution 2023-64- Overpayment Road Detail – Planet Network. All Councilmembers present in favor.

2023-65- Emergency Resolution TAM – Gingerbread Pump Station

Motion by Councilmember Haig, seconded by Councilmember Law to accept resolution 2023-65- Emergency Resolution TAM – Gingerbread Pump Station. All Councilmembers present in favor.

2023-66 Authorization to participate in SC Volunteer Fire and Emergency Medical Service Grant

Motion by Councilmember Oehler, seconded by Councilmember Endres to accept resolution 2023-66 Authorization to participate in SC Volunteer Fire and Emergency Medical Service Grant. All Councilmembers present in favor.

ATTORNEY HOUR:

ENGINEERING:

Mayor relayed John Ruschke is continuing to work on a grant for the tennis courts.

MAYOR’S AGENDA:

Hamburg Day will be held on September 10th and Mayor received a request from the Rec Board for Council participation and help, especially in the dunk tank. Recreation is also asking that the No Pets Allowed in the park be lifted for the day as they would like to have Father John’s Rescue and OSCAR bring animals for pet adoption on Hamburg Day.

Motion by Councilmember Law, seconded by Councilmember Oehler for Father John’s Rescue and OSCAR to attend Hamburg Day in September. All Councilmembers present in favor.

LIQUOR LICENSE RENEWAL – 2023-2024 LICENSE YEAR

The Licenses listed below have received tax clearance, all fees paid. Chief Tangorra advised there was no issue with renewing:

Restaurant Kaya LLC (Cravin Thai LLC)	1909-33-003-010
Marketplace Liquors	1909-33-005-006
SJR Co. LLC (Doc’s)	1909-33-004-006
Hamburg Krishna (Hamburg Liquors)	1909-44-002-007

Borough Clerk advised that all have received tax clearance and have paid all fees. Motion by Councilmember Haig, seconded by Councilmember Law to renew the Liquor Licenses for Restaurant Kaya LLC (Cravin Thai LLC), Marketplace Liquors, SJR Co. LLC (Doc’s), and Hamburg Krishna (Hamburg Liquors). All Councilmembers present in favor.

CONSENT AGENDA:

ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

- Zoning Report: April 2023
- Construction Report: April 2023 May 2023
- Treasurer Report: April 2023
- Tax Report: April 2023 May 2023
- Police Report: May 2023
- EMS Report: April 2023
- Court: April 2023
- Board of Health: April 2023

OEM Report

Animal Control:

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the Consent Agenda as given. All Councilmembers present in favor.

COMMITTEE REPORTS:

COUNCILMEMBER BURD

There were 9 fire calls for the month with a total of 44 calls for the year.

Councilmember Burd will be having a meeting with the committee for the clothing allowance.

Grants

Councilmember Burd relayed that he feels that surrounding towns are getting grants and Hamburg is getting lost and going on the wayside. He would like to form a committee consisting of himself, Councilmembers Law and Sena, and Joe Brezina. Councilmember Burd added that he would like to bring in grant writer Jeff Stevens for his input along with John Ruschke.

Motion by Councilmember Burd, seconded by Councilmember Oehler to accept said committee to look into grants for the town. All Councilmembers present in favor.

School Sign

The signs at the base of Linwood and Hamilton Streets are now incorrect with the times of the road closures as the times of school dismissal have changed.

Motion by Councilmember Burd, seconded by Councilmember Oehler to open the meeting to Sheila Frayko. All Councilmembers present in favor.

Ms. Frayko reiterated that the "Do Not Enter" sign from the Borough states the time of 2:45-3:30pm and now needs to reflect 2:30-3:30pm.

Motion by Councilmember Oehler, seconded by Councilmember Burd to close to Sheila Frayko. All Councilmembers present in favor.

Councilmember Haig relayed that he will take care of the sign.

COUNCILMEMBER OEHLER

Family Golf was held with about 42-45 children and adults attending at Black Bear Golf Course with perfect sunny, hot weather. Art Walton had golf pros from Crystal Springs attending to help out for the day. Those that attended from Hamburg had a wonderful time.

This coming Sunday, June 11th, are the Hamburg Contests, that will be held at the Firemen's Pavilion, 208 Rt. 23. There are 4 Little Miss, 4 Little Mr. and 1 Miss Hamburg that will be

competing for the crown. Councilmember Oehler relayed that a few other towns she spoke with had a low number of applicants also.

Other activities planned by Rec include the Ice Cream Social July 9th at the Rec fields, Movie Night at the Firemen's Pavilion on July 21st, Miner's Game on August 26th and Hamburg Day on September 10th.

COUNCILMEMBER ENDRES

On May 31st, there was a Zoning meeting at which Planner Ken Nelson presented an updated zoning map with permitted uses in those zones according to the Land Use map. Once Land Use reviews and approves, it will be sent to Council for review and approval then goes back to Land Use for adoption.

COUNCILMEMBER LAW

Committee for Sergeants Exam

Councilmember Law discussed forming a committee for the Sergeant's Exam, naming the Mayor, Councilmember Oehler and himself.

Motion by Councilmember Haig, seconded by Councilmember Burd to accept said committee. All Councilmembers present in favor.

There is a County OEM meeting that will be held at Black Bear County Club on Tuesday, June 6th and the main focus will be a presentation of a train disaster with mass casualties with the railroad.

COUNCILMEMBER HAIG

Recommendation from BPW for Sewer Station Cleaning

Quotes were received for the cleaning of the sewer lift stations. Champion Environmental Services presented a proposal totaling \$4060.00 and Tam Enterprises presented estimate #4712 totaling \$4210.00.

Motion by Councilmember Haig, seconded by Councilmember Oehler to use Tam Enterprises for the cleaning of the sewer lift stations at a cost not to exceed \$4500.00.

Roll call:

- Ayes: Burd, Oehler, Endres, Law, Haig, Sena
- Nays: None
- Abstain: None
- Absent: None

OSHA

OSHA made a visit and there are certain violations Hamburg will need to address. One change Councilmember Haig is suggesting is to get rid of the DPW trailer, move EMS into the Court house and move DPW into what was the EMS side of the DPW building.

Councilmember Haig discusses the many properties that are in disarray throughout the borough, wanting to help out the property maintenance officer. When noted that he may already know about a property in question, Councilmember Haig relayed that he will get in touch with him tomorrow.

With the paving taking place on Rt. 94 and Rt. 23., Councilmember Haig relayed there are valves that need to be exercised before this happens. Alec Yanish will work with DOT and come up with a game plan. This will also require Police to be on the scene.

Motion by Councilmember Haig, seconded by Councilmember Law for Alec Yanish to work with

DOT with regards to exercising the valves on Rt. 23 prior to DOT paving and a Police detail is approved also, should one be required. All Councilmembers present in favor.

COUNCILMEMBER SENA

Dog Census

Councilmember Sena relayed that Vernon Township had been contacted to perform a census for the Borough as there are unlicensed animals. The CFO stated there is an animal trust account which can be used to fund the census.

Motion by Councilmember Oehler, seconded by Councilmember Law to go with the interlocal proposal sent by Vernon to perform the animal census in Hamburg at a total cost of \$3000.00. All Councilmembers present in favor.

Resolution T-004-2023 Tax overpayment Block 11, Lot 30 (C0053) in the amount of \$3638.19

Motion by Councilmember Sena, seconded by Councilmember Law to approve Resolution T-004-2023 Tax overpayment Block 11, Lot 30 (C0053) in the amount of \$3638.19. All Councilmembers present in favor.

Municipal Drug Alliance

On June 15th the YMCA will be holding a Project Graduation; Hamburg has four registered for a summer program; National Night Out will be on August 1st. The next meeting will be held on September 20th.

EXECUTIVE SESSION:

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

No Executive Session.

PUBLIC PORTION:

Motion by Councilmember Oehler, seconded by Councilmember Endres to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All Councilmembers present in favor.

Bill Oehler – Hamilton Street – questioned the money for the dog census and how it would be paid along with the rabies clinic. Councilmember Sena explained.

Ron Garrett – Vernon Ave – explained the DPW trailer came from FEMA and brought from Fort Dix back in 2010. He also explained that BPW and the town are working on a grant for the lead lines in town, stating that within 7 years, all galvanized lines will need to be replaced, including

those of homeowners. These lines most likely can be found in older developments. Residents are also able to apply for this grant. Borough Clerk Doreen Schott is working on a survey that will be sent out to residents to find out if they have a galvanized service line from their curb stop into their home.

Motion by Councilmember Law, seconded by Councilmember Law to close to the public. All Councilmembers present in favor.

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

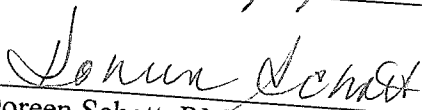
1. Legislative Bulletin No 4 – Public Laws (5/4/2023)
2. From State of NJ Letter on Non compliance BPW Monitoring and reporting (5/4/2023)
3. From SC Taxation resolution establishing percentage of assessed value (5/5/2023)
4. County of Sussex Bond Ordinances passes (5/5/2023)
5. Sussex Rural Electric newsletter (5/5/3023)
6. From SC 2023 final equalization table (5/8/2023)
7. Notice of bankruptcy – AVAYA Inc. (5/28/2023)
8. State of NJ DEP notice of extension of time – Bridge/Culvert Across Water (5/10/2023)
9. From Sussex County information regarding annual County Exposition Building at the Farm and Horse Show. (5/17/2023)
10. From State of NJ – Notice of Construction Activities in Municipality and County (4/20/2023)
11. Notice of Noncompliance BPW – report (5/30/2023)

ADJOURNMENT

Motion by Councilmember Law, seconded by Councilmember Oehler to adjourn the meeting at 7:55 pm. All Councilmembers present in favor.

Date Approved 7/3/2023

Date Released 7/3/2023



Doreen Schott, RMC
Municipal Clerk

Submitted by Kathy Garrett
Deputy Clerk