

AGENDA FOR THE ANNUAL REORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD AT THE MUNICIPAL BUILDING AT 16 WALLKILL AVE. HAMBURG, N.J. ON JANUARY 3, 2024 AT 6:30 PM

The meeting is called to order

I. PLEDGE OF ALLEGIANCE:

The Clerk will read the Statement of compliance into the record:

Adequate notice of this Reorganization Meeting has been provided in accordance with the Open Public Meeting Law, P.L. 1975, Ch. 231, setting forth the time, date, place and purpose of this Reorganization Meeting through a Legal Notice published on January 11, 2023 in the New Jersey Herald and the Sunday Herald and through notices faxed and mailed to the following named newspapers and posted on the Bulletin Board at the Borough Hall: The New Jersey Herald / The Sunday Herald.

II. OATHS OF OFFICE:

- The Clerk will read the "Statement of Determination of the Board of County Canvassers".
- The Borough Clerk will administer the Oath of Office to Councilmember Elect George Endres for a three (3) year term expiring 12/31/2026. Councilmember Endres will then take his place at the dais.
- The Borough Clerk will administer the Oath of Office to Councilmember Elect Joyce Oehler for a three (3) year term expiring 12/31/2026. Councilmember Oehler will then take her place at the dais.

III. ROLL CALL:

Mayor Krasnomowitz will request a roll call of the 2024 Hamburg Governing Body.

Burd **Endres** **Haig** **Law** **Oehler** **Sena** **Mayor Krasnomowitz**

IV. COUNCIL APPOINTMENT: COUNCIL PRESIDENT

Mayor Krasnomowitz will open the floor for council nominations for the position of Council President for the year 2024.

MOTION _____ 2nd MOTION _____

V. ROBERT'S RULES OF ORDER:

A motion is in order to adopt Robert’s Rules of Order for all Council meetings for the year 2024

MOTION _____ 2nd MOTION _____

VII. RESOLUTION #2024-01 - PROFESSIONAL SERVICES

APPOINTMENTS:

BOROUGH ATTORNEY:

Mayor Krasnomowitz shall offer the name of Richard J. Clemack for appointment as the Borough Attorney for the year 2024.

A motion is in order for the Council to accept the mayor’s appointment for the position of Borough Attorney, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOROUGH ENGINEER:

Mayor Krasnomowitz shall offer the name of John Ruschke of Mott MacDonald for the appointment as Borough Engineer for the year 2024.

A motion is in order to accept the mayor’s appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A.

40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL CONFLICT PLANNER:

Mayor Krasnomowitz shall offer the name of John Ruschke of Mott MacDonald for the appointment as Municipal Conflict Planner for the year 2024.

A motion is in order to accept the mayor’s appointment for the position of Borough Engineer, further approving Professional Services Contract as set forth in N.J.S.A.

40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL PLANNER:

Mayor Krasnomowitz shall offer the name Jessica Caldwell Dykstra of J Caldwell and Associates for the appointment as Borough Planner for the year 2024.

A motion is in order to accept the mayor’s appointment for the position of Borough Planner, further approving Professional Services Contract as set forth in N.J.S.A.

40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

HISTORIC PLANNER

Mayor Krasnomowitz shall offer the name of Wayne McCabe of Historical Preservation Alternatives LLC for the appointment as Historic Planner for the year 2024.

A motion is in order to accept the mayor’s appointment for the position of Historic Planner, further approving Professional Services Contract as set forth in N.J.S.A.

40A:11-5 of the Local Public Contacts Law

MOTION _____ 2ND MOTION _____

BOROUGH AUDITOR:

Mayor Krasnomowitz shall offer the name of Man Lee of Nisivoccia & Company for appointment as Borough Auditor for the year 2024.

A motion is in order to accept the mayor’s appointment for the position of Borough Auditor, further approving Professional Services Contract as set forth in N.J.S.A.

40A:11-5 of the Local Public Contracts Law.

MOTION _____ 2ND MOTION _____

BOND COUNSEL:

Mayor Krasnomowitz shall offer the name of James Spanarkel of Waters, McPherson, McNeill PC for appointment as Borough Bond Counsel for the year 2024.

A motion is in order to accept the mayor’s appointment for the position of Bond Counsel, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL PROSECUTOR:

Mayor Krasnomowitz shall offer the name of Timothy J. Profeta, Esq. of Laddey, Clark & Ryan for appointment as Municipal Prosecutor for the year 2024.

A motion is in order to accepts the mayor’s appointment for the position of Municipal Prosecutor, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

PUBLIC DEFENDER:

Mayor Krasnomowitz shall offer the name of John C, Grey, Jr., Esq. for appointment as Public Defender for the year 2024.

A motion is in order to accepts the mayor’s appointment for the position of Public Defender, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

MUNICIPAL INSURANCE AGENT:

Mayor Krasnomowitz shall offer the name of Arthur J. Gallagher and Company (George Morville) for appointment as Municipal Insurance Agent for the year 2024.

A motion is in order to accept the mayor’s appointment for the position of Municipal Insurance Agent, further approving Professional Services Contract as set forth in N.J.S.A. 40A:11-5 of the Local Public Contract Law.

MOTION _____ 2ND MOTION _____

VIII. MAYOR'S APPOINTMENTS:

At this time, Mayor Krasnomowitz will present his nominations for one (1) year appointments to the various positions of Borough Government for the year 2024:

- | | |
|---------------------------------|--------------------|
| REGISTRAR | DOREEN SCHOTT |
| OFFICE MANAGER - BD. HEALTH | DOREEN SCHOTT |
| ASSESSMENT SEARCH OFFICER | DOREEN SCHOTT |
| COMPLIANCE OFFICER P.A.C.O | DOREEN SCHOTT |
| DEPUTY CLERK/ DEPUTY REGISTRAR | BETH MARTIN |
| Clean COMMUNITIES COORDINATOR | BETH MARTIN |
| RECREATION BOARD SECRETARY | SUZETTE VILLAGOMEZ |
| BOARD OF PUBLIC WORKS SECRETARY | WENDY BRICK |
| ADMIN. ASST. / FINANCE | JEAN STEPHENS |
| LAND USE | WENDY BRICK |
| HISTORIC COMMISSION SECRETARY | WENDY BRICK |
| WATER & SEWER COLLECTOR | REGINA FLAMMER |
| CERTIFIED FINANCIAL OFFICER | JOSEPH BREZINA |
| RECYCLING COORDINATOR | MARGUERITE NEMETH |
| DEPUTY EMERGENCY MGMT. | KEVIN DECKER |
| DEPUTY EMERGENCY MGMT. | JOHN HAIG |
| FIRE OFFICIAL | HARDYSTON TOWNSHIP |
| 911 COORDINATOR | KEITH SUKENNIKOFF |
| ANIMAL CONTROL OFFICER | VERNON TOWNSHIP |
| WATER/SEWER SUPERINTENDENT | JOHN PERRY |

HUMANE LAW ENFORCEMENT OFFICER
POLICE DETECTIVE

FRED MOSES
JORDAN DESCAFANO

A motion is in order to confirm the mayor’s appointments as presented.

MOTION _____

2ND MOTION _____

Roll Call: **Burd** **Endres** **Haig** **Law** **Oehler** **Sena**

MUNICIPAL JUDGE

Mayor Krasnomowitz shall offer the name of Paris P. Eliades, Esq of Paris P Eliades Law Firm, LLC for a three-year term set to expire December 31, 2026.

A motion is in order for the Council to accept the mayor’s appointment for the position of Municipal Judge.

MOTION _____

2ND MOTION _____

IX. APPOINTMENTS - CROSSING GUARDS:

Mayor Krasnomowitz shall offer the following appointments as Crossing Guards:

Lorraine Pastor

Stacy Reardon-Capt.

Sam Villagomez

William Papanestor

MOTION _____

2ND MOTION _____

Roll Call: **Burd** **Endres** **Haig** **Law** **Oehler** **Sena**

MAYOR’S APPOINTMENTS – LAND USE BOARD: **Mayor Appt. no vote**

Mayor Krasnomowitz shall make the following appointments to the Land Use Board: (9 Members + 2 Alternates).

William Oehler – Class II

Term expiring 12/31/2024

George Endres- Class III

Term expiring 12/31/2026

Vacancy – Class IV alt #1

Term expiring 12/31/2025

Vacancy – Class IV alt #2

Term expiring 12/31/2025

Sam Villagomez -Class IV

Term expiring 12/31/2027

Vacancy - Class IV

Term expiring 12/31/2027

The above appointees join the following Land Use Board Members

Daniel Hall – Class IV

Term expiring 12/31/2024

Glenn Davey Roberts – Class IV

Term expiring 12/31/2024

Pattie Brown - Class IV

Term expiring 12/31/2025

Jeannette Tempe – Class IV

Term expiring 12/31/2025

Mayor Richard Krasnomowitz – Class I

Term expiring 12/31/2026

MAYOR’S APPOINTMENTS – HISTORICAL COMMISSION: **Mayor Appt. no vote**

Mayor Krasnomowitz shall make the following appointments to the Historical Commission. (5 Members + 2 Alternates for a 4-year term. Alternate 2-year term.)

Vacancy – Class C Alt # 2

Term expiring 12/31/2025

Russ Brown – Class A

Term expiring 12/31/2027

the above appointees join the following Historic Commission Member

Lisa Permunion – Class C Alt #1

Term expiring 12/31/2024

Charles McMickle – Class C

Term expiring 12/31/2025

Dan Barr – Class B

Term expiring 12/31/2026

Art Walton – Class C
Bill Oehler- class C

Term expiring 12/31/2026
Term expiring 12/31/2025

MAYOR’S APPOINTMENT RECREATION COMMISSION: **Mayor Appt. no vote Mayor Krasnomowitz shall make the following appointment to the Recreation Commission. (5 Members + 2 Alternates each for 5-year terms)

Kami Wolff Term expiring 12/31/2028
Giuseppe (Joe) Caserta Term expiring 12/31/2024

The above appointee will join the following Recreation Commission Members

Vacancy – Alternate #1 Term expiring 12/31/2024
Sam Villagomez Term expiring 12/31/2025
Vacancy Term expiring 12/31/2026
Art Walton Term expiring 12/31/2025
Vacancy Term expiring 12/31/2027
Giuseppe (Joe) Caserta Term expiring 12/31/2024

APPOINTMENTS - BOARD OF PUBLIC WORKS:

Mayor Krasnomowitz shall offer the following names for appointment to the Board of Public Works (Six Members + Mayor - Three (3) year terms):

John Moeckel Term expiring 12/31/2026
Vinnie Busted Term expiring 12/31/2026

A motion is in order confirming the mayor’s appointments to the Board of Public Works.

MOTION _____ 2ND MOTION _____

The above appointees join the following Board of Public Works Members

Patricia Berado Term expiring 12/31/2024
Paul Marino Term expiring 12/31/2024
Ronald Garrett Term expiring 12/31/2025
Vacancy Term expiring 12/31/2025

FIRE DEPARTMENT APPOINTMENTS:

Mayor Krasnomowitz shall announce the following appointments for the Officers of the Hamburg Fire Department for 2024:

FIRE DEPARTMENT:

- Fire Chief Richard Padgett
- 1st Assistant Chief Devin Vogel

MOTION _____ 2nd _____

MAYOR'S APPOINTMENTS - COUNCIL - COMMITTEE LIAISONS

Mayor Krasnomowitz shall announce the duties of each Council Member for the year 2024 with the mayor as ex-officio of each Committee.

COUNCILMEMBER OEHLER

SC Economic Development
Recreation Commission

COUNCILMEMBER BURD

Office Administration
Board of Education
Grants and a Member of the Finance Committee

COUNCILMEMBER LAW

Court
Police Commissioner
Fire Commissioner
Sanitation and Recycling
Solid Waste
OEM

COUNCILMEMBER HAIG

Building and Grounds
Road Department
Water Quality
BPW Liaison

COUNCILMEMBER SENA

Finance
Board of Health
Municipal Drug Alliance
Open Space

COUNCILMEMBER ENDRES

Land Use Board
Construction Department
Historical Society / Historic Commission

A motion is in order confirming the mayor’s appointments for Committee Liaison
MOTION _____ 2ND _____

X. RESOLUTION #2024-02

MAYOR AND COUNCIL MEETING DATES

BE IT RESOLVED that the Mayor and Council of the Borough of Hamburg will hold their Regular Meetings for 2024 on the first and third Mondays of each month beginning at 7:00 p.m. (unless otherwise noted).

- January 3, 2024 6:30 pm Reorganization (Wednesday)
- January 3, 2024 7:00 pm Regular Meeting (Wednesday)
- January 17, 2024 (Wednesday)
- February 5, 2024
- February 21, 2024 (Wednesday)
- March 4, 2024
- March 18, 2024

April 1, 2024
 April 15, 2024
 May 6, 2024
 May 20, 2024
 June 3, 2024
 June 17, 2024
 July 1, 2024
 July 15, 2024
 August 5, 2024
 August 19, 2024
 September 4, 2024 (Wednesday)
 September 16, 2024
 October 7, 2024
 October 21, 2024
 November 4, 2024
 November 18, 2024
 December 2, 2024
 December 16, 2024
 January 6, 2025 Reorganization – 6:30 pm
 January 6, 2025 Regular Meeting – 7:00 pm
 A motion is in order to adopt the 2024 meeting dates as presented.
 MOTION _____^{2ND}_____

XI. CONSENT AGENDA RESOLUTIONS: All matters listed under the Consent Agenda are considered to be routine by the Municipal Council and will be enacted by one Resolution. The items listed under Consent Agenda will be acted upon after having been read by title by the Municipal Clerk. Any item may be removed from the Consent Agenda by the request of any Council Member, and if so removed, will be treated as a separate matter.

RESOLUTION #2024-03 2024 TEMPORARY BUDGET:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the attached is the 2024 Hamburg Temporary Budget.

RESOLUTION #2024-04 -OFFICIAL DEPOSITORIES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that Provident Bank is hereby designated as the official depository for borough funds for the year 2024.

RESOLUTION #2024-05 - TO CONDUCT TAX SALE FOR NON-PAYMENT OF 2023 TAXES:

WHEREAS, Regina Flammer, Tax Collector for the Borough of Hamburg, needs to hold a tax sale for non-payment of 2023 taxes; and other municipal charges.

WHEREAS, in accordance with P.L. 1997, Chapter 99, approved May 12, 1997, the Borough Council must now grant the Tax Collector approval to conduct a tax sale.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg, County of Sussex, State of New Jersey, that approval is granted to the Tax Collector to conduct a tax sale.

RESOLUTION #2024-06 -RATES OF INTEREST - DELINQUENT TAXES:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector will collect interest on delinquent taxes following the rates as set forth: N.J.S.A. 54:4-67 interest shall be charged for non-payment of taxes at the rate of 8% per annum on the first \$1,500 and 18% per annum on any amount in excess of \$1,500 to be calculated from the date the tax was payable until the date of actual payment. No interest shall be charged if payment is made within the first ten days of each quarter. BE IT FURTHER RESOLVED that the Mayor and Council hereby provide for charging an additional penalty of 6% of the amount of a delinquency in taxes and/or municipal charges on such delinquencies which exceed \$10,000 as set forth in N.J.S.A. 54:4-67.

RESOLUTION #2024-07 -TAX COLLECTOR INTEREST FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Tax Collector be and that she is hereby authorized to set up an interest fund in the amount of \$100.00 in order to have funds on hand with which to make change at the time taxpayers pay their bills in person with cash for the year 2024.

RESOLUTION #2024-08 - DEFENSE OF TAX APPEALS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Municipal Tax Assessor and Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all the contested appeals and to initiate municipal appeals to correct the Borough of Hamburg tax list including, but not limited to roll back taxes, added and omitted assessments, complaints and such other appeals as are necessary to correct assessments for the Borough of Hamburg; and BE IT FURTHER RESOLVED, that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Borough of Hamburg for the purpose of signing settlements of the foregoing matters by stipulation for the year 2024.

RESOLUTION #2024-09- TREASURER PETTY CASH FUND:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Treasurer be and is hereby authorized to set up a petty cash fund in the amount of \$50.00 in order to have funds on hand for minor office operating expenses for the year 2024.

RESOLUTION #2024-10 -OFFICIAL NEWSPAPERS:

BE IT RESOLVED by the Mayor and Council of the Borough of Hamburg that the Advertiser-News South and New Jersey Herald / New Jersey Sunday Herald, Star Ledger; is hereby designated to be the official newspapers of the Borough of Hamburg for the year 2024.

Motion is in order for the above Consent Agenda Items

MOTION _____ 2nd _____

MAYOR KRASNOMOWITZ’S COMMENTS:

Mayor Krasnomowitz will talk about progress made in 2023 and his hopes for 2024.

COUNCIL COMMENTS:

Mayor Krasnomowitz invites each member of the Council to offer any comments or

thoughts they might have at this time.

OPEN TO THE PUBLIC:

Mayor Krasnomowitz shall open the meeting to the public for any questions or comments they might have with regards to the good and welfare of the Borough of Hamburg.

MOTION _____ 2NDMOTION _____

ADJOURNMENT:

A motion is in order to adjourn the meeting.

Doreen Schott
Municipal Clerk