

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON January 3, 2024 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ

CALL TO ORDER:

Council President Councilmember Sena called the meeting to order at 7:20pm.

SALUTE TO THE FLAG:

ROLL CALL:

Council President Councilmember Sena requested a roll call:

Councilmember Burd	Councilmember Endres
Councilmember Haig	Councilmember Law
Councilmember Oehler	Councilmember Sena

Absent: Mayor Krasnomowitz

Also Present: Attorney Clemack
Doreen Schott, RMC
Beth Martin, Deputy Clerk

STATEMENT OF CERTIFICATION:

Clerk advised:

Adequate notice of this meeting has been provided to the public and the press January 11, 2023 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

December 4, 2023 Regular Meeting Minutes

Motion by Councilmember Haig, seconded by Councilmember Law to approve the December 4, 2023 Regular Meeting Minutes. All in favor.

December 4, 2023 Executive Meeting Minutes

Motion by Councilmember Law, seconded by Councilmember Oehler to approve the December 4, 2023 Executive Meeting Minutes. All in favor.

APPROVAL OF BILLS:

There were no bills list at this time.

ORDINANCES:

Ordinance 01-2024 1st Reading

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

Attorney Clemack offered a resolution to read the ordinance by title only. A motion was made by Councilmember Oehler, seconded by Councilmember Sena to read ordinance by title. All were in favor. After read by title a motion was made by Councilmember Oehler, seconded by Councilmember Sena to introduce Ordinance 01-2024: Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank. All were in favor.

Ordinance 02-2024 1st Reading

CAPITAL ORDINANCE PROVIDING FOR PAVING AND IMPROVEMENTS TO THE BASKETBALL COURTS AND VARIOUS OTHER PROJECTS AS NEEDED IN THE BOROUGH BY THE BOROUGH OF HAMBURG, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$50,000 THEREFORE FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH AND \$50,000. FROM THE OPEN SPACE ACCOUNT AND \$50,000. FROM THE LOCAL RECREATION GRANT FOR A TOTAL APPROPRIATION OF \$150,000. TO PAY FOR THE COST THEREOF.

Attorney Clemack offered a resolution to read the ordinance by title only. A motion was made by Councilmember Law, seconded by Councilmember Oehler to read ordinance by title. All were in favor. After read by title a motion was made by Councilmember Oehler, seconded by Councilmember Sena to introduce Ordinance 02-2024: Capital Ordinance Providing for Paving and Improvements to the Basketball Courts and Various Other Projects as Needed in the Borough by the Borough of Hamburg, in the County of Sussex, New Jersey, Appropriating \$50,000 Therefore from the Capital Improvement Fund of the Borough and \$50,000 from the Open Space Account and \$50,000 from the Local Recreation Grant for a Total Appropriation of \$150,000 to Pay for the Cost Thereof. A roll call vote was taken. Councilmember Burd, YES, Councilmember Endres, YES, Councilmember Haig, YES, Councilmember Law, YES, Councilmember Oehler, YES, Councilmember Sena, YES.

RESOLUTIONS:

2024-11 - “Waiving” of a Claimant Certification as Allowable in Certain Circumstances Based Upon N.J.A.C 5:30-9A.6(c) and N.J.A.C 5:31-4.1

A motion was made by Councilmember Burd, seconded by Councilmember Haig, to accept Resolution 2024-11 2024-11 - “Waiving” of a Claimant Certification as Allowable in Certain Circumstances Based Upon N.J.A.C 5:30-9A.6(c) and N.J.A.C 5:31-4.1. All were in favor.

2024-12 - Certification and Group Affidavit – EEO

A motion was made by Councilmember Law, seconded by Councilmember Oehler, to accept Resolution 2024-12 - 2024-12 - Certification and Group Affidavit – EEO. All were in favor.

2024-13 - 2024 Cash Management Plan

A motion was made by Councilmember Law, seconded by Councilmember Oehler, to accept Resolution 2024-13 - 2024-13 - 2024 Cash Management Plan. All were in favor.

2024-14 - Authority to Sign for Expenses

A motion was made by Councilmember Oehler, seconded by Councilmember Law, to accept Resolution 2024-14 - 2024-14 - Authority to Sign for Expenses. All were in favor.

2024-15 - Authority to Invest

A motion was made by Councilmember Oehler, seconded by Councilmember Law, to accept Resolution 2024-15 - 2024-15 - Authority to Invest. All were in favor.

2024-16 - R&L Datacenters, Inc – Payroll Company

A motion was made by Councilmember Law, seconded by Councilmember Oehler, to accept Resolution 2024-16 - 2024-16 - R&L Datacenters, Inc – Payroll Company. All were in favor.

2024-17 - Appointing Joseph Brezina as Certified Municipal Financial Officer for the Borough of Hamburg

A motion was made by Councilmember Endres, seconded by Councilmember Haig, to accept Resolution 2024-17 - 2024-17 - Appointing Joseph Brezina as Certified Municipal Financial Officer for the Borough of Hamburg. All were in favor.

2024-18 – Governor’s Council on Alcoholism & Drug Abuse FY Grant 2025

A motion was made by Councilmember Law, seconded by Councilmember Sena, to accept Resolution 2024-18 - 2024-18 – Governor’s Council on Alcoholism & Drug Abuse FY Grant 2025. All were in favor.

2024-19 – LEPC Membership (minus Councilmember Haig and Councilmember Law)

A motion was made by Councilmember Burd, seconded by Councilmember Oehler, to accept Resolution 2024-19 - 2024-19 – LEPC Membership (minus Councilmember Haig and Councilmember Law). All were in favor.

2024-19a - 2024-19 – LEPC Membership for Councilmember Haig and Councilmember Law

A motion was made by Councilmember Sena, seconded by Councilmember Oehler, to accept Resolution 2024-19a - 2024-19 – LEPC Membership for Councilmember Haig and Councilmember Law. A roll call vote was taken. Councilmember Burd, YES, Councilmember Endres, YES, Councilmember Haig, ABSTAIN, Councilmember Law, ABSTAIN, Councilmember Oehler, YES, Councilmember Sena, YES.

2024-20 – Contract to Royal Buick GMC for a 2024 Sierra 1500

A motion was made by Councilmember Law, seconded by Councilmember Oehler, to accept Resolution 2024-20 - 2024-20 – Contract to Royal Buick GMC for a 2024 Sierra 1500. All were in favor.

2024-21- Award Contract to Hoffman Equipment Excavator

A motion was made by Councilmember Law, seconded by Councilmember Oehler, to accept Resolution 2024-21 - 2024-21- Award Contract to Hoffman Equipment Excavator. A roll call vote was taken. Councilmember Burd, YES, Councilmember Endres, YES, Councilmember Haig, ABSTAIN, Councilmember Law, YES, Councilmember Oehler, YES, Councilmember Sena, YES.

2024-22 – Award Contract to Hoffman Equipment Wheel Loader

A motion was made by Councilmember Law, seconded by Councilmember Sena, to accept Resolution 2024-22 - 2024-22 – Award Contract to Hoffman Equipment Wheel Loader. A roll call vote was taken. Councilmember Burd, YES, Councilmember Endres, YES, Councilmember Haig, ABSTAIN, Councilmember Law, YES, Councilmember Oehler, YES, Councilmember Sena, YES.

2024-23 -Cancelling Other Trust Fund Reserve

A motion was made by Councilmember Sena, seconded by Councilmember Oehler, to accept Resolution 2024-23 - 2024-23 -Cancelling Other Trust Fund Reserve. All were in favor.

2024-24 – 2023 Appropriation Reserve- Storm Recovery Trust

A motion was made by Councilmember Sena, seconded by Councilmember Law, to accept Resolution 2024-24 - 2023 Appropriation Reserve- Storm Recovery Trust. All were in favor.

2024-25 – Salary – Administrative Assistant

A motion was made by Councilmember Endres, seconded by Councilmember Oehler, to accept Resolution 2024-25 - 2024-25 – Salary – Administrative Assistant. All were in favor.

2024-26- Budget Transfer

A motion was made by Councilmember Oehler, seconded by Councilmember Burd, to accept Resolution 2024-26 - 2024-26- Budget Transfer. All were in favor.

2024-27 – Salary – DPW Supervisor

A motion was made by Councilmember Endres, seconded by Councilmember Oehler, to accept Resolution 2024-27 - 2024-27 – Salary – DPW Supervisor. All were in favor.

ATTORNEY HOUR:

There was no attorney report at this time.

ENGINEERING:

There was no engineering report at this time.

MAYOR’S AGENDA:

Space Farms Agreement 2024

This agreement covers the pick up of deer along town roads, at \$29 per deer for the year. A motion was made by Councilmember Oehler, seconded by Councilmember Law, to accept the agreement between Space Farms and the Borough of Hamburg for the collection of deer along town roads for the year 2024. All were in favor.

Mayor’s Appointment of Inventory Support for 2024

Council President Councilmember Sena explained the committee will be determined at a later date, but at this time the council would like to appoint Keith Sukennikoff to the position of Inventory Support with a stipend of \$2,000. In this position he will make a complete inventory list and keep this list up to date. A motion was made by Councilmember Sena, seconded by Councilmember Haig, to appoint Keith Sukennikoff as Inventory Support for the year 2024. All were in favor.

PROFESSIONAL SERVICE AGREEMENTS 2024

- **Richard Clemack Contract (Attorney Services)**
- **Mott MacDonald Contract (Engineering Services)**
- **Mott MacDonald Contract (Conflict Planner Services)**
- **Nisivoccia & Company Contract (Auditing Services)**
- **Waters, McPherson, McNeill Contract (Bond Counsel)**
- **Weiner Lesniak – Glenn Kienz Contract (LUB Attorney)**
- **Arthur J Gallagher and Company, George Morville (Insurance)**
- **Historic Preservation Alternatives LLC, Historic Planner**
- **J. Caldwell & Associates, Jessica Caldwell Dykstra (Planning Services)**
- **John C. Grey Jr. Esq. (Public Defender)**
- **Timothy J. Profeta, Esq. (Municipal Prosecutor)**

A motion was made by Councilmember Haig, seconded by Councilmember Law to accept the Professional Service agreements as presented for the year 2024. All were in favor.

CONSENT AGENDA:

ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

Zoning Report: November 2023

Construction Report: November 2023

Treasurer Report: December 2023
Tax Report: November 2023
Police Report:
EMS Report: November 2023
Court: November 2023

Board of Health:

Animal Control:

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the Consent Agenda as presented. All Councilmembers present in favor.

COMMITTEE REPORTS:

COUNCILMEMBER BURD:

Councilmember Burd congratulated Joe Brezina on passing his CMFO (certified municipal financial officer) exam.

COUNCILMEMBER OEHLER:

Councilmember Oehler expressed how well Breakfast with Santa went. There were 139 people who attended. She expressed her thanks to the two residents who helped volunteer for the event, making it run smoothly.

COUNCILMEMBER ENDRES:

Councilmember Endres explained the Land Use Board was postponed until January. There are currently two applications, one for a two-family home to be built on Lime Kiln Road and Route 23, and the other one is a project in the Woods of Hamburg. Both of these are due to be heard at the next meeting which is held January 10, 2024.

Councilmember Endres gave an update on the quarry situation. As of right now it is pretty quiet, and the ramp they are building is almost done, which will move the blasting further away from Hamburg.

COUNCILMEMBER LAW:

Councilmember Law read the Fire Department report into the record.
Councilmember Law read the Police Department report into the record.

COUNCILMEMBER HAIG:

Councilmember Haig expressed his concerns about the housekeeping of the EMS building along with the response time in some instances. As the borough is the entity housing the crew, he would like to see arrangements for when the one crew is out of area on another call. A meeting will be set up with Saint Clare's to discuss the various issues.

Councilmember Haig put a shout out to Keith Sukennikoff for all of his hard work he has put in on the Lime Kiln Project.

COUNCILMEMBER SENA:

Councilmember Sena explained the budget meetings have started and framework is laid. The tax increase is minimal again this year. One of the biggest items they are looking to pay off is the firetruck purchased in 2016 with a balance of \$229,000. There are capital projects for road improvements which are funded via state aid. The borough only gets 23% of the taxes.

Councilmember Sena expressed his appreciation for the hard work the committee has put in to the

budget.

PUBLIC PORTION:

A motion by Councilmember Haig, seconded by Councilmember Oehler to open the meeting to the public. All in favor.

Keith Sukennikoff, OEM, explained how the State of NJ changed the battery backup system from a 45 minute to 8-hour system during any power outage at the intersection of Route 23 and Route 94. He continued to explained how the intersection of Route 23 and County Route 517 does not have any back up system in place. He is asking the mayor and council to write a letter, to the County Commissioners, asking NJDOT to install the same 8-hour system at that intersection.

Chief Tangorra stated a license plate reader will be installed at the intersection of Route 94 and Route 23. He went on to explain he was going to apply for a grant for the cost of the reader, but the state police will be covering the cost.

A motion by Councilmember Law, seconded by Councilmember Oehler to close the meeting to the public. All in favor.

EXECUTIVE SESSION RESOLUTION:

There was no executive session at this time.

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

- 1. NJLM – Budgeting for Elected Official (12/6/2023)
- 2. NJLM – Seminar Registration Form (12/6/2023)
- 3. County of Sussex – November Planning Board Meeting Minutes (12/6/2023)
- 4. SCMUA Estimated Annual Charge FY2024 (12/6/2023)
- 5. SCMUA Upper Wallkill System – Actual Annual Charge (12/26/2023)
- 6. Public Notification – Ames Rubber Corporation (12/26/2023)

ADJOURNMENT

Motion by Councilmember Law, seconded by Councilmember Oehler to adjourn the meeting. All in favor.

Date Approved *LB* 2/5/2024

Date Released 2/5/2024

Doreen Schott

Doreen Schott, RMC
Municipal Clerk

Submitted by Beth Martin, Deputy Clerk