

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON WEDNESDAY, SEPTEMBER 4, 2024 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

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**CALL TO ORDER:**

Mayor Krasnomowitz called the meeting to order at 7:00 p.m.

**SALUTE TO THE FLAG:**

**ROLL CALL:**

Mayor Krasnomowitz requested a roll call:

Councilmember Burd	Councilmember Law
Councilmember Endres	Councilmember Haig
Councilmember Oehler	Mayor Krasnomowitz

Absent: Councilmember Sena

Also Present: Attorney Clemack  
Beth Martin, Deputy Clerk

**STATEMENT OF CERTIFICATION:**

Clerk will advise:

Adequate notice of this meeting had been provided to the public and the press January 9, 2024 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the “Annual Notice of Meetings” pursuant to provisions of the “Open Public Meetings Act”.

**August 5, 2024 Regular Meeting Minutes**

Motion by Councilmember Law, seconded by Councilmember Endres to approve the August 5, 2024 Regular Meeting Minutes. All council members were present in favor.

**APPROVAL OF BILLS:**

As there were no additions or deletions to the bills list, a motion to open the bills list to the public was made by Councilmember Law, seconded by Councilmember Haig. All council members present were in favor. After hearing no comment from the public, a motion to close the bill list to the public was made by Councilmember Law, seconded by Councilmember Haig. All were in favor. A motion by Councilmember Law, seconded by Councilmember Haig to approve the bills list as presented. All were in favor.

**ORDINANCES:**

Attorney Clemack offered a resolution to read all of the following ordinances by title only. A motion was made by Councilmember Law, seconded by Councilmember Oehler to read all of the following ordinances by title only. All were in favor.

**Ordinance #16 – 2024 – 2<sup>nd</sup> Reading**

**ORDINANCE BY THE COUNCIL AMENDING THE BOROUGH OF HAMBURG CODE OF ORDINANCES TO REPEAL CHAPTER 215, ARTICLE XX: FLOODPLAINS OR FLOOD HAZARD AREAS REGULATIONS TO ADOPT A NEW CHAPTER 215, ARTICLE XX: FLOOD DAMAGE, PREVENTION AND FLOOD HAZARD AREA**

**REGULATIONS TO ADOPT FLOOD HAZARD MAPS; TO DESIGNATE A FLOODPLAIN ADMINISTRATOR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE**

After reading by title only, motion by Councilmember Law, seconded by Councilmember Oehler to open the meeting to the public for any comments. All in favor. No public comment on the ordinance. This ordinance was introduced at the August 5, 2024 regular meeting and published as provided by law. Motion to close the meeting to the public by Councilmember Law, seconded by Councilmember Haig. All in favor. Motion to adopt Ordinance 16-2024 on second reading by Councilmember Law, seconded by Councilmember Oehler. All in favor.

**Ordinance #17 – 2024 – 2<sup>nd</sup> Reading**

**AN ORDINANCE AMENDING CHAPTER 164 – SEWERS - OF THE GENERAL CODE OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, TO PROVIDE FOR NEW ARTICLE XIII ENTITLED SUMP PUMP INSPECTIONS AND CERTIFICATES**

After reading by title only, motion by Councilmember Haig, seconded by Councilmember Law to open the meeting to the public for any comments. All in favor. No public comment on the ordinance. This ordinance was introduced at the August 5, 2024 regular meeting and published as provided by law. Motion to close the meeting to the public by Councilmember Haig, seconded by Councilmember Law. All in favor. Motion to adopt Ordinance 17-2024 on second reading by Councilmember Law, seconded by Councilmember Oehler. All in favor.

**Ordinance #18 – 2024 – 1<sup>st</sup> Reading**

**AN ORDINANCE AMENDING CHAPTER 70 – ANIMALS - ARTICLE III – WILDLIFE FEEDING - OF THE GENERAL CODE OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY, TO PROVIDE REGULATIONS REGARDING THE FEEDING OF SONGBIRDS AND OTHER BIRDS AND PROHIBIT THE FEEDING OF UNCONFINED WILDLIFE IN ANY PUBLIC OR PRIVATE PROPERTY IN OR UPON THE BOROUGH OF HAMBURG.**

After reading by title only, motion by Councilmember Oehler, seconded by Councilmember Law to introduce Ordinance #18-2024 amending Chapter 70 – Animals - Article iii – Wildlife Feeding - of the general code of the Borough of Hamburg, County of Sussex, State of New Jersey, to provide regulations regarding the feeding of songbirds and other birds and prohibit the feeding of unconfined wildlife in any public or private property in or upon the Borough of Hamburg. Second Reading scheduled for October 7, 2024 meeting of the Mayor and Council. All in favor.

**Ordinance #19 – 2024 – 1<sup>st</sup> Reading**

**AN ORDINANCE ESTABLISHING NEW CHAPTER 33 – EMERGENCY MANAGEMENT – OF THE GENERAL CODE OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY.**

After reading by title only, motion by Councilmember Law, seconded by Councilmember Oehler to introduce Ordinance #19-2024 Establishing new Chapter 33 – Emergency Management – of the General Code of the Borough of Hamburg, County of Sussex, State of New Jersey. Second Reading scheduled for October 7, 2024 meeting of the Mayor and Council. All in favor.

**RESOLUTIONS:**

2024-71 Appointment of Acting Municipal Clerk – Beth Martin

A motion was made by Councilmember Haig and seconded by Councilmember Burd to accept Resolution 2024-71 Appointment of Acting Municipal Clerk, Beth Martin. All in favor.

2024-72 Appointment of Deputy Clerk – Jean Stephens

A motion was made by Councilmember Law and seconded by Councilmember Burd to accept Resolution 2024-71 Appointment of Deputy Clerk, Jean Stephens. All in favor.

2024-73 Hiring of Crossing Guard – Hermilyn Cruz

A motion was made by Councilmember Law and seconded by Councilmember Endres to accept Resolution 2024-73 Hiring of Crossing Guard, Hermilyn Cruz. All in favor.

2024-74 Approving Total from Municibid Auction

A motion was made by Councilmember Law and seconded by Councilmember Haig to accept Resolution 2024-74 Approving Total from Municibid Auction. All in favor.

2024-75 Approving of New Model OPRA Request Form

A motion was made by Councilmember Law and seconded by Councilmember Oehler to accept Resolution 2024-75 Approving of New Model OPRA Request Form. All in favor.

2024-76 – Appointment of Local Registrar and Deputy Registrar

A motion was made by Councilmember Law and seconded by Councilmember Burd to accept Resolution 2024-76 – Appointment of Local Registrar, Beth Martin and Deputy Registrar, Jean Stephens. All in favor.

**ATTORNEY HOUR:**

There was no Attorney Hour report at this time.

**ENGINEERING:**

There was no Engineering report at this time.

**MAYOR’S AGENDA**

**CONSENT AGENDA:**

ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WERE ENACTED BY ONE MOTION, THERE WAS NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION WAS DESIRED, THAT PARTICULAR ITEM WOULD BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

Zoning Report:	July 2024
Construction Report:	July 2024
Treasurer Report:	August 2024
Tax Report:	August 2024
Police Report:	August 2024
EMS Report:	June and July 2024
OEM	--
Court:	July 2024
Board of Health:	July 2024
Animal Control:	--

A motion was made by Councilmember Law, seconded by Councilmember Oehler to accept the Consent Agenda as presented. All were in favor.

**COMMITTEE REPORTS:  
COUNCILMEMBER BURD**

Councilmember Burd noted that Wallkill Valley Regional High School has received a grant to study consolidation of local elementary schools. Hamburg and Franklin will be participating in the study. This may provide tax savings for participating towns.

#### **COUNCILMEMBER OEHLER**

Councilmember Oehler reported that over 450 residents attended Hamburg Day. The day went very well even though it ended early due to an incoming storm. Friday, September 13<sup>th</sup> is the Hamburg Foot Golf event and October 27<sup>th</sup> is the Trunk or Treat.

#### **COUNCILMEMBER ENDRES**

Councilmember Endres is still waiting to hear back from the new manager at the Quarry regarding a tour of their facility. Blast notifications are being sent out to residents. Councilmember Endres received calls from residents regarding a recent blast and upon contacting the quarry's representative Deep Logic was told it registered at 21% of the allowable parameters. Mayor Krasnomowitz asked if he could confirm the current blasting location within the quarry.

Councilmember Endres noted that the Land Use Board will be meeting on October 14, 2024 with J. Caldwell to review what needs to be done to conform with the affordable housing requirements which will be provided by the state.

#### **COUNCILMEMBER LAW**

Councilmember Law read the monthly police department report into the record.

Motion by Councilmember Burd to accept letter of resignation from Patrolman Eric Miller, seconded by Councilmember Oehler. All were in favor. Applications to fill the position are being accepted until September 6, 2024. New police vehicle has been received.

The Office of Emergency Management received a \$10,000 grant which is being used to pay the balance on their vehicle. Due to grants obtained by OEM Coordinator, Keith Sukennikoff, there was no cost to the Borough residents for this vehicle.

#### **COUNCILMEMBER SENA**

Due to Councilmember Sena's absence Councilmember Law reported there are two tax certificates to be redeemed.

Resolution T-2024-007 – Redeem Third Party Tax Certificate Block 17 Lot 18 C1105

A motion was made by Councilmember Law and seconded by Councilmember Oehler to accept Resolution T-2024-007 – Redeeming Third Party Tax Certificate Block 17 Lot 18 C1105. All in favor.

Resolution T-2024-008 – Redeem Third Party Tax Certificate Block 27 Lot 2

A motion was made by Councilmember Law and seconded by Councilmember Oehler to accept Resolution T-2024-008 – Redeeming Third Party Tax Certificate Block 27 Lot 2. All in favor.

#### **COUNCILMEMBER HAIG**

Councilmember Haig made a motion, seconded by Councilmember Law to open the floor to Jean Stephens regarding Cintas. Cintas provides uniforms for the Road Department, mats for Borough buildings and other maintenance items. All were in favor. Jean Stephens stated there have been issues with the service provided. The uniform order has never been completely correct, mats are not available to be changed each week, undelivered items are billed, buildings are sometimes

skipped and invoices are constantly in need of correction. Councilmember Haig recommends cancelling the contract. The DPW has the ability to handle all of these items in-house. Mayor Krasnomowitz asked about difficulties getting out of the contract and if a copy was available to be reviewed by Attorney Clemack. Attorney Clemack asked for a list of grievances. Jean Stephens stated that we have a list which was provided to Cintas and email communications with Cintas regarding issues with service. Copies will be provided to Attorney Clemack. Motion was made by Councilmember Haig, seconded by Councilmember Law to close the floor to Jean Stephens. All were in favor.

1. Wellhouse conversions (Booster Station, Well #2 and Well #3) - Motion by Councilmember Haig, seconded by Councilmember Law to engage Neal Systems Incorporated, Cattron Systems for three wellhouse conversions (Booster Station, Well #2 and Well #3) not to exceed \$19,000. All were in favor.
2. Jetting and vacuuming of Borough storm basins - Motion by Councilmember Haig, seconded by Councilmember Law to engage MJG Services, LLC for Storm Basin Jetting for two days with disposal added at a cost of \$5,500. All were in favor.
3. Enrollment of DPW Supervisor, Alec Yanish, in Wastewater Treatment Operator Licensing Courses - Motion was made by Councilmember Haig, seconded by Councilmember Law to enroll Alec Yanish in Wastewater Treatment Operator Licensing Courses. Tuition, materials and tests for each approximately \$1275 with a \$50 annual license renewal fee to be paid by the Borough. All in favor.
4. Hydrant Replacement – King Cole Road and Urban Street – Motion by Councilmember Haig, seconded by Councilmember Law to request formal correspondence from Borough Engineer, John Rushke, P.E., confirming that abandoning the fire hydrant at King Cole Road and Urban Street will not be in violation of fire prevention and will not create a hazard. All were in favor.

Councilmember Haig provided an update on the Clocktower area rehabilitation. Area has been cleaned up and the goal is to place seasonal displays. Councilmember Haig would also like to honor the Borough's veterans with flags along Main Street.

Councilmember Haig has received quotes for OEM building bathroom installation. The lowest costing \$13,000.00. He noted it will be necessary if ambulance services are to be moved to that building. Councilmember Haig will provide all the quotes for the next meeting.

Security cameras for the Borough parks are still being researched and quotes obtained.

Small snowflake holiday lighting for Main Street and the Orchard St. extension will be up this year.

Councilmember Haig would like the Borough to consider purchasing a small vehicle lift so the DPW can better service Borough trucks.  
DPW will need to replace one of the older trucks due to age and use.

Councilmember Haig has spoken with Engineer John Rushke regarding design of a berm at the riverbank park, also investigating cost of paving entrance for park.

Borough Hall meeting room new lights are too dark for the space and it has been recommended that

the Borough use a larger LED. JCP&L representative did a walk through with Councilmember Haig and DPW Supervisor Alec Yanish regarding grant program for LED light replacements for the other Borough buildings at a cost of \$1900 for partial labor only. JCP&L supplies fixtures.

Councilmember Haig is requesting quotes to repair, sealcoat and line the Gingerbread Castle Road Park driveway, parking lot and path.

5. Motion by Councilmember Haig, seconded by Councilmember Law to open to DPW Supervisor Alec Yanish. All were in favor. Alec Yanish stated the BPW discussed cleaning water/sewer buildings within the Borough and voted to award the contract to Wind River. Contract is not to exceed \$3600.00. Mayor Krasnomowitz offered a resolution to approve pending receipt of required paperwork by Deputy Clerk, Beth Martin. Motion by Councilmember Law, seconded by Councilmember Oehler to approve engaging Wind River to clean water/sewer buildings within the Borough pending receipt of required paperwork by Deputy Clerk, Beth Martin. All were in favor.

### **PUBLIC PORTION:**

A motion by Councilmember Law, seconded by Councilmember Haig to open the meeting to the public. All in favor.

School Superintendent, Dr. Kimberly Sigman, thanked the Borough for the traffic sign on Linwood Avenue. Regarding school regionalization Wallkill Valley Regional High School serves as the lead agent in the grant, Hamburg was the first to partner with them, Franklin second. It is a one-year study. Hamburg joined in the interest of saving money. She stated it is not their goal to dismantle the school. The regionalization study's goal is to see what the schools can do to save funds.

Dr. Sigman thanked the Borough for being a contributor to the new online school newsletter. Upcoming projects include an off-site drill, working with the Police and other Borough departments. Borough Police now have a shared service room in the school and an officer should be in place shortly.

Dr. Sigman stated work on the school building is progressing. Roof has been repaired and safer windows are being researched for the ground level windows. Preschool Expansion Fund has paid for a new trike track, archery equipment purchased and the school now has air conditioning. Windows destroyed by microburst must be handled carefully due to asbestos and will be completed, they are waiting on insurance.

Dr. Sigman was concerned about school dumpster being discussed at a previous meeting. Issue was clarified as a bear issue. Dr. Sigman assured the council the school now has a bear proof dumpster. Dr. Sigman stated she welcomes the opportunity for regular communication between the council and the school.

Councilmember Law commented that, as Police Commissioner for the Borough, he appreciates all Dr. Sigman's hard work with establishing the police substation in the school. Noted that if the school will be doing an off-site drill the Borough Office of Emergency Management must be involved at the highest level because they handle all the government paperwork. Dr. Sigman assured Councilmember Law the Office of Emergency Management would be included as soon as the preliminary discussion with school staff was complete.

After hearing no further comments from the public, a motion by Councilmember Law, seconded by

Councilmember Oehler to close the meeting to the public. All in favor.

**EXECUTIVE SESSION RESOLUTION:**

Attorney Clemack offered the following resolution to enter into executive session later this evening. WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

**1. Personnel – Finance Clerk Position**

WHEREAS N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS the minutes of the closed session be taken and made available to the Public upon conclusion of the matter.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matters.

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the resolution as offered. All Councilmembers present in favor.

Motion by Councilmember Haig, seconded by Councilmember Endres to return to regular session. All in favor. Attorney Clemack verified that all attending members were present.

Motion by Councilmember Law, seconded by Councilmember Oehler that an offer be made to Kristen Kelly for the position of Finance Clerk/Administrative Assistant at the salary rate discussed in executive session. All were in favor.

**CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)**

1. JCP& L, RE: Notice of a Filing and Public Hearing, Docket No. ER24070486 August 9, 2024 (8/16/2024)
2. Twps. of Montague, RE: Resolution 2024-078 Resolution in Opposition to Proposed Legislation Bypassing Local Zoning for Home-Based Businesses. (8/16/2024)
3. NJ DEP, RE: Area of Concern Block 4, lot 2, 5 Rt. 23 No Further Action Letter August 14, 2024 (8/16/24)
4. Cullen & Dykman LLP, RE: Elizabethtown Gas Petition for Rate Increase August 19, 2024 (8/21/24)
5. JCP& L, RE: Notice of a Filing and Public Hearing, Docket No. ER2403019 (8/22/2024)
6. Recreation Commission Minutes from May and June (8/28/2024)

**ADJOURNMENT**

Motion by Councilmember Oehler, seconded by Councilmember Law to adjourn the meeting. All present in favor.

Date Approved 10/7/24

Date Released 10/7/24

Beth Martin  
Beth Martin  
Deputy Clerk

Submitted by Jean Stephens, Administrative Assistant