

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF HAMBURG HELD ON NOVEMBER 4, 2024 AT THE MUNICIPAL  
BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

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**CALL TO ORDER:**

Mayor Krasnomowitz called the meeting to order at 7:00 p.m.

**SALUTE TO THE FLAG:**

**ROLL CALL:**

Mayor Krasnomowitz requested a roll call:

Present: Councilmember Burd Councilmember Law  
Councilmember Endres Councilmember Oehler  
Councilmember Haig Councilmember Sena  
Mayor Krasnomowitz

Also Present: Attorney Clemack  
Beth Martin, Acting Municipal Clerk

**STATEMENT OF CERTIFICATION:**

Clerk advised:

Adequate notice of this meeting has been provided to the public and the press January 9, 2024 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

**October 7, 2024 Regular Meeting Minutes**

Motion by Councilmember Haig, seconded by Councilmember Law to approve the October 7, 2024 Regular Meeting Minutes. All council members were in favor.

**APPROVAL OF BILLS:**

As there were no additions or deletions to the bills list, a motion to open the bills list to the public was made by Councilmember Haig, seconded by Councilmember Endres. All council members were in favor. After hearing no comment from the public, a motion to close the bill list to the public was made by Councilmember Oehler, seconded by Councilmember Law. All were in favor. A motion by Councilmember Haig, seconded by Councilmember Law to approve the bills list as presented. A roll call vote was taken: Councilmember Burd YES, Councilmember Endres YES, Councilmember Haig YES, Councilmember Law YES, Councilmember Oehler YES, Councilmember Sena YES.

**ORDINANCES:**

None at this time

**RESOLUTIONS:**

Resolution 2024-84 Authorizing Emergency Purchase Pursuant to NJSA 40A:11-6  
A motion was made by Councilmember Haig and seconded by Councilmember Law to accept Resolution 2024-84 Authorizing Emergency Purchase Pursuant to NJSA 40A:11-6. All in favor.

Resolution 2024-85 Chapter 159 Resolution Requesting Approval of Revenue and Appropriation Amending the 2024 Budget as a Revenue and Appropriation of \$49,972.50

A motion was made by Councilmember Oehler and seconded by Councilmember Law to accept Resolution 2024-85 Chapter 159 Resolution Requesting Approval of Revenue and Appropriation Amending the 2024 Budget as a Revenue and Appropriation of \$49,972.50. All in favor.

Resolution 2024-86 EMMA Grant Acceptance

A motion was made by Councilmember Law and seconded by Councilmember Endres to accept Resolution 2024-86 EMMA Grant. All in favor.

Resolution 2024-87 Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website

A motion was made by Councilmember Law and seconded by Councilmember Burd to accept Resolution 2024-87 Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website. All in favor.

Resolution 2024-88 Balance Transfer

A motion was made by Councilmember Law and seconded by Councilmember Burd to accept Resolution 2024-88 Balance Transfer. All in favor.

Resolution 2024-89 Shared Service Agreement Sparta Dispatching

Attorney Clemack asked all Councilmembers to note the agreement has been revised with regard to liability per the Borough's request. The new paragraph is now what had been agreed upon in the original agreement.

A motion was made by Councilmember Law and seconded by Councilmember Oehler to accept Resolution 2024-89 Shared Service Agreement Sparta Dispatching. All in favor.

#### **ATTORNEY HOUR:**

Regarding SMS Hamburg, LLC v. Borough of Hamburg Land Use Board. Attorney Clemack stated Borough of Hamburg only nominally involved. SMS Hamburg LLC is not seeking damages. They are seeking to reverse a decision by the Hardyston Land Use Board. It has been forwarded to the Borough Insurance company per procedure.

#### **EXECUTIVE SESSION RESOLUTION:**

Attorney Clemack offered the following resolution to enter into executive session later this evening. WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1. Contract Negotiations - VP Security LLC
2. Police security matters.

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matters.

Motion by Councilmember Law, seconded by Councilmember Endres to accept the resolution as offered. All in favor.

**ENGINEERING:**

There was no Engineering report at this time.

**MAYOR’S AGENDA**

Best Practices Performance Review

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the Best Practices Performance Review. All in favor.

Shared Service Agreement Hardyston – Recycling

Motion by Councilmember Law, seconded by Councilmember Oehler to accept the Recycling Shared Service Agreement with Hardyston Township. All in favor.

Shared Services Agreement Hardyston – Recreation Field Coordinator

Motion by Councilmember Oehler, seconded by Councilmember Law to accept the Recreation Field Coordinator Shared Service Agreement with Hardyston Township. All in favor.

Shared Service Agreement Hardyston – Fire Prevention Services

Motion by Councilmember Law, seconded by Councilmember Oehlert to accept the Fire Prevention Services Shared Service Agreement with Hardyston Township. All in favor.

Bingo & Raffle Licenses Approval for Hamburg PTA

Motion by Councilmember Haig, seconded by Councilmember Oehler to accept the Bingo & Raffle Licenses Approval for Hamburg PTA. All in favor.

**CONSENT AGENDA:**

ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WERE ENACTED BY ONE MOTION, THERE WAS NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION WAS DESIRED, THAT PARTICULAR ITEM WOULD BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- Zoning Report: --
- Construction Report: September 2024
- Treasurer Report: October 2024
- Tax Report: --
- Police Report: October 2024
- EMS Report: September 2024 (St Clares)
- OEM: October 2024
- Court: September 2024
- Board of Health: August and September 2024
- Animal Control: --

A motion was made by Councilmember Oehler, seconded by Councilmember Law to accept the Consent Agenda as presented. All were in favor.

**COMMITTEE REPORTS:**

**COUNCILMEMBER BURD**

Councilmember Burd spoke with the Borough Tax Assessor regarding Block and Lot identification issues over on Mulberry Street. Tax Assessor and Town Engineer will be working to correct the issue.

**COUNCILMEMBER OEHLER**

Councilmember Oehler stated the Trunk or Treat went well with 40-45 children in attendance.

Regarding Hamburg Day 2025, Councilmember Oehler has already begun contacting vendors and will begin signing up vendors at the start of the new year to make sure everything runs smoothly.

Councilmember Oehler mentioned Committee meeting for the Borough Tree Lighting. Santa will have an Elf assistant this year, there was discussion regarding music and activities. Councilmember Sena stated the event last year was a success due to the cooperation between the Recreation Commission, OEM, Fire Department, DPW, Police, Auxiliary and Council. Councilmember Sena wanted it made clear that he was not at the meeting and believes that as it is a town event we need to continue this cooperative effort and build on it. Mayor Krasnomowitz agreed and requested Councilmembers Oehler and Sena work together on this event.

Councilmember Oehler reminded Councilmembers that the holiday decorating contest will be Dec 15<sup>th</sup> – 25<sup>th</sup> and there will be three chairpersons.

### **COUNCILMEMBER ENDRES**

Councilmember Endres met with members of the Land Use Board on October 14<sup>th</sup> to discuss affordable housing. The State released its requirements on October 20<sup>th</sup>. They are requesting ten percent of Borough housing be affordable housing. The committee will be meeting with the Borough Planner regarding this issue to see what can be done as space within the Borough is limited.

### **COUNCILMEMBER LAW**

Councilmember Law noted that the Clean Communities Coordinator is required to acquire Continuing Education Units to keep certification. There will be a Clean Communities conference March 5-7, 2025 during which Coordinators may obtain the required CEUs to maintain their certification. Conference cost is approximately \$385.00 and \$177.63 for the hotel accommodations, which can be paid for with Clean Communities Funds. Motion by Councilmember Law, seconded by Councilmember Haig to send the Borough Coordinator, Beth Martin to the conference to obtain the required CEUs to maintain her status as coordinator. All in favor.

Councilmember Law read Police Department report into the record.

Councilmember Law read the Fire Department report into the record.

Councilmember Law read the EMS report into the record and noted it was our first month with Atlantic Health Services.

Motion by Councilmember Law, seconded by Councilmember Haig to open the floor to OEM Coordinator, Keith Sukennikoff regarding Emergency Preparedness Plan. All in favor. OEM Coordinator, Keith Sukennikoff discussed some of the components of the plan and noted that it is now mandated by the state. Mr. Sukennikoff thanked the Borough employees who helped him complete the project. Motion by Councilmember Law, seconded by Councilmember Haig to close the floor to Keith Sukennikoff. All in favor.

Motion by Councilmember Law, seconded by Councilmember Haig to open the floor to Fire Department representative Sid Crum regarding Junior Firefighters Program. All in favor. Mr. Crum noted they have started working on the operating guidelines and other documentation for

this program. Mr. Crum suggested the Borough Council create an executive committee to govern the junior firefighters' program once it has been approved. Councilmember Sena stated there was a meeting with the insurance representatives, Mayor, Fire Chief and others to discuss safety and risk management. Risk Manager will be responding to Councilmember Law. Councilmember Law asked councilmembers to state their opinion regarding establishing this program. All councilmember were in favor of establishing the program. Motion by Councilmember Law, seconded by Councilmember Haig to close the floor to Sid Crum. All in favor.

### **COUNCILMEMBER HAIG**

Motion by Councilmember Haig, seconded by Councilmember Law to hire Hungerford & Terry Inc. to perform diagnostic assessment of control panel of Well 1A at the rate of \$1,320.00. All in favor.

Councilmember Haig has been investigating pricing for a Happy Holidays sign for the clock area. Prices for 16 ft. sign with LED lighting ranged from \$3000 - \$6000. Lowest price from John Geddes for a construction grade aluminum sign with LED lights and a mount that would allow posting of other signage. Motion by Councilmember Law, seconded by Councilmember Oehler to purchase sign from John Geddes at a cost not to exceed \$3000. All in favor.

Councilmember Haig pointed out the new lighting in the meeting room had been upgraded to the eight-inch fixtures which has greatly improved the rooms lighting.

Regarding the landscaping in front of the municipal building, Councilmember Haig suggested new landscaping in the Spring. Councilmember Haig will be obtaining quotes for consideration. Quotes to repair the damaged section of wall by the firehouse will also be sought.

Councilmember Haig voiced concerns regarding the lack of storage space for Borough equipment and supplies. Motion by Councilmember Haig, seconded by Councilmember Law to open the floor to the Borough CFO, Joseph Brezina, regarding quotes for storage building. All in favor. Borough CFO, Joseph Brezina, stated he has obtained three quotes for a 24'x30'x12' building kit with metal siding and garage door. Quotes obtained from Lanco \$16,900, Home Depot \$15,079 and Garage Builder \$13,035. Councilmember Haig noted the DPW has said they have the ability to pour the concrete flooring. Mayor Krasnomowitz voiced concern regarding a location for this building and stated that a good location should be found before any purchase is considered. Councilmember Haig agreed and stated he would be doing further research on a location. Mr. Brezina stated prices were valid through April 2025. All agreed further investigation is required. Motion by Councilmember Law, seconded by Councilmember Oehler to close the floor to CFO, Joseph Brezina. All in favor.

Councilmember Haig informed the council the sidewalk snow machine arrived and is ready for the upcoming season.

### **COUNCILMEMBER SENA**

Councilmember Sena reported the Budget Committee had their third meeting and are still prioritizing items and projects. Budget transfer was done to complete items for 2024. Largest purchases being considered for the new year are a new police vehicle, utility truck needed for water department and fire chief vehicle. Pension liability and health benefit increases will be announced sometime in December. Mayor Krasnomowitz suggested a November workshop meeting to discuss the Fire Chief vehicle and DPW utility truck with the department heads.

## **PUBLIC PORTION:**

A motion by Councilmember Oehler, seconded by Councilmember Oehler to open the meeting to the public. All in favor.

School Superintendent, Dr. Kimberly Sigman thanked staff members from the Borough for judging the school's Scarecrow Contest.

Dr. Sigman updated the Mayor and Council on the ongoing Regionalization study noting that Wallkill Valley and the Borough Hamburg had now been joined by Franklin Borough, Hardyston Township and the Borough of Ogdensburg, Items being discussed to help save funds included transportation, shared curriculum resources, personnel, and child study teams. The committee is requesting a 10-year demographic study for a more detailed image of changing demographics, affordable housing costs, and enrollment trends. Dr. Sigman will be hosting an online forum in the future for those interested.

Dr. Sigman announced the school had hired a full time Business Administrator, Mrs. Weaver.

Dr. Sigman also discussed community involvement and volunteerism projects for the students. Dr. Sigman mentioned local Christmas caroling and a program that pairs 6<sup>th</sup> graders with senior citizens who will be sharing stories of their childhood with the students. Dr. Sigman stated the school will be focusing on good citizenship and volunteerism. Dr. Sigman requested a meeting with Mayor Krasnomowitz and others to help identify a student for good citizenship in the Borough.

Dr. Sigman mentioned that the school would be participating in the Global Unplugged Day, March 7, 2025 by going offline in all but matters of safety and business operation.

After hearing no further comments from the public, a motion by Councilmember Law, seconded by Councilmember Haig to close the meeting to the public. All in favor.

## **CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)**

1. Sussex County Planning Board Minutes September 9, 2024 (10/21/2024)
2. Hardyston Twsp. Ordinance 2024-14 Amending and modifying Chpt. 185, Zoning (10/21/2024)
3. NJ Dept. of Health COVID-19 Investigation Reminders (10/21/2024)
4. SCMUA FY2025 Proposed Rate Schedule Effective December 1, 2024 (10/21/2024)
5. Sussex County Board of Taxation 2024 Abstract of Ratables (10/21/2024)
6. Sussex County Agriculture Development Board Minutes Sept. 16, 2024 (10/28/2024)
7. Elizabethtown Gas Virtual Public Hearings Notices (3) November 12, 2024 (10/28/2024)
8. Sussex County Open Space Committee Minutes July 25, 2024 (10/30/2024)
9. NJ WasteWise Bulletin Autumn 2024 (10/30/2024)
10. NJ Dept. of Transportation RE: Local Freight Impact Fund Grants (10/30/2024)

Motion by Councilmember Haig, seconded by Councilmember Endres to return to regular session. All in favor.

## **ADJOURNMENT**

Motion by Councilmember Oehler, seconded by Councilmember Law to adjourn the meeting. All present in favor.

Date Approved 12/2/2024

Date Released 12/3/2024

Beth Martin

Beth Martin  
Acting Municipal Clerk

Submitted by Jean Stephens, Administrative Assistant