

**AGENDA OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF HAMBURG HELD ON MAY 5, 2025 AT THE MUNICIPAL BUILDING, 16  
WALLKILL AVE., HAMBURG, NJ**

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**CALL TO ORDER:**

Mayor Krasnomowitz will call the meeting to order at 7:00 p.m.

**SALUTE TO THE FLAG:**

**ROLL CALL:**

Mayor Krasnomowitz shall request a roll call:

**ROLL CALL:**

Burd, \_\_\_\_\_, Endres, \_\_\_\_\_, Haig, \_\_\_\_\_, Law, \_\_\_\_\_, Oehler, \_\_\_\_\_, Sena, \_\_\_\_\_,  
Mayor Krasnomowitz, \_\_\_\_\_

Also Present: Attorney Clemack  
Beth Martin, Acting Municipal Clerk  
Jean Stephens, Deputy Clerk

**STATEMENT OF CERTIFICATION:**

Adequate notice of this meeting has been provided to the public and the press January 12, 2025 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

**April 7, 2025 Regular Meeting Minutes**

A motion is in order to approve the April 7, 2025 Regular Meeting Minutes.

Motion: \_\_\_\_/Second: \_\_\_\_

**April 7, 2025 Executive Meeting Minutes**

A motion is in order to approve the April 7, 2025 Executive Meeting Minutes.

Motion: \_\_\_\_/Second: \_\_\_\_

**APPROVAL OF BILLS:**

A motion is in order to approve the bill list as presented.

Motion: \_\_\_\_/Second: \_\_\_\_

Roll Call:

Burd, \_\_\_\_\_, Endres, \_\_\_\_\_, Haig, \_\_\_\_\_, Law, \_\_\_\_\_, Oehler, \_\_\_\_\_, Sena, \_\_\_\_\_

**ADOPTION OF BUDGET – 2025**

Mayor and Council will hold a public hearing of the 2025 Hamburg Municipal Budget. Same was published on April 15, 2024 in the NJ Herald as required by law.

Motion: \_\_\_\_/Second: \_\_\_\_

**2024 MUNICIPAL AUDIT – Audit was emailed to Governing Body on 4/29/2025**

- Synopsis of Audit to be published as provided by law in the New Jersey Herald / Sunday Herald.
- Certification of receipt of Audit to be signed by Council
- **Resolution 2025-53** Certificate of Audit

Motion: \_\_\_\_/Second: \_\_\_\_

**ORDINANCES:****Ordinance 04-2025 2<sup>nd</sup> Reading****ORDINANCE AMENDING CHAPTER 203-VEHICLES AND TRAFFIC-OF THE CODE OF THE BOROUGH OF HAMBURG TO PROHIBIT THE PARKING OF MOTOR VEHICLES ON THE FRONT YARD OF RESIDENTIAL LOTS EXCEPT ON HARD SURFACES DESIGNED FOR PARKING MOTOR VEHICLES**

Attorney Clemack will read the Ordinance by title for second reading and publication. A motion is in order to open the meeting to the public for any questions or comments they may have with regards to the ordinance prior to adoption. This ordinance was introduced at the April 7, 2025 regular meeting and published as provided by law; considered for final adoption at the May 5, 2025 regular meeting of the Hamburg Mayor and Council.

Motion: \_\_\_\_/Second: \_\_\_\_ Motion: \_\_\_\_/Second: \_\_\_\_ Adopt: Motion: \_\_\_\_/Second: \_\_\_\_

**RESOLUTIONS:**

2025-51 Hiring of Finance Clerk / Administrative Assistant – Danielle Sena

Motion: \_\_\_\_/Second: \_\_\_\_

2025-52 Chapter 159 Requesting Approval of Revenue and Appropriation Amending the 2025 Budget as a Revenue and Appropriation of \$2,488.47

Motion: \_\_\_\_/Second: \_\_\_\_

2025-53 Governing Body Certification of Annual Audit (*addressed above*)

2025-54 Resolution Approving the Corrective Action Plan in Connection with the Audit Report Year 2024

Motion: \_\_\_\_/Second: \_\_\_\_

2025-55 Authorizing the Mayor to Execute a Contract for Borough Engineering Services with Boswell Engineering

Motion: \_\_\_\_/Second: \_\_\_\_

2025-56 Rescinding Resolution 2025-47 – Accepting Municibid Total (PD Phones)

Motion: \_\_\_\_/Second: \_\_\_\_

2025-57 Accepting Totals from Municibid

Motion: \_\_\_\_/Second: \_\_\_\_

**ATTORNEY HOUR:**

Sale of Surplus on Municibid – DPW Kohler Generator start at \$8500

Sale of Surplus on Municibid – DPW lawn mower start at \$200

Chief of Police Contract

**MAYOR’S AGENDA:**

Council Tablets

**CONSENT AGENDA:**

ALL MATTERS LISTED BELOW ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

Zoning Report: April 2025  
 Construction Report: --  
 Treasurer Report: April 2025  
 Tax Report: April 2025  
 Police Report: --  
 EMS Report: --  
 Fire Report: --  
 OEM: --  
 Court: --  
 Board of Health: March 2025  
 Animal Control: --

Motion: \_\_\_\_/Second: \_\_\_\_

**COMMITTEE REPORTS:**

**COUNCILMEMBER BURD**

Hamburg School Budget

**COUNCILMEMBER OEHLER**

**COUNCILMEMBER ENDRES**

**COUNCILMEMBER LAW**

**COUNCILMEMBER HAIG**

Harassment Training

**COUNCILMEMBER SENA**

Board of Health – Issuing Animal Summons (29 owners – 43 animals)

**PUBLIC PORTION:**

Mayor Krasnomowitz will offer a motion to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough.

**EXECUTIVE SESSION RESOLUTION:**

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1.

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

Motion to end Executive Session and enter public meeting

Motion: \_\_\_\_/Second: \_\_\_\_

**CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)**

1. Sussex County Solid Waste Advisory Council Minutes February 6, 2025 (4/30/2025)
2. SC Planning Board Minutes February 3, 2025 (4/30/2025)
3. Sussex County Solid Waste Advisory Council Minutes March 11, 2025 (4/30/2025)

4. LOGS Legal Group LLP - Foreclosure 29 Circle Dr. (4/30/2025)
5. NJEDA Main Street Acquisition Grant Notice (4/30/2025)
6. NJ Legislature Meeting Notification (4/30/2025)
7. S.C. Board of Taxation Final Equalization Table (4/30/2025)
8. S.C. Board of Taxation Resolution #04162025-03 (4/30/2025)
9. NJ DOT Grant Applications now being accepted. (4/30/2025)
10. JCP&L Notice of Public hearing (4/30/2025)
11. S.C. Agriculture Development board minutes March 17, 2025 (4/30/2025)
12. Habitat for Humanity NWNJ Events and Information Flyer (4/30/2025)

## **ADJOURNMENT**

A motion is in order to adjourn the meeting

Date Approved\_\_\_\_\_

Date Released\_\_\_\_\_

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Beth Martin  
Acting Municipal Clerk