

# **HAMBURG RECREATION COMMISSION MEETING MINUTES**

**November 18, 2025**

## **CALL TO ORDER / FLAG SALUTE**

Commission Chair Sam Villagomez called the meeting to order at 7:05 pm and led all present in the flag salute.

## **Call to Order/Statement of Certification**

Pursuant to the provisions of the "Open Public Meetings Act" adequate notice of this meeting was provided to the public and the press January 12, 2025 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the Commission's "Annual Notice of Meetings".

## **ROLL CALL**

Present: Sam Villagomez, Art Walton, Frances Weiss (telephonic)  
Also present: Council Liaison Joyce Oehler  
Secretary Anna Titka

## **APPROVAL OF MINUTES**

### **October 21, 2025 Regular Meeting Minutes**

Motion by Vice Chair Art Walton, seconded by Commission Member Fran Weiss to approve the October 21, 2025 Regular Meeting Minutes. All in favor.

## **FINANCE**

Members of the Commission discussed funds encumbered for remaining events.

Motion by Vice Chair Walton, seconded by Commission Member Weiss to approve the financial reports. All in favor.

## **OLD BUSINESS / NEW BUSINESS**

### **Trunk or Treat - October 26th**

Commission Member Weiss noted the event went well. There were roughly 20-25 kids in attendance and 7 or 8 cars. The general consensus was that moving the cars down to the sidewalk was a great idea and should be continued next year. Chair Villagomez noted that for next year, clearer instructions should be given out beforehand to the trunks and trunk or treaters. The commission chose October 25th, 2026 for next year's event, running from 1:00 PM - 2:00 PM, parade from 1:15 PM - 1:30 PM, and trunks set up by 12:30 PM. Council Liason Oehler suggested a pumpkin coloring contest for the kids to do during downtime at the event. Participants will write their name/email/phone number on the back and winners will be chosen at the close of the event. The winners' pictures will be hung up at Borough Hall.

### **Halloween Decorating - October 15th-31st**

Chair Villagomez opened discussions on who should be able to win the contest after so many years of winning. Motion by Vice Chair Walton, seconded by Commission Member Weiss,

to eliminate the list of disqualified winners and replace it with not winning two years in a row. All in favor. The members compared their lists of best decorated houses and came to the following consensus: 1st place - 22 Hamilton, 2nd place - 80 Orchard, 3rd place - 13 Holly. Winners will be contacted and asked to come pick their checks up at Borough Hall during the next Mayor and Council meeting.

### **Breakfast with Santa - December 13th**

Chair Villagomez and Council Liason Oehler discussed the shopping list for supplies for the Breakfast with Santa event. Council Liason Oehler will compare the list to any remaining items from last year stored at the pavilion. Council Liason Oehler and Commission Member Weiss will go pick up the supplies the week of the event when we have a final head count on December 9th. Volunteers will set up the Firehouse Friday December 12th at 7:00 PM, including tables and all decorations. Council Liason Oehler will be contacting Ricky about alternate options for the firetrucks in the event of a too cold day, possibly including the DPW. The day of the event, volunteers will arrive at 7:00 AM with doors opening to the public at 8:45 AM. Chair Villagomez will circulate through the tables to invite people to get their food and visit with Santa for pictures. Chair Villagomez will bring a speaker for music.

### **Tree Lighting - December 5th**

Chair Villagomez noted that he contacted Hamburg School's band/choir director to confirm their presence at the tree lighting. Ms. Vinkman, the director, shared the list of songs that will be performed. Chair Villagomez will confirm with them the set up and start times. Council Liason Oehler noted the need for extra hands before and during the event if anyone was available to assist.

### **Family/Senior Game Night - February 20**

Council Liason Oehler and Commission Member Weiss will be chairing this event. Both members have agreed to bake desserts for the event, as well as serve water. The event will run from 6:00 PM - 8:00 PM and feature board games, card games, and puzzles. Chair Villagomez asked about incorporating lego building, noting a company that used to work with the clinics at the Hamburg School. Chair Villagomez and Council Liason Oehler would look into possible solutions. Registration for the event will be encouraged but not required, a flyer will be made up and sent out in January. Council Liason Oehler will confirm with Charlie for the use of the hall on the chosen date.

### **YMCA Family Swim - March 20th**

Chair Villagomez will be contacting the YMCA about scheduling the event on Friday March 20th from 5:45 PM - 7:45 PM. Vice Chair Walton asked about adding a swim instructor to the event, or looking at a discounted price after doing the event for so long. Chair Villagomez noted that if this event is not well attended, we would most likely cancel it in the future.

### **Trivia Night - April 18th**

The commission discussed adding a trivia night event into the April schedule after the Easter Holiday. The date April 18th was chosen, running from 6:00 PM - 8:00 PM. Refreshments would be served and Council Liason Oehler offered to MC.

### **Renewal of Terms**

Chair Villagomez confirmed that he will be returning for another term. Vice Chair Walton is unsure due to a possible residency issue. Municipal Clerk Martin will be kept updated.

**OPEN MEETING TO THE PUBLIC**

Chair Villagomez requested a motion to open the meeting to the public. Motion by Vice Chair Walton, seconded by Commission Member Weiss. All in favor.

Motion by Vice Chair Walton, seconded by Commission Member Weiss to close to the public. All in favor.

**CORRESPONDENCE**

ISPW Wrestling contacted the commission inquiring about adding a wrestling event into our schedule or at Hamburg Day. Commission declined the offer for the foreseeable future.

**ADJOURNMENT**

Motion by Vice Chair Art Walton, seconded by Commission Member Weiss to adjourn the meeting at 8:15 pm. All in favor.

Date approved \_\_\_\_\_

Date released \_\_\_\_\_

Submitted by:

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Anna Titka  
Recreation Commission Secretary