**NOTICE TO BIDDERS**
**BOROUGH OF HAMBURG**
**SUSSEX COUNTY, NEW JERSEY**

Sealed bids will be received by the Borough of Hamburg, 16 Wallkill Avenue, Hamburg, NJ 07419 in the County of Sussex and State of New Jersey on December 17, 2026 at 10:00 a.m. prevailing time, and then publicly opened and read aloud for:

HAMBURG MANUAL TRANSFER SWITCH INSTALLATION
BOROUGH OF HAMBURG
SUSSEX COUNTY, NEW JERSEY

The work to be performed under this contract includes the following: Base Bid – Manual Transfer Switch Installations, including inspection, start up and operational testing of mobile diesel engine generator and mobile load bank for the deployment at Borough of Hamburg water/wastewater stations. The Borough of Hamburg will procure and furnish the following to the installing contractor to facilitate installation, deployment, testing and commissioning a mobile generator system at each facility: One (1) diesel engine mobile generator, one (1) mobile load bank, one lot of portable quick connect cables consisting of ten (10) 4/0 50 ft DLO type cables and seven (7) manual transfer switches equipped with integral generator side circuit breakers. The following is the list of facility locations where the work will be performed:

- Booster Station
- Well House # 3
- Gingerbread Castle Station
- Heritage Lane Station
- Limekiln Road Station
- Michael Court Station
- Quarry Road Station

Principal items of work in the project include:

1. All modifications of the existing power system required for installing a new manual transfer switch (MTS); including equipment mounting, foundations and/or housekeeping pads, conduit, wiring, boxes, grounding and fittings required to make complete provisions for deploying a mobile diesel engine generator set and mobile load bank for the Booster Station.

2. All modifications of the existing power system required for installing a new manual transfer switch (MTS); including equipment mounting, foundations and/or housekeeping pads, conduit, wiring, boxes, grounding and fittings required to make complete provisions for deploying a mobile diesel engine generator set and mobile load bank for the Well House # 3 Station.

3. All modifications of the existing power system required for installing a new manual transfer switch (MTS); including equipment mounting, foundations and/or housekeeping pads, conduit, wiring, boxes, grounding and fittings required to make complete provisions for deploying a mobile diesel engine generator set and mobile load bank for the Gingerbread Castle Station.

4. All modifications of the existing power system required for installing a new manual transfer switch (MTS); including equipment mounting, foundations and/or housekeeping pads, conduit, wiring, boxes, grounding and fittings required to make complete provisions for deploying a mobile diesel engine generator set and mobile load bank for the Heritage Lane Station.

5. All modifications of the existing power system required for installing a new manual transfer switch (MTS); including equipment mounting, foundations and/or housekeeping pads, conduit, wiring, boxes, grounding and fittings required to make complete provisions for deploying a mobile diesel engine generator set and mobile load bank for the Limekiln Road Station.

6. All modifications of the existing power system required for installing a new manual transfer switch (MTS); including equipment mounting, foundations and/or housekeeping pads, conduit, wiring, boxes, grounding and fittings required to make complete provisions for deploying a mobile diesel engine generator set and mobile load bank for the Michael Court Station.

7. All modifications of the existing power system required for installing a new manual transfer switch (MTS); including equipment mounting, foundations and/or housekeeping pads, conduit, wiring, boxes, grounding and fittings required to make complete provisions for deploying a mobile diesel engine generator set and mobile load bank for the Quarry Road Station.

8. Coordination with Hamburg Borough and generator / MTS manufacturer(s) for receiving and inspection of equipment, start up, testing and commissioning of all new equipment and supporting the deployment for final system functional testing at each specific location inclusive of furnishing contractor independent field test report(s) verifying successful system functionality at each location.

9. General conditions, mobilization and demobilization.

The work contemplated under this Contract shall be completed by November 1, 2027.

A copy of the plans, specification, and contract documents will be on file for public inspection at the office of Boswell, Inc., 180 Main Street, Chester, New Jersey, as well as at Boswell Inc., 330 Phillips Avenue, South Hackensack, New Jersey 07606, between the hours of 9:00 a.m. and 4:00 p.m. prevailing time, Monday through Friday, excluding legal holidays. A digital copy, provided on a USB flash drive, may be obtained for a non-refundable fee of $10.00 per USB flash drive. Printed copies of the plans, specification, and contract documents may be obtained upon request, in accordance with Boswell's applicable printing fees at the time of request.

Each bid must be made upon the prescribed forms, furnished with the Contract Drawings and Specifications, including the non-collusion affidavit and ownership statement compliance form and must be accompanied by a Consent of Surety and a certified check, cashier's check, or Bid Bond of not less than ten (10%) percent of the amount bid and, not to exceed $20,000.00. Such checks and Bonds shall be made payable to the Owner and will be held as a Guarantee that in the event the Bid is accepted and a Contract awarded to the bidder, the Contract shall be duly executed and its performance properly secured. The successful bidder shall furnish and deliver to the Owner a performance and payment bond in the amount of 100 percent of the accepted bid amount as security for the faithful performance and payment of

the Contract. Further, the successful bidder must furnish the policies or Certificates of Insurance required by the Contract. In default thereof, said checks and the amount represented thereby will be forfeited to the aforesaid Owner as liquidated damages. Bids must be accompanied, in the case of corporations not chartered in New Jersey, by proper certificate that such corporation is authorized to do business in the State of New Jersey.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 regarding equal employment opportunity, as amended. All corporations and partnerships and limited liability companies must comply with N.J.S.A. 52:25-24.2, regarding disclosure of partners and stockholders. Each bid must be enclosed in a sealed envelope bearing the name and address of the bidder, addressed to the Owner and labeled for the HAMBURG MANUAL TRANSFER SWITCH INSTALLATION.

The successful bidder will be required to comply with all provisions of prevailing wage rates as determined by the New Jersey Department of Labor.

Unless otherwise permitted by N.J.S.A. 40A:11-23.3, all bids shall be irrevocable, not subject to withdrawal and shall stand available for a period of sixty (60) days in accordance with N.J.S.A. 40A:11-24. The Owner and Bidder may agree to hold bids for consideration for a longer period of time, in accordance with N.J.S.A. 40A:11-24.

The Owner reserves the right to reject bids pursuant to N.J.S.A. 40A:11-13.2, N.J.A.C. 7:22-9.10, or other applicable law; to waive minor informalities or non-material exceptions in the bids received and to accept the bid from the lowest responsible bidder, as per N.J.S.A. 40A: 11-1, et seq.

BOROUGH OF HAMBURG

Beth Martin, Acting Municipal Clerk